

**APPROVED  
PROCEEDINGS OF THE OTTAWA COUNTY  
BOARD OF COMMISSIONERS  
JANUARY SESSION – ORGANIZATIONAL MEETING**

The Ottawa County Board of Commissioners met on Tuesday, January 4, 2024, at 9:00 a.m. and was called to order by Clerk/Register Roebuck.

The prayer was pronounced by Reverend Rick Lefebre, Lamont Community Church.

Clerk/Register Roebuck led in the Pledge of Allegiance to the Flag of the United States of America.

Present at roll call: Gretchen Cosby, Lucy Ebel, Douglas Zylstra, Jacob Bonnema, Joe Moss, Kendra Wenzel, Rebekah Curran, Sylvia Rhodea, Roger Belknap, Roger Bergman, Allison Miedema. (11)

Correspondence

- a. Introduction of new Veteran's Affairs Director-Clerk/Register Roebuck introduced the new Veteran's Affairs Director, Jason Schenkel.

Public Comments

Public comments were made by the following:

1. Joe Spaulding-Holland Township
2. Sheila Dettloff-Holland Township
3. Karen Obits-Spring Lake Village
4. Dena Arner-Holland Township
5. Rebecca Patrick-Allendale Township
6. Bob Spaman-Blendon Township

B/C 24-001 Joe Moss moved to approve and authorize the Board Chairperson and Clerk/Register to sign the Resolution setting a one (1) year term for the position of Ottawa County Board Chairperson.

The motion passes as shown by the following votes: Yeas: Roger Belknap, Rebekah Curran, Gretchen Cosby, Jacob Bonnema, Sylvia Rhodea, Douglas Zylstra, Kendra Wenzel, Allison Miedema, Lucy Ebel, Roger Bergman, Joe Moss. (11)

The Clerk/Register opened the floor for nominations for Temporary Chairperson.

B/C 24-002 Allison Miedema nominated Roger Belknap as Temporary Chairperson.

The motion passed.

Roger Belknap, as Temporary Chairperson, opened the floor for nominations for the Chairperson of the Board of Commissioners.

B/C 24-003 Sylvia Rhodea moved to nominate Joe Moss as Chairperson of the Board of Commissioners.

Roll Call Vote:

Cosby-Moss    Bergman-Moss    Zylstra-Moss    Bonnema-Moss  
Wenzel-Moss    Miedema-Moss    Curran-Moss    Ebel-Moss  
Rhodea-Moss    Moss-Moss

Joe Moss was declared Chairperson of the Ottawa County Board of Commissioners.

Temporary Chairperson Belknap opened the floor for nominations for the Vice-Chairperson of the Board of Commissioners.

B/C 24-004 Allison Miedema moved to nominate Sylvia Rhodea as Vice-Chairperson of the Board of Commissioners.

Roll Call Vote:

Bonnema-Rhodea    Ebel-Rhodea    Bergman-Rhodea    Miedema-Rhodea  
Wenzel-Rhodea    Cosby-Rhodea    Curran-Rhodea    Zylstra-Rhodea  
Belknap-Rhodea    Moss-Rhodea

Sylvia Rhodea was declared Vice-Chairperson of the Ottawa County Board of Commissioners.

The Clerk/Register of Deeds, Justin Roebuck, administered the Oath of Office to Chairperson Moss and Vice-Chairperson Rhodea.

Action Items

B/C 24-005 Allison Miedema moved to amend the Rules of the Ottawa County Board of Commissioners with a correction to page 13, Rule 6.3, by switching items 4 Public Comment & 5 Correspondence, so Correspondence goes before Public Comment.

The motion passed by the following votes: Yeas: Roger Belknap, Gretchen Cosby, Lucy Ebel, Sylvia Rhodea, Allison Miedema, Kendra Wenzel, Joe Moss. (7)

Nays: Roger Bergman, Doug Zylstra, Rebekah Curran, Jacob Bonnema. (4)

B/C 24-006 Doug Zylstra moved to change the last sentence on page 4, Rule 2.3, to read, "The Chairperson shall nominate all committee assignments for the ensuing year, subject to the approval of the Board."

The motion failed by the following votes: Nays: Roger Belknap, Rebekah Curran, Allison Miedema, Kendra Wenzel, Gretchen Cosby, Sylvia Rhodea, Lucy Ebel, Joe Moss. (8)

Yeas: Doug Zylstra, Roger Bergman, Jacob Bonnema. (3)

B/C 24-007 Gretchen Cosby moved to approve the Standing Committee meeting times.

The motion passed.

**2024 Meeting Times**

Planning & Policy Committee	1 <sup>st</sup> Tuesday 9:00 AM
Finance & Administration Committee	1 <sup>st</sup> Tuesday 10:00 AM
Board Meeting	2 <sup>nd</sup> Tuesday 9:00 AM
Health & Human Services Committee	3 <sup>rd</sup> Tuesday 9:00 AM
Talent & Recruitment Committee	3 <sup>rd</sup> Tuesday 10:00 AM
Board Meeting	4 <sup>th</sup> Tuesday 6:30 PM

\*The schedules for Rules, Strategic Planning, and Broadband Committees will be determined in the future and/or at the call of the chair.

B/C 24-008 Rebekah Curran moved to approve the Board of Commissioners Committee appointments for 2024 with a change to the Macatawa Area Coordinating Council (MACC) from Lucy Ebel to Kendra Wenzel.

The motion passed.

<b>2024 Standing Committee Assignments</b>		
<b><u>Planning &amp; Policy</u></b>	<b><u>Finance &amp; Administration</u></b>	<b><u>Health &amp; Human Services</u></b>
Roger Belknap*	Gretchen Cosby*	Sylvia Rhodea*
Roger Bergman	Roger Belknap	Gretchen Cosby
Allison Miedema	Rebekah Curran	Lucy Ebel
Joe Moss	Joe Moss	Joe Moss
Sylvia Rhodea	Kendra Wenzel	Doug Zylstra
<b><u>Talent &amp; Recruitment</u></b>	<b><u>Board Rules</u></b>	<b><u>Strategic Planning</u></b>
Allison Miedema*	Joe Moss*	Joe Moss*
Jacob Bonnema	Roger Belknap	Gretchen Cosby
Gretchen Cosby	Rebekah Curran	Rebekah Curran
Lucy Ebel	Sylvia Rhodea	Allison Miedema
Kendra Wenzel	Kendra Wenzel	Sylvia Rhodea
<b><u>Broadband</u></b>		
Allison Miedema*		
Roger Belknap		
Gretchen Cosby		
Joe Moss		
Kendra Wenzel		

\*Denotes Chair

2024 Board and Commission Assignments	
Agriculture Preservation Board	Allison Miedema
Area Community Services Employment & Training Council (ACSET)	Joe Moss, Rebekah Curran
Central Dispatch Authority Policy Board	Roger Belknap
Community Corrections Advisory Board	Roger Bergman
Community Mental Health Board	Gretchen Cosby, Lucy Ebel, Sylvia Rhodea
Comprehensive Economic Development Strategy Committee (CEDS)	Roger Belknap
Drain Board	Joe Moss, Gretchen Cosby
Economic Development Corp./Brownfield Redevelopment	Roger Belknap
Food Services Appeals Board	Gretchen Cosby
Grand Valley Metro Council (GVMC)	Kendra Wenzel
Groundwater Board	Roger Belknap, Sylvia Rhodea
Holland SmartZone Local Development Finance Authority (LDFA)	Doug Zylstra
Insurance Authority	Joe Moss, Gretchen Cosby, Sylvia Rhodea
Kent, Ottawa, Muskegon, (K.O.M.) Foreign Trade Zone Authority	Rebekah Curran
Land Bank Authority	Joe Moss
Lloyd's Bayou Lake Board	Roger Bergman
Local Emergency Planning Committee (LEPC)	Gretchen Cosby
Macatawa Area Coordinating Council (MACC)	Kendra Wenzel
MSU Extension Advisory Council	Allison Miedema, Kendra Wenzel
Parks and Recreation Commission	Allison Miedema, Roger Belknap
Plat Board	Joe Moss
Solid Waste Planning Committee	Jacob Bonnema
Spring Lake Lake Board	Roger Bergman
Veteran's Affairs Committee	Kendra Wenzel
West Michigan Airport Authority (Tulip City Airport)	Lucy Ebel
West Michigan Enforcement Team Policy Board (WEMET)	Joe Moss
West Michigan Regional Planning Commission	Roger Belknap
West Michigan Shoreline Regional Development Commission	Roger Belknap

B/C 24-009 Jacob Bonnema moved to remove Kendra Wenzel from the Macatawa Area Coordinating Council (MACC) and replace her with Jacob Bonnema.

The motion failed with the following votes: Nays: Kendra Wenzel, Sylvia Rhodea, Allison Miedema, Lucy Ebel, Gretchen Cosby, Joe Moss. (6)

Yeas: Rebekah Curran, Doug Zylstra, Roger Belknap, Roger Bergman, Jacob Bonnema. (5)

B/C 24-010 Doug Zylstra moved to remove Sylvia Rhodea from the Insurance Authority and add Jacob Bonnema.

The motion failed by the following votes: Nays: Lucy Ebel, Gretchen Cosby, Allison Miedema, Rebekah Curran, Sylvia Rhodea, Kendra Wenzel, Roger Belknap, Joe Moss. (8)

Yeas: Doug Zylstra, Jacob Bonnema, Roger Bergman. (3)

B/C 24-011 Roger Belknap moved to approve the re-institution of the special committee of five members to participate in mediation in the Hambley v. Ottawa County matter pursuant to Board Rule 5.2 upon the following terms:

- a. The special committee is only advisory in nature and has no authority to effectuate or formulate public policy;
- b. The special committee has not been delegated any decision-making authority;
- c. The special committee may make recommendations for the full Board to review;
- d. Any final decision relating to mediation, or the Hambley v. Ottawa County litigation shall be made by the full Board; and
- e. The Chairman hereby appoints, and the Board approves, the following commissioners to be members of the special committee:
  - i. Joe Moss, Chair
  - ii. Sylvia Rhodea
  - iii. Gretchen Cosby
  - iv. Allison Miedema
  - v. Doug Zylstra

The motion passed.

B/C 24-012 Roger Bergman moved to approve and authorize the Board Chairperson and Clerk/Register to sign a Resolution enabling the Ottawa County Treasurer to deposit all public funds in approved financial institutions, and execute any necessary contracts for the same, for the benefit of Ottawa County.

Commissioner Bergman stepped out at 10:06 a.m.

The motion passed by the following votes: Yeas: Gretchen Cosby, Doug Zylstra, Jacob Bonnema, Kendra Wenzel, Allison Miedema, Rebekah Curran, Lucy Ebel, Roger Belknap, Sylvia Rhodea, Joe Moss. (10)

B/C 24-013 Rebekah Curran moved to approve and authorize the Board Chairperson and Clerk/Register to sign a Resolution authorizing the Ottawa County Treasurer to deposit and invest drain funds in identified financial institutions and execute necessary related contracts for the benefit of the Ottawa County Water Resources Commissioner.

Commissioner Bergman returned at 10:09 a.m.

The motion passed by the following votes: Yeas: Jacob Bonnema, Lucy Ebel, Roger Bergman, Allison Miedema, Kendra Wenzel, Gretchen Cosby, Sylvia Rhodea, Rebekah Curran, Doug Zylstra, Roger Belknap, Joe Moss. (11)

Commissioner Bonnema stepped out at 10:09 a.m.

B/C 24-014 Roger Belknap moved to approve and authorize the Board Chairperson and Clerk/Register to sign a Resolution authorizing the Ottawa County Treasurer to deposit and invest Road Commission funds in identified financial institutions and execute related necessary contracts for the benefit of the Ottawa County Road Commission.

The motion passed by the following votes: Yeas: Roger Belknap, Rebekah Curran, Allison Miedema, Kendra Wenzel, Gretchen Cosby, Doug Zylstra, Roger Bergman, Sylvia Rhodea, Lucy Ebel, Joe Moss. (10)

B/C 24-015 Sylvia Rhodea moved to approve and authorize the Board Chairperson and Clerk/Register to sign a Resolution authorizing the Ottawa County Treasurer to waive administration fees and interest for real property taxes paid prior to May 1 by qualified persons, as set forth in the Resolution.

Commissioner Bonnema returned at 10:14 a.m.

The motion passed by the following votes: Yeas: Roger Bergman, Doug Zylstra, Roger Belknap, Gretchen Cosby, Rebekah Curran, Lucy Ebel, Sylvia Rhodea, Allison Miedema, Jacob Bonnema, Kendra Wenzel, Joe Moss. (11)

#### Additional Business

A. Administrator's Report- The County Administrator's report was presented.

#### Public Comment

1. Joe Spaulding-Holland Township
2. Meegan Zickus-Allendale Township
3. Sheila Dettloff-Holland Township
4. Karen Obits-Spring Lake
5. Luke Sanner-Park Township
6. Dena Arner-Holland Township
7. Dan Scripsema-Georgetown Township

#### Online Public Comment

1. Adrea Hill-Holland Township

#### Adjournment at Call of the Chairperson

The Chairperson adjourned the meeting at 10:27 a.m.

JUSTIN F. ROEBUCK, Clerk/Register  
Of the Board of Commissioners

JOE MOSS, Chairperson  
Of the Board of Commissioners