



Ottawa County
Board of Commissioners

Joe Moss
Chairperson

Sylvia Rhodea
Vice-Chairperson

To All Ottawa County Commissioners:

*The Ottawa County Board of Commissioners will meet on **Tuesday, March 28, 2023 at 6:30 PM** for the regular March meeting of the Board at the Ottawa County Fillmore Street Complex in West Olive, Michigan and via Zoom and YouTube.*

The Agenda is as follows:

1. *Call to Order by the Chairperson*
2. *Prayer and Pledge of Allegiance*
3. *Roll Call*
4. *Public Comment*
5. *Correspondence*
 - A. *[Crisis Aid International/Sheriff's Office](#)*
6. *Approval of Agenda*
7. *Consent Resolutions:*

From the County Clerk/Register

- A. *Board of Commissioners Meeting Minutes*

Suggested Motion:

To approve the minutes of the [March 14, 2023](#), Board of Commissioners meeting.

From Board Rules Committee

B. Order of Business

Suggested Motion:

To approve the recommendation to amend Rule 6.3 of Article 6 – Order of Business by moving Correspondence before Public Comment and striking “for 2024” under Rule 5.1 Board Rules Committee (a).

8. Public Hearings: None

9. Agenda and Action Requests:

From the Talent and Recruitment Committee

A. Community Mental Health Board – Public Seat

Suggested Motion:

To approve the nominations of (*indicates recommendation from the Interview Subcommittee):

*Donna Bunce

Nicholas Arnold

Christopher Crothers

*Kyle Parcher

Mark Stephenson

Jessica Ronne

Callie Melton

Kim Sibilsky

Janet DeYoung

Stephen Redmond

Earlene Klein

Robert Davis

Elizabeth DeLaLuz

Richard Harder

Larry Jackson

Ericka Singer

Jessica Sifnotis

Michala Ringquist

Scott Corley

Kristi Drooger

Katie Clausing

Paul Duff

and to select two (2) to fill two (2) General Public vacancies beginning March 31, 2023 and ending March 31, 2026.

B. Community Mental Health Board – Primary Consumer Seat

Suggested Motion:

To approve the nomination of (*indicates recommendation from the Interview Subcommittee):

*Jason Monroe

Dorothy Hendricks

and to select one (1) to fill one (1) Primary Consumer vacancy beginning March 31, 2023 and ending March 31, 2026.

C. Groundwater Board – Agriculture Sector Seat

Suggested Motion:

To approve the nomination of (*indicates recommendation from the Interview Subcommittee)

*Jerry Geertman

David Morren

Mark Schoenborn

and to select one (1) to fill one (1) Agriculture Sector vacancy beginning January 1, 2023 and ending December 31, 2025.

D. Groundwater Board – Utilities/Engineering Seat

Suggested Motion:

To approve the nomination of (*indicates recommendation from the Interview Subcommittee):

*Henry Werksma

Joe Bush

and to select one (1) to fill one (1) Utilities/Engineering vacancy beginning January 1, 2023 and ending December 31, 2025.

E. Solid Waste Planning Committee – Industrial Waste Generator Seat

Suggested Motion:

To approve the nomination of (*indicates recommendation from the Interview Subcommittee):

*William (Bill) Crabtree

and to select one (1) to fill one (1) Industrial Waste Generator vacancy beginning January 1, 2023 and ending December 31, 2024.

10. Committee Reports: None

11. Public Comment

12. Additional Business

A. Report from County Administrator

B. Commissioner reports from the Ottawa County Farm Bureau Legislative Breakfast held on March 24, 2023

13. Adjournment at Call of the Chairperson



CAP: Children's Anti-Exploitation Partnership Program



In 82% of online sex crimes against minors, the offender used the victim's social networking site to gain information about the victim's likes and dislikes. ”

— The Demand Project

For more information contact:

Cindy Malott
314-714-8229
cmalott@crisisaid.org

Sgt. Adam Kavanaugh (Ret.)
314-448-8350
akavanaugh@crisisaid.org

CAP Program Description:

The Children's Anti-Exploitation Partnership (CAP) program provides advocacy, resources and mentoring support to children, youth and their families who are at risk for or have experienced child sexual exploitation or sex trafficking. CAP was created to address gaps in prevention and early intervention to young victims (or those at high risk) and their families as related to on-line exploitation and sex trafficking, CAP identified the correlation between child engagement in high risk Internet activities, child sexual exploitation, child sexual abuse and sex trafficking.

CAP provides tools such as assistance accessing Internet Safety Education (ISE) programs to help parents of younger children and teens (with direct mentoring support for teens and youth) to **interrupt cycles of abuse** and/or reduce high risk activities that leave them vulnerable to trafficking or other forms of sexual abuse. The CAP advocate mentoring program focuses on strategic motivational interviewing, rapport building and education. The over-arching goal is to increase understanding of healthy boundaries and critical thinking skills as well as healthy coping and de-escalation skills.

What makes CAP unique is the deliberate ongoing rapport building and mentoring between CAP advocates, victims, their families and other members of the youth's support team.

In order to make a full impact in our community CAP not only responds and provides intervention to victims and high risk youth but provides comprehensive training to key community members.

CAP's in-depth training program educates law enforcement, educators, first responders, family services, medical professionals, court personnel and the community on how to identify risk factors based on low to high risk, effective communication skills and how to refer into the CAP program



CAP PROGRAM GOALS

- Crisis Intervention / Criminal Justice Advocacy Transitioning to: Ongoing Emotional Mentoring and Survivor Support.
- Education: Safety Planning, Impact of Trauma, Healthy Relationships and Accessing Internet Safety Education (ISE) Tools.
- Connection to Key Identified Resources.
- Increase the Comfort Level of Youth in Social/Children's/ Victim Services and Law Enforcement in a Safe Trauma Informed Environment.



MENTORING FOCUS:

- Develop critical thinking skills around choices and decision making.
- Increase self-esteem and concept of self-worth.
- Build knowledge of healthy boundaries in relationships.
- Learn positive coping and de-escalation skills.
- Mitigate engagement of vulnerable youth in high risk online sexual activities.



Crisis Aid International Accreditations



**PROPOSED
PROCEEDINGS OF THE OTTAWA COUNTY
BOARD OF COMMISSIONERS
MARCH SESSION – FIRST DAY**

The Ottawa County Board of Commissioners met on Tuesday, March 14, 2023, at 9:03 a.m. and was called to order by the Chairperson.

The prayer was pronounced by Pastor Justin Smith.

Chairperson Moss led in the Pledge of Allegiance to the Flag of the United States of America.

Present at roll call: Gretchen Cosby, Lucy Ebel, Douglas Zylstra, Jacob Bonnema, Joe Moss, Kyle Terpstra, Rebekah Curran, Sylvia Rhodea, Roger Belknap, Roger Bergman, Allison Miedema. (11)

Public Comments

Public comments were made by the following:

1. Michael Kuras-Spring Lake Township
2. Robert Collins-Spring Lake Village
3. Bruce Greenlee-Park Township
4. Stephen Rockman-Grand Haven Township
5. Jim Dana-Grand Haven City
6. Dan Zimmer-Port Sheldon Township
7. Pat Smith-Grand Haven Township
8. David Morren-Allendale Township
9. Jenn Amo-Kent County
10. Laurie Burks-Georgetown Township
11. Donna Mooney-Georgetown Township
12. Renee Leighton-Robinson Township
13. Michael Rohwer-Kent County
14. Cindy Kornoelje-Tallmadge Township
15. Derrick Muilenburg-Holland Township
16. Harvey Nikkel-Georgetown Township
17. Cindi Veldheer-DeYoung-City of Holland
18. Gail Roelofs-Allendale Township
19. Karen Obits-Spring Lake
20. Sheila Dettloff-Holland Township
21. Melanie Scholten-Park Township
22. Cathy Schmidt-Allendale Township
23. Lisa Royce-Ferrysburg
24. Christi Meppelink-Zeeland Township
25. Sheri Greenberger-Holland Township
26. Rich Dausman-Wright Township

27. Megan Ryan-Holland Township
28. Roberta Naut-Grand Haven Township
29. Dennis Dykhouse-Georgetown Township
30. Joe Spaulding-Holland Township
31. Alicia Chrysler-Holland
32. Jim Kuiper-Holland Township

The Chairperson called for a recess at 10:30 a.m.

The Chairperson called the meeting back to order at 10:44 a.m.

Correspondence

- A. GCSI Update-Bob DeVries gave a legislative update for the first quarter.
- B. Broadband Update-Doug Webber from Urban Wireless Solutions gave an update on the ROBIN broadband grant opportunity with a deadline of today.

Approval of Agenda

B/C 23-075 Joe Moss moved to approve the agenda of today with the amendment addition 9d. of the Broadband LOI.

The motion passed.

B/C 23-076 Roger Bergman moved to amend the amended agenda to include 9e, a Resolution to proclaim March 2023 Women's History Month.

The motion failed by the following votes: Nays: Gretchen Cosby, Jacob Bonnema, Allison Miedema, Rebekah Curran, Lucy Ebel, Roger Belknap, Sylvia Rhodea, Joe Moss. (8)

Yeas: Roger Bergman, Douglas Zylstra, Kyle Terpstra. (3)

B/C 23-077 Rebekah Curran moved to amend the amended agenda to move 9d. the Broadband LOI to 9a.

The motion passed.

Consent Resolutions

B/C 23-078 Roger Bergman moved to approve the following Consent Resolutions:

- A. To approve the minutes from the February 28, 2023, Board of Commissioners meeting.
- B. To receive for information the Correspondence Log.

- C. To receive for information the Ottawa County Department of Innovation and Technology 2022 Annual Report.
- D. To receive for information the Ottawa County Department of Parks and Recreation 2022 Annual Report.
- E. To receive for information the Ottawa County Community Action Agency 2022 Annual Report.
- F. To approve the application to the Michigan Natural Resources Trust Fund (MNRTF) program for funding assistance for the Rosy Mound Expansion Phase II acquisition project.
- G. To approve the application to the Michigan Natural Resources Trust Fund (MNRTF) program for funding assistance for the Upper Macatawa Natural Area – Greenway Trailhead project.
- H. To approve the general claims in the amount of \$15,348,523.81 as presented by the summary report for January 27, 2023 through February 24, 2023.
- I. To approve the request to purchase a Crisis Intervention Team (CIT) vehicle.
- J. To approve the 3-year agreement with Knight Watch in support for Ottawa County's Avigilon Systems – Surveillance Video and Door Access.
- K. To approve the Michigan Medical Marihuana Operation and Oversight Grant agreement with the Michigan Department of Licensing and Regulatory Affairs (LARA).
- L. To approve the request from the Ottawa County Parks Department to reclassify the Head Naturalist, Park Naturalist, and Nature Center Secretary positions and add one 1.0 FTE Communications Specialist position at a cost of \$95,180.34 funded by the Parks fund balance for fiscal year 2023.
- M. To approve the proposal from Strategic Impact to change one, 1.0 FTE full-time, benefited Senior Secretary (Group T) position at universal paygrade 4 to an Administrative Assistant (Unclassified) at universal paygrade 7 for a total cost of \$6,225.
- N. To approve the Resolution to authorize certification of a "Qualifying Statement" for bonding purposes.
- O. To approve the Enviro-Clean Services, Inc. contract for housekeeping services at the James St. Complex (A-D Buildings), Grand Haven Courthouse, Holland District Courthouse, and Fulton St. (CMH) Building.
- P. To approve the 2023 budget adjustments per the attached schedule.

The motion passed by the following votes: Yeas: Roger Belknap, Rebekah Curran, Gretchen Cosby, Jacob Bonnema, Sylvia Rhodea, Douglas Zylstra, Kyle Terpstra, Allison Miedema, Lucy Ebel, Roger Bergman, Joe Moss. (11)

Agenda and Action Requests

B/C 23-079 Roger Bergman moved to instruct Administrator Gibbs to sign the Broadband LOI up to \$7.5 million with 123 Net.

The Chairperson called to meeting "at ease" at 11:21 a.m.

The Chairperson called the meeting back to order at 11:30 a.m.

The motion passed by the following votes: Yeas: Roger Belknap, Rebekah Curran, Allison Miedema, Kyle Terpstra, Gretchen Cosby, Douglas Zylstra, Roger Bergman, Jacob Bonnema, Sylvia Rhodea, Lucy Ebel, Joe Moss. (11)

B/C 23-080 Douglas Zylstra moved to approve and authorize the Board Chairperson and Clerk/Register to sign the request from Community Mental Health to add eight full-time new positions and remove two positions at a total cost of \$572,307.20 to be funded by CCBHC grant and Medicaid.

The motion passed by the following votes: Yeas: Roger Bergman, Douglas Zylstra, Roger Belknap, Gretchen Cosby, Rebekah Curran, Lucy Ebel, Sylvia Rhodea, Allison Miedema, Jacob Bonnema, Kyle Terpstra, Joe Moss. (11)

B/C 23-081 Sylvia Rhodea moved to accept the recommendation from the appointing authority to remove Doug Zylstra, Virginia Beard, and Thomas Reinsma from the Ottawa County Housing Authority.

The motion passed by the following votes: Yeas: Lucy Ebel, Gretchen Cosby, Allison Miedema, Rebekah Curran, Sylvia Rhodea, Roger Belknap, Jacob Bonnema, Joe Moss. (8)

Nays: Douglas Zylstra, Kyle Terpstra, Roger Bergman. (3)

B/C 23-082 Douglas Zylstra moved to amend the motion to require the appointment process to use the Talent and Recruitment Committee.

The motion failed by the following votes: Nays: Lucy Ebel, Roger Belknap, Gretchen Cosby, Allison Miedema, Sylvia Rhodea, Rebekah Curran, Joe Moss. (7)

Yeas: Douglas Zylstra, Roger Bergman, Jacob Bonnema, Kyle Terpstra. (4)

Chairperson Moss moved forward with the appointments of Administrator John Gibbs to fill the commission of Thomas Reinsma, Jared Schuitema to fill the commission of Virginia Beard, and Klynt Marcusse to fill the commission of Doug Zylstra.

B/C 23-083 Roger Belknap moved to approve a request from the Office of the Administrator to reclassify and upgrade the Executive Assistant position to Senior Executive Aide to the

Administrator, at a cost of \$37,349.08, funded by the General Fund contingency for fiscal year 2023.

The motion passed by the following votes: Yeas: Roger Belknap, Gretchen Cosby, Sylvia Rhodea, Allison Miedema, Lucy Ebel, Joe Moss. (6)

Nays: Rebekah Curran, Jacob Bonnema, Douglas Zylstra, Kyle Terpstra, Roger Bergman. (5)

B/C 23-084 Jacob Bonnema moved to deny the request for the Senior Executive Aide and send it back to the Finance and Administration Committee.

The motion failed by the following votes: Nays: Roger Belknap, Sylvia Rhodea, Allison Miedema, Lucy Ebel, Gretchen Cosby, Joe Moss. (6)

Yeas: Kyle Terpstra, Rebekah Curran, Douglas Zylstra, Roger Bergman, Jacob Bonnema. (5)

Committee Reports

1. Ottawa County Department of Innovation and Technology Annual Report-Paul Klimas presented the Ottawa County Department of Innovation and Technology 2022 Annual Report.

Mr. Bonnema left the meeting at 1:01 p.m.

Mr. Terpstra left the meeting at 1:05 p.m.

2. Ottawa County Department of Parks and Recreation Annual Report-Jason Shamblin presented the Ottawa County Department of Parks and Recreation 2022 Annual Report.

The Annual Report for Ottawa County Community Action Agency will be presented at a future meeting.

Public Comment

1. Michael Kuras-Spring Lake Township
2. David Morren-Allendale Township
3. Karen Obits-Spring Lake
4. Harvey Nikkel-Georgetown Township
5. Dan Zimmer-Port Sheldon Township

Zoom Public Comment

1. Adrea Hill-Holland Township
2. Joe Spaulding-Holland Township
3. Ronnie Allen-Allendale Township

Additional Business

- A. Report from County Administrator-The County Administrator's report was presented.

Adjournment at Call of the Chairperson

The Chairperson adjourned the meeting at 1:47 p.m.

JUSTIN F. ROEBUCK, Clerk/Register
Of the Board of Commissioners

JOE MOSS, Chairperson
Of the Board of Commissioners

Action Request



Committee: Board of Commissioners

Meeting Date: 03/28/2023

Requesting Department: Administration

Submitted By: John Gibbs

Agenda Item: Order of Business

Suggested Motion:

To approve the recommendation to amend Rule 6.3 of Article 6 – Order of Business by moving Correspondence before Public Comment and striking “for 2024” under Rule 5.1 Board Rules Committee (a).

Summary of Request:

Financial Information:

Total Cost: \$0.00	General Fund Cost: \$0.00	Included in Budget:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> N/A
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If not included in budget, recommended funding source:

Action is Related to an Activity Which Is: Mandated Non-Mandated New Activity

Action is Related to Strategic Plan:

Goal: Goal 3: To Maintain and Enhance Communication with Citizens, Employees, and Other Stakeholders.

Objective: Goal 3, Objective 1: Regularly review and update communication strategies that guide the work of the County in this goal area.

Goal 3, Objective 2: Maximize communication with citizens.

Administration: Recommended Not Recommended Without Recommendation

County Administrator: 

Committee/Governing/Advisory Board Approval Date: 03/21/2023

Board Rules Committee

**2023 RULES OF THE
OTTAWA COUNTY
BOARD OF COMMISSIONERS**



Ottawa County[®]

ESTABLISHED JANUARY 3, 2023

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FOREWARD – OPENING STATEMENT

The rules of the Ottawa County Board of Commissioners serve to ensure accountability, transparency, and representation for all people in Ottawa County.

ARTICLE I – AUTHORITY & ORDER OF PRECEDENCE

These RULES OF THE OTTAWA COUNTY BOARD OF COMMISSIONERS (hereinafter these “Rules”) are adopted by the Board of Commissioners of Ottawa County (hereinafter the “Board”) pursuant to the Compiled Laws of the State of Michigan, as amended. (MCL 46.11)

In the event any term, clause or provision of any Resolution adopted or enacted by the Board conflicts with any term, clause or provision of these Rules, these Rules shall prevail. In the event any term, clause or provision of any Employment Agreement entered into by the Board conflicts with any term, clause or provision of these Rules, these Rules shall prevail.

“Robert’s Rules of Order”, 12th Edition, shall govern all questions of procedure not otherwise provided by these Rules or by state or federal law.

The titles and subtitles of these Rules are for convenience only and shall not be considered as part of these Rules. These Rules shall be governed by and construed in accordance with the laws of the State of Michigan. The terms of these Rules shall be severable so that if any term, clause, or provision herein shall be deemed invalid or unenforceable for any reason by a court of competent jurisdiction, such invalidity or unenforceability shall not affect the remaining terms, clauses and provisions herein, the Board intending that if any such term, clause or provision were held to be invalid prior to the adoption hereof, they would have adopted rules containing the remaining terms, clauses and provisions of these Rules. These Rules may be amended, suspended, or rescinded only by the Board by majority vote of the Members elected and serving (defined below). These Rules shall remain in effect until rescinded, amended, or suspended.

ARTICLE II – ORGANIZATION OF THE BOARD

RULE 2.1 MEMBERSHIP OF THE BOARD.

The Board consists of eleven (11) members (hereinafter, individually a “Member”, collectively the “Members”) elected from single member districts, apportioned on the basis of population as provided by law. (MCL 46.401, et seq.)

RULE 2.2 TERM OF OFFICE.

The term of each Member shall be two years for those Members elected prior to the 2024 general election, and the term of each Member elected at or after the 2024 general election shall be four years. (MCL 46.410)

RULE 2.3 CHAIRPERSON OF THE BOARD.

At the first meeting in January, the Board shall elect from its own membership a Chairperson to serve for one year. This election may be by secret ballot if the majority of the Members vote to have the election in this manner. A concurrence of the majority of the Members shall be necessary for the election.

The Chairperson shall hold office for a term of one (1) year, or until a successor is duly elected and qualified as provided in these Rules.

It shall be the duty of the Chairperson to preside at all meetings of the Board, to preserve order, to decide all questions of order, subject to the Board.

The Chairperson shall appoint all committee assignments for the ensuing year.

RULE 2.4 VICE-CHAIRPERSON OF THE BOARD.

At the first meeting in January, the Board shall elect from its own membership a Vice-Chairperson to serve for one year. This election may be by secret ballot if the majority of the Members vote to have the election in this manner. A concurrence of the majority of the Members shall be necessary for the election.

The Vice-Chairperson shall hold office for a term of one (1) year, or until a successor is duly elected and qualified as provided in these Rules.

It shall be the duty of the Vice-Chairperson to assume all duties of the Chairperson if he/she is not available or is unable to assume his/her duties.

RULE 2.5 CLERK OF THE BOARD.

The duly elected Clerk of Ottawa County shall be ex-officio Clerk of the Board of Commissioners. In the absence of the County Clerk, a Deputy Clerk may serve as Clerk of the Board. In the absence of the County Clerk and Deputy Clerk, a Member of the Board designated by the Chairperson may serve as Clerk of the Board.

The County Clerk shall be responsible for performing all posting functions as required by the OMA (defined below), for full Board meetings. He/she shall perform the duties ordinarily pertaining to such office.

RULE 2.6 VACANCIES ON THE BOARD.

Vacancies caused by death, resignation, removal from the district or removal from office shall be filled by appointment within thirty (30) days by the Board and shall be an eligible resident and registered voter of that district. The appointee shall serve, either, the remainder of the unexpired term, or until the election and qualification of a successor as specified in the statutes of the State of Michigan. If the Board fails to fill the vacancy as provided above, then the vacancy will be filled by a special

election called by the Board. The individual elected in the special election shall serve for the remainder of the unexpired term. (MCL 46.412 & MCL 46.413)

RULE 2.7 CONFLICT OF INTEREST.

A Member of the Board shall not be interested directly or indirectly in any contract or other business transaction with Ottawa County, or a board, office, or commission thereof, during the time of which he/she is elected or appointed, nor for one year thereafter unless the contract or transaction has been approved by a majority of the elected Members and so shown on the minutes of the Board together with a showing that the Board is cognizant of the Member's interest. This prohibition is not intended to apply to appointments or employment by Ottawa County, or its officers, boards, committees, or other authority. (MCL 46.30)

ARTICLE III – POWERS AND DUTIES OF THE BOARD

RULE 3.1 POWERS AND DUTIES OF THE BOARD.

The Board shall have such powers and duties as are provided by law. The authority of the Board is a collective one, and according to state law, no individual Member can assume any action, decision or endeavor on behalf of or in lieu of Board action. (MCL 46.11)

The Board shall have the power to appoint, retain, or hire, by majority vote of the Members, an attorney to represent Ottawa County in civil matters as corporate counsel. The Board shall also have the power to appoint, retain, or hire, by majority vote of the Members, an attorney to represent Ottawa County in any civil litigation. The Board shall have the power to terminate any such appointment by majority vote of the Members. (MCL 49.71)

The Board shall have the power to appoint, by majority vote of the Members, a county manager, chief administrative officer or county controller to serve Ottawa County in accordance with governing law and the Employment Agreement between such officer and the Board. The Board shall have the power to terminate any such appointment by majority vote of the Members. (MCL 46.11)

The Board shall have the power to appoint, by majority vote of the Members, a local health officer and internal administrative officer to serve Ottawa County in accordance with governing law and the Employment Agreement between such officer and the Board. The Board shall have the power to terminate any such appointment by majority vote of the Members. (MCL 52.142; 333.2428)

RULE 3.2 INDEMNIFICATION OF BOARD MEMBERS.

To the maximum extent permitted by law, the County shall indemnify and save harmless all Board Members against expenses actually and necessarily incurred by them as well as any judgment rendered against them in connection with the defense of any action, suit or proceeding in which they are made parties by reason of being

or having been a Board Member, except in relation to matters as to which any such Member shall be adjudged liable for actions taken outside the scope of his/her authority and to such matters as shall be settled by agreement predicated on the existence of such liability. The foregoing right to indemnification shall be exclusive of other rights to which a Member may be entitled. (MCL 691.1408)

RULE 3.3 DUTIES.

All Commissioners' highest duty is to uphold the United States Constitution and the Michigan Constitution, and to faithfully serve the people of Ottawa County. All Commissioners shall comply with all required duties pursuant to MCL 46.1 et. seq.

ARTICLE IV – MEETINGS OF THE BOARD

RULE 4.1 OPEN MEETINGS ACT.

All meetings will be in conformance with the Michigan Open Meetings Act, MCL 15.261 et seq., as amended (hereinafter the "OMA"). Meetings of the Board of Commissioners are open to the public, except as otherwise provided by law.

RULE 4.2 ORGANIZATIONAL MEETINGS.

The Board shall convene for its first meeting on the first business day after January 1 of each year. This meeting shall be known as the Organizational Meeting and the Board shall transact such business at said meeting, or at the adjournment date of such meeting, as shall be provided by these Rules or by law, including but not limited to the election of a Chairperson and a Vice-Chairperson, adopting and establishing the Rules of the Board, scheduling regular Board Meetings, and action on other business. The Clerk of the Board shall preside over the Organizational Meeting until a Chairperson of the Board has been duly elected by a majority vote of the Members.

RULE 4.3 REGULAR MEETINGS.

The Board shall meet in regular session on scheduled days and times as determined at the Organizational Meeting or as amended, except when otherwise set by adjournment or by law. (MCL 46.1)

RULE 4.4 SPECIAL MEETINGS.

The Board shall meet in special session upon written request to the County Clerk signed by the Chairperson or by majority of the Members. The request for a special meeting shall specify the time, date, place and purpose of the meeting. All special meetings will meet 18-hour posting requirements per the OMA unless called as an emergency meeting where the 18-hour posting requirement of the OMA cannot reasonably be complied with. (MCL 46.10 & MCL 15.265)

RULE 4.5 AGENDAS AND MINUTES.

A Member desiring to place an item on the agenda will request approval from the Chairperson at least six calendar days prior to the next Board Meeting. Supporting materials for approved agenda items shall be provided to the Administrator's Office for reproduction at least five calendar days preceding a Board Meeting. The Chairperson has the sole discretion to waive this requirement to address important issues that arise.

Items on the agenda will be considered by the Board in the order listed. Items may be considered out of order on the agenda providing a majority of the Members present approve. If the Board determines by a majority vote of the total Members elected and serving to add and address an agenda item not previously included on the agenda, such action will be appropriate.

The Clerk of the Board shall be responsible for maintaining the official record and minutes of each meeting of the Board. Minutes for each meeting shall be furnished to each Member prior to the next meeting of the Board.

The Clerk of the Board shall maintain in the office of the County Clerk copies of each resolution and ordinance, or other matter acted upon by the Board. The official minutes, however, may refer to those matters by an identifying number and the descriptive title of the ordinance, resolution, or other matter.

Except for minutes taken during a Closed Session, all minutes are considered public records, open for public inspection, and must be available for review as well as copying at the Office of the Ottawa County Clerk. The Clerk of the Board shall make available to members of the public the records and minutes of Board meetings in accordance with the Freedom of Information Act. Board minutes, prepared but not approved by the Board, shall be available for public inspection not more than eight (8) business days following the meeting. Minutes approved by the Board shall be available within five (5) business days after the date of the meeting in which the minutes were approved. The Clerk of the Board shall promptly provide copies of the minutes to persons who have subscribed and paid the fee as determined by the Board of Commissioners.

Minutes must be kept for all meetings of the Board of Commissioners in compliance with the requirements of the Open Meetings Act, MCL 15.269, and are required to contain:

1. A statement of the date, scheduled time and place of the meeting and its actual starting time and ending time;
2. The members present as well as absent;
3. An explanation of why the meeting is held remotely if a meeting is held remotely;
4. If any member is participating remotely, and in such case, identification of the member's location;

5. A record of any decisions made at the meeting and a record of all roll-call votes;
and
6. An explanation of the purpose(s) if the meeting is a Closed Session.

RULE 4.6 TELECONFERENCING.

If approved by the Chairperson of the Board pursuant to MCL 15.263, or if there is a state of emergency declared in the state or county under 1976 PA 390 as amended, Commissioners may participate in a regular or special meeting under the following rules:

1. The meeting must be noticed for a particular physical location under the Open Meetings Act and staff must be present to facilitate public participation at that physical location, including ensuring that the public can gain entry to the facility for purposes of attending the meeting.
2. Any commissioner wishing to attend physically shall be permitted to participate physically.
3. A commissioner wishing to participate remotely must call into the county administration with significant time in advance of the meeting to participate in a joint telephonic or videoconferencing hookup into the meeting room.
4. The joint telephonic or videoconferencing hookup must include two-way communications so that all commissioners, members of the public and the County Clerk can hear and record the discussion.
5. Each commissioner must identify for the record his or her location.
6. The chairperson of the meeting and the county clerk or deputy county clerk recording the minutes, if possible, should be located in the physical location, although if no commissioner who is physically present is appointed Chair *pro tem* of the meeting by the Board, the Chairperson or Vice-Chairperson, respectively, shall chair the meeting.
7. All votes will be by roll call vote.
8. All other Board rules will apply.

ARTICLE V – COMMITTEES OF THE BOARD

RULE 5.1 STANDING COMMITTEES.

The Board shall have five Standing Committees with an advisory role over matters of county business as follows:

- 1. Finance and Administration Committee**
- 2. Planning and Policy Committee**
- 3. Health and Human Services Committee**
- 4. Talent and Recruitment Committee**
- 5. Board Rules Committee**

The Chairperson of the Board shall select the Chair of each Standing Committee and shall appoint Members of the Board to serve on each Standing Committee. Each Standing Committee shall vote to select a Vice-Chairperson from among its Members at its first meeting, who will perform the duties of the Committee Chairperson in his or her absence.

An anticipated annual schedule of meeting dates and times shall be established for each Standing Committee at its first meeting in January. Each Standing Committee shall have an advisory role over county business in the areas listed as follows:

Finance and Administration Committee

- a. Purchasing
- b. Financial Control
- c. Insurance
- d. Audit of Claims
- e. Auditing
- f. Expense and Mileage
- g. Equalization and Apportionment
- h. Bonding
- i. Law Enforcement
- j. Courts
- k. Community Corrections Department
- l. Contract Review
- m. County Directory
- n. Policy Matters

The Finance Committee Chairperson shall serve on boards and commissions required by state statutes.

Planning and Policy Committee

- a. Buildings and Maintenance
- b. County Strategic Planning
- c. Public Works - Water, Sanitation
- d. Land Use and Infrastructure Needs
- e. Planning
- f. Agriculture and Conservation
- g. Drains
- h. Parks
- i. Legal Review - Litigation and Resolutions
- j. Rules and Regulations
- k. Public Relations
- l. Policy Matters
- m. Transportation and Planning
- n. Roads and Bridges
- o. Legislature

Health and Human Services Committee

- a. Public Health and Mental Health
- b. Senior Citizens
- c. Department of Human Services
- d. Substance Abuse
- e. Veterans
- f. Community Action Agency and Department of Employment and Training
- g. Solid Waste
- h. Policy Matters

Talent and Recruitment Committee

- a. Human Resources
- b. Employee Relations
- c. Employee Training
- d. Special Committees
- e. Appointments
- f. Policy Matters

Board Rules Committee

- a. Propose revisions to Board Rules for 2024

RULE 5.2 SPECIAL COMMITTEES.

The Board may establish a Special Committee, outlining the purpose, advisory jurisdiction, and composition (number and type) of members of the Special Committee. The Board Chairperson shall appoint a Chair of the Special Committee.

The Chairperson shall appoint members of the Special Committee with approval by the Board. The Board may change the composition of members of a Special Committee at any time by majority vote of those elected and serving. County employees shall not act in a gatekeeper role on applications to serve on a Special Committee and shall share all applicants with the Board.

A Special Committee established by the Board may be dissolved or reorganized by the Board at any time by majority vote of those elected and serving. A Term of Service of any Special Committee shall expire when the Board determines its task is completed or December 31 of each year, whichever occurs first. A Special Committee may include members who are not members of the Board. Special Committee agendas shall be prepared by the Chair of the Special Committee.

RULE 5.3 WORK SESSIONS.

The Board of Commissioners may meet in a Work Session on any designated day, as determined by the Chairperson, for the purpose of coordinating the activities of the Standing Committees, informing the Board of Commissioners on the progress

of Committee work, and for the purpose of promoting a better understanding of County business, thereby expediting the regular meetings of the Board.

ARTICLE VI – RULES OF PROCEDURE OF THE BOARD

RULE 6.1 GENERAL MEETING CONDUCT.

When a Member wishes to speak, he or she shall be recognized and address themselves to the Chairperson. When two (2) or more Members wish to speak at the same time, the Chairperson shall decide who is to speak first. When a Member is speaking on any question before the Board, he or she shall not be interrupted except to be called to order. When a Member is called to order, he or she shall immediately come to order. The Board, if appealed to, shall decide the case. If there is no appeal, the ruling of the Chairperson shall be final.

RULE 6.2 QUORUM.

The presence of a majority of the Members elected and serving shall constitute a quorum of the Board. No business shall be considered without the presence of a quorum, except to adjourn or recess. Members may participate in meetings of the Board in person or remotely pursuant to the OMA. To the extent authorized by the OMA, any Member appearing remotely as permitted by the provisions of the OMA is considered present for all purposes, including the purpose of determining whether a quorum is present. (MCL 46.3, MCL 15.263 & MCL 15.263a)

RULE 6.3 ORDER OF BUSINESS.

The business of all regular meetings of the Board shall be considered and transacted in the following order unless exceptions are made by a majority vote of the Members.

1. Call to Order by Chairperson
2. Prayer and Pledge of Allegiance
3. Roll Call
4. Correspondence
5. Public Comment
6. Approval of Agenda
7. Consent Resolutions
8. Agenda and Action Requests
9. Committee Reports
- 10.. Public Comment
11. Additional Business
12. Adjournment at Call of the Chairperson

At the Chairperson's discretion items may be added to the Order of Business.

Consent Resolution. The purpose of the Consent Resolution is to expedite business by grouping non-controversial items together to be dealt with by one Commission

motion. Any member of the Commission may ask that any item on the Consent Resolution be removed there from and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected. If any item is not removed from the Consent Resolution, the action noted on the agenda is approved by a single Commission action adopting the Consent Resolution. For contracts that are being ratified by this process, the Board must approve a commissioner's request to pull a contract off the consent resolution for ratification. A commissioner must raise the request to pull a contract off of the consent resolution with the Board Chairperson within twenty-four hours of a meeting.

RULE 6.4 METHOD OF VOTING.

Election of the Chairperson of the Board may be by ballot. (MCL 46.3a)

The following measures must be voted upon by roll call: motion to submit a proposition to the vote of the people except as otherwise provided by statute; resolutions that provide for the expenditure of \$100,000 or more; adoption of the annual budget; approve receipt and concurrence with Finance and Administration Committee minutes; resolutions concerning activities of the Department of Public Works; resolutions concerning activities of the Ottawa County Drain Commission; motion to go into/come out of closed session; the adoption of all ordinances or amendments thereto; any other measure when a roll call is required by statute or is called for by a Member; authorize the levy of Winter or Summer Property Taxes; all measures if the meeting is held remotely or a Member is participating remotely.

All other measures will be voted by voice vote unless requested by 1/5 of the Members present. If a Member present does not respond to the call for the voice vote, his or her vote will be deemed an affirmative vote, unless good cause is shown for abstaining. No proxy voting is allowed under OMA.

The Chairperson shall vote on all questions decided by yea and nay, except on an appeal from his or her own decision. When a yea or nay vote is taken, every member present shall vote except in matters in which the member has a conflict of interest, in which case the member shall identify the conflict and abstain from voting.

RULE 6.5 MOTIONS, RESOLUTIONS, ORDINANCES AND REPORTS.

A motion is the formal means by which a Member submits a proposed measure or resolution for the consideration and action of the Board. No motion will be considered or debated unless seconded, and must be stated by the Chairperson before debate. A motion must be put in writing at the request of any Member. A motion may, with the permission of the maker and the second, be withdrawn at any time before the same has been adopted. All motions and amendments or substitutes thereto must be entered in the minutes of the Board unless withdrawn.

All resolutions and ordinances must be presented in writing and must be seconded before debate. A resolution is a formal expression of the opinion or will of the Board, whose adoption is subject to vote of the Board in a formal (regular or

special) meeting. An ordinance is a law enacted by the Board in accordance with state statute. A resolution or ordinance may, with the permission of the maker and the second, be withdrawn at any time before the same has been adopted. All resolutions, ordinances, and amendments or substitutes thereto must be entered in the minutes of the Board unless withdrawn.

Reports include activity by Members of Committees, appointments by the Chairperson, creation of any additional Committee, subcommittee, board or task force. Upon confirmation by the Chairperson, the receipt of a final report from a Committee or task force will be placed on the agenda of the next Board meeting under Reports. The Report will, without motion, be recorded as received.

RULE 6.6 TYPES OF MOTIONS AND MOTION PROCEDURES.

Order of Precedence. When a question is under debate, no motion shall be received except the following: to adjourn; for the previous question; to lay on the table; to postpone indefinitely; to postpone to a certain day; to refer; to amend. These motions shall have precedence in order as above named.

Motion to Adjourn. A motion to adjourn shall always be in order, except when a vote is being taken on any question before the Board of Commissioners, or when a member has the floor, provided that there shall be some intervening business proposed and determined between two (2) motions to adjourn.

Motion to Reconsider. A motion for reconsideration shall be in order on the same day, or at the succeeding action meeting day following that on which the decision proposed to be reconsidered took place. Only a member of the side which prevailed may move such reconsideration and such motion shall take precedence over all other questions, except a motion to adjourn. A motion for reconsideration shall be decided by majority vote of those members elected and serving.

Question of Appeal. When an appeal is taken from a decision of the Chairperson, the member taking the appeal shall be allowed to state his or her reason for so doing. The question shall then be immediately put in the following form: "Shall the ruling of the Chairperson be sustained?" The question shall be determined by a majority vote of the members present except that the Chairperson shall not vote. In case of a tie vote, the Chairperson shall be sustained.

Division of Question. Upon the request of any member, a division of any question shall be made when the question will admit of a division so distinct that one part being taken away, the other will remain as an entire question for decision.

Resolutions and Ordinances. Resolutions and Ordinances shall be taken up in the order in which they are presented unless otherwise ordered by the Board. All proposed Resolutions and Ordinances shall be presented to the Board of Commissioners in writing and shall be acted upon by the Board of Commissioners.

Privilege Motions. When a question of privilege is under debate, no motion shall be in order, except the following which shall have precedence in the order named:

1. To fix a time to adjourn;
2. To adjourn;
3. To recess;
4. To raise question of privilege;
5. To call for the Orders of the Day.

Subsidiary Motions. When a question is under debate, no subsidiary motion shall be in order except the following which shall have precedence in the order named:

1. To lay on the table;
2. To call the previous question;
3. To limit or extend debate;
4. To postpone to a certain time;
5. To comment or refer;
6. To amend;
7. To postpone indefinitely.

RULE 6.7 PUBLIC COMMENT, RIGHTS OF THE PUBLIC.

Members of the public shall be encouraged to attend all open meetings and address the Board at the meetings. To protect the rights of all people attending such meetings and to maintain reasonable order, the following rules are established, in accordance with OMA:

All public meetings of the Board and committees shall be posted in the County Courthouse, on an announcement board designated for this purpose and on the County Web Site in accordance with the OMA. (MCL 15.264 & MCL 15.265)

No person shall be excluded from a public meeting except for a breach of peace committed at that meeting. However, members of the public who intend to attend an open meeting in groups of twenty (20) persons or more are asked to notify the County Clerk of their intention to attend as a group in advance of the meeting in order that the Board may make all efforts to secure adequate accommodations.

There shall be two opportunities for Public Comment during meetings. Individuals may give Public Comment one (1) time per public comment session on the Agenda.

A member of the public may address the Board after receiving recognition from the Chairperson and giving his or her name. Public comment shall be limited to a period set aside at each meeting for such purpose and each speaker shall have the floor for no longer than three (3) minutes, unless the Board grants an extension to an individual, or at the beginning of a meeting the Chairperson increases the allowed time greater than three (3) minutes uniformly for all public comments provided during the meeting.

In the event that a person desires to address the Board in an extensive manner, that person may contact the county clerk no less than seven (7) days prior to the scheduled meeting to request to be placed on the agenda. The Board Chair may consider such requests and choose to place an individual on the agenda for a reasonable period of time.

RULE 6.8 ANNUAL REPORTS FROM DEPARTMENTS OF COUNTY GOVERNMENT.

It is the policy of the Board of Commissioners to receive Annual written and oral Reports at least once per year from all Departments of County government. Written reports shall be in a form approved by the County Administrator and shall, in the ordinary course, be submitted directly to the Board of Commissioners through the County Administrator’s Office. Sufficient copies of the written reports shall be submitted to the County Administrator’s Office on Monday the week prior to the Board of Commissioners meeting or at least eight (8) days in advance of the meeting at which the oral report is to be given so that the matter can be placed on the Agenda and the written report distributed with the Agenda to the members of the Board of Commissioners.

I hereby acknowledge that I have read and understood the Rules of the Ottawa County Board of Commissioners.

Gretchen Cosby District 1 Commissioner	Lucy Ebel District 2 Commissioner
Doug Zylstra District 3 Commissioner	Jacob Bonnema District 4 Commissioner
Joe Moss District 5 Commissioner	Kyle Terpstra District 6 Commissioner
Rebekah Curran	Sylvia Rhodea

District 7 Commissioner

District 8 Commissioner

Roger Belknap

Roger Bergman


District 9 Commissioner

District 10 Commissioner

Allison Miedema

District 11 Commissioner

Action Request

	Committee: Board of Commissioners
	Meeting Date: 03/28/2023
	Requesting Department: Administration
	Submitted By: Patrick Waterman
	Agenda Item: Community Mental Health Board - Public Seat

Suggested Motion:

To place into nomination and forward to the Board of Commissioners the names of (*indicates recommendation from the Interview Subcommittee):

- *Donna Bunce
- *Kyle Parcher
- Callie Melton
- Stephen Redmond
- Elizabeth DeLaLuz
- Ericka Singer
- Scott Coriey
- Katie Clausing
- Nicholas Arnold
- Mark Stephenson
- Kim Sibilsky
- Earlene Klein
- Richard Harder
- Jessica Sifnotis
- Kristi Drooger
- Paul Duff
- Christopher Crothers
- Jessica Ronne
- Janet DeYoung
- Robert Davis
- Larry Jackson
- Michala Ringquist

and to select two (2) to fill two (2) General Public vacancies beginning March 31, 2023 and ending March 31, 2026.

Summary of Request:

The Board of Commissioners makes appointments to the various Boards and Commissions of the County per Board Policy - Appointments to Boards and Commissions.

Financial Information:

Total Cost: \$0.00	General Fund Cost: \$0.00	Included in Budget:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> N/A
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If not included in budget, recommended funding source:

Action is Related to an Activity Which Is: Mandated Non-Mandated New Activity

Action is Related to Strategic Plan:

Goal: Goal 1: To Maintain and Improve the Strong Financial Position of the County.

Goal 2: To Contribute to the Long-Term Economic, Social and Environmental Health of the County.

Goal 3: To Maintain and Enhance Communication with Citizens, Employees, and Other Stakeholders.

Goal 4: To Continually Improve the County's Organization and Services.

Objective: Goal 1, Objective 1: Maintain and improve current processes and implement new strategies to retain a balanced budget.

Goal 2, Objective 2: Consider initiatives that contribute to the social health and sustainability of the County and its' residents.

Goal 3, Objective 4: Evaluate communication with other key stakeholders.

Goal 4, Objective 4: Examine opportunities for increased cooperation and collaboration with local government and other partners.

Administration: Recommended Not Recommended Without Recommendation

County Administrator: 

Committee/Governing/Advisory Board Approval Date: 03/21/2023

Talent and Recruitment Committee

Summary of Request Continued:

Pursuant to County policy, the Board of Commissioners has constitutional and statutory responsibility for making appointments to a variety of boards and commissions. The Board of Commissioners assigns the task of reviewing the applications to the Talent and Recruitment Committee, which has an established subcommittee to review and interview applicants and make recommendations on appointments. The names of all applicants and Talent and Recruitment Committee recommendations, if any, shall be submitted to the Board of Commissioners, which shall make the appointments.

On March 10, the Interview Subcommittee, which is comprised of Commissioners Miedema, Cosby and Ebel, interviewed 30 individuals that applied for 6 open seats. The open seats are as follows:

- Community Mental Health Board, General Public (2 seats)
- Community Mental Health Board, Primary Consumer (1 seat)
- Groundwater Board, Agricultural Sector (1 seat)
- Groundwater Board, Utilities/Engineering (1 seat)
- Solid Waste Planning Committee, Industrial Waster Generator (1 seat)

At the conclusion of the interviews, the Subcommittee deliberated and recommended the attached slate of applicants to fill the open seats. If the Talent and Recruitment Committee concurs with these recommendations, you may forward them to the Board of Commissioners at their 3/28/23 meeting with the suggested motion above. Once the Board of Commissioners has decided upon the appointments, all 30 applicants will be notified of the Board's decision by the Clerk's office.

Donna Jean Bunce

Committee: Ottawa County Community Mental Health Board

Seat: General Public (BC)

Education

School:

Northwestern College

Degree:

Sociology

School 2:

Degree 2:

Employment

Current Employer:

Compassionate Heart Ministries

Position:

Founder/Executive Director

Responsibilities:

Creating and steering the vision for the organization, strategizing creative program development for people ages 14-45 with cognitive and physical disabilities, fundraising for sustainability, staff management, and general oversight to the organization

Previous Employer:

Hospice of Holland

Position:

Bereavement Coordinator

Responsibilities:

Develop the bereavement program, connect and counsel families after death of loved one, work with hospice staff for volunteer trainings

Eligibility & Other Considerations**Residency Length:**

60 Years

Family members employed at Ottawa County or other govt:

true

My husband is Hon. Craig Bunce, sitting Judge in Grand Haven District Court.

Experience:

Disability Network/Lakeshore

Attendance Policy:

true

Why do you want to be considered for this appointment?

I am deeply concerned for the families of Ottawa County that their voice be heard. I talk and meet families every day (at Compassionate Heart) who work so hard to figure out the system, only to get turned away. As a parent of an adult son who is cognitively impaired with autism, I know first hand how hard life is. I know the frustration, hopelessness, and fear that my families and friends experience. I too, live with what these families struggle with, every day. I get it. I want to help fix the issues and get services to these exhausted parents, hence getting the supports for their adult children. I want to help affect change, beyond the walls of Compassionate Heart Ministries.

Kyle J Parcher

Committee: Ottawa County Community Mental Health Board

Seat: General Public (BC)

Education

School:

Christian Leaders College

Degree:

Bachelor of Divinity

School 2:

Cornerstone University Professional and Graduate Studies

Degree 2:

Master of Arts Clinical Mental Health

Employment

Current Employer:

Spartan Sport Services, LLC

Position:

Managing Member

Responsibilities:

Asset management, revenue generator, marketing and finance

Previous Employer:

Lamont Christian Reformed Church

Position:

Youth Pastor

Responsibilities:

Children services director. This is a current position.

Eligibility & Other Considerations

Residency Length:

14 Years

Family members employed at Ottawa County or other govt:

false

Experience:

none

Attendance Policy:

true

Why do you want to be considered for this appointment?

I am in my final year of studies at Cornerstone University, working on my Master of Arts Clinical Mental Health degree. My plan is to work with in patient care teens that have suicidal ideation, as well as former service members struggling with PTSD. I am specializing in trauma focused therapy.

Callie Melton

Committee: Ottawa County Community Mental Health Board

Seat: General Public (BC)

Education

School:

Degree:

School 2:

Degree 2:

Employment

Current Employer:

Position:

Responsibilities:

Previous Employer:

Position:

Responsibilities:

Eligibility & Other Considerations

Residency Length:

Years

Family members employed at Ottawa County or other govt:

false

Experience:

Attendance Policy:

false

Why do you want to be considered for this appointment?

Stephen James Redmond

Committee: Ottawa County Community Mental Health Board

Seat: General Public (BC)

Education

School:

Degree:

School 2:

Degree 2:

Employment

Current Employer:

Position:

Responsibilities:

Previous Employer:

Position:

Responsibilities:

Eligibility & Other Considerations

Residency Length:

Years

Family members employed at Ottawa County or other govt:

false

Experience:

Attendance Policy:

false

Why do you want to be considered for this appointment?

Elizabeth DeLaLuz

Committee: Ottawa County Community Mental Health Board

Seat: General Public (BC)

Education

School:

Western Michigan University

Degree:

Bachelor of Business Administration

School 2:

Fennville High School

Degree 2:

Employment

Current Employer:

United Way of Ottawa and Allegan Counties

Position:

VP of Community Impact

Responsibilities:

Facilitate Community Investment process, Project Leader for the triennial Community Assessment; Sit on many community collaborations; Chair of the Emergency Food and Shelter Program

Previous Employer:

AD Bos Vending Services

Position:

In house accountant

Responsibilities:

Company finances including payroll, office management.

Eligibility & Other Considerations**Residency Length:**

28 Years

Family members employed at Ottawa County or other govt:

false

Experience:

I have served on non-profit and civic boards, this would be my first governmental board.

Attendance Policy:

true

Why do you want to be considered for this appointment?

This opportunity would allow me to serve our community in a different capacity. I am limited to the boards I can sit on due to my work position. I have a passion for helping others and service above self according to the Rotary motto.

Ericka Singer

Committee: Ottawa County Community Mental Health Board

Seat: General Public (BC)

Education

School:

Des Moines University

Degree:

Doctor of Osteopathic Medicine

School 2:

University of South Dakota

Degree 2:

Masters of Science

Employment

Current Employer:

Corewell Health (formally Spectrum Health), Zeeland Hospital

Position:

Inpatient medicine/Hospitalist

Responsibilities:

Care and manage medical needs for patients admitted to Zeeland Community Hospital.

Previous Employer:

McLaren Macomb Hospital/TeamHealth

Position:

Inpatient medicine/Hospitalist

Responsibilities:

Care and manage medical needs for patients admitted to McLaren Macomb Hospital.

Eligibility & Other Considerations**Residency Length:**

8 months Years

Family members employed at Ottawa County or other govt:

false

Experience:**Attendance Policy:**

false

I have no prior experience with government boards, but I have had the opportunity to participate on multiple hospital committees, including ICU committee, credentialing committee, and the trauma committee.

Why do you want to be considered for this appointment?

I live and work in this community and I believe it is important to be active and participate in areas that I feel I can make a difference.

Scott Ernest Corley

Committee: Ottawa County Community Mental Health Board

Seat: General Public (BC)

Education

School:

University of Michigan

Degree:

BSE in mechanical engineering

School 2:

Kent State university

Degree 2:

MBA

Employment

Current Employer:

ODL

Position:

Director of Engineering

Responsibilities:

Lead team to develop new products for thr building industry

Previous Employer:

Sassy Inc

Position:

Director of Product Development

Responsibilities:

Lead internal and external group to develop infant products.

Eligibility & Other Considerations**Residency Length:**

13 Years

Family members employed at Ottawa County or other govt:

false

Experience:

Church boards

Attendance Policy:

true

Why do you want to be considered for this appointment?

I have a vested interest in mental health both from people in my family and also through volunteering through Heights of Hope.

Katie A Clausing

Committee: Ottawa County Community Mental Health Board

Seat: General Public (BC)

Education

School:

Trinity Christian College

Degree:

BA Psychology

School 2:

Lewis University

Degree 2:

MA Organizational Leadership

Employment

Current Employer:

Holland Christian Schools

Position:

Special Education Director

Responsibilities:

Director of Support Services for grades Kindergarten-12. Responsible for services at 5 campus locations with 40+ employee reports. Unified Sports Champion School. Differentiation, inclusion and outdoor learning champion. Responsible for school wide improvement plans on support services, admissions, HR, Title and MTSS teams.

Previous Employer:

Ottawa County

Position:

Program Supervisor

Responsibilities:

Responsible for the day to day operations of the Adults with I/DD department at CMH (100+ employees). Member of the Leadership team. Responsible for all community/countywide education activities, human resource tasks, financial oversight and community satisfaction.

Eligibility & Other Considerations

Residency Length:

12 Years

Family members employed at Ottawa County or other govt:

false

Experience:

I served on the CMH board from 2017-2019 when I needed to step down due to work obligations. Now that has subsided, I am seeking appointment.

Attendance Policy:

true

Why do you want to be considered for this appointment?

My background in both educational and public systems will allow me to serve the citizens of Ottawa County well. I have a deep knowledge of the public mental health system so I will be able to "jump" right in.

Nicholas Michael Arnold

Committee: Ottawa County Community Mental Health Board

Seat: General Public (BC)

Education

School:

Michigan State Univeristy

Degree:

Environmental Economics and Management

School 2:

Degree 2:

Employment

Current Employer:

Ottawa County Department of Public Health

Position:

Environmental Health Technician

Responsibilities:

Conducting inspections of new and existing well and septic systems. Conducting real estate transfer evaluations. Responding to environmental health complaints. Vector born disease surveillance.

Previous Employer:

Position:

Responsibilities:

Eligibility & Other Considerations

Residency Length:

24 Years

Family members employed at Ottawa County or other govt:

false

Experience:

None

Attendance Policy:

true

Why do you want to be considered for this appointment?

I believe people my age should have a say in how resources are allocated, especially when it comes to mental health. Young generations are largely affected by mental health crises, more so due to the effects of COVID-19. I believe I can help make a difference and represent my generation on this board as I am very active in my community with people my age. Growing up I volunteered often with the Be Nice program and Mental Health Foundation of West Michigan. I often worked at events to help educate and raise awareness of mental health issues in youth. I am a youth soccer coach and care about the kids that i encounter greatly. I would love the opportunity to help create resources to keep them healthy and give them best future possible. I also believe being on this board may be a great introduction for me in serving as a public servant and representing people who care about issues, mental health related and otherwise.

Mark Stephenson

Committee: Ottawa County Community Mental Health Board

Seat: General Public (BC)

Education

School:

Calvin Theological Seminary

Degree:

M.Div.; Th.M.

School 2:

Calvin College

Degree 2:

B.A.

Employment

Current Employer:

Recently Retired from full time work

Position:

Responsibilities:

Board President, Pathways to Promise, and volunteering 20 to 30 hours per week helping this small, national non-profit as we hire and train a new ED; elder and council clerk, Intersection Ministries; assist green card holders in process of becoming US citizens; assist Afghan refugee family settle in west Michigan;

Previous Employer:

Christian Reformed denomination

Position:

Director of Disability Concerns, Race Relations, Social Justice

Responsibilities:

supervising staff (sometimes as many as 11); strategic planning; casting vision for the ministries; writing reports on our work; discussing questions and concerns with constituents; fund raising, recruiting, training, and supporting disability advocates; teaching and training in various settings; publicly reporting on the work of the ministries to governing bodies

Eligibility & Other Considerations

Residency Length:

54 Years

Family members employed at Ottawa County or other govt:

false

Experience:

Member of several church councils, 24 years Board member and President, Pathways to Promise, 17 years Chair, Guardian Advisory Council, Harbor House Ministries, 18 years Staff support, Christian Reformed Council of Delegates, 3 years Staff support, Christian Reformed Committee to Guide and Support Social Justice, 3 years Staff support, Christian Reformed Disability Concerns Advisory Committee, 16 years Committee member and chair, CRC Classis Holland Executive Team, 9 years President, South Olive Christian School Board, 2 years

Attendance Policy:

true

Why do you want to be considered for this appointment?

The number one reason is gratitude, and I want to give back in this direct way. I'm grateful to God, to the governments of Ottawa County, the state of Michigan, and the United States for the supports our 35-year-old daughter with severe, multiple disabilities has received the past 35 years. In addition, the work of Community Mental Health is some of the most important work done by the County of Ottawa in supporting people who tend to be pushed to the margins of society and need the supports of many of us in order to live flourishing lives.

Kim E. Sibilsky

Committee: Ottawa County Community Mental Health Board

Seat: General Public (BC)

Education

School:

University of Michigan

Degree:

Progress Toward Masters in Public Health

School 2:

Kalamazoo College

Degree 2:

BA

Employment

Current Employer:

Retired: Michigan Primary Care Association (1994 - 2016)

Position:

Chief Executive Officer

Responsibilities:

Oversaw operations of a statewide membership association with 26 organizational members and 240 health clinics. Provided administrative direction to the board, policy and program development and staff oversight for 40 staff as well as policy advocacy at state and national levels.

Previous Employer:

National Rural Health Association (1990 - 1994)

Position:

National Rural Health Association

Responsibilities:

In collaboration with board and membership of rural medical, mental health, academic and community members, developed and promoted health policy proposals at a national level. Also developed and provided technical assistance to national members.

Eligibility & Other Considerations**Residency Length:**

3 Years

Family members employed at Ottawa County or other govt:

true

Stepson, Joel Gronevelt who works in Juvenile Corrections.

Experience:

Provided administrative support to no-profit health related boards including Michigan Primary Care Association, National Rural Health Association, Michigan Community Health Workers Association, School Community Health Association of Michigan and others. Sat on the board of the National Association of Community Health Centers and Michigan Primary Care Association.

Attendance Policy:

true

Why do you want to be considered for this appointment?

I am interested in supporting quality mental health services for children and access to health services for people with limited resources. Also interested in the collaboration of mental health providers, medical care and corrections in Ottawa County.

Earlene Klein

Committee: Ottawa County Community Mental Health Board

Seat: General Public (BC)

Education

School:

Holland High School

Degree:

General Education

School 2:

Degree 2:

Employment

Current Employer:

Holland Deacons Conference

Position:

House Supervisor - Brother's House 3

Responsibilities:

I have been House Supervisor of Brothers House 3 for 4 years and I was a relief staff for 3 years prior to that at the same house. Some of my responsibilities are to ensure that the house runs smoothly. I make sure that the 6 men that live in the house have food to eat, have a clean house to live in, and get their medications. I ensure that they get to work, day programming, Dr appointments, CMH appointments and activities in the community by Ride-a-Max or driving them myself. I also interact with their families to make sure that we are all working towards a goal of independence. I supervise a relief staff of 5 members. It is also my responsibility to make sure that our house is a home. Building relationships, looking at their gifts and empowering them to use them in ways that support their independence. Including doing their own laundry, helping cook meals, riding the Max bus independently, and cleaning both their own rooms and the common areas. We work on life skills daily.

Previous Employer:

Benjamin's Hope

Position:

House Leader, Sidekick

Responsibilities:

While at Benjamin's Hope, I started as a sidekick and moved to House Leader. Many of my responsibilities were to work with residents and their goals, engage with them by talking, walking, playing games, and going for golf cart rides. We also cooked meals with food prep and cleanup. We distributed medications at the proper times with all the paperwork completed by the end of our shift. Some residents needed personal care done on a nightly basis. Building relationships with the residents was important to help them work through any behavioral issues they may be struggling with.

Eligibility & Other Considerations

Residency Length:

33 Years

Family members employed at Ottawa County or other govt:

false

Experience:

No I have not been on any boards.

Attendance Policy:

true

Why do you want to be considered for this appointment?

I want to be considered for this appointment because I believe I bring all of my life experiences to the table. I come from a family that lived through the early days of Autism with my now 50 year old brother. He is still teaching me new things daily since I became his guardian a year ago. I now work with 6 amazing men that within an organization that supports 30 men and women with varying development disabilities, our goal and mission is to empower and walk alongside them as they grow to be as independent as they can. That I do life with the 6 men and our house is not like any other group home, but is a home where they feel cared for, safe, and is an extension of their own families. I've seen what doesn't work and I've seen what does. And I believe that all of these life experiences would make me a value to this Board.

Richard Earl Harder

Committee: Ottawa County Community Mental Health Board

Seat: General Public (BC)

Education

School:

University of Wisconsin

Degree:

BA

School 2:

University of North Dakota

Degree 2:

MA, PhD

Employment

Current Employer:

Pine Rest Christian Hospital

Position:

Clinical Psychologist (retired)

Responsibilities:

Provide individual, group and family therapy to inpatient children and adolescents

Previous Employer:

Grand Valley State University

Position:

Associate Professor - Psychology (retired)

Responsibilities:

Teach variety of courses in psychology department including introductory, developmental, human learning and abnormal behavior.

Eligibility & Other Considerations**Residency Length:**

12 Years

Family members employed at Ottawa County or other govt:

false

Experience:

No past experience on government boards. Have served in a variety of positions on professional boards such as Grand Rapids Psychological Association and Michigan Psychological Association.

Attendance Policy:

true

Why do you want to be considered for this appointment?

I have an educational and professional background in the field of mental health and believe that I may be of value to the County and community.

Jessica Eve Sifnotis

Committee: Ottawa County Community Mental Health Board

Seat: General Public (BC)

Education

School:

GRCC

Degree:

No

School 2:

Rockford High School

Degree 2:

Yes

Employment

Current Employer:

Hudsonville Public Schools

Position:

Support

Responsibilities:

Keeping kids safe

Previous Employer:

Self

Position:

Antique and vintage dealer

Responsibilities:

Buying and selling.

Eligibility & Other Considerations

Residency Length:

4 Years

Family members employed at Ottawa County or other govt:

false

Experience:

I try to be involved in community projects whenever possible.

Attendance Policy:

true

Why do you want to be considered for this appointment?

I care about my community and believe mental health care needs more support for the greater good.

Kristi Drooger

Committee: Ottawa County Community Mental Health Board

Seat: General Public (BC)

Education

School:

Western Governors

Degree:

MBA- Healthcare Administration

School 2:

Roosevelt University

Degree 2:

MA - Counseling

Employment

Current Employer:

Health Management Associates

Position:

Senior Consultant - Healthcare Administration

Responsibilities:

< Supporting client engagement activities across health and human services enterprises < Engage public and private sector clients to support various system initiatives and analytic and strategic efforts to achieve client goals < Support business development and grant-writing activities < Implementing behavioral health Medicaid programs < Supporting states, health systems, and provider organizations to meet compliance standards

Previous Employer:

Lakeshore Regional Entity

Position:

Clinical Quality and Customer Service

Responsibilities:

< Served on the executive leadership team, providing leadership in the areas of compliance, quality improvement, utilization management, and clinical services. < Experience implementing CCBHC demonstration sites and developing quality and reporting standards for them. < Implemented evidenced-based practices such as Applied Behavior Analysis for the State of Michigan's Autism Benefit and state/federal programs such as the Home and Community-Based Services Final Rule Transition. < Responsible for conducting Medicaid claims verification, quality improvement, and utilization management reviews.

Eligibility & Other Considerations

Residency Length:

8 Years

Family members employed at Ottawa County or other govt:

false

Experience:

This would be my first time serving on a government board or of similar nature. I currently serve only on my neighborhood association board.

Attendance Policy:

true

Why do you want to be considered for this appointment?

I have a strong working knowledge of the public healthcare system. I have spent my career implementing Behavioral Health Medicaid programming and working with states, health systems, and provider organizations to maximize funding opportunities while ensuring compliance standards are met. I am from West Michigan and would like to give back to my community. I believe my expertise and experience will support the people of Ottawa County effectively though serving on the OCCMHS board. I appreciate the chance to support my community and appreciate your consideration.

Paul Kevin Duff

Committee: Ottawa County Community Mental Health Board

Seat: General Public (BC)

Education

School:

Michigan State University

Degree:

MSW

School 2:

Grand Valley State University

Degree 2:

BA

Employment

Current Employer:

Mid-State Health Network

Position:

Integrated Healthcare Coordinator/Home &Community Based Waiver Coordinator

Responsibilities:

Recently moved into the new position of Integrated Care Coordinator with primary responsibilities of identifying/developing and monitoring of care plans for individuals who would potentially benefit from shared care plans between CMHSP providers and Medicaid Healthplan providers. As an HCBS Waiver Coordinator my primary responsibility was to oversee and provide guidance to providers to ensure compliance with federal and state HCBS standards.

Previous Employer:

Lakeshore Regional Entity

Position:

Utilization Management Coordinator

Responsibilities:

Provided monitoring and oversight of regional Utilization Management (UM) standards, facilitation of regional UM Meetings, policy development/implementation, along with supervision of LRE UM team in providing ongoing authorization of inpatient psychiatric hospitalization and crisis residential stays.

Eligibility & Other Considerations

Residency Length:

7.5 Years

Family members employed at Ottawa County or other govt:

false

Experience:

I have never served on a government board; however, I have attended and presented to various CMHSP and PIHP boards as a part of my work responsibilities.

Attendance Policy:

true

Why do you want to be considered for this appointment?

I have a passion for the behavioral health/mental health system. I feel that I can offer knowledge from my work and volunteer experience

Christopher Crothers

Committee: Ottawa County Community Mental Health Board

Seat: General Public (BC)

Education

School:

GVSU

Degree:

2 years, no degree

School 2:

MCC

Degree 2:

CAD/CAM certificates

Employment

Current Employer:

Not Relevant

Position:

Responsibilities:

this is a general public position. employment for this should not be a consideration.

Previous Employer:

not relevant

Position:

Responsibilities:

this is a general public position. employment for this should not be a consideration.

Eligibility & Other Considerations

Residency Length:

30 Years

Family members employed at Ottawa County or other govt:

false

Experience:

I have been a bystander in politics for far to long. My circumstances have changed to where I now have the flexibility in my schedule to be able to devote time to making my community a better place to live, and I believe it is my duty to do just that. I see this as a great stepping-off point.

Attendance Policy:

true

Why do you want to be considered for this appointment?

Because I am an active member of the greater holland community and I am heavily invested in making sure the views of everyday ottawa county residents are brought to the table and heard. Too many decisions are being made by people who are privileged enough to have time and energy to put into small local government. I, as a self aware, neuro-diverse individual, will bring a differing perspective than your average applicant. I will also put the time and energy in to discussing any issues brought to the board with the public to make sure my opinions are not created in an echo chamber.

Jessica Ronne

Committee: Ottawa County Community Mental Health Board

Seat: General Public (BC)

Education

School:

Calvin University

Degree:

BA - Education/ English

School 2:

Grand Valley State University

Degree 2:

MA - Education/English

Employment

Current Employer:

The Lucas Project

Position:

Executive Director

Responsibilities:

Manage and operate every aspect of a nonprofit from donor management and relationships to fundraising and raising awareness for parent caregivers and their children.

Previous Employer:

Author

Position:

Still employed

Responsibilities:

Write books. Sunlight Burning at Midnight, Blended with Grit and Grace and Lovin' with Grit and Grace.

Eligibility & Other Considerations

Residency Length:

23 Years

Family members employed at Ottawa County or other govt:

false

Experience:

I'm a board member of The Lucas Project

Attendance Policy:

true

Why do you want to be considered for this appointment?

I work closely with the Ottawa County Mental Health Department as we seek to serve disabled individuals and their families. I'd like to be more informed about the inner workings of funding for mental health and provide a voice for special needs families in Ottawa County.

Janet Elaine DeYoung

Committee: Ottawa County Community Mental Health Board

Seat: General Public (BC)

Education

School:

Hope College

Degree:

BA Psychology/Sociology

School 2:

University of Nebraska at Omaha

Degree 2:

Master of Social Work

Employment

Current Employer:

Retired

Position:

NA

Responsibilities:

NA

Previous Employer:

Community Foundation of the Holland Zeeland Ateay

Position:

President/CEO

Responsibilities:

Leadership and Management of a \$50 million dollar local philanthropic organization. Responsible for Strategic Planning, Board Support, Granting and Scholarships, Public and Community Relations, Budgeting and Financial Oversight, Fund Development, Investment, Human Resources including benefits, hiring, supervising, evaluating a professional staff of seven.

Eligibility & Other Considerations

Residency Length:

35 Years

Family members employed at Ottawa County or other govt:

false

Experience:

Multiple public and private non-profit boards including Winnebago Public School Board, Winnebago NE, vice-president; Holland Public School Board, secretary; Michigan College Access Network, Lansing MI; Buen Pastor Migrant Day Care, Holland MI; Third Reformed Church, Holland MI, administrative elder; Holland Classis of the Reformed Church, President; Ready for School.

Attendance Policy:

true

Why do you want to be considered for this appointment?

Following the completion of my Masters Degree in Social Work, I worked in both public and private mental health settings. These included Lutheran Social Services, therapist; the Winnebago Tribe of NE, mental health director; the Omaha Tribe of NE, director of mental health and social services; and Ottawa County CMH, supervisor of residential services. My work in these settings, along with other professional and personal roles have led me to understand the critical importance of quality mental health services to our community. I am committed to assuring excellence and efficiency in management and services, so that both those with the greatest needs, and the county of Ottawa, will be well served. My leadership experience in multiple public and private settings provide a background that I believe will be of assistance to those ends. I look forward to providing my Resume and Cover Letter upon my return to Michigan, March 8, 2023.

Robert LaBar Davis

Committee: Ottawa County Community Mental Health Board

Seat: General Public (BC)

Education

School:

Marycrest college

Degree:

B.A. History

School 2:

U.C. Berkeley

Degree 2:

MSW

Employment

Current Employer:

Retired

Position:

Social Worker

Responsibilities:

Consultant

Previous Employer:

Self

Position:

Psychotherapist

Responsibilities:

Private Practitioner for Mental health services in West Michigan.

Eligibility & Other Considerations**Residency Length:**

34 34 Years

Family members employed at Ottawa County or other govt:

false

Experience:

Member of Priority Health medical advisory board preceded by membership of said Mental health advisory board. Previously elected to Winfield Township Board of Education in 1975

Attendance Policy:

true

Why do you want to be considered for this appointment?

I have a keen interest in Mental Health services throughout my career and would like to serve my community.

Larry Jackson

Committee: Ottawa County Community Mental Health Board

Seat: General Public (BC)

Education

School:

Devry university

Degree:

Bachelors

School 2:

Degree 2:

Employment

Current Employer:

ITC Inc

Position:

System Administrator

Responsibilities:

Manage the entire IT infrastructure across 4 locations including China.

Previous Employer:

Position:

Responsibilities:

Eligibility & Other Considerations

Residency Length:

2.5 Years

Family members employed at Ottawa County or other govt:

false

Experience:

I'm currently on 2 boards for Ottawa county and serve on multiple advisory committee.

Attendance Policy:

true

Why do you want to be considered for this appointment?

I want to serve to make Ottawa county the standard across the state of Michigan in delivering Mental health care.

Michala Ringquist

Committee: Ottawa County Community Mental Health Board

Seat: General Public (BC)

Education

School:

Hope College

Degree:

Bachelors in Psychology

School 2:

Thomas M. Cooley Law School

Degree 2:

Juris Doctor

Employment

Current Employer:

Grewal Law

Position:

Law Clerk

Responsibilities:

• Research legal and policy issues to analyze case outcomes and avenues to effectively support the client.
• Collaborate with attorneys by attending client meetings, drafting motions, briefs, demand letters, complaints, correspondence, Applications for Leave to Appeal, discovery and more.

Previous Employer:

Ottawa County Prosecutor's Office

Position:

Victim Advocate

Responsibilities:

• Organized an extensive number of documents, recorded caseload statistics, and screened phone calls from victims to assist them in a proficient manner. • Maintained close contact with the Prosecutors and Advocates to assist in scheduling meetings and responding to issues raised by victims. • Facilitated meetings between the crime victim and the Prosecuting Attorney Staff, as well as made phone calls to victims daily to obtain information and answer questions.

Eligibility & Other Considerations

Residency Length:

25 Years

Family members employed at Ottawa County or other govt:

false

Experience:

I started at a young age serving on the Youth Advisory Committee for the Grand Haven Area Community Foundation. I served as the secretary of this committee and learned a great deal from evaluating and allocating grants to deserving organizations within Ottawa County. I have continued this experience during law school as the Executive Managing Editor of the Thomas M. Cooley Law Review Board. While this leadership role takes on a different form, it has given me a drastically increased awareness of the function of a Board.

Attendance Policy:

true

Why do you want to be considered for this appointment?

Between my undergraduate school and starting my law school career, I worked at Ottawa County Community Mental Health with the ACT team. My time with Community Mental Health was both eye-opening and rewarding. Having an undergraduate degree in psychology helped me serve the community mental health recipients at that time and I would love nothing more than to continue serving this community. I was born, raised, attended school, and volunteered in Ottawa County. I am looking for a more involved way of serving my community and feel that I can diligently represent our community.

Action Request



Committee:	Board of Commissioners
Meeting Date:	03/28/2023
Requesting Department:	Administration
Submitted By:	Patrick Waterman
Agenda Item:	Community Mental Health Board - Primary Consumer Seat

Suggested Motion:

To place into nomination and forward to the Board of Commissioners the names of (*indicates recommendation from the Interview Subcommittee):

*Jason Monroe
Dorothy Hendricks

and to select one (1) to fill one (1) Primary Consumer vacancy beginning March 31, 2023 and ending March 31, 2026.

Summary of Request:

The Board of Commissioners makes appointments to the various Boards and Commissions of the County per Board Policy - Appointments to Boards and Commissions.

Financial Information:

Total Cost: \$0.00	General Fund Cost: \$0.00	Included in Budget:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> N/A
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If not included in budget, recommended funding source:

Action is Related to an Activity Which Is: Mandated Non-Mandated New Activity

Action is Related to Strategic Plan:

- Goal:** Goal 1: To Maintain and Improve the Strong Financial Position of the County.
 Goal 2: To Contribute to the Long-Term Economic, Social and Environmental Health of the County.
 Goal 3: To Maintain and Enhance Communication with Citizens, Employees, and Other Stakeholders.
 Goal 4: To Continually Improve the County's Organization and Services.

- Objective:** Goal 1, Objective 1: Maintain and improve current processes and implement new strategies to retain a balanced budget.
 Goal 2, Objective 2: Consider initiatives that contribute to the social health and sustainability of the County and its' residents.
 Goal 3, Objective 4: Evaluate communication with other key stakeholders.
 Goal 4, Objective 4: Examine opportunities for increased cooperation and collaboration with local government and other partners.

Administration: Recommended Not Recommended Without Recommendation

County Administrator:

Committee/Governing/Advisory Board Approval Date: 03/21/2023 Talent and Recruitment Committee

Summary of Request Continued:

Pursuant to County policy, the Board of Commissioners has constitutional and statutory responsibility for making appointments to a variety of boards and commissions. The Board of Commissioners assigns the task of reviewing the applications to the Talent and Recruitment Committee, which has an established subcommittee to review and interview applicants and make recommendations on appointments. The names of all applicants and Talent and Recruitment Committee recommendations, if any, shall be submitted to the Board of Commissioners, which shall make the appointments.

On March 10, the Interview Subcommittee, which is comprised of Commissioners Miedema, Cosby and Ebel, interviewed 30 individuals that applied for 6 open seats. The open seats are as follows:

- Community Mental Health Board, General Public (2 seats)
- Community Mental Health Board, Primary Consumer (1 seat)
- Groundwater Board, Agricultural Sector (1 seat)
- Groundwater Board, Utilities/Engineering (1 seat)
- Solid Waste Planning Committee, Industrial Waster Generator (1 seat)

At the conclusion of the interviews, the Subcommittee deliberated and recommended the attached slate of applicants to fill the open seats. If the Talent and Recruitment Committee concurs with these recommendations, you may forward them to the Board of Commissioners at their 3/28/23 meeting with the suggested motion above. Once the Board of Commissioners has decided upon the appointments, all 30 applicants will be notified of the Board's decision by the Clerk's office.

Jason Monroe

Committee: Ottawa County Community Mental Health Board

Seat: Primary Consumer (BC)

Education

School:

Michigan State University

Degree:

Masters Supply Chain Management

School 2:

Grand Valley State University

Degree 2:

Finance

Employment

Current Employer:

Thermotron

Position:

Supply Chain

Responsibilities:

Scheduling etc

Previous Employer:

Hutchinson

Position:

Supply Chain. Production Supervisor

Responsibilities:

Materials management, Direct supervision of manufacturing staff

Eligibility & Other Considerations

Residency Length:

40 Years

Family members employed at Ottawa County or other govt:

false

Experience:

I've done a lot of volunteer work, but am interested in doing more

Attendance Policy:

true

Why do you want to be considered for this appointment?

To help other people, and to help my community better understand alcoholism and addiction

Dorothy Hendricks

Committee: Ottawa County Community Mental Health Board

Seat: Primary Consumer (BC)

Education

School:

Sparta High School

Degree:

Diploma

School 2:

Degree 2:

Employment

Current Employer:

NA

Position:

Responsibilities:

NA

Previous Employer:

Meijer

Position:

Pharmacy Tech

Responsibilities:

Pack prescriptions, customer service

Eligibility & Other Considerations

Residency Length:

1 Years

Family members employed at Ottawa County or other govt:

false

Experience:

No previous experience

Attendance Policy:

true

Why do you want to be considered for this appointment?

Being appointed would give me skills going forward. I want to advocate for mental illness. I feel this appointment would enhance my goals at Lakeside Clubhouse.

Action Request



Committee: Board of Commissioners

Meeting Date: 03/28/2023

Requesting Department: Administration

Submitted By: Patrick Waterman

Agenda Item: Groundwater Board - Agriculture Sector Seat

Suggested Motion:

To place into nomination and forward to the Board of Commissioners the names of (*indicates recommendation from the Interview Subcommittee):

*Jerry Geertman
David Morren
Mark Schoenborn

and to select one (1) to fill one (1) Groundwater Board Agricultural Sector vacancy beginning January 1, 2023 and ending December 31, 2025.

Summary of Request:

The Board of Commissioners makes appointments to the various Boards and Commissions of the County per Board Policy - Appointments to Boards and Commissions.

Financial Information:

Total Cost: \$0.00	General Fund Cost: \$0.00	Included in Budget:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> N/A
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If not included in budget, recommended funding source:

Action is Related to an Activity Which Is: Mandated Non-Mandated New Activity

Action is Related to Strategic Plan:

Goal: Goal 1: To Maintain and Improve the Strong Financial Position of the County.

Goal 2: To Contribute to the Long-Term Economic, Social and Environmental Health of the County.

Goal 3: To Maintain and Enhance Communication with Citizens, Employees, and Other Stakeholders.

Goal 4: To Continually Improve the County's Organization and Services.

Objective: Goal 1, Objective 1: Maintain and improve current processes and implement new strategies to retain a balanced budget.

Goal 1, Objective 2: Maintain and improve the financial position of the County through legislative advocacy.

Goal 3, Objective 4: Evaluate communication with other key stakeholders.

Goal 4, Objective 4: Examine opportunities for increased cooperation and collaboration with local government and other partners.

Administration: Recommended Not Recommended Without Recommendation

County Administrator:

Committee/Governing/Advisory Board Approval Date: 03/21/2023

Talent and Recruitment Committee

Summary of Request Continued:

Pursuant to County policy, the Board of Commissioners has constitutional and statutory responsibility for making appointments to a variety of boards and commissions. The Board of Commissioners assigns the task of reviewing the applications to the Talent and Recruitment Committee, which has an established subcommittee to review and interview applicants and make recommendations on appointments. The names of all applicants and Talent and Recruitment Committee recommendations, if any, shall be submitted to the Board of Commissioners, which shall make the appointments.

On March 10, the Interview Subcommittee, which is comprised of Commissioners Miedema, Cosby and Ebel, interviewed 30 individuals that applied for 6 open seats. The open seats are as follows:

- Community Mental Health Board, General Public (2 seats)
- Community Mental Health Board, Primary Consumer (1 seat)
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- Groundwater Board, Utilities/Engineering (1 seat)
- Solid Waste Planning Committee, Industrial Waster Generator (1 seat)

At the conclusion of the interviews, the Subcommittee deliberated and recommended the attached slate of applicants to fill the open seats. If the Talent and Recruitment Committee concurs with these recommendations, you may forward them to the Board of Commissioners at their 3/28/23 meeting with the suggested motion above. Once the Board of Commissioners has decided upon the appointments, all 30 applicants will be notified of the Board's decision by the Clerk's office.

Jerry Geertman

Committee: Ottawa County Groundwater Board

Seat: Agricultural Sector (BC)

Education

School:

Zeeland High School

Degree:

Graduated 1983

School 2:

Degree 2:

Employment

Current Employer:

Midway Machine Technologies

Position:

Owner/President

Responsibilities:

Owner of a manufacturing company in Zeeland that designs and manufactures poultry processing equipment. Currently employ 40 people and we ship equipment throughout North America and internationally. Also a partner along with my son (Adam) in Ottawa Station Farms. It is a row crop farm currently around 2500 acres. Approximately half of that is irrigated.

Previous Employer:

Position:

Responsibilities:

Eligibility & Other Considerations

Residency Length:

57 Years

Family members employed at Ottawa County or other govt:

false

Experience:

Currently serve on the Olive Township planning committee.

Attendance Policy:

true

Why do you want to be considered for this appointment?

First: I believe that I can be a reasonable voice for the agricultural community. Ottawa Station Farms currently irrigates 1,200 acres of crop ground using wells. I understand the need for conserving the ground water. I have worked extensively with Lakeshore Environmental on permitting our wells and groundwater usage. I am in contact with other producers in the county and would bring a voice from the agricultural community along sending a message to them. Second: I am on the Olive Township Planning Committee. Working with developers/development to bring a working solution to the township. Third: I also own Bluegrass Land Company and own several parcels of property in Olive, Robinson, Zeeland, Blendon, Grand Haven townships along with Zeeland City.

David Lee Morren

Committee: Ottawa County Groundwater Board

Seat: Agricultural Sector (BC)

Education

School:

Hudsonville High

Degree:

School 2:

GRCC.

Degree 2:

Tool maker apprentice program

Employment

Current Employer:

Morren Mold & Machine Inc

Position:

Owner

Responsibilities:

All

Previous Employer:

Paragon Die

Position:

Lead tool maker

Responsibilities:

Lead position for many million dollar tools, which included participation on many strategy teams , and leading many helpers.

Eligibility & Other Considerations**Residency Length:**

57 Years

Family members employed at Ottawa County or other govt:

false

Experience:

Allendale Township Trustee

Attendance Policy:

true

Why do you want to be considered for this appointment?

As a Farmer, Business owner, years of working with the past,Ottawa County drain commissioner and present one, I have much to contribute.

Mark Edward Schoenborn

Committee: Ottawa County Groundwater Board

Seat: Agricultural Sector (BC)

Education

School:

Grand Valley State University

Degree:

No degree

School 2:

Degree 2:

Employment

Current Employer:

Schoenborn Family Farms LLC

Position:

Owner

Responsibilities:

Have owned this company since 1989. We are in the ag sector. Employ 20 FTE. Do three million dollars in business annually. Involved daily with the operations alongside my wife and two sons.

Previous Employer:

N/A

Position:

Responsibilities:

Eligibility & Other Considerations

Residency Length:

60 Years

Family members employed at Ottawa County or other govt:

true

Two sons are volunteer firefighters with Olive Township Fire Department.

Experience:

Ottawa County Farm Bureau - Served multiple terms. Currently the president. Careerline Tech Center Ag & Natural Resources Advisory Board for 14 years. Past board member and president of the Critter Barn in Zeeland.

Attendance Policy:

true

Why do you want to be considered for this appointment?

I feel groundwater is a very important issue affecting both agriculture and general community. With the increased depletion of our aquifer, we will need to engage both sectors to insure its sustainability for future generations.

Action Request



Committee:	Board of Commissioners
Meeting Date:	03/28/2023
Requesting Department:	Administration
Submitted By:	Patrick Waterman
Agenda Item:	Groundwater Board - Utilities/Engineering Seat

Suggested Motion:

To place into nomination and forward to the Board of Commissioners the names of (*indicates recommendation from the Interview Subcommittee):

*Henry Werksma
Joe Bush

and to select one (1) to fill one (1) Utilities/Engineering vacancy beginning January 1, 2023 and ending December 31, 2025.

Summary of Request:

The Board of Commissioners makes appointments to the various Boards and Commissions of the County per Board Policy - Appointments to Boards and Commissions.

Financial Information:

Total Cost: \$0.00	General Fund Cost: \$0.00	Included in Budget:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> N/A
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If not included in budget, recommended funding source:

Action is Related to an Activity Which Is: Mandated Non-Mandated New Activity

Action is Related to Strategic Plan:

Goal: Goal 1: To Maintain and Improve the Strong Financial Position of the County.

Goal 2: To Contribute to the Long-Term Economic, Social and Environmental Health of the County.

Goal 3: To Maintain and Enhance Communication with Citizens, Employees, and Other Stakeholders.

Goal 4: To Continually Improve the County's Organization and Services.

Objective: Goal 1, Objective 1: Maintain and improve current processes and implement new strategies to retain a balanced budget.

Goal 1, Objective 2: Maintain and improve the financial position of the County through legislative advocacy.

Goal 3, Objective 4: Evaluate communication with other key stakeholders.

Goal 4, Objective 4: Examine opportunities for increased cooperation and collaboration with local government and other partners.

Administration: Recommended Not Recommended Without Recommendation

County Administrator:

Committee/Governing/Advisory Board Approval Date: 03/21/2023

Talent and Recruitment Committee

Summary of Request Continued:

Pursuant to County policy, the Board of Commissioners has constitutional and statutory responsibility for making appointments to a variety of boards and commissions. The Board of Commissioners assigns the task of reviewing the applications to the Talent and Recruitment Committee, which has an established subcommittee to review and interview applicants and make recommendations on appointments. The names of all applicants and Talent and Recruitment Committee recommendations, if any, shall be submitted to the Board of Commissioners, which shall make the appointments.

On March 10, the Interview Subcommittee, which is comprised of Commissioners Miedema, Cosby and Ebel, interviewed 30 individuals that applied for 6 open seats. The open seats are as follows:

- Community Mental Health Board, General Public (2 seats)
- Community Mental Health Board, Primary Consumer (1 seat)
- Groundwater Board, Agricultural Sector (1 seat)
- Groundwater Board, Utilities/Engineering (1 seat)
- Solid Waste Planning Committee, Industrial Waster Generator (1 seat)

At the conclusion of the interviews, the Subcommittee deliberated and recommended the attached slate of applicants to fill the open seats. If the Talent and Recruitment Committee concurs with these recommendations, you may forward them to the Board of Commissioners at their 3/28/23 meeting with the suggested motion above. Once the Board of Commissioners has decided upon the appointments, all 30 applicants will be notified of the Board's decision by the Clerk's office.

Henry J Werksma

Committee: Ottawa County Groundwater Board

Seat: Utilities/Engineering (BC)

Education

School:

Rensselaer Polytechnic Institute at the Hartford Graduate Center

Degree:

MBA

School 2:

Post College - Waterbury, CT

Degree 2:

Bachelor of Business

Employment

Current Employer:

Retired

Position:

Responsibilities:

retired but developing a fruit farm at property in Honor, MI

Previous Employer:

Kinectrics

Position:

Sr. Director - US Business Development

Responsibilities:

Business development across the US focused on the electric utility industry with a focus on nuclear power. Qualifying components for harsh environments to meet IEEE standards, resolving problems associated with component failures and providing qualified replacements. Also focused in supporting plants to evaluate and comply with variety of EPA regulations.

Eligibility & Other Considerations**Residency Length:**

31 Years

Family members employed at Ottawa County or other govt:

false

Experience:

none

Attendance Policy:

true

Why do you want to be considered for this appointment?

I currently have the time and I experience that I beleive is relevant.

Joe Bush

Committee: Ottawa County Groundwater Board

Seat: Utilities/Engineering (BC)

Education

School:

Cornerstone University

Degree:

Business Management/Administration

School 2:

Degree 2:

Employment

Current Employer:

Ottawa County

Position:

Ottawa County Water Resources Commissioner

Responsibilities:

Dealing with water issues on a daily basis and always coming up with solutions to help the people of Ottawa County for the past 10 plus years.

Previous Employer:

Position:

Responsibilities:

Eligibility & Other Considerations

Residency Length:

30 Years

Family members employed at Ottawa County or other govt:

false

Experience:

Attendance Policy:

true

Why do you want to be considered for this appointment?

I was already considered to be on the Board and have attended previous meetings in 2021.

Action Request



Committee: Board of Commissioners

Meeting Date: 03/28/2023

Requesting Department: Administration

Submitted By: Patrick Waterman

Agenda Item: Solid Waste Planning Committee

Suggested Motion:

To place into nomination and forward to the Board of Commissioners the names of (*indicates recommendation from the Interview Subcommittee):

*William Crabtree

and to select one (1) to fill one (1) Solid Waste Industry vacancy beginning January 1, 2023 and ending December 31, 2024.

Summary of Request:

The Board of Commissioners makes appointments to the various Boards and Commissions of the County per Board Policy - Appointments to Boards and Commissions.

Financial Information:

Total Cost: \$0.00	General Fund Cost: \$0.00	Included in Budget:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> N/A
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If not included in budget, recommended funding source:

Action is Related to an Activity Which Is: Mandated Non-Mandated New Activity

Action is Related to Strategic Plan:

Goal: Goal 1: To Maintain and Improve the Strong Financial Position of the County.

Goal 2: To Contribute to the Long-Term Economic, Social and Environmental Health of the County.

Goal 3: To Maintain and Enhance Communication with Citizens, Employees, and Other Stakeholders.

Goal 4: To Continually Improve the County's Organization and Services.

Objective: Goal 1, Objective 1: Maintain and improve current processes and implement new strategies to retain a balanced budget.

Goal 1, Objective 2: Maintain and improve the financial position of the County through legislative advocacy.

Goal 3, Objective 4: Evaluate communication with other key stakeholders.

Goal 4, Objective 4: Examine opportunities for increased cooperation and collaboration with local government and other partners.

Administration: Recommended Not Recommended Without Recommendation

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William D Crabtree

Committee: Ottawa County Solid Waste Planning Committee

Seat: Industrial Waste Generator (BC)

Education

School:

Ferris State University

Degree:

AAS Construction Engineering

School 2:

Degree 2:

Employment

Current Employer:

Resource Recovery Corporation of West Michigan

Position:

President

Responsibilities:

Administrative, sales, human resources, operations etc.

Previous Employer:

Reith Riley Construction

Position:

Estimator, QA QC

Responsibilities:

Eligibility & Other Considerations

Residency Length:

0 Years

Family members employed at Ottawa County or other govt:

false

Experience:

Muskegon County Solid Waste Planning Committee

Attendance Policy:

true

Why do you want to be considered for this appointment?

To serve my community