

PLANNING AND POLICY COMMITTEE

Approved Minutes

DATE: October 19, 2021

TIME: 8:30 a.m.

PLACE: Fillmore Street Complex

PRESENT: Philip Kuyers, Allen Dannenberg, Matthew Fenske, Gregory DeJong (4)

ABSENT: Francisco Garcia (1)

STAFF & GUESTS: John Shay, County Administrator; Paul Sachs, Planning & Performance Improvement Director; Karen Karasinski, Fiscal Services Director; Justin Roebuck, Clerk/Register; Sherri Sayles, Chief Deputy Clerk; Shannon Felgner, Communications Manager; Lisa Uganski (zoom); Douglas Zylstra (zoom); Lisa Stefanovsky, Health Officer (zoom)

SUBJECT: CONSENT ITEMS

PP 21-061 Motion: To approve the agenda of today as presented and amended adding Discussion Items #4 – Vaccine Passports, #5 – Twice a Year Mailings to Ottawa County Residents and #6 – Reimbursement. To approve the minutes from the September 21, 2021 meeting as presented.

Moved by: Allen Dannenberg

UNANIMOUS

SUBJECT: SUB-RECIPIENT MONITORING POLICY

PP 21-062 Motion: To approve and forward to the Board of Commissioners the Sub-recipient Monitoring Policy for review and comment.

Moved by: Matthew Fenske

UNANIMOUS

SUBJECT: STATUTORY REQUIREMENTS FOR LOCAL UNIT OF GOVERNMENT ZONING CHANGE

PP 21-063 Motion: To approve and forward to the Board of Commissioners the Resolution to waive the statutory requirements for local units of government to submit proposed township zoning ordinances, proposed zoning text changes, and rezoning requests per Sec. 307 of the Michigan Zoning Enabling Act.

Moved by: Matthew Fenske

UNANIMOUS

SUBJECT: SPECIALIZED SERVICES MASTER AGREEMENT & RESOLUTION

PP 21-064 Motion: To approve and forward to the Board of Commissioners the Master Agreement No. 2022-0121 with the Michigan Department of Transportation (MDOT) and the Resolution authorizing the current and future officeholders of the Chairperson of the Ottawa County Board of Commissioners and the Ottawa County Clerk/Register to execute contracts under Master Agreement 2022-0121 with MDOT on behalf of Ottawa County.

Moved by: Philip Kuyers

UNANIMOUS

SUBJECT: DISCUSSION ITEMS

1. Legislative Issues
 - a. Current Legislative Priorities – John Shay presented the October 2021 Current Legislative Priorities.
2. Livestream of Standing Committees – Discussion about livestreaming Board standing committees. This would include Finance & Administration, Planning & Policy, Health & Human Services and Talent & Recruitment. Administration will work on a summary and motion to bring to the full Board. It was also noted that a second public comment will be added to all standing committee agendas.
3. Public Comment via Website Link – Administration and the Clerk’s office have been working on putting together a new “Public Comment Online” process using Qualtrics. Public comments will be sent to Board members only but can be released if a FOIA request is received. The names of submitters will be listed in the Board minutes. A disclaimer will be added that this isn’t considered a dialog with the Commissioners.
4. Vaccine Passports – Commissioner Meppelink brought up the Resolution Opposing Vaccine Passport that Oceana County passed and asked for it to be discussed at Planning and Policy. Administration sent the resolution to Corporate Counsel to review. Doug Van Essen gave potential options that do not violate the Board Policies. John Shay will have Doug Van Essen draft a resolution to present to the Board.
5. Twice a Year Mailings to Ottawa County Residents – Discussion on sending out a mailing twice a year to Ottawa County residents promoting what the County is doing and services provided. This will be brought to the full Board for discussion and approval.
6. Reimbursement – Discussion on reimbursing the County if someone signs up for a conference, meetings, etc. and can’t make it. This would keep people accountable and be respectful of County money. Consensus not to move forward at this time.

SUBJECT: ADJOURNMENT

PP 21-065

Motion: To adjourn at 9:53 a.m.

Moved by: Allen Dannenberg

UNANIMOUS