

**APPROVED**  
**PROCEEDINGS OF THE OTTAWA COUNTY**  
**BOARD OF COMMISSIONERS**  
**DECEMBER SESSION – FIRST DAY**

The Ottawa County Board of Commissioners met on Tuesday, December 14, 2021, at 1:30 p.m. and was called to order by the Chair.

James Holtvluwer pronounced the invocation.

The Clerk/Register led in the Pledge of Allegiance to the Flag of the United States of America.

Present at roll call: Francisco Garcia, Joseph Baumann, Douglas Zylstra, Allen Dannenberg, Randall Meppelink, Kyle Terpstra, James Holtvluwer, Gregory DeJong, Philip Kuyers, Roger Bergman, Matthew Fenske. (11)

Presentation of Petitions and Communications

- A. Sheriff's Office K-9 Unit Introduction- Sheriff Steven Kempker introduced the two new K-9 dogs and their handlers. He also updated on a couple events that were involved in for the holidays, Cram the Cruiser and Shop with the Sheriff. He then gave a school investigation update.
- B. Outstanding Customer Services Awards – Chair Bergman presented Britney Brown, Ottawa Pathways to Better Health and Reyna Masko, Friend of the Court, with the Outstanding Customer Services Awards for the third quarter.
- C. GCSI Update- Bob DeVries gave a legislative update.
- D. Corporate Counsel- Doug VanEssen gave an update on some recent lawsuit outcomes. The Court ruled that the Board has no role with the mask mandate.
- E. Administrator search update- Marcie VerBeek gave an update on the search for a new County Administrator. She said they have received 32 applicants.

Public Comments

Public comments were made by the following:

- 1. John Nash
- 2. AARPA Task Force-Mike Goorhouse, Hadley Streng, and Elizabeth Butler
- 3. Terri White

B/C 21-283 James Holtvluwer moved to approve the agenda of today as presented. The motion passed as shown by the following votes: Yeas: Phillip Kuyers, James Holtvluwer, Francisco Garcia, Allen Dannenberg, Gregory DeJong, Douglas Zylstra, Kyle Terpstra, Randall Meppelink, Joseph Baumann, Matthew Fenske, Roger Bergman. (11)

B/C 21-284 Matthew Fenske moved to approve the following Consent Resolutions:

1. To approve the Minutes of the November 23, 2021 Board of Commissioners meeting.
2. To approve the general claims in the amount of \$2,902,266.10 as presented by the summary report for November 15- November 26, 2021.
3. To ratify all contracts currently pending on the post-execution ratification list as authorized under Section IV(D)(2) of the Ottawa County Contracting Authorization and Form Policy that was adopted on April 14, 2020.
4. To receive for information the Correspondence Log.
5. To receive for information the Ottawa County Department of Strategic Impact 2021 Annual Report.
6. To receive for information the Ottawa County Public Defender 2021 Annual Report.
7. To receive for information the Ottawa County Corporate Counsel 2021 Annual Report.

The motion passed as shown by the following votes: Yeas: Phillip Kuyers, James Holtvluwer, Francisco Garcia, Allen Dannenberg, Gregory DeJong, Douglas Zylstra, Kyle Terpstra, Randall Meppelink, Joseph Baumann, Matthew Fenske, Roger Bergman. (11)

B/C 21-285 Joseph Baumann moved to approve the request from Fiscal Services to add one, full-time, benefited Provider Compliance and Claims Supervisor at Unclassified, Paygrade 10, at a cost of \$110,732 paid for with Medicaid and grant funds. The motion passed as shown by the following votes: Yeas: Francisco Garcia, Matthew Fenske, Douglas Zylstra, Allen Dannenberg, Kyle Terpstra, Randall, Meppelink, James Holtvluwer, Joseph Baumann, Philip Kuyers, Gregory DeJong, Roger Bergman. (11)

B/C 21-286 Joseph Baumann moved to approved and authorize the Board Chairperson and Clerk/Register to sign the four-way grant agreement with the Bill and Bea Idema Foundation, Ottawa County Parks Foundation and the Ottawa County Parks Commission

for the financial support for the Ottawa Sands Master Plan which would offset the development cost needed to construct infrastructure to the already funded Idema Explorers Camp (Treehouse Village and Yurt Village) and to approve the naming of the Ottawa Sands Greenway Camping Area the "Idema Explorers Camp". The motion passes as shown by the following votes: Yeas: Allen Dannenberg, Joseph Baumann, Matthew Fenske, Randall Meppelink, Kyle Terpstra, Francisco Garcia, Gregory DeJong, James Holtvluwer, Douglas Zylstra, Philip Kuyers, Roger Bergman. (11)

B/C 21-287 Joseph Baumann moved to approve and authorize the Board Chairperson and Clerk/Register to sign the Resolution for the Michigan Coastal Zone Management (CZM) program for funding assistance to construct a kayak launch and supporting facilities at Ottawa Sands. The motion passed as shown by the following votes: Yeas: Philip Kuyers, James Holtvluwer, Randall Meppelink, Kyle Terpstra, Francisco Garcia, Douglas Zylstra, Matthew Fenske, Allen Dannenberg, Gregory DeJong, Joseph Baumann, Roger Bergman. (11)

B/C 21-288 Joseph Baumann moved to approve the COVID-19 American Rescue Plan Act Advisory Committee proposed Lenses Project Evaluation, Focus Areas, and Flow Diagram. The motion passed as shown by the following votes: Yeas: Matthew Fenske, Philip Kuyers, Francisco Garcia, James Holtvluwer, Joseph Baumann, Gregory DeJong, Randall Meppelink, Allen Dannenberg, Kyle Terpstra, Roger Bergman. (10)

Nays: Douglas Zylstra. (1)

B/C 21-289 Joseph Baumann moved to approve the request from Public Health to increase the part-time, non-benefited Environmental Health Specialist position to a full-time, benefited position in Group T at a Paygrade 8 at an increased cost of \$64,350. The motion passed as shown by the following votes: Yeas: Douglas Zylstra, Matthew Fenske, Joseph Baumann, Philip Kuyers, Francisco Garcia, Randall Meppelink, Allen Dannenberg, Gregory DeJong, James Holtvluwer, Kyle Terpstra, Roger Bergman. (11)

B/C 21-290 Francisco Garcia moved to place into nomination the names of (\*indicates recommendation from the Interview Subcommittee):

\*David Parnin

and to select one (1) to fill one (1) General Public vacancy on the Community Mental Health Board beginning April 1, 2022 and ending March 31, 2024.

\*Garry Post

and to select one (1) to fill one (1) Director vacancy on the Ottawa County Economic Development Corp/Brownfield Redevelopment Authority beginning January 1, 2022 and ending December 31, 2027.

\*Kelly Rice

and to select one (1) to fill one (1) Public vacancy on the Parks and Recreation Commission beginning January 1, 2022 and ending December 31, 2024.

\*Philip Roxbury

and to select one (1) to fill one (1) Private Sector vacancy on the Community Action Agency Advisory Board beginning January 1, 2022 and ending December 31, 2024.

\*Kurt Wassink

and to select one (1) to fill one (1) Member vacancy on the Officers Compensation Commission beginning January 1, 2022 and ending December 31, 2025.

\*Michael Bronkema

and to select one (1) to fill one (1) Agricultural vacancy on the Agricultural Preservation Board beginning January 1, 2022 and ending December 31, 2024.

\*Ron Frantz

and to select (1) to fill one (1) Member vacancy on the Building Authority beginning January 1, 2022 and ending December 31, 2023.

The motion passed.

#### Discussion Items

1. Ottawa County Department of Strategic Impact Annual Report- The 2021 Department of Strategic Impact Annual Report was presented by Paul Sachs, Department of Strategic Impact Director.
2. Ottawa County Public Defender Annual Report- The 2021 Public Defender Annual Report was presented by Robert Hamilton, Public Defender.
3. Ottawa County Corporation Counsel Annual Report- The 2021 Corporation Counsel Annual Report was presented by Douglas Van Essen, Corporation Counsel.

The County Administrator's report was presented.

Several Commissioners commented on meetings attended and future meetings to be held.

#### Public Comment

Public Comments were made by the following:

1. Kevin Bowling-Circuit Court Administrator
2. Bob Hamilton-Ottawa County Public Defender
3. Harvey Nikkel-Jenison (Zoom)

Online Public Comment

1. Constance Krig-Holland

Chair Bergman adjourned the meeting at 3:58 p.m.

JUSTIN F. ROEBUCK, Clerk/Register  
Of the Board of Commissioners

ROGER A. BERGMAN, Chairman  
Of the Board of Commissioners