



**Roger A. Bergman**  
Chairperson

**Matthew R. Fenske**  
Vice-Chairperson

# Ottawa County

Board of Commissioners

To All Ottawa County Commissioners:

The Ottawa County Board of Commissioners will meet on **Tuesday, December 14, 2021 at 1:30 PM** for the regular December meeting of the Board at the Ottawa County Fillmore Street Complex in West Olive, Michigan and via Zoom.

The Agenda is as follows:

1. Call to Order by the Chairperson
2. Invocation – Commissioner Holtvluwer
3. Pledge of Allegiance to the Flag
4. Roll Call
5. Presentation of Petitions and Communications
  - A. Sheriff's Office K-9 Unit Introduction: Sheriff Steve Kempker
  - B. Outstanding Customer Service Awards
    1. Britney Brown, Ottawa Pathways to Better Health
    2. Reyna Masko, Friend of the Court
  - C. GCSI Update, Bob DeVries
6. Public Comments
7. Approval of Agenda
8. Actions and Reports

Francisco C. Garcia   Joseph S. Baumann   Douglas R. Zylstra   Allen Dannenberg   Randall J. Meppelink  
Kyle J. Terpstra   James H. Holtvluwer   Philip D. Kuyers   Gregory J. DeJong

A. Consent Resolutions:

From the County Clerk/Register

1. Board of Commissioners Meeting Minutes  
Suggested Motion:  
To approve the [Minutes of the November 23, 2021](#) Board of Commissioners meeting.

From Administration

2. [Accounts Payable for November 15 - November 26, 2021](#)  
Suggested Motion:  
To approve the general claims in the amount of \$2,902,266.10 as presented by the summary report for November 15 - November 26, 2021.
3. [Post-Execution Ratification of Contracts under Section IV\(D\)\(2\) of the Ottawa County Contracting Authorization and Form Policy](#)  
Suggested Motion:  
To ratify all contracts currently pending on the post-execution ratification list as authorized under Section IV(D)(2) of the Ottawa County Contracting Authorization and Form Policy that was adopted on April 14, 2020.
4. [Correspondence Log 483](#)  
Suggested Motion:  
To receive for information the Correspondence Log.
5. [Ottawa County Department of Strategic Impact 2021 Annual Report](#)  
Suggested Motion:  
To receive for information the Ottawa County Department of Strategic Impact 2021 Annual Report.
6. [Ottawa County Public Defender 2021 Annual Report](#)  
Suggested Motion:  
To receive for information the Ottawa County Public Defender 2021 Annual Report.
7. [Ottawa County Corporation Counsel 2021 Annual Report](#)  
Suggested Motion:  
To receive for information the Ottawa County Corporation Counsel 2021 Annual Report.

B. Public Hearings: None

C. Action Items:

From Finance and Administration Committee

1. [Fiscal Services Personnel Request](#)

Suggested Motion:

To approve the request from Fiscal Services to add one, full-time, benefited Provider Compliance and Claims Supervisor at Unclassified, Paygrade 10, at a cost of \$110,732 paid for with Medicaid and grant funds.

2. [Grant Agreement for Ottawa Sands](#)

Suggested Motion:

To approve and authorize the Board Chairperson and Clerk/Register to sign the four-way grant agreement with the Bill and Bea Idema Foundation, Ottawa County Parks Foundation and the Ottawa County Parks Commissions for the financial support for the Ottawa Sands Master Plan which would offset the development cost needed to construct infrastructure to the already funded Idema Explorers Camp (Treehouse Village and Yurt Village) and to approve the naming of the Ottawa Sands Greenway Camping Area the "Idema Explorers Camp".

3. [Coastal Zone Management Grant Application FY2023](#)

Suggested Motion:

To approve and authorize the Board Chairperson and Clerk/Register to sign the Resolution for the Michigan Coastal Zone Management (CZM) program for funding assistance to construct a kayak launch and supporting facilities at Ottawa Sands.

4. [COVID-19 American Rescue Plan Act Advisory Committee Items](#)

Suggested Motion:

To approve the COVID-19 American Rescue Plan Act Advisory Committee proposed Lenses Project Evaluation, Focus Areas, and Flow Diagram.

5. [Public Health Personnel Request](#)

Suggested Motion:

To approve the request from Public Health to increase the part-time, non-benefited Environmental Health Specialist position to a full-time, benefited position in Group T at Paygrade 8 at an increased cost of \$64,350.

D. Appointments:

From the Talent and Recruitment Committee

1. Community Mental Health Board

Suggested Motion:

To place into nomination the name of (\*indicates recommendation from the Interview Subcommittee):

\*David Parnin

and to select one (1) to fill one (1) General Public vacancy beginning April 1, 2022 and ending March 31, 2024.

2. Ottawa County Economic Development Corp/Brownfield Redevelopment Authority

Suggested Motion:

To place into nomination and the name of (\*indicates recommendation from the Interview Subcommittee):

\*Garry Post

and to select one (1) to fill one (1) Director vacancy beginning January 1, 2022 and ending December 31, 2027.

3. Parks and Recreation Commission

Suggested Motion:

To place into nomination the name of (\*indicates recommendation from the Interview Subcommittee):

\*Kelly Rice

and to select one (1) to fill one (1) Public vacancy beginning January 1, 2022 and ending December 31, 2024.

4. Community Action Agency Advisory Board

Suggested Motion:

To place into nomination the name of (\*indicates recommendation from the Interview Subcommittee):

\*Philip Roxbury

and to select one (1) to fill one (1) Private Sector vacancy beginning January 1, 2022 and ending December 31, 2024.

5. Officers Compensation Commission

Suggested Motion:

To place into nomination the name of (\*indicates recommendation from the Interview Subcommittee):

\*Kurt Wassink

and to select one (1) to fill one (1) Member vacancy beginning January 1, 2022 and ending December 31, 2025.

6. [Agricultural Preservation Board](#)

Suggested Motion:

To place into nomination the name of (\*indicates recommendation from the Interview Subcommittee):

\*Michael Bronkema

and to select one (1) to fill one (1) Agricultural vacancy beginning January 1, 2022 and ending December 31, 2024.

7. [Building Authority](#)

Suggested Motion:

To place into nomination the name of (\*indicates recommendation from the Interview Subcommittee):

\*Ron Frantz

and to select one (1) to fill one (1) Member vacancy beginning January 1, 2022 and ending December 31, 2023.

E. Discussion Items:

1. [Ottawa County Department of Strategic Impact Annual Report](#)

(Presented by Paul Sachs, Department of Strategic Impact Director)

2. [Ottawa County Public Defender Annual Report](#)

(Presented by Robert Hamilton, Public Defender)

3. [Ottawa County Corporation Counsel Annual Report](#)

(Presented by Douglas Van Essen, Corporation Counsel)

9. Report of the County Administrator

10. General Information, Comments, and Meetings Attended

11. Public Comments

12. Adjournment