



Ottawa County
Department of Veteran Affairs

Veterans' Affairs Committee
Monday, April 29th, 2024
9:00 A.M. – Fillmore Adm. Building, Room F

Minutes:

1. Call to Order
2. Roll Call (Commissioner Kendra Wenzel, Patrick (PJ) Muir (Absent), Robert Wayne Linderman, Eric Johnson, Randal Cope, Nicholas Knebl, Steven Barnes)
3. Public Comment
 - a. Paul Ryan-Discussed West Michigan Veterans Coalition scholarships and how to apply and who can apply.
 - b. Rich Jakubczak-Introduced himself. Rich brought up concern that we did not start the meeting with the Pledge of Allegiance.
4. Approval of Agenda
 - a. Approved
5. Approval of Minutes from Previous Meeting
 - a. Approved
6. Gift Card Policy Approval
 - a. Kendra Wenzel asked if we could send out any policies earlier for review.
 - b. Motion Approved
7. Resource Fair & Stand down update (PJ, Brad, Jason)
 - a. Jason and Paul Ryan gave an update on the current status of the resource fair.
8. Staffing (Jason)
 - a. Jason discussed the offer to the role and briefly discussed Duane Eversole and the potential start date.
9. Facilities Discussion (Jason)
 - a. Jason Gave an update about his discussions with Facilities and Jon Anderson about available space at Fillmore Complex.
10. Review the March Monthly Report - (Jason)
 - a. Jason reviewed last month's Report.
11. Discussion on the Election of Chair, Vice Chair and Secretary.
 - a. The committee decided to table the discussion until the next meeting.

12. Review of New/Previously Approved Applications for Financial Assistance- (Jason) (Closed Session if we have a case to review)
 - a. Jason gave oversight of last month's emergent funding expenditures and case overviews.
13. VAC Meeting Per Diem – Mileage (Jason)
14. Other Business
 - a. The committee discussed social media and Communication efforts. Asked what are plan was and what tools we are using.
 - b. Jason responded with a new events page on the Website. That all Social Media currently goes through Shannon Felger for approval and posting. Did mention a potential newsletter?
15. Adjournment
16. Next Meeting: June 24th, 2024