

**Agenda**  
**Finance and Administration Committee**  
**West Olive Administration Building – Board Room and YouTube**  
**12220 Fillmore, West Olive, MI 49460**  
**Tuesday, December 8, 2021**  
**11:00 AM**

**Public Comment**

**Consent Items:**

1. Approval of the Agenda
2. Approval of Minutes from the [November 16, 2021](#) Finance and Administration Committee Meeting.

**Action Items:**

1. [Statement of Review](#)  
Suggested Motion:  
To approve the Statement of Review for the month of November 2021.
2. [Fiscal Services Personnel Request](#)  
Suggested Motion:  
To approve and forward to the Board of Commissioners the request from Fiscal Services to add one, full-time, benefited Provider Compliance and Claims Supervisor at Unclassified, Paygrade 10, at a cost of \$110,732 paid for with Medicaid and grant funds.
3. [Grant Agreement for Ottawa Sands](#)  
Suggested Motion:  
To approve and forward to the Board of Commissioners the four-way Grant agreement with the Bill and Bea Idema Foundation, Ottawa County Parks Foundation and the Ottawa County Parks Commissions for the financial support for the Ottawa Sands Master Plan which would offset the development cost needed to construct infrastructure to the already funded Idema Explorers Camp (Treehouse Village and Yurt Village) and to approve the naming of the Ottawa Sands Greenway Camping Area the "Idema Explorers Camp".
4. [Coastal Zone Management Grant Application FY2023](#)  
Suggested Motion:  
To approve and forward to the Board of Commissioners the Resolution for the Michigan Coastal Zone Management (CZM) program for funding assistance to construct a kayak launch and supporting facilities at Ottawa Sands.

5. [COVID-19 American Rescue Plan Act Advisory Committee Items](#)

Suggested Motion:

To approve and forward to the Board of Commissioners the COVID-19 American Rescue Plan Act Advisory Committee proposed Lenses Project Evaluation, Focus Areas, and Flow Diagram.

6. [Public Health Personnel Request](#)

Suggested Motion:

To approve and forward to the Board of Commissioners the request from Public Health to increase the part-time, non-benefited Environmental Health Specialist position to a full-time, benefited position in Group T at Paygrade 8 at an increased cost of \$64,350.

**Discussion Items:** None

**Adjournment**

**Comments on the day's business are to be limited to three (3) minutes.**