

**APPROVED
PROCEEDINGS OF THE OTTAWA COUNTY
BOARD OF COMMISSIONERS
MAY SESSION – FIRST DAY**

The Ottawa County Board of Commissioners met on Tuesday, May 14, 2024, at 9:14 a.m. and was called to order by the Chairperson.

The prayer was pronounced by Pastor Hemstreet.

Chairperson Moss led in the Pledge of Allegiance to the Flag of the United States of America.

Present at roll call: Gretchen Cosby, Doug Zylstra, Jacob Bonnema, Joe Moss, Kendra Wenzel, Rebekah Curran, Sylvia Rhodea, Roger Belknap, Roger Bergman, Allison Miedema. (10)

Absent: Lucy Ebel (1)

Correspondence

None.

Public Comments

Public comments were made by the following:

1. Michael Kuras-Spring Lake Township
2. Nancy Pochron-Georgetown Township
3. Adrea Hill-Holland Township
4. Dick Van Dop-Tallmadge Township
5. Bob Spaman-Blendon Township
6. Greg Slater-Chester Township
7. Oliver Champin-Grand Haven
8. Shelley Rumsey-Park Township
9. Sheila Dettloff-Holland Township
10. Tom Nieboer-Coopersville
11. Joe Spaulding-Holland Township
12. Curt Meppelink-Zeeland Township
13. Samantha Leffman-Holland Township
14. Mark Williams-Kent County
15. Rebecca Patrick-Allendale Township

Commissioner Ebel joined the meeting at 9:45 a.m.

Approval of Agenda

B/C 24-114 Roger Bergman moved to approve the agenda.

The motion passed.

Consent Resolutions

Allison Miedema requested to remove Consent Resolution Item B, the Ottawa County Prosecutor's Report 2023 Annual Report, and move it to Action Item 8F.

B/C 24-115 Roger Bergman moved to approve the following Consent Resolutions.

- A. To approve the minutes of the April 23, 2024, Board of Commissioners meeting.
- B. To receive for information the 20th Circuit Court and Ottawa County Probate Court 2023 Annual Report.
- C. To ratify all contracts for the period of April 1, 2024 to April 30, 2024 currently pending on the post-execution ratification list as authorized under Section IV(D)(2) of the Ottawa County Contracting Authorization and Form Policy.
- D. To approve the general claims in the amount of \$24,467,236.88 as presented by the summary report for March 25 through April 19, 2024.
- E. To receive for information the detailed Financial Statements for the General Fund and Mental Health Fund, as well as a higher level summary for the Special Revenue Funds, through the end of the 2nd quarter of Fiscal Year 2024.
- F. To approve a grant agreement in the amount of \$205,971 with the Michigan Department of Agriculture and Rural Development for the purchase of an agricultural conservation easement.
- G. To sign the contract between Ottawa County and Tru-Line Surveying PC for services under the Monumentation/Remonumentation Program.
- H. To approve and authorize the Board Chairperson and Clerk/Register to sign the contract to provide assessing services for Georgetown Township, plus recognize and appropriate contract revenue of \$166,400 for Fiscal Year 2024.
- I. To approve the request from Equalization to add one 1.0 FTE Assistant Assessor, two 1.0 FTE Appraiser I positions, two 0.3 FTE Appraiser II positions, and one 1.0 FTE Abstract/Index Clerk at a cost of \$418,196 to be funded by the assessing agreement with Georgetown Township.
- J. To approve the request from the Department of Strategic Impact to increase the pay grade for the Project Support Specialist from a pay grade 4 to a pay grade 6 at a cost of \$8,016.
- K. To approve a proposal to add one, 1.0 FTE full-time, benefited Unclassified Transportation & Assets Coordinator position at universal paygrade 11 for a total cost of \$117,120.

- L. To approve a contract with Michigan Dept of Licensing and Regulatory Affairs (LARA).
- M. To approve the request from Public Health to add one 1.0 FTE Administrative Assistant II position at a cost of \$90,398.
- N. To approve a contract with The National Association of County and City Health Officials.
- O. To approve the request to allocate \$995,465 to the department of the Water Resources Commissioner. The approval of this contract authorizes an appropriation to the Water Resource Commission of \$278,691.50 for fiscal year 2024. This allocation will support the Consulting Service Agreement for the proposed Ottawa County Water Monitoring Initiative.
- P. To approve a proposal to increase the four (4) Audio Video Specialists, 1.0 FTE full-time, benefited Group T Level 7 to 1.0 FTE full-time benefited Unclassified Level 8 for a total cost of \$16,142.
- Q. To approve the FY2024 budget adjustments per the attached schedule.
- R. To approve an easement from Team Pink Corp. for the purpose of constructing, operating, and maintaining a portion of the Bass River Segment of the Idema Explorers Trail at a cost of \$10,000.

The motion passed by the following votes: Yeas: Roger Belknap, Rebekah Curran, Gretchen Cosby, Jacob Bonnema, Sylvia Rhodea, Doug Zylstra, Kendra Wenzel, Allison Miedema, Lucy Ebel, Roger Bergman, Joe Moss. (11)

Agenda and Action Requests

- B/C 24-116 Kendra Wenzel moved to remove John Gibbs from the Ottawa County Housing Commission and appoint Jon Anderson in the vacancy.
- The motion passed.
- B/C 24-117 Rebekah Curran moved to appoint Jon Anderson to the Grand Valley Metropolitan Council for Ottawa County for 2024.
- The motion passed.
- B/C 24-118 Rebekah Curran moved to appoint Jon Anderson to the Lakeshore Advantage Board for Ottawa County for 2024.
- The motion passed.
- B/C 24-119 Rebekah Curran moved to approve the language contained within the resolution for renewal of the ten (10) year Road Millage to appear on the primary ballot on August 6, 2024.

The motion passed by the following votes: Yeas: Gretchen Cosby, Roger Bergman, Doug Zylstra, Jacob Bonnema, Kendra Wenzel, Allison Miedema, Rebekah Curran, Lucy Ebel, Roger Belknap, Sylvia Rhodea, Joe Moss. (11)

B/C 24-120 Roger Bergman moved to set a public hearing on the proposed Brownfield Plan Amendment for Terra Station Ventures LLC on Tuesday May 28, 2024, to be held in the Ottawa County Board Room at 6:30 PM.

The motion passed by the following votes: Yeas: Jacob Bonnema, Lucy Ebel, Roger Bergman, Allison Miedema, Kendra Wenzel, Gretchen Cosby, Sylvia Rhodea, Rebekah Curran, Doug Zylstra, Roger Belknap, Joe Moss. (11)

B/C 24-121 Roger Bergman moved to receive for information the Ottawa County Prosecutor's Office 2023 Annual Report.

The motion passed.

Committee Reports

- A. Ottawa County Prosecutor's Report 2023 Annual Report-Sarah Matwiejczyk, Chief Assistant Prosecuting Attorney, presented the Ottawa County Prosecutor's Office 2023 Annual Report.
- B. 20th Circuit Court and Ottawa County Probate Court 2023 Annual Report-Susan Franklin, Court Administrator, presented the Ottawa County 20th Circuit Court and Probate Court 2023 Annual Report.

Public Comment

1. Samantha Leffman-Holland Township
2. Jim Kuiper-Holland Township
3. Darlene Dykstra-Georgetown Township
4. Sheila Dettloff-Holland Township
5. Lori Grasman-Robinson Township
6. Meegan Zickus-Allendale Township
7. Rebecca Patrick-Allendale Township
8. Tom Nieboer-Coopersville
9. Lynn Janson-Grandville
10. Curt Meppelink-Zeeland Township
11. Teresa White-Robinson Township

Online Public Comment

1. Joe Spaulding-Holland Township
2. Dan Winiarski-Georgetown Township

Additional Business

- A. Chairman's Update-Chairperson Moss gave an update.

B. Administrator's Report-Interim County Administrator Jon Anderson gave an update.

Adjournment at Call of the Chairperson

The Chairperson adjourned the meeting at 11:59 a.m.

JUSTIN F. ROEBUCK, Clerk/Register
Of the Board of Commissioners

JOE MOSS, Chairperson
Of the Board of Commissioners