

**Agenda**  
**Finance and Administration Committee**  
**West Olive Administration Building – Board Room and YouTube**  
**12220 Fillmore, West Olive, MI 49460**  
**Tuesday, June 4, 2024**  
**10:00 AM**

**Public Comment**

**Approval of Agenda**

**Consent Resolutions:**

1. Approval of Minutes from the [May 7, 2024](#) Finance and Administration Committee Meeting.

**Agenda and Action Requests:**

1. [Statement of Review](#)  
Suggested Motion:  
To approve the Statement of Review.
2. [Accounts Payable for April 22, 2024 through May 24, 2024](#)  
Suggested Motion:  
To approve the general claims in the amount of \$18,917,953.96 as presented by the summary report for April 22 through May 24, 2024.
3. [Tax Year 2024 Millage Rate Resolution](#)  
Suggested Motion:  
To approve and forward to the Board of Commissioners the resolution established millage rates for tax year 2024.
4. [Brownfield Plan Amendment for Terra Station Ventures LLC](#)  
Suggested Motion:  
To recommend and forward to the Board of Commissioners a resolution approving the Brownfield Plan Amendment for Terra Station Ventures LLC located in the City of Hudsonville.
5. [Agreement for Economic Development Services](#)  
Suggested Motion:  
To approve and forward to the Board of Commissioners a three-year Agreement for Economic Development Services with Lakeshore Advantage Corporation at a cost of \$150,000.00 per year for a total cost of \$450,000.00

6. [FY2025 Michigan Department of Corrections Plan & Application](#)

Suggested Motion:

To approve and forward to the Board of Commissioners the FY2025 Michigan Department of Corrections Plan and Application.

7. [FY2024 Budget Adjustments](#)

Suggested Motion:

To approve and forward to the Board of Commissioners the FY2024 budget adjustments per the attached schedule.

**Committee Reports:**

1. [Treasurer's Financial Month End Update](#); Cheryl Clark
2. Hudsonville TIF Presentation; Becky Huttenga

**Public Comment**

**Adjournment at Call of the Chairperson**

**Note: Public Comments on the day's business are to be limited to three (3) minutes.**

**FINANCE AND ADMINISTRATION COMMITTEE**

**Proposed Minutes**

DATE: May 7, 2024

TIME: 10:02 a.m.

PLACE: Fillmore Street Complex

PRESENT: Gretchen Cosby, Roger Belknap, Joe Moss, Rebekah Curran, and Kendra Wenzel. (5)

SUBJECT: PUBLIC COMMENT

1. Betsy Ludwick-Chester Township
2. Paula Humphrey-Chester Township

SUBJECT: APPROVAL OF AGENDA

FC 24-052 Motion: To approve the agenda of today.  
Moved by: Moss UNANIMOUS

SUBJECT: CONSENT RESOLUTIONS

FC 24-053 Motion: To approve the minutes from the April 2, 2024, Finance and Administration  
Committee Meeting.  
Moved by: Belknap UNANIMOUS

SUBJECT: STATEMENT OF REVIEW

FC 24-054 Motion: To approve the Statement of Review.  
Moved by: Moss

The motion passed with the following votes: Yeas: Roger Belknap, Rebekah Curran, Joe Moss, Kendra Wenzel, Gretchen Cosby. (5)

SUBJECT: ACCOUNTS PAYABLE FOR MARCH 25, 2024 THROUGH APRIL 19, 2024

FC 24-055 Motion: To approve the general claims in the amount of \$24,467,236.88 as presented by  
the summary report for March 25 through April 19, 2024.  
Moved by: Wenzel

The motion passed with the following votes: Yeas: Joe Moss, Kendra Wenzel, Rebekah Curran, Roger Belknap, Gretchen Cosby. (5)

## SUBJECT: QUARTERLY FINANCIAL STATUS REPORT

FC 24-056 Motion: To receive for information the detailed Financial Statements for the General Fund and Mental Health Fund, as well as a higher level summary for the Special Revenue Funds, through the end of 2<sup>nd</sup> quarter of Fiscal Year 2024.  
Moved by: Wenzel

The motion passed with the following votes: Yeas: Kendra Wenzel, Joe Moss, Rebekah Curran, Roger Belknap, Gretchen Cosby. (5)

## SUBJECT: MICHIGAN AG PRESERVATION FUND GRANT AGREEMENT

FC 24-057 Motion: To recommend and forward to the Board of Commissioners a grant agreement in the amount of \$205,971 with the Michigan Department of Agriculture and Rural Development for the purchase of an agricultural conservation easement.  
Moved by: Belknap

The motion passed with the following votes: Yeas: Roger Belknap, Rebekah Curran, Kendra Wenzel, Joe Moss, Gretchen Cosby. (5)

## SUBJECT: CONTRACT FOR MONUMENTATION/REMONUMENTATION

FC 24-058 Motion: To sign the contract between Ottawa County and Tru-Line Surveying PC for services under the Monumentation/Remonumentation Program.  
Moved by: Belknap

The motion passed with the following votes: Yeas: Roger Belknap, Joe Moss, Rebekah Curran, Kendra Wenzel, Gretchen Cosby. (5)

## SUBJECT: ASSESSING SERVICES FOR GEORGETOWN TOWNSHIP

FC 24-059 Motion: To approve and authorize the Board Chairperson and Clerk/Register to sign the contract to provide assessing services for Georgetown Township, plus recognize and appropriate contract revenue of \$166,400 for Fiscal Year 2024.  
Moved by: Curran

The motion passed with the following votes: Yeas: Roger Belknap, Joe Moss, Kendra Wenzel, Rebekah Curran, Gretchen Cosby. (5)

## SUBJECT: EQUALIZATION PERSONNEL REQUEST TO FULFILL THE GEORGETOWN TOWNSHIP ASSESSMENT AGREEMENT

FC 24-060 Motion: To approve and forward to the Board of Commissioners the request from Equalization to add one 1.0 FTE Assistant Assessor, two 1.0 FTE Appraiser I position, two 0.3 FTE Appraiser II positions, and one 1.0 FTE Abstract/Index Clerk at a cost of \$418,196 to be funded by the assessing agreement with Georgetown Township.  
Moved by: Curran



The motion passed by the following votes: Yeas: Joe Moss, Rebekah Curran, Kendra Wenzel, Roger Belknap, Gretchen Cosby. (5)

SUBJECT: PROJECT SUPPORT SPECIALIST PAY GRADE CHANGE

FC 24-061 Motion: To approve and forward to the Board of Commissioners the request from the Department of Strategic Impact to increase the pay grade for the Project Support Specialist from a pay grade 4 to a pay grade 6 at a cost of \$8,016.  
Moved by: Curran

The motion passed by the following votes: Yeas: Rebekah Curran, Kendra Wenzel, Roger Belknap, Joe Moss, Gretchen Cosby. (5)

SUBJECT: SHERIFF'S OFFICE PERSONNEL REQUEST - TRANSPORTATION

FC 24-062 Motion: To approve and forward to the Board of Commissioners a proposal to add one, 1.0 FTE full-time, benefited Unclassified Transportation & Assets Coordinator position at universal paygrade 11 for a total cost of \$117,120.  
Moved by: Moss

The motion passed with the following votes: Yeas: Roger Belknap, Rebekah Curran, Joe Moss, Kendra Wenzel, Gretchen Cosby. (5)

SUBJECT: MICHIGAN MEDICAL MARIHUANA OPERATION AND OVERSIGHT GRANT

FC 24-063 Motion: To approve and forward to the Board of Commissioners a contract with Michigan Dept of Licensing and Regulatory Affairs (LARA).  
Moved by: Moss

The motion passed with the following votes: Yeas: Joe Moss, Kendra Wenzel, Rebekah Curran, Roger Belknap, Gretchen Cosby. (5)

SUBJECT: PUBLIC HEALTH – ENVIRONMENTAL HEALTH PERSONNEL REQUEST

FC 24-064 Motion: To approve and move forward to the Board of Commissioners the request from Public Health to add one 1.0 FTE Administrative Assistant II position at a cost of \$90,398.  
Moved by: Moss

The motion passed with the following votes: Yeas: Kendra Wenzel, Joe Moss, Rebekah Curran, Roger Belknap, Gretchen Cosby. (5)

SUBJECT: MOSQUITO AND TICK SURVEILLANCE GRANT

FC 24-065 Motion: To approve and forward to the Board of Commissioners a contract with The National Association of County and City Health Officials.  
Moved by: Wenzel

The motion passed with the following votes: Yeas: Roger Belknap, Rebekah Curran, Kendra Wenzel, Joe Moss, Gretchen Cosby. (5)

SUBJECT: WATER MONITORING INITIATIVE CONTRACT

FC 24-066 Motion: To approve the request to allocate \$995,465 to the department of the Water Resources Commissioner. The approval of this contract authorizes an appropriation to the Water Resources Commission of \$278,691.50 for fiscal year 2024. This allocation will support the Consulting Service Agreement for the proposed Ottawa County Water Monitoring Initiative.  
Moved by: Moss

The motion passed with the following votes: Yeas: Roger Belknap, Joe Moss, Rebekah Curran, Kendra Wenzel, Gretchen Cosby. (5)

SUBJECT: SHERIFF'S OFFICE PERSONNEL REQUEST - AV

FC 24-067 Motion: To approve and forward to the Board of Commissioners a proposal to increase the four (4) Audio Video Specialists, 1.0 FTE full-time, benefited Group T Level 7 to 1.0 FTE full-time benefited Unclassified Level 8 for a total cost of \$16,142.  
Moved by: Curran

The motion passed with the following votes: Yeas: Roger Belknap, Joe Moss, Kendra Wenzel, Rebekah Curran, Gretchen Cosby. (5)

SUBJECT: FY2024 BUDGET ADJUSTMENTS

FC 24-068 Motion: To approve and forward to the Board of Commissioners the FY2024 budget adjustments per the attached schedule.  
Moved by: Curran

The motion passed by the following votes: Yeas: Joe Moss, Rebekah Curran, Kendra Wenzel, Roger Belknap, Gretchen Cosby. (5)

SUBJECT: COMMITTEE REPORTS

1. Treasurer's Financial Month End Update-Jason Kondrat, Ottawa County Chief Deputy Treasurer, gave the monthly update.

SUBJECT: PUBLIC COMMENT

None.

SUBJECT: ADJOURNMENT

The chairperson called for adjournment at 12:23 p.m.

# Action Request



**Committee:** Finance and Administration Committee

**Meeting Date:** 06/04/2024

**Requesting Department:** Administration

**Submitted By:** Stephanie Roelofs

**Agenda Item:** Statement of Review

**Suggested Motion:**

To approve the Statement of Review.

**Summary of Request:**

Mileage payments to Commissioners per the Commissioners' Mileage Policy.

**Financial Information:**

Total Cost:	\$1,158.80	General Fund Cost:	\$1,158.80	Included in Budget:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
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If not included in budget, recommended funding source:

**Action is Related to an Activity Which Is:**  Mandated  Non-Mandated  New Activity


**Action is Related to Strategic Plan:**

**Goal:** Goal 1: To Maintain and Improve the Strong Financial Position of the County.

**Objective:** Goal 1, Objective 1: Maintain and improve current processes and implement new strategies to retain a balanced budget.

Goal 1, Objective 2: Maintain and improve the financial position of the County through legislative advocacy.

Goal 1, Objective 3: Maintain or improve bond credit ratings.

**Administration:**   Recommended  Not Recommended  Without Recommendation  
**County Administrator:**

**Committee/Governing/Advisory Board Approval Date:**

### Commissioner Mileage Voucher

To: Lucy Ebel

Date: May 20 2024

Address: \_\_\_\_\_

Dept: 10111501 860000

City: \_\_\_\_\_

State: \_\_\_\_\_

Zip: \_\_\_\_\_

Date	Description	Miles	Current Rate	Amount
May 2 2024	Civic Center Event	7.00	\$0.670	\$4.69
May 6 2024	Fred Meijer Garden Even	64.00	\$0.670	\$42.88
May 14,2024	BOC	19.00	\$0.670	\$12.73
			\$0.670	\$0.00
			\$0.670	\$0.00
			\$0.670	\$0.00
			\$0.670	\$0.00
			\$0.670	\$0.00
			\$0.670	\$0.00
	Pick From List		\$0.670	\$0.00
	Pick From List		\$0.670	\$0.00
<b>Total Mileage:</b>		<b>90.00</b>	<b>\$0.670</b>	<b>\$60.30</b>

### Commissioner Mileage Voucher

To: Joe Moss

Date: May 29 2024

Address: \_\_\_\_\_

Dept: 10111501 860000

City: \_\_\_\_\_

State: \_\_\_\_\_

Zip: \_\_\_\_\_

Date	Description	Miles	Current Rate	Amount
May 1, 2024	MAC conference carpool	14.00	\$0.670	\$9.38
May 7, 2024	Planning and Policy	32.00	\$0.670	\$21.44
May 10, 2024	Legislative Forum	28.00	\$0.670	\$18.76
May 14, 2024	Board of Commissioners Meeting	32.00	\$0.670	\$21.44
May 17, 2024	Meeting at Fillmore Complex	32.00	\$0.670	\$21.44
May 28 2024	Board of Commissioners Meeting	32.00	\$0.670	\$21.44
May 30 2024	Family Justice Center ribbon cutting ceremony	32.00	\$0.670	\$21.44
		0.00	\$0.670	\$0.00
		0.00	\$0.670	\$0.00
		0.00	\$0.670	\$0.00
		0.00	\$0.670	\$0.00
		0.00	\$0.670	\$0.00
		0.00	\$0.670	\$0.00
		0.00	\$0.670	\$0.00
<b>Total Mileage:</b>		<b>202.00</b>	<b>\$0.670</b>	<b>\$135.34</b>

### Commissioner Mileage Voucher

To: Sylvia Rhodea

Date: January 31 2024

Address: \_\_\_\_\_

Dept: 10111501 860000

City: \_\_\_\_\_

State: \_\_\_\_\_

Zip: \_\_\_\_\_

Date	Description	Miles	Current Rate	Amount
January 2 2024	Board of Commissioners Meeting	23.50	\$0.670	\$15.75
January 3 2024	Meeting	23.50	\$0.670	\$15.75
January 9 2024	Board of Commissioners Meeting	23.50	\$0.670	\$15.75
January 15 2024	Ottawa County Insurance Authority	23.50	\$0.670	\$15.75
January 16 2024	Board of Commissioners Meeting	23.50	\$0.670	\$15.75
January 22 2024	CMH Board 50%-64955020 860000 - 50%-64955029 860000	23.50	\$0.670	\$15.75
January 16 2024	Health and Human Services Committee Meeting	23.50	\$0.670	\$15.75
January 23 2024	Board of Commissioners Meeting	23.50	\$0.670	\$15.75
		0.00	\$0.670	\$0.00
		0.00	\$0.670	\$0.00
		0.00	\$0.670	\$0.00
		0.00	\$0.670	\$0.00
		0.00	\$0.670	\$0.00
		0.00	\$0.670	\$0.00
<b>Total Mileage:</b>		<b>188.00</b>	<b>\$0.670</b>	<b>\$125.96</b>

### Commissioner Mileage Voucher

To: Sylvia Rhodea

Date:

February 29 2024

Address: \_\_\_\_\_

Dept:

10111501 860000

City: \_\_\_\_\_

State: \_\_\_\_\_

Zip: \_\_\_\_\_

Date	Description	Miles	Current Rate	Amount
February 1 2024	Constituent Meeting	7.00	\$0.670	\$4.69
February 1 2024	Lakeshore Advantage	28.00	\$0.670	\$18.76
February 6 2024	Planning and Policy Committee Meeting	23.50	\$0.670	\$15.75
February 9 2024	Drive to airport for DC trip	22.00	\$0.670	\$14.74
February 12 2024	Drive home from airport DC trip	22.00	\$0.670	\$14.74
February 13 2024	Board of Commissioners Meeting	23.50	\$0.670	\$15.75
February 15 2024	Ground Water Board	23.50	\$0.670	\$15.75
February 20 2024	Board of Commissioners Meeting	23.50	\$0.670	\$15.75
February 23 2024	CMH Board 50%-64955020 860000 - 50%-64955029 860000	23.50	\$0.670	\$15.75
February 26 2024	Mediation Meeting	23.50	\$0.670	\$15.75
February 27 2024	Board of Commissioners Meeting	23.50	\$0.670	\$15.75
		0.00	\$0.670	\$0.00
		0.00	\$0.670	\$0.00
		0.00	\$0.670	\$0.00
<b>Total Mileage:</b>		<b>243.50</b>	<b>\$0.670</b>	<b>\$163.15</b>

### Commissioner Mileage Voucher

To: Sylvia Rhodea

Date:

March 29 2024

Address: \_\_\_\_\_

Dept:

10111501 860000

City: \_\_\_\_\_

State: \_\_\_\_\_

Zip: \_\_\_\_\_

Date	Description	Miles	Current Rate	Amount
March 1 2024	Farm Bureau Breakfast then to County Bldg for Meeting	37.05	\$0.670	\$24.82
March 4 2024	Parks Meeting	5.00	\$0.670	\$3.35
March 5 2024	Planning and Policy Committee Meeting	23.50	\$0.670	\$15.75
March 11 2024	Allendale Township Meeting	5.50	\$0.670	\$3.69
March 12 2024	Board of Commissioners Meeting	23.50	\$0.670	\$15.75
March 15 2024	Legislative Meeting	23.50	\$0.670	\$15.75
March 18 2024	Ottawa County Insurance Authority	23.50	\$0.670	\$15.75
March 19 2024	Board of Commissioners Meeting and Allendale C of C Meeting	25.50	\$0.670	\$17.09
March 22 2024	CMH Board 50%-64955020 860000 - 50%-64955029 860000	23.50	\$0.670	\$15.75
March 26 2024	Board of Commissioners Meeting	23.50	\$0.670	\$15.75
		0.00	\$0.670	\$0.00
		0.00	\$0.670	\$0.00
		0.00	\$0.670	\$0.00
		0.00	\$0.670	\$0.00
<b>Total Mileage:</b>		<b>214.05</b>	<b>\$0.670</b>	<b>\$143.41</b>



### Commissioner Mileage Voucher

To: Sylvia Rhodea

Date:

April 30 2024

Address: \_\_\_\_\_

Dept:

10111501 860000

City: \_\_\_\_\_

State: \_\_\_\_\_

Zip: \_\_\_\_\_

Date	Description	Miles	Current Rate	Amount
April 2 2024	Planning and Policy Committee Meeting	23.50	\$0.670	\$15.75
April 9 2024	Board of Commissioners Meeting	23.50	\$0.670	\$15.75
April 16 2024	Health and Human Services Committee Meeting	23.50	\$0.670	\$15.75
April 23 2024	Board of Commissioners Meeting	23.50	\$0.670	\$15.75
April 24 2024	Parks	23.50	\$0.670	\$15.75
April 26 2024	CMH Board 50%-64955020 860000 - 50%-64955029 860000	23.50	\$0.670	\$15.75
April 29 2024	Mac Conference and Transportation within Lansing	215.00	\$0.670	\$144.05
		0.00	\$0.670	\$0.00
		0.00	\$0.670	\$0.00
		0.00	\$0.670	\$0.00
		0.00	\$0.670	\$0.00
<b>Total Mileage:</b>		<b>356.00</b>	<b>\$0.670</b>	<b>\$238.52</b>

### Commissioner Mileage Voucher

To: Sylvia Rhodea

Date:

May 31 2024

Address: \_\_\_\_\_

Dept:

10111501 860001

City: \_\_\_\_\_

State: \_\_\_\_\_

Zip: \_\_\_\_\_

Date	Description	Miles	Current Rate	Amount
May 7 2024	Planning and Policy Committee Meeting	23.50	\$0.670	\$15.75
May 10 2024	Legislative Meeting	23.50	\$0.670	\$15.75
May 13 2024	Allendale Twp Meeting	5.00	\$0.670	\$3.35
May 14 2024	Board of Commissioners Meeting	23.50	\$0.670	\$15.75
May 20 2024	Ottawa County Insurance Authority	23.50	\$0.670	\$15.75
May 21 2024	Health and Human Services Committee Meeting	23.50	\$0.670	\$15.75
May 28 2024	Board of Commissioners Meeting	23.50	\$0.670	\$15.75
		0.00	\$0.670	\$0.00
		0.00	\$0.670	\$0.00
		0.00	\$0.670	\$0.00
		0.00	\$0.670	\$0.00
<b>Total Mileage:</b>		<b>146.00</b>	<b>\$0.670</b>	<b>\$97.82</b>

**Commissioner Mileage Voucher**

**To:** Kendra Wenzel **Date:** May 29 2024

**Address:** \_\_\_\_\_ **Dept:** 10111501 860000

**City:** \_\_\_\_\_

**State:** \_\_\_\_\_

**Zip:** \_\_\_\_\_

Date	Description	Miles	Current Rate	Amount
May 6 2024	2024 Midwest Prayer Breakfast	38.00	\$0.670	\$25.46
May 7 2024	Finance and Administration Committee Meeting	32.00	\$0.670	\$21.44
May 10 2024	Legislative Forum	32.00	\$0.670	\$21.44
May 14 2024	Board of Commissioners Meeting	32.00	\$0.670	\$21.44
May 21 2024	Talent and Recruitment Committee Meeting	32.00	\$0.670	\$21.44
May 28 2024	Board of Commissioners Meeting	32.00	\$0.670	\$21.44
May 30 2024	Family Justice Center Ribbon Cutting Ceremony	32.00	\$0.670	\$21.44
	Pick From List		\$0.670	\$0.00
	Pick From List		\$0.670	\$0.00
	Pick From List		\$0.670	\$0.00
	Pick From List		\$0.670	\$0.00
	Pick From List		\$0.670	\$0.00
	Pick From List		\$0.670	\$0.00
	Pick From List		\$0.670	\$0.00
	Pick From List		\$0.670	\$0.00
	Pick From List		\$0.670	\$0.00
	Pick From List		\$0.670	\$0.00
	Pick From List		\$0.670	\$0.00
	Pick From List		\$0.670	\$0.00
		<b>Total Mileage:</b>	<b>230.00</b>	<b>\$154.10</b>

### Commissioner Mileage Voucher

**To:** Douglas R. Zylstra

**Date:** May 30 2024

**Address:** \_\_\_\_\_

**Dept:** 10111501 860000

**City:** \_\_\_\_\_

**State:** \_\_\_\_\_

**Zip:** \_\_\_\_\_

Date	Description	Miles	Current Rate	Amount
May 7 2024	Finance and Administration Committee Meeting	30.00	\$0.670	\$20.10
May 21 2024	Health and Human Services Committee Meeting	30.00	\$0.670	\$20.10
			\$0.670	\$0.00
	Pick From List		\$0.670	\$0.00
	Pick From List		\$0.670	\$0.00
	Pick From List		\$0.670	\$0.00
	Pick From List		\$0.670	\$0.00
	Pick From List		\$0.670	\$0.00
	Pick From List		\$0.670	\$0.00
	Pick From List		\$0.670	\$0.00
	Pick From List		\$0.670	\$0.00
	Pick From List		\$0.670	\$0.00
	Pick From List		\$0.670	\$0.00
	Pick From List		\$0.670	\$0.00
	Pick From List		\$0.670	\$0.00
	Pick From List		\$0.670	\$0.00
	Pick From List		\$0.670	\$0.00
<b>Total Mileage:</b>		<b>60.00</b>	<b>\$0.670</b>	<b>\$40.20</b>

# Action Request



**Committee:** Finance and Administration Committee

**Meeting Date:** 06/04/2024

**Requesting Department:** Fiscal Services

**Submitted By:** Karen Karasinski

**Agenda Item:** Accounts Payable for April 22, 2024 through May 24, 2024.

## Suggested Motion:

To approve the general claims in the amount of \$18,917,953.96 as presented by the summary report for April 22, 2024 through May 24, 2024.

## Summary of Request:

Approve vendor payments in accordance with the Ottawa County Purchasing Policy. See attached list of vendors paid.

## Financial Information:

Total Cost: \$18,917,953.96	General Fund Cost: \$0.00	Included in Budget:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
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If not included in budget, recommended funding source:

**Action is Related to an Activity Which Is:**  Mandated  Non-Mandated  New Activity

**Action is Related to Strategic Plan:**

**Goal:** Goal 1: To Maintain and Improve the Strong Financial Position of the County.

**Objective:** Goal 1, Objective 1: Maintain and improve current processes and implement new strategies to retain a balanced budget.


**Administration:**   Recommended  Not Recommended  Without Recommendation  
**County Administrator:**

**Committee/Governing/Advisory Board Approval Date:**

Board of Commissioners

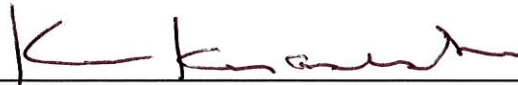
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Summary of Request Continued:


Total CHECKS   EFTs   WIRES	
	Dates: April 22, 2024
	to May 24, 2024
	Total of all funds: \$18,917,953.96

I hereby certify that to the best of my knowledge the List of Audit Claims, a summary of which is attached, constitutes all claims received and audited for payment. The amount of claims to be approved totals:

\$18,917,953.96



Karen Karasinski  
Fiscal Services Director



Date

We hereby certify that the Board of Commissioners has approved the claims on Tuesday, June 4, 2024

Joe Moss, Chairperson  
Board of Commissioners

Justin Roebuck  
Clerk/Register of Deeds

## Total CHECKS | EFTs | WIRES



Dates: April 22, 2024

to May 24, 2024

Total of all funds: \$18,917,953.96

222	MENTAL HEALTH FUND	\$4,533,059.15
101	GENERAL FUND	\$1,521,007.50
681	RETIREMENT BENEFITS FUND	\$1,486,377.35
703	TAX COLLECTION CUSTODIAL FUND	\$1,405,674.81
664	EQUIPMENT POOL FUND	\$1,280,800.61
369	OC BUILDING AUTH DEBT FUND	\$1,235,800.00
675	EMPLOYEE BENEFITS FUND	\$1,111,711.06
106	BOARD INITIATIVES FUND	\$1,097,558.20
100	GF IMPREST PAYROLL FUND	\$809,113.24
408	PARKS CAPITAL PROJECTS FUND	\$725,246.30
301	DEBT SERVICE FUND	\$722,688.00
636	INNOVATION AND TECHNOLOGY FUND	\$490,754.77
701	GEN CUSTODIAL FUND	\$462,083.43
218	OTHER GOVERNMENTAL GRANTS FUND	\$339,783.90
710	DISTRICT COURT CUSTODIAL FUND	\$314,712.71
801	DRAINS SPECIAL REV FUND	\$225,706.96
223	MENTAL HEALTH MILLAGE FUND	\$207,293.93
221	HEALTH FUND	\$144,829.79
401	CAPITAL PROJECTS FUND	\$114,797.10
292	CHILD CARE FUND	\$107,794.23
228	LANDFILL TIPPING FEES FUND	\$107,738.57
208	PARKS AND RECREATION FUND	\$96,249.86
266	SHERIFF CONTRACTS FUND	\$58,651.95
655	TELECOMMUNICATIONS FUND	\$48,645.87
736	OPEB TRUST FUND	\$40,327.52



## Total CHECKS | EFTs | WIRES



Dates: April 22, 2024

to May 24, 2024

Total of all funds: \$18,917,953.96

536	LAND BANK AUTHORITY FUND	\$37,745.00
712	CIRCUIT COURT CUSTODIAL FUND	\$33,102.84
260	PUBLIC DEFENDERS OFFICE FUND	\$30,695.28
516	DELINQUENT TAXES FUND	\$22,670.94
469	BLDG AUTHORITY CONST PROJ FUND	\$15,478.83
000	POOLED CASH FUND	\$13,779.26
711	PROBATE COURT CUSTODIAL FUND	\$12,625.25
645	COPIER RPLCMNT FUND	\$12,315.00
679	LONGTERM DISABILITY FUND	\$10,061.34
215	FRIEND OF THE COURT FUND	\$8,608.90
676	UNEMPLOYMENT FUND	\$6,830.00
243	BROWNFIELD REDVLPMT AUTH FUND	\$6,791.50
677	GENERAL LIABILITY & WC FUND	\$6,740.02
290	DEPT HLTH HUMAN SERVICES FUND	\$4,885.38
255	HOMESTEAD PROPERTY TAX FUND	\$1,851.00
256	REG OF DEEDS AUTOMATION FUND	\$1,508.53
257	EARLY VOTING FUND	\$915.66
263	CONCEALED PISTOL LICENSE FUND	\$734.42
265	WEMET (SEPARATE COMPONENT)	\$699.78
872	INLAND LAKE IMPROVEMENT FUND	\$650.00
709	JUV CRT CUSTODIAL FUND	\$519.00
234	FARMLAND PRESERVATION FUND	\$0.00
262	FEDERAL FORFEITURE FUND	\$0.00
286	AMERICAN RESCUE PLAN ACT FUND	\$0.00
103	CELL TOWERS FUND	\$0.00

## Total CHECKS | EFTs | WIRES



Dates: April 22, 2024

to May 24, 2024

**Total of all funds: \$18,917,953.96**

102	STABILIZATION FUND	\$0.00
104	SOLID WASTE CLEAN UP FUND	\$0.00
105	DB/DC CONVERSION	\$0.00
107	INFRASTRUCTURE FUND	\$0.00
151	CEMETERY TRUST FUND	\$0.00
201	ROAD COMMISSION FUND	\$0.00
244	ECONOMIC DEVELOPMENT CORP FUND	\$0.00
284	OPIOID SETTLEMENT FUND	\$0.00
365	PUBLIC UTILITY BOND & INT FUND	\$0.00
465	PUBLIC UTILITY CONSTRUCT FUND	\$0.00
518	DELINQUENT TAX #2 FUND	\$0.00
680	COMPENSATED ABSENCES FUND	\$0.00
714	INMATE CUSTODIAL FUND	\$0.00
721	LIBRARY PENAL FINE FUND	\$0.00
802	DRAIN REVOLVING FUND	\$0.00
804	DRAIN REVOLVING MAINT FUND	\$0.00
805	DRAINS CAPITAL PRJT FUND	\$0.00
851	DRAINS DEBT SERVICE FUND	\$0.00
871	PUBLIC UTILITY MNTCE & OPER FUND	\$0.00

**Accounts Payable Vendor Disbursements**  
**April 22- May 24, 2024**

Vendor	Amount
MICHIGAN, STATE OF	\$ 2,082,862.27
MUNICIPAL EMPLOYEES	\$ 1,485,598.37
US BANK TRUST COMPAN	\$ 1,235,800.00
PRIORITY HEALTH	\$ 1,063,121.84
SAMARITAS	\$ 938,738.56
BANK OF NEW YORK	\$ 680,968.75
ENTERPRISE FM TRUST	\$ 657,547.19
LDV INC	\$ 622,240.00
MCCORMICK SAND INC	\$ 411,848.55
MOKA CORPORATION	\$ 350,887.62
CDW GOVERNMENT INC	\$ 332,211.99
OTTAWA COUNTY ROAD	\$ 304,740.47
HERITAGE HOME INC	\$ 303,019.63
OTTAWA COUNTY MICHIG	\$ 280,161.60
HOPE NETWORK BEHAVIO	\$ 261,529.72
APEX CONTRACTORS	\$ 249,948.37
HARBOR HOUSE MINISTR	\$ 239,984.48
LAKESHORE REGIONAL E	\$ 226,603.50
FLATROCK MANORS INC	\$ 224,175.64
OTTAWA COUNTY CENTRA	\$ 210,274.61
PIONEER RESOURCES	\$ 162,620.74
BEACON SPECIALIZED	\$ 161,044.54
PINE REST CHRISTIAN	\$ 155,522.91
VAV OPERATIONS MI	\$ 147,470.80
JP MORGAN CHASE *SEE APPENDIX A	\$ 136,683.79
BENJAMIN'S HOPE	\$ 134,529.28
JOSH RAYMOND	\$ 129,090.96
REACH FOR RECOVERY I	\$ 124,943.02
COMMUNITY LIVING NET	\$ 123,491.66
GRAND RAPIDS COMMUNI	\$ 122,128.90
PREFERRED EMPLOYMENT	\$ 119,383.00
HOPE DISCOVERY ABA S	\$ 116,531.36
JAMES FULVI AS PERSO	\$ 113,933.45
COMMUNITY ACTION	\$ 106,275.00
POSITIVE BEHAVIOR SU	\$ 98,787.47
TIME CLOCK PLUS, LLC	\$ 98,333.75
VITALCORE HEALTH STR	\$ 96,463.07
TURNING LEAF	\$ 93,677.46
HOLLAND COMMUNITY	\$ 92,103.55

PRO CARE UNLIMITED	\$	89,046.25
ARBOR CIRCLE CORP	\$	88,275.22
DELTA DENTAL PLAN OF	\$	76,446.74
WALLOON LAKE RECOVER	\$	76,057.43
BERGMARK CONSULTING	\$	69,212.89
DIGNIFIED CARE LLC	\$	68,255.90
GUARDIANTRAC LLC	\$	65,206.37
CANTEEN SERVICES	\$	61,174.83
WEX BANK	\$	57,437.92
LOCUMTENENS HOLDINGS	\$	56,135.46
FLOCK GROUP INC.	\$	54,950.00
CONSUMERS ENERGY	\$	52,838.92
AMP ELECTRIC	\$	51,846.60
BELLEFEUIL SZUR & A	\$	51,019.00
G&M TRUST, MATTHEW B	\$	48,746.47
CHERRY STREET SERVIC	\$	48,576.11
BUSSCHER DEVELOPMENT	\$	46,867.95
AMANI LLC	\$	46,324.80
BETHANY CHRISTIAN SE	\$	45,291.06
FOREST VIEW HOSPITAL	\$	44,110.15
ADIA LLC	\$	43,821.60
CHOICE ONE BANK	\$	41,719.25
INDIAN TRAILS CAMP	\$	41,239.26
KALLMAN LEGAL GROUP	\$	39,504.00
SALE'S HEATING	\$	39,248.00
PREIN & NEWHOF	\$	37,839.05
LIVING HOPE HOME CAR	\$	37,793.53
KLUTING JOSEPH	\$	37,745.00
ZAWADI USA LLC	\$	35,914.20
GOVERNMENTJOBS.COM	\$	35,628.81
WESTERN MICHIGAN PAT	\$	34,175.00
ENVIRO CLEAN SERVICE	\$	34,130.41
FERRYSBURG CITY OF	\$	33,062.11
METROPOLITAN LIFE IN	\$	31,623.77
HP	\$	31,532.47
DEWPOINT INC	\$	31,248.00
PENOGANI GL LLC	\$	31,081.07
HAVENWYCK HOSPITAL	\$	30,869.36
BUILD UP LLC	\$	30,800.00
MUSKEGON, COUNTY OF	\$	30,154.00
WILSON STUART T	\$	28,594.55
PRINTING SYSTEMS INC	\$	28,328.55
SOLID DESIGN SOFTWAR	\$	28,055.00
SPICER GROUP INC	\$	27,886.75

WEBTECS INC	\$	27,272.00
ST JOHN'S HEALTH CAR	\$	27,174.00
LEXIPOL LLC	\$	27,102.32
LA BENEDICTION CO LL	\$	26,921.40
KNIGHT WATCH INC	\$	25,810.08
PEOPLE DRIVEN TECHN	\$	25,325.40
EXTENDED GRACE	\$	24,233.33
VERIZON WIRELESS	\$	24,175.11
DEVELOPMENTAL ENHANC	\$	23,494.80
CSM SERENITY LLC	\$	23,305.79
MACATAWA AREA	\$	22,619.83
CORNERSTONE AFC LLC	\$	22,405.20
VONK ROBERT	\$	22,291.60
MEYER RANDALL G	\$	22,218.54
BUILDING MEN FOR LIF	\$	21,648.14
LRE	\$	21,355.19
AT&T CORP	\$	21,076.98
US LBM Holdings LLC	\$	20,932.30
IGM TECHNOLOGY CORP	\$	20,000.00
SECOND STORY COUNSEL	\$	19,885.52
MCCABE ALAN	\$	19,722.41
PROFESSIONAL REHABIL	\$	19,518.37
EXECUTIVE INFORMATIO	\$	19,416.00
GEI CONSULTANTS OF M	\$	19,145.50
EQ THE ENVIRONMENTAL	\$	18,986.38
MATTHEW BENDER	\$	17,937.24
SAINT MARY'S HEALTH	\$	17,568.00
PITNEY BOWES INC	\$	16,832.95
PT SOLUTIONS INC	\$	16,799.54
YOUTH OPPORTUNITY	\$	16,500.00
ROBERT HALF INC	\$	16,410.68
HOLLAND BOARD OF PUB	\$	16,326.04
RITE OF PASSAGE INC	\$	15,963.30
GOOD SAMARITAN	\$	15,397.00
HOLLAND CHARTER	\$	15,057.46
RELIANCE COMMUNITY C	\$	14,237.20
CHILDREN'S ASSESSMEN	\$	14,226.67
SEMCO ENERGY INC	\$	14,068.30
GRAND HAVEN BOARD	\$	13,889.36
EQUITABLE LEARNING	\$	13,882.67
OTTAWA COUNTY FSA	\$	13,779.26
OCCUPATIONAL RESEARC	\$	13,550.00
MICROGENICS CORPORAT	\$	13,516.78
JMA K9 LLC	\$	13,000.00

DAVID'S HOUSE MINIST	\$	12,980.00
CONSILIUM STAFFING	\$	12,690.00
HODGES LYDIA I	\$	12,631.80
VIRIDIS	\$	12,596.50
COPY-TECH	\$	12,550.36
FIDELITY SECURITY LI	\$	12,367.40
FULL CIRCLE CARE LLC	\$	12,361.16
HARBOR HUMANE SOCIET	\$	12,108.76
ARBOR SOLUTIONS	\$	12,025.00
CORE TECHNOLOGY	\$	12,002.00
OTTAWA AREA INTERMED	\$	11,861.11
HOLLAND CITY OF	\$	11,821.70
RAWLINGS ROCHELLE	\$	11,535.72
CRC RECOVERY INC	\$	11,422.54
ACORN HEALTH LLC	\$	11,419.44
IMPERIAL DADE	\$	10,953.73
WOLVERINE POWER	\$	10,740.00
STILLSON POLLY KAY	\$	10,697.70
COMMUNITY HEALING CE	\$	10,597.22
VOLKER CRANE SERVICE	\$	10,592.60
QONVERGE LLC	\$	10,504.67
HILLARD ELECTRIC, IN	\$	10,392.00
DAILY LIFE SKILLS IN	\$	10,285.00
GEORGETOWN TOWNSHIP	\$	10,175.18
STATE OF MICHIGAN -M	\$	10,115.00
STRONG STACIE	\$	9,947.70
PHC OF MICHIGAN	\$	9,600.00
PROTOCOL SERVICES	\$	9,600.00
BRAINTREE MANAGEMENT	\$	9,548.00
BUSINESS INFORMATION	\$	9,393.53
ENRICHED LIVING	\$	9,270.24
WEST MICHIGAN REGION	\$	9,000.00
HARTGERS FRITS	\$	8,897.70
HOPE NETWORK REHABIL	\$	8,872.20
SHERRIFF GOSLIN CO	\$	8,862.00
VANVOLKINBURG MARK	\$	8,813.10
BRECKON AMY JO	\$	8,643.50
WEST PUBLISHING CORP	\$	8,437.37
HOLLAND CORNERSTONE	\$	8,360.24
WYNSMA CHERI LYNN	\$	8,259.00
OTTAWA, COUNTY OF	\$	8,207.25
WILLIAMS, COLBERT	\$	7,965.00
WILSON & WYNN INTERV	\$	7,900.00
HERNANDEZ HOME LLC	\$	7,896.60

HANSMA STEPHANIE	\$	7,847.49
ENG INC	\$	7,829.67
WEST MICHIGAN CRIMIN	\$	7,787.63
PASSPORT LABS	\$	7,698.12
DALE A. & PAMELA M.	\$	7,669.20
THE ROOF DR	\$	7,643.00
SCHOLMA RANDALL	\$	7,495.59
EBRIMA DRAMMEH	\$	7,488.30
Stephanie Stano & Ra	\$	7,464.58
HERO DESIGN LLC	\$	7,447.00
NETSMART TECHNOLOGIE	\$	7,342.98
RELIABLE ROAD SERVIC	\$	7,110.00
SHI INTERNATIONAL	\$	7,084.37
LUBINSKI NANCI LYNNE	\$	7,062.93
Kevin J and Rachael	\$	7,041.60
LIFE CHOICE LLC	\$	7,000.00
LHD ACADEMY OF SCIEN	\$	7,000.00
CADRE COMPUTER RESOU	\$	6,919.89
LANDSCAPE DESIGN	\$	6,919.02
MID AMERICA SERVICE	\$	6,877.36
ON DUTY GEAR LLC	\$	6,831.62
3424 CHICAGO DRIVE	\$	6,791.50
SEDGWICK CLAIMS MANA	\$	6,740.02
CXTEC	\$	6,637.04
HELMER ANGELA KAY	\$	6,631.80
GRAYSON KERRY	\$	6,631.80
TRAC AUTISM CENTER	\$	6,622.90
BETHESDA FARM	\$	6,609.60
CONTINENTAL AMERICAN	\$	6,604.48
KORTERING DAVID B	\$	6,600.00
HAPKE BARBARA E	\$	6,495.58
MTM RECOGNITION CORP	\$	6,480.00
DRAMMEH EBRIMA	\$	6,415.20
GRAND HAVEN CITY OF	\$	6,385.20
KRAMER LINDA S	\$	6,331.80
HUDSONVILLE TOWING	\$	6,308.00
BARBIER BELINDA	\$	5,832.00
GOPHER EXPRESS	\$	5,791.00
ROBERTS LESLIE	\$	5,721.47
REPUBLIC SERVICES IN	\$	5,708.09
BASMAYOR CHRISTINA R	\$	5,569.20
MRG-TRANSLATIONS	\$	5,525.00
Taylor R & Christoph	\$	5,456.55
OTTAWA COUNTY DEPUTI	\$	5,439.02

Hilario Pacheco	\$	5,376.04
FIRE PROTECTION PROS	\$	5,326.50
AUTUMN RIDGE STONE &	\$	5,264.00
MLIVE MEDIA	\$	5,165.41
David W & Alexandra	\$	5,120.10
FAHEY SCHULTZ BURZYC	\$	5,113.00
SCHEUERLE & ZITTA	\$	5,093.89
WINDSCAPE LDHA LP	\$	4,977.00
ZEELAND CITY OF	\$	4,969.33
HD RECOVERY LLC	\$	4,952.00
APPLIED BEHAVIORAL S	\$	4,858.08
RAMOS DAVID	\$	4,851.00
GOODWILL INDUSTRIES	\$	4,774.72
LIFE EMS INC	\$	4,724.47
NOTTLEY MARK W	\$	4,700.00
MISDU	\$	4,658.80
CORNERSTONE REAL EST	\$	4,595.00
VREDEVELD HAEFNER LL	\$	4,592.50
RIVERSIDE INTEGRATED	\$	4,578.00
SPOELMAN MICHAEL A	\$	4,541.66
OUR HOPE ASSOCIATION	\$	4,515.12
CORRECTIONAL COUNSEL	\$	4,481.72
SANOFI-AVENTIS US IN	\$	4,457.66
ODP BUSINESS SOLUTIO	\$	4,410.26
Lake Trust Credit Un	\$	4,320.84
FOX COUNSELING SERVI	\$	4,254.69
MARTIN & ASSOCIATES	\$	4,242.00
LAKESHORE CARE CORP	\$	4,201.43
Emily J Prins & Dani	\$	4,198.58
ADECCO	\$	4,112.00
IKAZE HOME	\$	4,065.90
Michelle DenHartigh	\$	4,024.80
HVG MILL PINE ASSOCI	\$	4,020.00
TELE-RAD INC	\$	4,003.74
ROBYN GOBBEL PLLC	\$	4,000.00
GOVERNMENTAL CONSULT	\$	4,000.00
COMMUNITY LIVING SER	\$	4,000.00
RAMIRO VILLARREAL JR	\$	3,984.00
CINTAS CORPORATION N	\$	3,940.38
BEHAVIORAL RESOURCES	\$	3,935.00
MI REAL ESTATE MANAG	\$	3,927.00
DELL COMPUTER CORP	\$	3,919.94
MULCH PRO LLC	\$	3,880.00
WATKINS PHARMACY	\$	3,868.40



POLEY ROBERTA J	\$	3,847.50
Michael J Ryan and J	\$	3,844.55
GRAND HAVEN CHARTER	\$	3,811.31
AMAZON CAPITAL SERV	\$	3,799.32
HOPE NETWORK WEST MI	\$	3,797.34
FEEDING AMERICA WM	\$	3,790.00
KERKSTRA SEPTIC	\$	3,780.00
SAVATREE	\$	3,719.00
JOSEPH E BOCKHEIM	\$	3,682.00
APPLEWOOD LAW WINS	\$	3,672.98
THE LIGHT BULB CO	\$	3,660.95
LATITUDE SUBROGATION	\$	3,655.62
COLEMAN KENYATTA KAT	\$	3,636.29
SHORELINE SERVICES	\$	3,635.00
GORILLA DETROIT	\$	3,600.00
LANGUAGE LINE SERVIC	\$	3,591.25
Curt and Diane McDow	\$	3,585.50
CENTRIA HEALTHCARE L	\$	3,429.15
SOUTHWEST MICHIGAN C	\$	3,429.00
LEGACY LITIGATION	\$	3,405.25
OTTAWA COUNTY DEPUTY	\$	3,382.25
MICHIGAN GAS	\$	3,376.28
MCDONALD PLUMBING	\$	3,373.00
MICHIGAN PATHOLOGY	\$	3,368.00
DAVID FORAKER	\$	3,330.00
HENRY SCHEIN	\$	3,305.21
CHARTER COMMUNICATIO	\$	3,302.13
HYLAND SOFTWARE INC	\$	3,300.00
Sean & Elena Leahy	\$	3,254.40
ZYLSTRA GARY	\$	3,240.00
WMIPM	\$	3,199.00
EV CONSTRUCTION	\$	3,100.00
YOUNG MENS CHRISTIAN	\$	3,074.31
BRG MANAGEMENT LLC	\$	3,073.00
SPRING LAKE TOWNSHIP	\$	3,072.73
GRAINGER INC	\$	3,062.50
FARHAT PSYCHOLOGICAL	\$	3,025.00
KAJOVID PROPERTIES	\$	3,000.00
FRANKLIN SUSAN	\$	2,986.27
AUTISM OF AMERICA	\$	2,972.58
ALLENDALE TOWING	\$	2,940.00
SOUTHERN FOLGER	\$	2,918.48
SMITH THOMAS	\$	2,915.62
FISHBECK THOMPSON	\$	2,883.50

CASE MANAGEMENT	\$	2,690.90
TCS HOLDING COMPANY	\$	2,662.50
ALEXANDER WELCH	\$	2,661.72
MCKESSON MEDICAL	\$	2,632.65
MEIJER	\$	2,622.14
KELLEIGH MELISSA	\$	2,600.00
FALCON WOODS	\$	2,593.00
TRIAD FINANCIAL SERV	\$	2,560.00
KERKSTRA PORTABLE	\$	2,540.00
PURDY RAYMOND	\$	2,538.60
COMMUNITY LIVING OPT	\$	2,524.86
TITLE-CHECK LLC	\$	2,520.00
LIFE THERAPEUTIC SOL	\$	2,514.30
REBOUNDERZ - GRAND R	\$	2,500.00
UNIVERSITY TRANSLATO	\$	2,499.07
LANDTECHWMI	\$	2,470.00
SENTINEL TECHNOLOGIE	\$	2,458.08
ELISA PEREZ	\$	2,455.00
Luis Saenz	\$	2,439.42
Brock and Mackenze R	\$	2,423.40
BIRON THERESA	\$	2,381.10
ALTOGAS INC	\$	2,377.00
IDEXX DISTRIBUTION	\$	2,376.16
PETROELJE BRIAN	\$	2,375.00
OLD GROWTH TREE	\$	2,371.00
Thomas and Kelly Bar	\$	2,367.04
BIZSTREAM	\$	2,355.00
RITE WAY PLUMBING &	\$	2,327.88
OTTAWA COUNTY INS	\$	2,321.00
Carl and Mary Haak	\$	2,319.40
Donna J Burns & Bria	\$	2,317.62
JENISON CRAIG	\$	2,311.35
70X7 LIFE RECOVERY	\$	2,308.23
WEST SHORE COUNSELIN	\$	2,286.25
RTH SERVICES LLC	\$	2,280.00
SOUTHWEST AFC LLC	\$	2,265.90
PINE RIDGE ADULT CAR	\$	2,265.90
PLATINUM LIVING LLC	\$	2,265.90
CHESTER TOWNSHIP	\$	2,264.43
BOSS INNOVATION	\$	2,240.00
WEST MICHIGAN DOCU	\$	2,203.00
AT&T	\$	2,190.72
OPI ENTERPRISES INC	\$	2,190.00
GRAND RAPIDS THERAPY	\$	2,177.50

GATEHOUSE MEDIA MICH	\$	2,150.44
ANCHORAGE WEST LLC	\$	2,144.00
GRAND TRAVERSE REELS	\$	2,138.31
Justin J and Madison	\$	2,136.15
FIFTH THIRD BANK	\$	2,116.05
Kyle Harper	\$	2,100.64
KOZAKIEWICZ JOSEPH	\$	2,100.00
SAMUEL LAMPE	\$	2,099.00
DOORDASH	\$	2,095.00
LEXISNEXIS COPLOGIC	\$	2,065.00
LAWRENCE TOWING LLC	\$	2,038.00
CLAYTON ZWART	\$	2,021.00
THOMAS SCIENTIFIC	\$	1,959.74
BEDNAREK ANNA	\$	1,929.13
MICHIGAN POLICE EQUI	\$	1,898.00
VEGA JOHN	\$	1,870.00
Jennifer Vredeveld a	\$	1,867.10
RJ KOOL COMPANY OF	\$	1,840.53
HEATHER LEA LOZAR	\$	1,840.00
WOLTERS ELECTRIC INC	\$	1,802.86
PETERSEN RESEARCH CO	\$	1,800.00
ALTARUM INSTITUTE	\$	1,800.00
VICKI VARGO	\$	1,793.00
CONTRACT LOGIX LLC	\$	1,788.00
FOUNDATION BUILDING	\$	1,785.60
INTEGRITY BUSINESS	\$	1,782.45
JD CO HOLDINGS LLC	\$	1,766.00
STATE FARM INSURANCE	\$	1,738.18
CUNNINGHAM DALMAN	\$	1,727.88
BJ TRANSPORT	\$	1,725.00
KHAMMANIVONG ANOUSON	\$	1,715.00
PREST & ASSOCIATES	\$	1,702.00
INTERPHASE OFFICE IN	\$	1,680.29
Christopher & Rebecc	\$	1,624.47
PEAK PERFORMERS	\$	1,611.40
TRAINING DIRECT LLC	\$	1,598.40
DTE ENERGY COMPANY	\$	1,584.16
SUN COMMUNITIES INC	\$	1,569.00
BURCH DON E	\$	1,547.97
MARIA ANGELES CORONA	\$	1,520.00
HART INTERCIVIC	\$	1,520.00
MORITZ, JOHN, LAW OF	\$	1,504.29
NORTH OTTAWA COUNTY	\$	1,500.00
CARMESET DECEMBRE	\$	1,500.00

RYAN MILLER	\$	1,499.00
BLARNEY CASTLE OIL C	\$	1,488.75
Casey Emmel	\$	1,476.21
BRINKS INC	\$	1,460.36
GLAXOSMITHKLINE	\$	1,455.15
EISENLOHR CHELSEA	\$	1,429.66
OTTAWA COUNTY SHERIF	\$	1,412.50
EVERCOMMERCE SOLUTIO	\$	1,405.35
CLARK ASSOCIATES	\$	1,400.82
ARTICULATE GLOBAL	\$	1,399.00
GRAND HAVEN TRIBUNE	\$	1,382.88
FARRIS NATHAN LOWELL	\$	1,375.00
OPENGOV INC	\$	1,354.18
SWART EDWARD C	\$	1,353.75
SPECTRUM HEALTH HOSP	\$	1,342.00
ABA GOLDEN STEPS MI	\$	1,332.82
KELLY WILLIAM G	\$	1,330.65
GENOA HEALTHCARE LLC	\$	1,318.37
BOB BROOKS COMPUTER	\$	1,310.00
SCHOLTEN FANT PC	\$	1,302.61
CLARK LAUREN	\$	1,295.12
SPITLER LAW PLLC	\$	1,287.00
FOLEY BARBARA	\$	1,270.64
LAKESIDE TOWING & RE	\$	1,266.00
DAWN KASACK	\$	1,263.00
JEFF TEERMAN	\$	1,254.26
RUCKER CLEANING	\$	1,236.11
COVENANT ENABLING	\$	1,232.10
VESTIGE GROUP	\$	1,199.60
VOICES FOR HEALTH	\$	1,199.13
GONZALES ABRAHAM	\$	1,170.00
ASSOCIATED LANGUAGE	\$	1,145.00
PETERSON DAVID M	\$	1,131.96
MACHASIC RYAN H	\$	1,131.00
RONALD UPRIGHT	\$	1,125.00
SUNSHINE PROPERTIES	\$	1,119.00
ALLENDALE CHARTER	\$	1,112.04
DEJONG ELDON	\$	1,084.00
THORNELL BONNIE L	\$	1,080.00
COMMUNITY GARAGE INC	\$	1,079.54
OTTAWA LIMITED DIVID	\$	1,078.00
BANK, U.S.	\$	1,075.00
TROAST AFZUL R	\$	1,056.50
STAPLES INC	\$	1,033.23

COMCAST HOLDINGS COR	\$	1,030.25
GRAND VALLEY TOWING	\$	1,027.00
DEMANN GREGORY S	\$	1,026.00
FARE FAMILY INVESTME	\$	1,015.00
TRACIE ROBIN SCOTT	\$	1,000.38
SUNDSTROM MARY	\$	1,000.00
RICHARD ALFONSO COPE	\$	1,000.00
GAYLE RILLEMA	\$	1,000.00
BCI CONSTRUCTION	\$	1,000.00
HOLLAND AREA COMMUNI	\$	993.60
OTTAWA COUNTY BAR	\$	990.00
LUNA RAMON	\$	989.00
Bentley T Pohl	\$	981.39
MOBLEY CURTIS	\$	980.21
ACHTERHOF SHIRLEE B	\$	970.00
SCHULZ TIMOTHY	\$	957.43
PARK TOWNSHIP	\$	956.90
COVELLO CHARLES B	\$	944.92
BOARD OF LIGHT AND P	\$	940.00
MICHIGAN CLAIM SERVI	\$	937.50
D.A. BLODGETT ST JOH	\$	936.39
YONKERS BROOKE	\$	935.60
TRADITIONS OF HOLLAN	\$	932.00
JACO CIVIL PROCESS I	\$	922.97
SPRING LAKE PUBLIC S	\$	920.00
STREAMLINE VERIFY LL	\$	917.38
FRANZBLAU DAVID	\$	888.00
James I & Lois D Fer	\$	883.34
PLUMMER'S DISPOSAL	\$	880.00
EVERGREEN COMMONS	\$	875.00
HAMMAN AMY	\$	870.00
MACPHAIL SYDNEE	\$	867.23
MERCK SHARP & DOHME	\$	862.67
KILLION JUNA	\$	858.83
JACOB C DEBOER	\$	853.00
FIDELITY LANGUAGE	\$	839.04
NOAH'S ARK	\$	835.00
RECOVERY ROAD LLC	\$	834.30
BORDEWYK BRADLEY	\$	833.61
CHARM-TEX INC	\$	833.42
WHITE ANNA	\$	830.24
WEDGWOOD CHRISTIAN	\$	827.69
THE ARC MUSKEGON	\$	825.00
HIDDEN DUNES APARTM	\$	825.00

GH NORTH SHORE APTS	\$	825.00
BATTAGLIA GARY	\$	825.00
C. D. SIMPSON AND AS	\$	825.00
W AND M PROPERTY VEN	\$	822.00
UNZICKER GWENDOLYN	\$	815.04
PHONETICS	\$	814.44
MED-1 LEONARD LLC	\$	814.00
ALLEN JENSEN	\$	806.00
GPM INVESTMENTS LLC	\$	800.00
KOLBE CORP	\$	795.00
BEHAVIOR ANALYSTS OF	\$	787.61
WHITNEY STEWART	\$	786.25
CHLYSTEK TYLER	\$	778.94
HARBOR HUMANE	\$	770.00
BOEREMA STEPHEN	\$	767.00
ZEELAND CHARTER	\$	755.47
TRINITY HEALTH GRAND	\$	755.45
SPARKS BEHAVIORAL	\$	750.00
LABRECK ANN M	\$	741.00
CURCIO CHARLES	\$	741.00
IDENTISYS INC	\$	734.42
A & R INVESTMENTS	\$	732.00
JOHN HERBERT	\$	727.50
JUSTICE WORKS LLC	\$	725.00
THE DEPOT	\$	720.00
GONZALES JOSHUA	\$	717.70
EARTEK SERVICES	\$	715.00
FTI GROUP	\$	714.41
12191 FELCH ST LDHA	\$	714.00
LAKESHORE LAW AND ME	\$	712.14
GREATER OTTAWA CO	\$	711.00
TRAPPERS COVE APARTM	\$	706.00
BUNCE CRAIG	\$	703.66
HOSPITAL NETWORK	\$	700.00
KENT COMMUNICATIONS	\$	694.05
LIAISON LINGUISTICS	\$	694.04
GOODELL AARON	\$	683.78
DALE BIRD-CORTES	\$	680.00
LINDE GAS & EQUIPMEN	\$	678.83
COOPERSVILLE CITY OF	\$	678.37
COPPER GEAR DESIGNS	\$	675.00
VILLAGE SELF STORAGE	\$	661.54
SEBESKY ALYSSA	\$	657.94
BUITENHUIS LAURA	\$	653.44

ANSWER UNITED	\$	651.36
OBRIEN & BAILS	\$	651.00
SWABASH STEVEN HOWAR	\$	650.00
MICHIGAN ASSOCIATION	\$	650.00
SCHIPPERS TRAVIS	\$	649.00
OUTPOST24 INC	\$	642.91
ZOOM VIDEO COMMUNICA	\$	639.68
CRITCHLOW CURTIS	\$	636.84
MARTINEZ FILADELFO	\$	636.00
KUIPER RENEE	\$	635.23
LAKESHORE PROPERTY	\$	635.00
JAMIE PANCY	\$	628.00
FWSBF	\$	623.48
WAVELAND PROPERTY MA	\$	619.00
ADECCO USA INC	\$	618.81
SOVA & KELLY P.C.	\$	616.45
HAY ALEC	\$	608.77
MICHIGAN WASTE & ENV	\$	600.00
FIFTH THIRD BANK - W	\$	600.00
MCRAE ENTERPRISE LLC	\$	598.00
WESTERN TEL-COM INC	\$	596.00
HUDSONVILLE CITY OF	\$	595.13
JACOB PORTER	\$	595.06
WAKEFIELD LEASING CO	\$	595.00
CARRIER NICKOLAS	\$	594.29
REICHARDT JAMES	\$	579.89
BROUWER MOLLY	\$	575.40
BOYD TRISTA	\$	569.57
MJCT HOLDINGS INC	\$	568.00
VANALLSBURG JON	\$	567.26
JAMESTOWN CHARTER	\$	565.85
OTTAWA MEDICAL	\$	565.00
MED-1 HOLLAND	\$	565.00
AMY BEYER	\$	562.00
CREDIT ACCEPTANCE CO	\$	558.19
OLIVE TOWNSHIP	\$	551.55
ALLIED UNIVERSAL	\$	550.80
ACTION CHEMICAL	\$	545.04
ENTERPRISE ENVELOPE	\$	539.22
GUARDIAN ALLIANCE TE	\$	532.00
GEMMEN'S HARDWARE	\$	529.00
MICHIGAN SHERIFFS	\$	527.24
ALBERDA HEATHER	\$	520.13
25TH DISTRICT COURT	\$	520.00

BASTIEN AUSTIN	\$	514.84
JEFFREY J VANHUIS -	\$	514.00
STEVENS DJOHARIAH	\$	500.00
TERRI GASAWAY-KETNER	\$	500.00
VRENI SAHLI	\$	500.00
TRUEHEMPZ, LLC	\$	500.00
MIA MARISOL SUIGUSSA	\$	500.00
MICHAEL COTTON	\$	500.00
MARY MUSICK	\$	500.00
JOSEPH RAFFERTY	\$	500.00
GREEN BRENT HUNGERFO	\$	500.00
ERICA NICOLE GOUDY	\$	500.00
COMMUNITY WEST CREDI	\$	500.00
CHRISTOPHER BOSGRAAF	\$	500.00
AQUATIC DOCTORS	\$	500.00
ALEX VAN ASPEREN	\$	500.00
BEST BUY STORES LP	\$	499.95
CAMP SUNSHINE	\$	495.00
MICHIGAN PROBATE	\$	494.00
RIDGE POINT COMMUNIT	\$	492.50
EXIT 76 CORPORATION	\$	491.54
SYMBOLARTS LLC	\$	490.00
MIRANDA GLENDA	\$	488.52
KIARA SHANICE TAYLOR	\$	484.00
TOBER CHRISTINE	\$	483.21
MICRGRAPHICS	\$	480.86
MAYFIELD LAW PLLC	\$	480.00
BLACK RIVER RENTALS	\$	476.00
KAUER RAJVIR	\$	473.56
KUSTOM SIGNALS INC	\$	467.00
BENNETT KARA	\$	465.72
PATTERSON JANE	\$	461.00
ZAMORA ANA	\$	460.57
LAW OFFICE OF KENNET	\$	460.00
MBK CORPORATE PROMO	\$	456.44
K & R TRUCK SALES IN	\$	455.00
GAGE MOTOR MALL	\$	453.00
PENSKE TRUCK LEASING	\$	452.00
SHAPE CORPORTATION	\$	450.00
MICHIGAN FAMILY SUPP	\$	450.00
GABRIEL CASTRO-COLME	\$	450.00
ESTATE OF FELIX BERN	\$	450.00
BRITTANY VICTORIA	\$	450.00
CLARK ALISON	\$	442.95



DANDRON MARY	\$	442.00
CINCINNATI INSURANCE	\$	437.50
BRIGGS JUANITA C	\$	436.00
TREVIN SHACKELFORD	\$	430.00
SANCHEZ RACHEL	\$	422.68
BOUMAN VICTORIA A	\$	419.00
KUNTZ NATALIE	\$	413.46
COSTAR REALTY INFORM	\$	412.78
QUANTIMETRIX CORP	\$	406.97
WN LAW PLLC	\$	400.00
TEJESHWAR THALARI	\$	400.00
VAN THANH NGUYEN	\$	400.00
KLEMPLE FARM CONDOMI	\$	400.00
DAQUISHA DEONTE DURE	\$	400.00
ALTON KEVIN WILLIAMS	\$	400.00
AUTO-OWNERS INSURANC	\$	400.00
DRAKE TAMARA	\$	387.74
RUSHLOW TRACI	\$	387.39
HULSING JON	\$	377.86
SPRING LAKE VILLAGE	\$	377.54
MUNLEY MICHELLE	\$	377.03
OOM HEATHER	\$	375.90
SET/SEG	\$	375.00
KRISTOPHER AARON CAV	\$	375.00
POSTMA MICHELLE	\$	373.66
TALLMADGE CHARTER	\$	373.58
VANHORSSEN BARB	\$	371.58
DELANO LEAH	\$	371.07
JUSTIN PHANTHAVONG	\$	370.00
PRIEST ANDREW	\$	368.17
MORLEY KEITH	\$	368.06
ZEELAND PRINT SHOP	\$	367.50
QUIST AMIE	\$	365.22
TARGET INFORMATION	\$	362.36
TRIPLOG INC	\$	360.00
DAHL COOPER	\$	360.00
JENNIFER FLETCHER	\$	356.38
KAAT'S WATER COND	\$	356.00
DESTINEY IREANA	\$	354.58
PANAINTS SORIN	\$	350.58
PROTRAININGS LLC	\$	350.00
DISABILITY NETWORK L	\$	350.00
CROESE GABRIELA	\$	350.00
CURTIS CATHERINE L	\$	348.00

CONRAD TOBERT	\$	341.50
HEMOCUE INC	\$	340.36
SIELSKI PHILIP	\$	339.69
CATALINO RICHARD	\$	333.28
JOSHUA ALLAN HOLWERD	\$	333.03
INFINISOURCE INC	\$	327.60
CAROL SPITZLEY	\$	325.00
MERTZ ROBERT	\$	324.18
TORCHED CUSTOM GLASS	\$	324.00
NYE UNIFORM COMPANY	\$	322.00
BRAD & JESSIE STOLTE	\$	322.00
TRAFFIC & SAFETY CON	\$	320.00
AMERICAN BAR ASSOCIA	\$	320.00
MARILYN J PADGETT	\$	318.00
Eric and Kelsey Boer	\$	315.80
WILLIAMSBURG PROPERT	\$	312.00
DEAF INC	\$	312.00
POPPEN JARED	\$	303.93
LAKESHORE MIDDLE SCH	\$	301.33
CHICAGO TITLE OF MIC	\$	300.01
WILLIAM G PHILLIPS	\$	300.00
TED WESTERMAN	\$	300.00
ZEELAND BOARD OF PUB	\$	300.00
SALLY COPPERSMITH-HO	\$	300.00
KENT CITY MIGRANT HE	\$	300.00
JUVENILE COURT ASSOC	\$	300.00
JOSEPH RUSLAN PARMLE	\$	300.00
KENDALYNN SNELL	\$	300.00
MARGARET DEBRUYN	\$	300.00
DEVOS SABRINA	\$	298.34
BONTER MOLLIE	\$	297.48
INSTANT PAYDAY	\$	293.00
CALDER CITY TAXICAB	\$	286.50
TINHOLT HOPE	\$	285.00
ROGER KALMAN	\$	282.00
BRYCE MATTHEW WARSEN	\$	281.00
KONING BARBARA	\$	280.73
VARGO JOHN	\$	280.33
VANDERZWAAG ROBERT	\$	280.33
REGENTS OF THE UNIVE	\$	277.00
LUIS FERNANDO SOTO	\$	275.00
LAW OF TYSZKIEWICZ	\$	274.68
TRANSUNION RISK AND	\$	272.20
ALLIED MECHANICAL SE	\$	270.00

AMANDA DEWITT	\$	270.00
OLIVIA ANCIL ARENT	\$	269.00
GRAPHIX GURUS	\$	266.00
TEACHOUT CHRISTIAN	\$	264.65
BOERMA ASHLIE	\$	263.98
KAIZEN HEALTH INC.	\$	262.97
KETTRING JUDY	\$	262.37
NORTHERN LAKES COMMU	\$	261.00
BARTHELEMY BRANDON	\$	260.48
PROGRESSIVE INSURANC	\$	252.00
DAVID SANCHEZ-SANCHE	\$	252.00
TRICIA WISNIEWSKI	\$	250.00
TERRY ROBRAHN	\$	250.00
SIETSMA FARMS ATTN H	\$	250.00
TAMYA BUSSCHER	\$	250.00
SHELLY SCHNEIDER	\$	250.00
MERIT NETWORK INC	\$	250.00
PAM SCHOLTEN	\$	250.00
NICHOLAS ROEST	\$	250.00
MARIANNE VOGELAAR	\$	250.00
KIM LOOMAN	\$	250.00
KELSEY WARNER	\$	250.00
LAKESHORE PARTNERSHI	\$	250.00
KADELYN JONAS	\$	250.00
JOSKO VUKUSIC	\$	250.00
DANIELLE JENSEN	\$	250.00
EMC INSURANCE COMPAN	\$	250.00
COURTNEY BROOK HOLT	\$	250.00
ERIN WEBB	\$	250.00
HILLMAN SHAWN	\$	250.00
ABSOLTE SECURITY	\$	250.00
BRADLEY ALLEN WITT J	\$	250.00
CARLA SEABOLT	\$	250.00
CALVIN WEENER	\$	250.00
ANTHONY EAVES	\$	245.00
YELLOW LIME CREATIVE	\$	243.75
MILLER CONSULTATIONS	\$	240.17
MARCUS DESHAWN HOWLA	\$	240.00
DMARCUS RASHAWN DUNC	\$	240.00
ALICIA MAY- ELIZABET	\$	240.00
GAMBY BRADLEY	\$	239.07
MARCUS DEWITT	\$	236.00
SOURCE GROUPS TECH/P	\$	235.00
BROWN ANDREW	\$	233.16

PURCHASE POWER	\$	232.23
HOEKSEMA HANNAH	\$	231.49
VILLANUEVA ANDREW	\$	228.81
JAMES ALAN SAVIDGE	\$	225.00
IBARRA RACHEL	\$	223.78
BARRY KENNETH	\$	220.10
ROBERT MARDSON MELCI	\$	220.00
AUTO OWNERS INSURANC	\$	220.00
NAGY CHRISTOPHER	\$	216.62
BLENDON TOWNSHIP	\$	215.75
ELIJAH RAMSEY	\$	215.00
TAYSIA LEIGH LONGENE	\$	214.00
MANSARAY MARCIA	\$	208.17
KNOLL SHAWN	\$	207.98
CLARK CHERYL	\$	207.84
PARKER ABIGAIL	\$	205.89
MIEDEMA JAMES	\$	205.68
GORDON WATER SYSTEMS	\$	204.91
RUBLE NICOLE	\$	201.00
SELECTIVE INSURANCE	\$	200.00
TRI-CITY TOWING SERV	\$	200.00
VANHILL FURNITURE	\$	200.00
VELO KIDS	\$	200.00
VIVIAN CAMERON	\$	200.00
STATE OF MICHIGAN -	\$	200.00
Motorist Mutual Insu	\$	200.00
RHONDA LAKEYER BELL	\$	200.00
ORLIS MARTE	\$	200.00
LUIZ PABLO ESQUIVEL	\$	200.00
MATTHEW BRIGGS	\$	200.00
HOLLAND MOTOR HOMES	\$	200.00
JUNAID	\$	200.00
LEILA PINA	\$	200.00
JODY SCHAENDORF	\$	200.00
LKQ WEST MICHIGAN	\$	200.00
EMILY WHELPEY	\$	200.00
DENNIS HOLMES	\$	200.00
DON OR CINDY WHITTEC	\$	200.00
COUNTY OF MANISTEE	\$	200.00
BRYAN BARNES RAMSEY	\$	200.00
CHURCH MUTUAL INSURA	\$	200.00
HAAS JOELLEN	\$	197.55
RITTER ABBY	\$	197.14
PAUL GILBERT	\$	197.00

FARAONE MICHAEL	\$	196.84
BYLSMA ASHLEY	\$	196.26
WILKINSON CARA	\$	192.96
ARNOLD NICHOLAS	\$	192.29
ANDERSON KAYLA	\$	190.95
CHRISTOPHER HOWARD	\$	190.00
DONALDSON JOHN	\$	189.61
MARIE ANDERSON	\$	185.35
DENNINGS KATHERYN	\$	184.79
GRAND RAPIDS OPTHALM	\$	183.00
KONDRAT JASON	\$	181.97
SCHENKEL JASON	\$	180.68
PATTERSON DENTAL SUP	\$	180.60
ARTEMIZA ACOLTZI	\$	180.00
SCHUERCH CHRISTOPH	\$	179.64
KUIPER JULIE	\$	176.90
RAMSEY WILLIAM	\$	176.88
NATHANIEL HERSHBERGE	\$	175.00
MARIA RAYA	\$	175.00
WAITE LOREEN	\$	174.80
CORELOGIC SOLUTIONS	\$	172.30
PRICE DEBORAH	\$	171.75
MURPHY RODGER	\$	171.39
CHASE BANK/NATIONAL	\$	171.30
LYNN & DENNIS DAUGHE	\$	171.00
AMY SEIDEL	\$	170.00
TASHICA TONNETTE TUR	\$	168.00
JENAE ZAIRE STRIBILI	\$	168.00
KIERRE RAELYNNE PETE	\$	168.00
DEMI TONYA MAJOR	\$	168.00
FATIMA MARI REYES	\$	168.00
AMY KAY HEKMAN	\$	168.00
SIMECKI TIFFANY	\$	167.87
GOLDEN MARY K	\$	166.75
THOMAS KUIPER	\$	166.66
JAMES KASACK	\$	166.66
MID-MICHIGAN ASSOCIA	\$	165.00
OTTAWA COUNTY EMPLOY	\$	165.00
BEN'S RUBBER STAMPS	\$	164.15
BOTBYL CYNTHIA	\$	162.14
SHEELE AMY	\$	161.47
HALL MATTHEW	\$	160.51
BROZOWSKI JENNIFER	\$	158.60
HOEGEN CANDICE	\$	157.52

WOLFE RACHEL K	\$	156.00
MALIK THOMAS	\$	155.00
CHEMICAL BANK	\$	154.00
TRINITY HEALTH	\$	153.00
MORALES VALENTE	\$	152.16
PARNIN DAVID	\$	152.16
SHELBY DUNN	\$	151.98
KOWALKOWSKI JESSICA	\$	150.70
STUART LIPPMAN AND A	\$	150.00
UPPER PENINSULA HEAL	\$	150.00
SNAP-ON SECURE CORP,	\$	150.00
STATE OF MI - MDOT A	\$	150.00
SEAVER FINISHING	\$	150.00
NEWHOUSE KRISTAN A	\$	150.00
KAREN KOLK	\$	150.00
KRYSTAL ANN PERYSIAN	\$	150.00
JAMES FOSTER	\$	150.00
HASTINGS MUTUAL INSU	\$	150.00
DEMETRIS ALPHONSE JA	\$	150.00
BRYAN HOLMES	\$	150.00
ALEISA CHANTE RENE W	\$	150.00
BETTEN BAKER FORD	\$	150.00
AMERICAN EXPRESS MC:	\$	150.00
BRENDAN VEENSTRA	\$	150.00
LEFFMAN SAMANTHA	\$	149.36
UPS STORE GH	\$	148.96
BAUM SHAWNA	\$	147.81
DICK'S SPORTING GOOD	\$	147.00
OFFICE MACHINES	\$	144.86
RADAKOVITZ DENISE	\$	143.40
VANDEN BOSCH ALAN	\$	142.04
UNITED PARCEL SERVIC	\$	141.58
OTTAWA CO FOC EMPLOY	\$	140.00
SACHS PAUL	\$	135.88
ZORN CHERYL	\$	135.61
ACEN TEK	\$	134.09
NIEBOER REBECCA	\$	134.00
PEPPER THAD	\$	133.60
GFL ENVIRONMENTAL SE	\$	133.15
SUSAN BETH LUTKE	\$	132.25
OMAR SYAAD INGRAM JR	\$	131.58
SCHUETZ SIERRA	\$	130.65
RYAN MICHAEL KOOP	\$	130.00
BARBARA BYTWERK	\$	130.00

ARINN KING	\$	130.00
ACHTERHOF EMILY	\$	129.58
NATIONAL SHERIFFS' A	\$	129.00
BEIDLER MEREDITH	\$	128.64
HICKS ANDREW	\$	128.24
CARLSON GREGORY	\$	127.40
ALWARD ROBERT	\$	127.30
PIERCE JOSEPH	\$	126.76
PARISE RHIANNON	\$	126.00
MILLER LU	\$	125.29
MICHIGAN MUNICIPAL LE	\$	125.00
BROTHERHOOD MUTUAL I	\$	125.00
ALI HAIDER	\$	125.00
BULTHUIS TONI	\$	124.62
DONNA BUNCE	\$	122.88
CRYSTAL SANCHEZ	\$	122.84
OESCH STEPHANIE	\$	119.93
RODRIGUEZ RAQUELIN	\$	117.52
SCELSI DAWN	\$	116.18
GORIS STEPHANIE	\$	115.91
SOCKS & JOCKS INC	\$	115.00
THATIANA KASSANDRA Q	\$	115.00
PAINTER MICAH	\$	115.00
LAWSON PRODUCTS INC	\$	113.45
WALMART	\$	112.00
GARCIA JORGE	\$	108.54
VUKUSIC BETHANY	\$	108.00
HILLS EMILY	\$	108.00
KARNES JOZLYN	\$	107.94
WALTERS JONATHAN	\$	107.69
BEHRINGER JESSICA	\$	107.00
WEEMHOFF MEGHAN	\$	105.86
SADDLER CHRISTINE	\$	105.78
SCHICKINGER BRIDGET	\$	103.50
LOPEZ, RAMON SOTO	\$	102.05
PARRISH MATTHEW	\$	100.25
GLORIA IZURIETA	\$	100.25
STATE OF MICHIGAN	\$	100.08
TAYLOR SANDERS	\$	100.00
TAMERA TUINSTR	\$	100.00
STUART-LIPPMAN AND A	\$	100.00
STEVE KENEMER	\$	100.00
SCHUT'S BODY SHOP	\$	100.00
TOTAL COURT SERVICES	\$	100.00

TRUGREEN - DANA LEE/	\$	100.00
SUSAN MATTHEWS	\$	100.00
TAMMIE GROENEVELD	\$	100.00
SOPHIA MCINTOSH	\$	100.00
TOM ELLIOTT	\$	100.00
OSWALD WEST	\$	100.00
RICHARD SUTPHIN	\$	100.00
RUSSELL CERDA	\$	100.00
REYES ALEJOS	\$	100.00
PRASHANT PATEL	\$	100.00
SARA VANDEGUCHTE	\$	100.00
KARL SCHOENEWEIS	\$	100.00
KAREN STERK	\$	100.00
KENNETH NELSON	\$	100.00
KAYLEIGH HECKMAN	\$	100.00
MARK STURKOL	\$	100.00
KEVIN KIHNKE C/O MAG	\$	100.00
KENNETH LAMPE	\$	100.00
JOE STEFFES	\$	100.00
MAUREEN HUGHES	\$	100.00
KIMBERLY NEWENHOUSE	\$	100.00
KATE STILTNER	\$	100.00
KATHLEEN SMITH	\$	100.00
KATHLYN GILIFILLAN	\$	100.00
KATIE THOMPSON	\$	100.00
LYNRAE FRENS	\$	100.00
GROENINKS ELVEATOR	\$	100.00
DANIELLE STRICKLIN	\$	100.00
DONAHUE LAW GROUP	\$	100.00
DANIEL VERDUIN	\$	100.00
DENNIS GOUDREAU	\$	100.00
GREGORY VARELA	\$	100.00
DUROCHER DOCK & DRED	\$	100.00
DAVID HOUTING	\$	100.00
GRACE JOAQUIN	\$	100.00
GVSU	\$	100.00
FRANKENMUTH MUTUAL I	\$	100.00
HANNAH STEKETEE	\$	100.00
DAVID PADECKY	\$	100.00
DONALD & DIANA STEVE	\$	100.00
DAVID KOOI	\$	100.00
GRAND RAPIDS BAR ASS	\$	100.00
FOREMOST SIGNATURE I	\$	100.00
BETTY DOERING	\$	100.00



CLAIRE ELGERSMA	\$	100.00
AMBER STEARNS	\$	100.00
CHARLES HOEKEMA	\$	100.00
AMANDA SCHOLTEN	\$	100.00
AUBREY NACHTEGALL	\$	100.00
AUGUSTINA KREGER	\$	100.00
BRITTANY LARSON	\$	100.00
CHILDREN'S ADVOCACY	\$	100.00
BUSSCHER BRIAN	\$	99.83
JENISON JACOB	\$	99.16
STEIGENGA JEFFREY	\$	98.50
MICHIGAN INSURANCE C	\$	97.00
DAVION MARTEL YOUNG	\$	97.00
JOSEPH MARCUS	\$	96.37
LANE JANIA	\$	96.13
MACATAWA BANK	\$	95.50
NO TIME FLAT	\$	95.00
ZEEDYK PETER	\$	93.80
BALDWIN BRENDT	\$	93.80
ZELICHOWSKI ERIC	\$	92.46
NORTH OTTAWA COMMUNI	\$	92.32
TONYA KAY COOK	\$	92.00
WEST MICHIGAN UNIFOR	\$	90.16
MAKINZIE ELLEN MAKOW	\$	90.00
ALESHA RUSSELL	\$	90.00
ARREOLA MEGAN	\$	89.37
FISHER LEE	\$	88.44
BROWN BRITTNEY	\$	87.30
HEERDE, ANN	\$	87.10
LIAM PATRIC-RYAN WIL	\$	86.00
ALLEGAN COUNTY DRAIN	\$	85.76
VANDERZWAAG LAVONNE	\$	85.36
DRUZGAL REBECCA	\$	85.16
CHIDESTER AMY	\$	84.42
KORI DEWITT	\$	84.00
CAMBURN THOMAS	\$	84.00
PARKSIDE STORE	\$	83.34
SILVER LAKE PIT STOP	\$	83.33
SILVER POINT GENERAL	\$	83.33
NEIFERT SHELLY	\$	82.50
CRIMINAL DEFENSE ATT	\$	80.00
BUSH BRYON	\$	79.87
MORGAN JOSHUA	\$	79.06
PIESKE STEPHANIE	\$	78.80

CIERLAK LAURA	\$	75.50
KOHL'S CORPORATE LOSS	\$	75.42
ZEELAND PUBLIC SCHOO	\$	75.00
REDI-RENTAL	\$	75.00
RYAN ALLEN SEARLES	\$	75.00
MIKE SABATINO	\$	75.00
MICHAEL JOHNSON	\$	75.00
KEVIN O BEHM	\$	75.00
MAURIE'S DOOR SERVIC	\$	75.00
GEORGETOWN CHARTER T	\$	75.00
FIDELITY NATIONAL TI	\$	75.00
FIRST RECOVERY GROUP	\$	75.00
HANOVER INSURANCE CO	\$	75.00
BRIAN VANDERLAAN	\$	75.00
CONNELL DEBRA	\$	74.72
DANIEL BESTMAN	\$	74.28
KLEIS RACHEL	\$	73.50
VER DUIN LESLIE	\$	72.03
MORROW MICHAEL	\$	71.48
EKF DIAGNOSTICS INC	\$	71.20
WELLSPRING COMMUNITY	\$	70.00
TOM TIMMER	\$	70.00
RONALD RAFAEL COLEMA	\$	70.00
VANOSDOL ZACHARY	\$	69.28
WISMAN LISA	\$	68.95
TERPSTRA MADISON	\$	68.95
METCALF SANDRA	\$	66.80
KUECHENMEISTER ELIZA	\$	65.66
QUIGLEY KELSEY	\$	65.00
DAWN RODRIGUEZ	\$	65.00
DALDOS CYNTHIA	\$	64.32
GIDDINGS ELIZABETH	\$	64.32
COPE RANDAL J	\$	64.12
MACATAWA PLUMBING	\$	64.00
JONES JOSHUA	\$	63.65
JOHNSON CHARDE	\$	63.05
POLARIS PHARMACY SER	\$	62.94
BARNES STEVEN LEO	\$	62.78
BLANCHARD TERRY D	\$	61.86
TUBERGEN JAY	\$	61.64
JOHNSON, ERIC	\$	61.44
PICKLER TINA	\$	60.30
REBECCA HIPSHIER	\$	60.00
MARIE ROACH	\$	60.00

GLASHOWER DEREL	\$	60.00
REPPER VENUS	\$	58.96
GOLDBERG TERRY L	\$	58.76
SHERWIN-WILLIAMS CO	\$	57.92
AIRGAS USA LLC	\$	56.72
BERENS GRACE	\$	56.70
PRICE AMANDA	\$	56.08
CHRISTIAN KLEINJANS	\$	56.08
JAMES WOLTZ	\$	54.50
SAMANTHA COX - YWCA	\$	54.36
KWANTES MEGAN	\$	54.27
JENNIFER TROOST	\$	54.00
MORROW MICHELLE	\$	53.87
VOSBURG-ACHTERHOF LE	\$	53.60
CHAU NEUNG	\$	53.60
ARIZOLA ESTHER	\$	53.47
TERPSTRA BENJAMIN	\$	52.93
WEAVER SUSAN	\$	52.26
SHARON ALONA	\$	52.00
AMERICAN GAS & OIL	\$	52.00
UGANSKI LISA	\$	51.59
MATWIEJCZYK SARAH	\$	51.59
ADMIRAL PETROLEUM CO	\$	51.00
FRANTZ RONALD	\$	50.72
TIMOTHY MAUCH	\$	50.00
STARR LAWN & GARDEN	\$	50.00
WILLIAM EHMANN	\$	50.00
TOI BOWERS	\$	50.00
ORCHARD MARKET	\$	50.00
ROSA KOTECKI	\$	50.00
OLD REPUBLIC SURETY-	\$	50.00
MEIJER INC - CORPORA	\$	50.00
MICHAEL CARNEY	\$	50.00
MEIJER, INC.	\$	50.00
ROBIN MCRAE	\$	50.00
ROBERT FELDKAMP	\$	50.00
MIKE KOSLEK	\$	50.00
RILEY STREET MIDDLE	\$	50.00
LONG RANGE ARCHERY	\$	50.00
KEMPER SERVICES GROU	\$	50.00
LAKWOOD CONSTRUCTIO	\$	50.00
HUNTINGTON BANK	\$	50.00
GRAND HAVEN STEEL PR	\$	50.00
DOROTHY BENNETTE	\$	50.00

FREDRICK HOFFMAN	\$	50.00
FLEX	\$	50.00
FARM BUREAU INSURANC	\$	50.00
DANIEL & ANDREA HUME	\$	50.00
COACH ROAD CAPITAL,	\$	50.00
BRITTANY & JON RABID	\$	50.00
ANDREA PACHECO	\$	50.00
CHERYL VANDENBERG	\$	50.00
CINCINNATI INS. CO/R	\$	50.00
CHRISTOPHER LUCARELL	\$	50.00
ANGEL ISAIAH PIERCE	\$	50.00
BRENNER OIL HOLLAND	\$	50.00
BRIAN METZ, JR	\$	50.00
WICHMAN COURTNEY	\$	49.25
JANA WESTRATE	\$	48.38
DRIVER DAVID	\$	47.57
CROCKERY TOWNSHIP	\$	46.62
HUNT LOUIS	\$	46.00
MARIN JONATHAN	\$	45.56
TANEESHA NIKOLE WORL	\$	45.00
DEREK DANIEL BONTER	\$	45.00
BOEVE KELLY	\$	45.00
SCHMIDT MEGAN	\$	43.96
MATLOCK KATHERINE	\$	43.55
PORT SHELDON TOWNSHI	\$	43.30
UTTING DAVID	\$	42.14
DE HAAN KATHARINE M	\$	40.87
MESMAN TYLER	\$	40.20
HILL CARLA	\$	40.20
UNITED FEDERAL CREDI	\$	40.00
ROSEMA GARY	\$	40.00
KYLER EDWARD MOTT	\$	40.00
FOREMOST INSURANCE G	\$	40.00
CENTER FOR WOMEN	\$	40.00
TOVEY ROBERT	\$	39.53
MEIJER - JENISON	\$	39.00
KASS JESSICA	\$	38.19
MICHELLE TANNER	\$	38.16
SCHULTZ ELIZABETH	\$	37.50
JONATHAN KOS	\$	37.50
BETTEN BAKER CHEVROL	\$	37.00
KLAVER GERARD	\$	36.00
SURBROOK KORY	\$	35.73
FAMILY FARE	\$	35.48

CITY OF FERRYSBURG	\$	33.34
WITHERALL BUILDING C	\$	33.33
JALIN MALIEK JONES	\$	33.00
KATIE CARROW	\$	32.50
AMPEY BRENDA	\$	32.16
SCHROEDER DEREK	\$	32.00
DENHOF TARA	\$	31.49
SIGNS NOW	\$	30.46
WESTERN THEOLOGICAL	\$	30.00
MAKAYLA LLOYD	\$	30.00
MEEMIC INSURANCE COM	\$	30.00
KENT COUNTY TREASU	\$	30.00
HIGHLANDS INSURANCE	\$	30.00
FAUGHT JESSICA	\$	30.00
CHASE CARD SERVICES	\$	30.00
BLENDON TOWNSHIP FIR	\$	30.00
ROBINSON TOWNSHIP	\$	29.97
SCHUSTER AMBER	\$	29.48
BLADEK ROBERT	\$	29.48
ANDERSON ALLISON	\$	28.34
MERRYMAN SHERRI	\$	28.15
PARODY CHERYL	\$	28.14
MAMMOSER KERRI	\$	28.01
RICHARD HARPER	\$	27.90
REENDERS ANDREA	\$	27.47
JONES BREANA	\$	27.40
MILLER TYLER	\$	27.00
DIEM JESSICA	\$	27.00
MCCONNELL CHRISTINA	\$	26.80
KNOTT NICKOLAS	\$	26.00
SNODGRASS KARLA	\$	25.75
KENDALL ELECTRIC	\$	25.32
STACEY DOWNS	\$	25.00
SICKMUND BRANDI	\$	25.00
OFFICE OF THE ATTORN	\$	25.00
NOAH CONNER	\$	25.00
PATTY AMMERMAN	\$	25.00
MOBIL - ADAMS	\$	25.00
SARAH DEWITT	\$	25.00
MENTEL RACHEL	\$	25.00
MIGUEL GONZALEZ JR	\$	25.00
JOANNE HOEKSEMA	\$	25.00
MDHHS CASHIER UNIT	\$	25.00
ISABELLE JEURINK	\$	25.00

JACOB ZIMMER	\$	25.00
IMPACT FAB INC	\$	25.00
LITTLE CAESARS PIZZA	\$	25.00
MEIJER INC	\$	25.00
DEPHOUSE ELIZABETH	\$	25.00
FREMONT INSURANCE	\$	25.00
ELIZABETH OLENICZAK	\$	25.00
DANYELLE GAUSE	\$	25.00
ERIC SNOVER	\$	25.00
FEDERAL INSURANCE CO	\$	25.00
BANK OF AMERICA	\$	25.00
BETZOLD LAW	\$	25.00
COMENITY ALLIANCE BA	\$	25.00
ABSOPURE WATER COMPA	\$	24.85
BRACK DERICK	\$	24.62
MCDONALD MORGAN	\$	24.26
SCHURMAN ROBIN	\$	24.12
JONKMAN ANDREW	\$	24.00
DEVRIES RYAN	\$	24.00
TASKERS DRUG STORE	\$	23.98
POLKTON CHARTER TOWN	\$	22.68
BOBELDYK BRUCE	\$	21.00
SHELL GAS STATION	\$	20.00
SPEEDWAY	\$	20.00
VIRGINIA MYERS	\$	20.00
TOYS R USED	\$	20.00
RUSSELL CELLULAR (VE	\$	20.00
PATRICK OVERWAY	\$	20.00
JON & MICHELLE MARTE	\$	20.00
KENNETH BENTON	\$	20.00
KARLA MINGERINK	\$	20.00
CROSS COUNTRY CYCLE	\$	20.00
DAVID'S GARAGE, LLC	\$	20.00
COBBLESTONE CRAFTS	\$	20.00
DERKS NICHOLE	\$	19.98
PRATT AMELIA	\$	19.70
PETERMAN EMMA	\$	19.70
ROBERTS CHAD	\$	18.76
FEYEN MARK	\$	18.76
BRENBERGER MELISSA	\$	18.76
CHRISTOPHER EDGAR EA	\$	18.48
GIRMSCHIED BRITTA	\$	18.09
ROCCO SARAH	\$	17.96
CLOCKMAN MICHELLE	\$	17.42

DR. AL WINEBARGER	\$	16.14
MINH LIEN	\$	15.36
SOUTH TOWN MARKET	\$	15.00
WOLVERINE MUTUAL INS	\$	15.00
RICHARD MCKEON	\$	15.00
HOMER SLABAUGH	\$	15.00
MATTHEW MISNER	\$	15.00
JULIE CAPLINGER	\$	15.00
BRANT KYM	\$	15.00
ALPINE STUDENT LIVIN	\$	15.00
CLARK GIBSON	\$	15.00
HARWOOD CHRIS	\$	13.95
ARIANNA MARIE KRALJI	\$	13.65
GRONEVELT JOEL	\$	13.40
KAYLA ANN HUIZINGH	\$	13.02
THE ESTATE OF MALEEN	\$	13.00
YANESON FAIFE	\$	13.00
STEVEN AND JENNIFER	\$	12.71
BETHANY NICOLE KING	\$	12.69
MARY ELLEN GARCIA	\$	12.63
ALVERA MALDONADO	\$	12.63
P & P WIRELESS	\$	12.50
NATHANIEL VOLKEMA	\$	12.50
MDHHS	\$	12.50
JW'S FOOD & SPIRITS	\$	12.50
COMERICA FPIS	\$	12.50
FREDERICK OLGA	\$	12.46
HARLEY BRIAN SIETSEM	\$	12.24
MENSCH NANCY	\$	12.13
COOK WENDI	\$	11.26
BOS MARK	\$	10.72
THE WASSINK FAMILYTR	\$	10.05
GLOCKZIN KAREN	\$	10.05
THOMAS SHIFLETT	\$	10.00
SHANNON HAMMERLE	\$	10.00
LOUTIT DISTRICT LIBR	\$	10.00
EXECUTOR OF ESTATE F	\$	10.00
TALEAHIA JANA E SANDE	\$	9.90
HALL TRACY	\$	9.38
AMBER BRIANNA ROBINS	\$	8.49
P&P WIRELESS	\$	8.34
ABIGAIL MARIE REED	\$	8.34
MEIJER, INC	\$	8.33
CHERYL CROSS	\$	8.00

KOSTER ANN	\$	7.54
WIERSMA DALE	\$	6.70
PLANTENGA'S CLEANERS	\$	6.70
EASTLING JACKLYN	\$	6.23
DEWAYNE MICHAEL CHUR	\$	5.91
DIANE SCOTT	\$	5.00
ATA NATIONAL TITLE G	\$	3.91
VAN HYDRAULICS INC	\$	2.50
LKQ CORPORATION	\$	2.50
<b>Grand Total</b>	<b>\$</b>	<b>18,917,953.96</b>



**\* Appendix A: JP Morgan Chase  
Purchasing Card Transactions: March**

Vendors	Amount
AMAZON MKTPLACE PMTS	\$ 17,192.11
NATIONAL ASSOCIATION	\$ 6,020.00
PAYPAL	\$ 5,060.25
SQ	\$ 4,414.62
MICHIGAN, STATE OF	\$ 4,402.76
AMAZON.COM	\$ 3,872.41
DRURY INN	\$ 3,525.12
ANIMAL EMERGENCY HOS	\$ 3,013.21
CDW GOVERNMENT INC	\$ 3,007.55
STAPLES INC	\$ 2,727.17
PROFESSIONAL ONLINE	\$ 2,497.45
EB *TEDXMACATAWA 201	\$ 2,392.99
WESTIN CLEVELAND PAR	\$ 2,266.20
BOB BARKER COMPANY	\$ 2,223.56
ODP BUSINESS SOLUTIO	\$ 2,087.84
FRANCIS MARION HTL	\$ 2,003.64
BARNES & NOBLE #2042	\$ 1,940.00
DELTA	\$ 1,878.19
AMERICAN WATER RESOU	\$ 1,700.00
ALA*ALLEGiant AIR	\$ 1,533.00
TOMMY'S EXPRESS LLC	\$ 1,465.98
LOWE'S HOME CENTERS	\$ 1,309.41
HYATT HOTELS	\$ 1,193.28
WALMART STORES INC	\$ 1,184.04
GOVERNMENT FINANCE O	\$ 1,150.00
INTUIT INC	\$ 1,109.86
GRAINGER INC	\$ 1,105.83
MARRIOTT INTL	\$ 1,078.70
SLIGH CLOSET & GLASS	\$ 1,008.31
FARM & FLEET HOLLAND	\$ 1,007.17
AIRBNB HMART8WCRR	\$ 997.28
REGENCY MIDWEST VENT	\$ 960.15
BRINK WOOD PRODUCTS	\$ 960.00
DELL COMPUTER CORP	\$ 960.00
AMERICAN AIRLINES	\$ 955.40
PPC WEBINAR SERIES	\$ 918.75
EOWCONF* ENERGY OUTW	\$ 895.00
DOUBLETREE	\$ 869.52
TRINIDAD RESORT & CL	\$ 855.63

VITALITY MEDICAL INC	\$	834.41
ETNA DISTRIBUTORS LL	\$	832.38
WEST MICHIGAN POSTAL	\$	819.96
THE SIGN FACTORY LLC	\$	788.00
MICHIGAN RECYCLING C	\$	750.00
CRISIS PREVENTION IN	\$	749.75
REV.COM INC	\$	735.30
IFMA EVENT 2	\$	725.00
AUTOMOTIVE SOLUTIONS	\$	699.41
ZOOM VIDEO COMMUNICA	\$	688.45
PDQ.COM	\$	675.75
SHERWIN-WILLIAMS CO	\$	649.17
AVIS RENT A CAR	\$	623.55
GOTPRINT.COM	\$	618.61
MEIJER # 217	\$	594.90
INTERNATIONAL LAW EN	\$	580.00
BHN*MEIJERG	\$	575.00
MANCINOS OF ALLENDAL	\$	559.68
CENTRAL MI INNS	\$	545.70
MICHIGAN ASSOCIATION	\$	545.00
TONERBUZZ.COM	\$	528.00
CIT INTERNATIONAL	\$	525.00
MACOMB COMMUNITY COL	\$	520.00
CUSTOMLANYARD.NET	\$	501.99
NATIONAL CENTER FOR	\$	495.00
GEMMENS INC	\$	492.55
MICHIGAN SAFETY CONF	\$	480.00
JJ OF GR INC	\$	476.34
AUTOGRAPH	\$	475.85
KOLBE CORP	\$	440.00
UNITED AIRLINES	\$	435.18
HAMPTON INN HOTELS	\$	415.29
THE MICHIGAN LEAN CO	\$	410.00
GRAND TRAVERSE RESOR	\$	396.10
ALLENDAL AUTO SERVI	\$	394.29
TECHSTREET LLC	\$	390.00
MENARD INC	\$	384.74
MICHIGAN MUNICIPAL	\$	379.00
SOUTHWEST AIRLINES	\$	376.96
THE HOME DEPOT	\$	375.57
CHOW HOUND #9	\$	373.37
WAYFAIR*WAYFAIR	\$	371.94
ADVANCE STORES COMPA	\$	362.87
REPCOLITE PAINTS	\$	358.57


CALTOPO	\$	350.00
THE MANDT SYSTEM INC	\$	348.00
IE TAB EXTENSION	\$	342.00
SP CALM-STRIPS	\$	316.90
GRAHAM HOTEL SYSTEMS	\$	311.85
DK HARDWARE SUPPLY L	\$	311.49
REGENTS OF THE UNIVE	\$	307.50
GFS MKTPLC	\$	306.91
AUSTIN CONVENTION EN	\$	303.03
INTEGRITY BUSINESS	\$	299.26
ASSOCIATION OF PUBLI	\$	299.00
TRACTOR SUPPLY	\$	298.85
CROWN CENTRAL	\$	290.29
FTP TODAY	\$	275.00
GERALD R FORD INTNL	\$	271.00
HOLIDAY INNS	\$	269.45
ASHRAE	\$	265.00
PROGRESSIVE *INSURAN	\$	253.55
ARIN	\$	250.00
GRANDVILLE-JENISON	\$	250.00
MEDIA PARTNERS CORPO	\$	240.00
SITEGROUND HOSTING	\$	237.87
MEIJER INC	\$	231.59
SP CLOUD CITY DRONES	\$	226.25
DE BOER BAKKERIJ	\$	215.85
GRAPHIX SIGNS & EMBR	\$	212.00
HI-TONE CLEANERS	\$	208.45
TRUTECH TOOLS LTD	\$	207.00
PMIC	\$	205.80
WOODLAND COMMERCIAL	\$	201.15
DOMINO'S 1253	\$	200.81
LAW ENFORCEMENT RISK	\$	200.00
UNIVERSITY OF DETROI	\$	200.00
SPLASHTOP.COM	\$	199.00
MRLA	\$	199.00
VISTAPR*VISTAPRINT.C	\$	196.96
WWW.REVEALCELLCAM.CO	\$	196.76
NATIONAL COUNCIL OF	\$	195.00
D BAKER & SON LUMBER	\$	192.50
KENDALL ELECTRIC	\$	188.31
COPQUEST INC	\$	184.47
NATIONAL INSTITUTE	\$	182.00
MANCINO'S OF GRAND H	\$	180.68
MPC INVESTMENT LLC	\$	180.00

SAFER SOCIETY FOUNDA	\$	180.00
INDEED JOBS	\$	178.06
THE WEBSTAUANT STOR	\$	177.31
ZEELAND HARDWARE ETC	\$	176.00
THE WOODEN SHOE	\$	175.21
INTERNATIONAL PUBLIC	\$	175.00
WEBMLIVE.COM PYMT	\$	175.00
PSI EXAM FEES	\$	175.00
MICHIGAN CERTIFICATI	\$	175.00
RADIATION DETECTION	\$	165.09
SEMCO ENERGY INC	\$	157.50
FIRST UNITED METHODI	\$	150.00
REI*LNRISK DATA EOM	\$	150.00
AGENT FEE	\$	150.00
CANVA* 02514-0542599	\$	149.90
THINKIFIC.COM	\$	149.00
FRANKENMUTH BAVARIAN	\$	146.58
CARLETON EQUIPMENT C	\$	144.65
MENTIMETER BASIC	\$	143.88
ROSETTA STONE	\$	143.88
HTCIACONFERENCE.ORG	\$	140.00
TRAVRES*HOTEL RESERV	\$	136.67
NORTHGATE APPLIANCE	\$	135.78
REALTOR ASSOCIATION/	\$	128.00
INTERNATIONAL SOCIET	\$	125.00
HYATT PLACE	\$	117.28
METRO INSTITUTE INC	\$	110.00
NEXMO LTD.	\$	108.41
GRAND VALLEY STATE	\$	105.00
TREETOPS ACQUISITION	\$	104.25
NEWSPAPER SERVICES 2	\$	103.50
SPIRIT AIRLINES-SPIR	\$	103.00
BEST WESTERN HOTELS	\$	102.59
DE BRUYN SEED CO INC	\$	101.41
AMERICAN PLANNING AS	\$	101.00
RELIABLE ROAD SERVIC	\$	100.00
PIVOTAL WEATHER-LLC	\$	99.99
TOUCH OF CLASS AUTO	\$	99.75
CLASH GRAPHICS	\$	98.97
SCRAPYARD CLIMBING C	\$	96.00
SILVER MOCCASIN	\$	95.09
MACATAWA AREA EXPRES	\$	94.50
TRIGO BREAD COMPANY	\$	93.91
ENTERPRISE RENT-A-CA	\$	91.30

PORT SHELDON BP	\$	90.10
FACEBK *LJJEDBE582	\$	90.00
AMR ALLIANCE	\$	90.00
NATIONAL RESTAURANT	\$	90.00
MICHIGAN STATE	\$	83.85
ECOLAB INC	\$	81.96
NITRA INC.	\$	81.25
GRAND RAPIDS CITY OF	\$	78.00
SPL*LAKESHORE ETHNIC	\$	75.00
LITTLE CAESARS 3763-	\$	71.13
ADOBE SYSTEMS INC.	\$	69.97
GORDON WATER SYSTEMS	\$	69.84
RYCENGA BUILDING	\$	69.13
VANWIENEN HARDWARE I	\$	66.13
SP THE LOCK PEOPLE	\$	65.65
WPY*2013 NATIONAL WO	\$	65.00
BEN'S RUBBER STAMPS	\$	63.26
PIRATE SHIP POSTAGE	\$	62.87
LYFT *RIDE SUN 1PM	\$	58.77
FACEBK R6PZSVJLL2	\$	51.66
GANNETT NEWSRPRR CN	\$	50.97
THE UPS STORE #4002	\$	50.84
GPS*MUSKEGON COUNTY	\$	50.00
FAMILY FARE	\$	49.95
MARCOS PIZZA #1142	\$	48.96
MICHAELS	\$	43.94
UBER TECHNOLOGIES IN	\$	43.10
WALMART.COM	\$	42.96
KAAT'S WATER COND	\$	39.20
EVENTBRITE.COM ORG F	\$	38.99
PREMIER BIOTECH INC	\$	38.90
DOLRTREE	\$	38.75
THE SHIPPING DEPART	\$	37.28
USHR FLAG SALES	\$	36.50
PLIDA	\$	35.00
DRI*ESIGNS	\$	34.15
US CAP VISITOR SERVI	\$	33.90
THE PAINT STORE - MI	\$	30.39
STEWARDSHIP NETWORK	\$	29.00
TECHSMITH CORPORATIO	\$	28.36
GODADDY.COM	\$	28.16
ELLIS PARKING	\$	27.00
RITE AID STORE 1472Q	\$	25.99
OUT ON THE LAKESHORE	\$	25.00

CHAMBER OF COMMERCE	\$	25.00
LITTLE CAESARS 3704-	\$	23.37
WHITEPAGES	\$	22.99
RENTAL INVESTMENT IN	\$	22.00
MAILCHIMP	\$	20.00
ALLENDALE AREA CHAMB	\$	20.00
I-PASS ONLINE #7031	\$	18.00
SAFARI BKS ONLINE-FL	\$	17.40
MI37 - HUDSONVILLE M	\$	16.00
MOVEMENT WEST MICHIG	\$	15.00
UPS STORE GH	\$	14.24
WALGREENS #3349	\$	13.49
O'REILLY AUTO PARTS	\$	13.48
WEST MARINE PRODUCTS	\$	12.80
JACK IN THE BOX 4857	\$	12.39
BIG LOTS STORES - #5	\$	11.43
CHIPOTLE	\$	10.34
NPDB NPDB-HIPDB.HRSA	\$	10.00
GRAND VALLEY DISTRIB	\$	9.99
ALLENDALE TRUE VALU	\$	9.99
BIGGBY COFFEE 576	\$	9.20
LIBIB.COM	\$	9.00
TELE-RAD INC	\$	8.99
WESCO INC	\$	8.99
CERTIFIED MAIL ENVEL	\$	8.41
MACKINAC BRIDGE AUTH	\$	8.00
VEED.IO PRO	\$	6.00
HERRICK DISTRICT	\$	5.00
DELEEUW LUMBER	\$	3.00
INTERNATIONAL TRANSA	\$	1.08
AMAZON WEB SERVICES	\$	1.00
SP * AED MARKET	\$	(4.86)
HILTON	\$	(5.39)
PENSKE TRK LSG 78522	\$	(8.94)
FAIRFIELD HOTELS	\$	(25.44)
MICROSOFT CORP	\$	(359.02)
<b>Grand Total</b>	<b>\$</b>	<b>136,683.79</b>

# Action Request

	<b>Committee:</b> Finance and Administration Committee
	<b>Meeting Date:</b> 06/04/2024
	<b>Requesting Department:</b> Fiscal Services Department
	<b>Submitted By:</b> Karen Karasinski
<b>Agenda Item:</b> Tax Year 2024 Millage Rate Resolution	

**Suggested Motion:**

To approve and forward to the Board of Commissioners the resolution established millage rates for tax year 2024.

**Summary of Request:**

Each September the County is required to hold a public hearing prior to adopting the annual budget. In addition to providing an opportunity for the public to review and comment on the proposed budget, it is also a formal notification of the proposed millage rate for the upcoming year. As such, in the advertisement, it must be clearly stated that the "property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing."

The County is limited by law to millage rates, with current taxable values (excluding new construction, improvements, and losses) that does not exceed the consumers price index. This is commonly referred to as the "Headlee Calculation" after the 1978 Headlee Amendment to Michigan's constitution. Since then, units of government are required to annual calculate a Headlee rollback factor. This calculation can only be completed when taxable values are set in April, seven months into the fiscal year.

This year, millage rates are rolled back .9906 of the the prior year maximum allowable millage rate because total taxes dollars exceeded the amount allowable under the 1978 Headlee Amendment.

**Financial Information:**

Total Cost: \$0.00	General Fund Cost: \$0.00	Included in Budget:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> N/A
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If not included in budget, recommended funding source:


**Action is Related to an Activity Which Is:**     Mandated     Non-Mandated     New Activity

**Action is Related to Strategic Plan:**

**Goal:** Goal 1: To Maintain and Improve the Strong Financial Position of the County.  
 Goal 2: To Contribute to the Long-Term Economic, Social and Environmental Health of the County.

**Objective:** Goal 1, Objective 1: Maintain and improve current processes and implement new strategies to retain a balanced budget.   
 Goal 1, Objective 3: Maintain or improve bond credit ratings.   
 Goal 2, Objective 1: Consider initiatives that contribute to the economic health and sustainability of the County and its residents.

**Administration:**     Recommended     Not Recommended     Without Recommendation

County Administrator: 

Committee/Governing/Advisory Board Approval Date:

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**Summary of Request Continued:**

The Board certifies the County millage rates in a resolution and completion of state form known as the L-4029. The form is shared with the local units to bill and collect County taxes and filed with the State of Michigan.

	2024 Tax Year		2023 Tax Year	
	Maximum Allowable	Actual Levy	Maximum Allowable	Actual Levy
County Operating	4.2469	3.9000	4.2872	3.9000
E-911	0.4155	0.4155	0.4195	0.4195
Parks	0.3133	0.3133	0.3163	0.3163
Road Improvement	0.4722	0.4722	0.4767	0.4767
Community Mental Health	0.2832	0.2832	0.2859	0.2859
	5.7311	5.3842	5.7856	5.3984

Note: Ottawa County operating levy is the 6th lowest in the State. Also, based on 2021 tax data on the State website, only seven other counties levy less than the maximum allowable millage rate.



**STATE OF MICHIGAN**

**COUNTY OF OTTAWA**

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**RESOLUTION TO APPROVE 2024 MILLAGE RATES**

At a meeting of the Board of Commissioners of the County of Ottawa, Ottawa County, Michigan, held at the Board of Commissioners' meeting room in the County Administration Building 12220 Fillmore, Olive Township, Michigan, in said County on June 11, 2024 at 9:00 a.m. local time.

PRESENT: \_\_\_\_\_

ABSENT: \_\_\_\_\_

The following resolution was offered by Commissioner: \_\_\_\_\_ and supported by Commissioner: \_\_\_\_\_:

WHEREAS, the Ottawa County Board of Commissioners ("Board") in September of 2023 adopted a general appropriations Act ("FY 2024") and provided notice under the notice provisions in the Uniform Budgeting and Accounting Act, being MCL 141.412 and MCL 141.436, which fulfill the County's obligations under Truth in Taxation requirements of MCL 211.24E according to Michigan Department of Treasury guidance;

WHEREAS, the actual millage rates to raise the revenues for FY 2024 cannot be calculated in September due to the constitutional rollback requirements which must occur after the close of the calendar year;

WHEREAS, the Ottawa County Equalization Department has made such calculations for calendar year 2024 and Board has considered input from the Ottawa County Central Dispatch Authority, the Ottawa County Parks Commission, Community Mental Health Board, and the Ottawa County Road Commission and has carefully examined the financial circumstances of Ottawa County and its funding units, including estimated expenditures, estimated revenues, and the state taxable valuation of property located within Ottawa County, and has determined that the levy of the millage rates below will be necessary for the sound management and operation of Ottawa County and its funding units;

WHEREAS, the Board intends to dedicate .30 of the County operating millage to fully funding the defined-benefit plan that was closed to new employees effective December 31, 2011 or December 31, 2012, depending on the employee group, and as of the last actuary report on December 31, 2022, based on Municipal Employees' Retirement System (MERS) assumptions, the plan was 78% funded, and pursuant to MERS current actuarial assumptions, the estimate to fully fund the MERS defined benefit plan requires additional resources equal to .30 mills for 10 years;

WHEREAS, the need for such action should sunset after the 10-year completion of the MERS Option B payment plan and the current Board of Commissioners urges future Board of Commissioners to reduce taxes to the extent possible at that time;

WHEREAS, the Board has legal authority to establish that 5.7311 mills be levied from within its authorized millage rate and that this millage is at or below the amounts discussed during FY 2024 budgetary discussions by the Board; and

NOW THEREFORE, BE IT RESOLVED THAT:

1. For 2024 the total millage rate 5.3842 mills, including 3.9000 mills for allocated operating purposes in Fiscal Year 2024, .4155 mills for E-911 operating purposes in Fiscal Year 2025, .3133 mills for Park expansion, development and maintenance purposes in Fiscal Year 2025, .2832 mills for Community Mental Health services for Fiscal Year 2025, and .4722 mills for road improvement in Fiscal Year 2025; and

2. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

YEAS: \_\_\_\_\_

\_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

**RESOLUTION ADOPTED.**

\_\_\_\_\_  
Joe Moss, Chairperson

\_\_\_\_\_  
Justin Roebuck, Ottawa County Clerk

Certification

I, the undersigned, duly qualified Clerk of the County of Ottawa, Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Commissioners of the County of Ottawa, Michigan, at a meeting held on June 11, 2024, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of Michigan, 1976, as amended.

IN WITNESS WHEREOF, I have hereto affixed my official signature this 11th day of June, 2024.

\_\_\_\_\_  
Justin Roebuck, Ottawa County Clerk

**2024 Tax Rate Request** (This form must be completed and submitted on or before September 30, 2024)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

County(ies) Where the Local Government Unit Levies Taxes <b>County of Ottawa</b>	2024 Taxable Value of ALL Properties in the Unit as of 5-28-2024 <b>\$16,469,899,173</b>
Local Government Unit Requesting Millage Levy <b>County of Ottawa</b>	For LOCAL School Districts: 2024 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties.

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2024 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2023 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2024 Current Year "Headlee" Millage Reduction Fraction	(7) 2024 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
ALLOC	Operatng	11/06/18	4.4400	4.2872	0.9906	4.2469	1.0000	4.2469	3.9000		12/31/28
Voted	E-911	08/05/08	0.4400	0.4195	0.9906	0.4155	1.0000	0.4155		0.4155	12/31/28
Voted	Parks	08/02/16	0.3300	0.3163	0.9906	0.3133	1.0000	0.3133		0.3133	12/31/26
Voted	Road Imp	11/04/14	0.5000	0.4767	0.9906	0.4722	1.0000	0.4722		0.4722	12/31/24
Voted	Community Mental Health	03/08/16	0.3000	0.2859	0.9906	0.2832	1.0000	0.2832		0.2832	12/31/25

Prepared by <b>Karen Karasinki</b>	Telephone Number <b>(616) 738-4849</b>	Title of Preparer <b>Fiscal Services Director</b>	Date <b>06/11/2024</b>
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**CERTIFICATION:** As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

**Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2024 for instructions on completing this section.**

<input checked="" type="checkbox"/> Clerk	Signature	Print Name	Date
<input type="checkbox"/> Secretary		<b>Justin Roebuck</b>	<b>06/11/2024</b>
<input checked="" type="checkbox"/> Chairperson	Signature	Print Name	Date
<input type="checkbox"/> President		<b>Joe Moss</b>	<b>06/11/2024</b>

Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag., Qualified Forest and Industrial Personal	
For Commercial Personal	
For all Other	

\* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

\*\* **IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

# Instructions For Completing Form 614 (L-4029) 2024 Tax Rate Request, Millage Request Report To County Board Of Commissioners

These instructions are provided under MCL Sections 211.24e (truth in taxation), 211.34 (truth in county equalization and truth in assessing), 211.34d (Headlee), and 211.36 and 211.37 (apportionment).

**Column 1: Source.** Enter the source of each millage. For example, allocated millage, separate millage limitations voted, charter, approved extra-voted millage, public act number, etc. Do not include taxes levied on the Industrial Facilities Tax Roll.

**Column 2:** Purpose of millage. Examples are: operating, debt service, special assessments, school enhancement millage, sinking fund millage, etc. A local school district must separately list operating millages by whether they are levied against ALL PROPERTIES in the school district or against the NON-HOME group of properties. (See State Tax Commission Bulletin 2 of 2024 for more explanation.) A local school district may use the following abbreviations when completing Column 2: "Operating ALL" and "Operating NON-HOME". "Operating ALL" is short for "Operating millage to be levied on ALL PROPERTIES in the local school district" such as Supplemental (Hold Harmless) Millages and Building and Site Sinking Fund Millages. "Operating NON-HOME" is short for "Operating millage to be levied on ALL PROPERTIES EXCLUDING PRINCIPAL RESIDENCE, QUALIFIED AGRICULTURAL, QUALIFIED FOREST AND INDUSTRIAL PERSONAL PROPERTIES in the local school district" such as the 18 mills in a district which does not levy a Supplemental (Hold Harmless) Millage.

**Column 3: Date of Election.** Enter the month and year of the election for each millage authorized by direct voter approval.

**Column 4: Millage Authorized.** List the allocated rate, charter aggregate rate, extra-voted authorized before 1979, each separate rate authorized by voters after 1978, debt service rate, etc. (This rate is the rate before any reductions.)

**Column 5: 2023 Millage Rate Permanently Reduced by MCL 211.34d ("Headlee") Rollback.** Starting with taxes levied in 1994, the "Headlee" rollback permanently reduces the maximum rate or rates authorized by law or charter. The **2023** permanently reduced rate can be found in column 7 of the **2023** Form L-4029. For operating millage approved by the voters after April 30, 2023, enter the millage approved by the voters. For debt service or special assessments not subject to a millage reduction fraction, enter "NA" signifying "not applicable."

**Column 6: Current Year Millage Reduction Fraction.** List the millage reduction fraction certified by the county treasurer for the current year as calculated on Form 2166 (L-4034), *2024 Millage Reduction Fraction Calculations Worksheet*. The millage reduction fraction shall be rounded to four (4) decimal places. The current year millage reduction fraction shall not exceed 1.0000 for 2024 and future years. This prevents any increase or "roll up" of millage rates. Use

1.0000 for new millage approved by the voters after April 30, 2024. For debt service or special assessments not subject to a millage reduction fraction, enter 1.0000.

**Column 7: 2024 Millage Rate Permanently Reduced by MCL 211.34d ("Headlee") Rollback.** The number in column 7 is found by multiplying column 5 by column 6 on this 2024 Form L-4029. This rate must be rounded DOWN to 4 decimal places. (See STC Bulletin No. 11 of 1999, Supplemented by Letter of 6/7/2000.) For debt service or special assessments not subject to a millage reduction fraction, enter "NA" signifying "not applicable."

**Column 8: Section 211.34 Millage Rollback Fraction (Truth in Assessing or Truth in Equalization).** List the millage rollback fraction for 2024 for each millage which is an operating rate. Round this millage rollback fraction to 4 decimal places. Use 1.0000 for school districts, for special assessments and for bonded debt retirement levies. For counties, villages and authorities, enter the Truth in Equalization Rollback Fraction calculated on STC Form L-4034 as TOTAL TAXABLE VALUE BASED ON CEV FOR ALL CLASSES/TOTAL TAXABLE VALUE BASED ON SEV FOR ALL CLASSES. Use 1.0000 for an authority located in more than one county. For further information, see State Tax Commission Bulletin 2 of 2024. For townships and cities, enter the Truth in Assessing Rollback Fraction calculated on STC Form L-4034 as TOTAL TAXABLE VALUE BASED ON ASSESSED VALUE FOR ALL CLASSES/TOTAL TAXABLE VALUE BASED ON SEV FOR ALL CLASSES. The Section 211.34 Millage Rollback Fraction shall not exceed 1.0000.

**Column 9: Maximum Allowable Millage Levy.** Multiply column 7 (2024 Millage Rate Permanently Reduced by MCL 211.34d) by column 8 (Section 211.34 millage rollback fraction). Round the rate DOWN to 4 decimal places. (See STC Bulletin No. 11 of 1999, Supplemented by Letter of 6/7/2000.) For debt service or special assessments not subject to a millage reduction fraction, enter millage from Column 4.

**Column 10/Column 11: Millage Requested to be Levied.** Enter the tax rate approved by the unit of local government provided that the rate does not exceed the maximum allowable millage levy (column 9). A millage rate that exceeds the base tax rate (Truth in Taxation) cannot be requested unless the requirements of MCL 211.24e have been met. For further information, see State Tax Commission Bulletin 2 of 2024. A LOCAL School District which levies a Supplemental (Hold Harmless) Millage shall not levy a Supplemental Millage in excess of that allowed by MCL 380.1211(3). Please see the memo to assessors dated October 26, 2004, regarding the change in the collection date of certain county taxes.

**Column 12: Expiration Date of Millage.** Enter the month and year on which the millage will expire.

**OTTAWA COUNTY 2024 CERTIFICATE OF COMPLIANCE**

Our Tax Authority **has completed** the following steps as required by M.C.L. 211.24e (Truth in Taxation)

- A separate Truth-in-Taxation hearing is **not necessary**. Our Tax Authority complies with Sec. 16 of the Uniform Budgeting and Accounting Act (M.C.L. 141.436). Notice, advertising, and print size must conform to stated requirements. (M.C.L. 141.412)

and

Our meeting was completed by October 1<sup>st</sup>. \*Date of meeting was September 12, 2024

OR

- Our Board, or Commission, or Council has met and adopted a resolution proposing an additional operating millage rate and proposing a hearing date. (M.C.L. 211.24e, subsection 7)

and

Our Board, or Commission, Council or Authority has published a hearing notice and posted the same at the principal office of our taxing unit. This notice contained the proposed additional millage rate, the percentage increase in operating revenue and the percentage increase over the preceding year if not approved which would be generated from permitted ad valorem tax levies and the Notice was published at least 6 days before the hearing date. (M.C.L. 211.24e, subsections 6 & 9)

and

Our Board, or Commission, Council or Authority held a public hearing pursuant to the hearing notice. (M.C.L. 211.24e, subsection 6) \*Date of meeting was \_\_\_\_\_.

and

Not more than 10 days after the public hearing, a taxing unit has approved the levy of an additional millage rate but has not approved an additional millage rate that is greater than a proposed additional millage rate that was published and on which the public hearing has been held.

OR

- Our Tax Authority is exempt from M.C.L. 211.24e because we levied 1 mill or less in the concluding fiscal year for operating purposes.

OR

- A Truth-in-Taxation hearing was not necessary because we will not be levying an operating levy which is larger than the base tax rate.

Our Taxing Authority has verified any Debt Levy being requested on the Tax Rate Request Form(L4029)

- We are not requesting a debt levy
- We are requesting a debt levy and have included a report or other document showing the amount of principal and interest that the requested debt levy is intended to retire.

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• NAME OF TAX UNIT County of Ottawa

• BOARD, COUNCIL OR COMMISSION:  
Clerk or Secretary (Signature) \_\_\_\_\_

Print or Type Name Justin Roebuck

• Chairperson, Mayor,  
President or Supervisor (Signature) \_\_\_\_\_

Print or Type Name Joe Moss

• Dated this 11<sup>th</sup> day of June, 2024.

*Please return to the Ottawa County Equalization Director with the L-4029 form.*

# Action Request

Electronic Submission – Resolution #: 2299



**Committee:** FINANCE AND ADMINISTRATION

**Meeting Date:** 6/4/2024

**Requesting Department:** STRATEGIC IMPACT

**Submitted By:** BECKY HUTTENGA

**Agenda Item:** BROWNFIELD PLAN AMENDMENT FOR TERRA STATION VENTURES LLC

## Suggested Motion:

To recommend and forward to the Board of Commissioners a resolution approving the Brownfield Plan Amendment for Terra Station Ventures LLC located in the City of Hudsonville

## Summary of Request:

Terra Station Ventures LLC submitted an application for a Brownfield Plan Amendment (the Amendment) to the Ottawa County Brownfield Redevelopment Authority (OCBRA). The project, commonly referred to as Terra Station, proposes to construct a complex of 12 buildings with associated parking and infrastructure improvements. Eleven buildings will be comprised of residential rental units and one will be a mixed-use concept with retail space on the ground level and residential rental units above. Of the 141 units of new housing stock this project will create, the applicant commits to maintaining 35 of those units at an affordable rent rate targeted to 80% - 95% Area Median Income (AMI) earning residents. The project is sited at 3302 Prospect Street in the City of Hudsonville, the former site of Farmers Co-op. On April 18, the OCBRA unanimously passed a motion recommending approval of the Amendment by the Ottawa County Board of Commissioners. Hudsonville City Commission will consider a resolution of support for the Amendment on May 14, 2024.

The Amendment requests approval to capture a maximum of \$5,772,634 in State and local taxes over a maximum of 18 years, as allowed under the Brownfield Redevelopment Financing Act. The captured taxes will be used to reimburse Terra Station Ventures LLC for eligible costs as defined by Act 381, including potential rent loss related to the affordable housing units that created a financing gap for the developer. This reimbursement amount will not exceed \$4,303,100. The remaining capture will be used to reimburse the OCBRA for administrative costs, deposited into the State Brownfield Revolving Fund as required by the Act, and deposited into the Local Brownfield Revolving Fund.

If approved, this project will be the first in the County to utilize the changes to the Act that passed in 2023, which makes certain housing property and certain housing development activities eligible for tax increment financing via a Brownfield Plan Amendment. The OCBRA currently administers four other Brownfield Plan Amendments located in the Village of Spring Lake, Wright Township, and Blendon Township.

The OCBRA requests that at the 5/14/2024 meeting, the Board of Commissioners set a public hearing date for the 5/28/2024 meeting, then consider the resolution at the 6/11/2024 meeting.

## Financial Information:

Total Cost: **N/A**

General Fund Cost: **N/A**

Included in Budget: **N/A**

If not included in Budget, recommended funding source:

**N/A**

## Action is Related to an Activity Which Is: Non-Mandated

### Action is Related to Strategic Plan:

Goal:

Goal 2: To Contribute to the Long-Term Economic, Social and Environmental Health of the County.

## Administration:

Recommended by County Administrator:

5/22/2024 9:04:37 AM

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Committee/Governing/Advisory Board Approval Date:

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COUNTY OF OTTAWA  
STATE OF MICHIGAN

RESOLUTION

At a regular meeting of the Ottawa County Board of Commissioners, held at the Fillmore Complex in the Township of Olive, Michigan on June 11, 2024 at 9:00 a.m. local time.

PRESENT: Commissioners \_\_\_\_\_

\_\_\_\_\_

ABSENT: Commissioners \_\_\_\_\_

\_\_\_\_\_

It was moved by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_ that the following Resolution be adopted:

WHEREAS, the Ottawa County Board of Commissioners established the Ottawa County Brownfield Redevelopment Authority on June 10, 2008, pursuant to the Brownfield Redevelopment Financing Act, Act 381 of the Public Acts of 1996 ("Act 381") in order to redevelop one specific site; and

WHEREAS, on June 23, 2009 the Ottawa County Brownfield Redevelopment Authority was amended in order to provide for the administration of projects at any location in the County where the local unit of government does not have a brownfield authority and supports the project; and

WHEREAS, pursuant to Act 381, a proposed amendment to the Ottawa County Brownfield Plan, included as Exhibit A (the "Amendment") outlining a mixed-use redevelopment project (the "Project") by Terra Station Ventures, LLC (the "Developer"), for a contaminated site at 3302 Prospect Street, Hudsonville, Michigan (the "Property"); and

WHEREAS, the Property is considered a "facility" as defined under Section 20101(s) of



1994 Public Act 451, as amended, due to the presence of phenanthrene in the groundwater at concentrations that exceed EGLE’s generic residential clean-up criteria; and

WHEREAS, the Property is also considered "Housing Property" under Act 381; and

WHEREAS, due to the Property being considered a “facility” and “Housing Property” under Act 381, the Property is therefore considered “Eligible Property” under Act 381; and

WHEREAS, the Amendment includes the use of Tax Increment Financing (“TIF”) to capture taxes for a term not to exceed eighteen (18) years from the State of Michigan, Ottawa County, Ottawa Area Intermediate School District, and the City of Hudsonville as detailed in Table 1 of the Amendment; and

WHEREAS, the total amount of TIF captured and reimbursed for the Project will not exceed \$6,120,319 over the term of the Amendment and will be distributed as follows, as authorized and/or required by Act 381: \$4,323,800 to reimburse Developer for eligible activities, \$539,493 to be deposited into the State Brownfield Revolving Fund, \$162,323 to reimburse the Ottawa County Brownfield Redevelopment Authority for administrative expenses, and the remaining \$745,383 to be deposited in the Local Brownfield Revolving Fund; and

WHEREAS, the Amendment complies with all requirements set forth in Act 381; and

WHEREAS, the Amendment will provide for the redevelopment of a contaminated site, construction of market rate and income qualified housing stock, and job creation in the City of Hudsonville and Ottawa County; and

WHEREAS, on April 18, 2024, the Ottawa County Brownfield Redevelopment Authority (the “OCBRA”) recommended that the County approve the Amendment, including specified area median income requirements; and

WHEREAS, on May 14, 2024, the City of Hudsonville City Commission (the “City”)

adopted a resolution in support of the Amendment, as approved by the OCBRA.

NOW, THEREFORE, BE IT RESOLVED that the Ottawa County Board of Commissioners approves the Amendment to the Ottawa County Brownfield Plan recommended by the OCBRA and City for the following reasons:

1. The Amendment constitutes a public purpose
2. The Amendment meets all requirements of Section 13 and 13b of Act 381
3. The proposed method of financing the costs of the eligible activities as identified in the Amendment is feasible and the Authority has the ability to arrange the financing
4. The costs of the eligible activities proposed in the Amendment are reasonable and necessary to carry out the purpose of Act 381
5. The amount of captured taxable value included in the Amendment is reasonable; and

BE IT FURTHER RESOLVED that Ottawa County approves the use of Tax Increment Financing for the Project and Property, consistent with the provisions of the Amendment and Act 381; and

BE IT FURTHER RESOLVED that all resolutions or parts of resolutions in conflict with any of the provisions of this resolution are hereby repealed.

YEAS: Commissioners \_\_\_\_\_

\_\_\_\_\_

NAYS: Commissioners \_\_\_\_\_

RESOLUTION DECLARED ADOPTED.

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Chairperson, Ottawa County  
Board of Commissioners

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Ottawa County Clerk/Register

# Exhibit A

## **BROWNFIELD PLAN FOR THE TERRA STATION VENTURES, LLC PROJECT AT 3302 PROSPECT STREET, HUDSONVILLE, MICHIGAN**

Prepared for:

Ottawa County Brownfield Redevelopment Authority  
12220 Fillmore Street, Room 260  
West Olive, Michigan 49460

Prepared with the assistance of:

Warner Norcross + Judd LLP  
150 Ottawa Ave NW, Suite 1500  
Grand Rapids, MI 49503-2487

April 10, 2024

Recommended for approval by the Ottawa County Brownfield Redevelopment Authority on \_\_\_\_\_, 2024

Resolution of Concurrence/Support by the Hudsonville City Council on \_\_\_\_\_, 2024

Resolution of Support by the Ottawa County Commission on \_\_\_\_\_, 2024

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### 1. SUMMARY OF PROJECT

### 2. BASIS OF ELIGIBILITY

### 3. REQUIRED ELEMENTS OF BROWNFIELD PLAN

- A. Description of Costs Intended to be Reimbursed with Tax Increment Revenues
- B. Summary of Eligible Activities
- C. Estimate of Captured Taxable Value and Tax Increment Revenues
- D. Method of Financing and Description of Advances Made by the Municipality
- E. Maximum Amount of Note or Bonded Indebtedness
- F. Duration of Brownfield Plan
- G. Estimated Impact of Tax Increment Financing on Revenues of Taxing Jurisdictions
- H. Legal Description, Property Map, Statement of Qualifying Characteristics and Personal Property
- I. Estimates of Residents and Displacement of Individuals/Families
- J. Plan for Relocation of Displaced Persons
- K. Provisions for Relocation Costs
- L. Strategy for Compliance with Michigan's Relocation Assistance Law
- M. Description of Proposed Use of Local Site Remediation Revolving Fund
- N. Other Material that the Authority or Governing Body Considers Pertinent

### EXHIBITS

Figure 1	Map of the Property
Table 1	TIF Table
Attachment A	Legal Descriptions of the Eligible Property in the Plan
Attachment B	Confirmation of Facility Status

## 1. Summary of Project

Pursuant to this Redevelopment Project Brownfield Plan (“**Brownfield Plan**”), Terra Station Ventures, LLC (“**Developer**”) is proposing to redevelop the approximately 4.461-acre property located off Chicago Drive near the corner of Prospect Street and School Avenue in downtown Hudsonville (the “**Property**”) into a new mixed-use multifamily and retail development (the “**Project**”). The Project consists of a total of twelve (12) new three-story buildings and includes one (1) mixed-use building with approximately 4,600 square feet of first floor retail space with seventeen (17) residential units (1-2 beds) above located along School Avenue. The remaining eleven (11) multifamily residential buildings will each include a range of 10-12 units with a mix of studio, one bedroom, and two bedroom units. In total, the Project will include a total of 141 new residential units, consisting of twenty-four (24) studios, seventy-one (71) one-bedroom, and forty-six (46) two bedroom units. The Developer is seeking to utilize the new Housing TIF program and intends to designate twenty-five percent (25%) of the units (35 units) for tenants earning 80-95% area median income or less. The Project will facilitate the development of housing projected to be rented to households earning between 80% and 95% of the area median income, of which there is a demand for 545 units by 2027 as identified by the Ottawa County Housing Needs Assessment, linked below:

[https://www.housingnext.org/files/ugd/8dbec7\\_ac4d908414d247cfbb970393682c7c5e.pdf](https://www.housingnext.org/files/ugd/8dbec7_ac4d908414d247cfbb970393682c7c5e.pdf)

The Project is expected to include construction of a new road (Harvey Street Woonerf) that will support the housing, utilities, and associated site improvements, including covered and surface parking. The Project will include an additional 222 parking spaces and other infrastructure improvements for the benefit of tenants, their guests, and the public. The Project is expected to commence in July 2024 and be completed over a 24-month construction period. Total capital investment is estimated at approximately \$32.3 million.

## 2. Basis of Eligibility

The Property, which is listed and legally described in Attachment A, is considered a "facility" as defined under Section 20101(s) of 1994 Public Act 451, as amended, due to the presence of phenanthrene in the groundwater at concentrations that exceed EGLE's generic residential clean-up criteria. The Property is also considered "Housing Property" under the Act. Therefore, the Property is considered "Eligible Property" under Act 381 of 1996, as amended. Attachment B includes a summary of the identified environmental conditions.

See Figure 1 for a map of the Property.

## 3. Required Elements of Brownfield Plan

### A. A description of costs intended to be paid for with tax increment revenues. (MCLA 125.2663(2)(a))

Developer will seek tax increment financing (“**TIF**”) from available local taxes and state school taxes, as applicable, for eligible activities conducted on the Property, including department specific activities, housing development activities, including infrastructure improvements to support housing property, a 15% contingency, and brownfield plan preparation, development, and implementation. The table below presents estimated costs of the eligible activities for the Project that qualify for TIF reimbursement.



<b>ELIGIBLE ACTIVITIES</b>	
<b>TASK</b>	<b>COST ESTIMATE</b>
1. Department Specific Activities (excludes Ph. I covered by grant funds)	\$18,000
2. Housing Development Activities – Financing Gap	\$4,000,000
3. Infrastructure Improvements to support Housing Activities and Property	\$194,000
<b>Eligible Activity Subtotal</b>	<i>\$4,212,000</i>
4. Contingency (15%) – excludes Financing Gap	\$31,800
5. Brownfield Plan/Work Plan Preparation, and Development	\$30,000
6. Brownfield Plan /Work Plan Implementation	\$50,000
<b>TOTAL</b>	<b>\$4,323,800</b>

**B. A brief summary of the eligible activities that are proposed for each eligible property. (MCLA 125.2663(2)(b))**

“**Eligible Activities**” are defined in Act 381 of 1996, as amended (the “Act”) as meaning one or more of the following: (i) department specific activities; (ii) relocation of public buildings or operations for economic development purposes; (iii) reasonable cost of environmental insurance; (iv) reasonable cost of developing, preparing and implementing brownfield plans, combined brownfield plans, and work plans; (v) demolition of structures that is not a response activity under Part 201 of NREPA; and (vi) lead, asbestos, or mold abatement. In addition, in non-qualified local governmental units such as the City of Hudsonville and a project includes housing property located in a community that has identified a specific housing need and has absorption data or job growth data included in the brownfield plan, the Act includes the following additional activities under the definition of “eligible activities”: (A) housing development activities; (B) infrastructure improvements that are necessary for housing property and support housing development activities; and (C) site preparation that is not a response activity and that supports housing development activities. The cost of eligible activities is estimated in the table above and includes the following:

- i. Department Specific Activities. Costs associated with due diligence for acquisition of the Property, including Baseline Environmental Assessment and Due Care Plan preparation costs.
- ii. Housing Development Activities. Housing development activities include financing gap support, infrastructure improvements available for public use and necessary for a housing project, including road, water, sewer, power and other utilities. Costs will include associated engineering fees.

- iii. Infrastructure Improvements to support Housing Development Activities. Infrastructure improvements will include construction of an immediately adjacent publicly owned parking lot on City property that will support the Project. Costs will include associated engineering fees.
- iv. Contingencies. A 15% contingency is included to cover unexpected cost overruns on the Project encountered during construction.
- v. Brownfield Plan/Work Plan Preparation, and Development. Costs incurred to prepare and develop this Brownfield Plan, as required under the Act.
- vi. Brownfield Plan/Work Plan Implementation. Costs incurred to administer and implement this Brownfield Plan, as required under the Act.

**C. An estimate of the captured taxable value and tax increment revenues for each year of the Plan from each parcel of eligible property and in the aggregate. (MCLA 125.2663(2)(c))**

An estimate of real property tax capture for tax increment financing is attached as Table 1.

**D. The method by which the costs of the Plan will be financed, including a description of any advances made or anticipated to be made for the costs of the Plan from the City. (MCLA 125.2663(2)(d))**

The Developer (and City of the public parking) will initially pay for the cost of the Eligible Activities included in this Brownfield Plan and they will seek reimbursement through available tax increment revenue during the term of the Plan Amendment.

**E. The maximum amount of the note or bonded indebtedness to be incurred, if any. (MCLA 125.2663(2)(e))**

Bonds will not be issued for the Project.

**F. The proposed beginning date and duration of capture of tax increment revenues, which shall not exceed the lesser of (1) the period required to pay for the eligible activities from tax increment revenues plus the period of capture authorized for the local site remediation revolving fund or (2) 30 years. (MCLA 125.2663(2)(f) and MCLA 125.2663b(16))**

The duration of the Plan for the Project is estimated to be 16 years. It is estimated that redevelopment of the Property will be completed over the next twenty-four (24) months and that it will take up to thirteen (13) years to recapture the Eligible Activities through tax increment revenues, plus up to 2 full years of capture for the Local Brownfield Revolving Fund (the "LBRF"), if available. The attainable housing units will be maintained for a 14yr term based on the calculated PRL under the Plan. Therefore, the first year of tax increment capture will be 2025 and the Brownfield Plan will remain in place until the Developer is fully reimbursed and the Authority has completed capture for the LBRF capture, if available, subject to the maximum duration provided for in MCL 125.2663. The Authority intends to capture funds for the LBRF with tax increment revenue capture, if available.



- G. An estimate of the future tax revenues of all taxing jurisdictions in which the Property is located to be generated during the term of the Plan. (MCLA 125.2663(2)(g))**

An estimate of real property tax capture is attached as Table 1.

- H. A legal description of each parcel of eligible property to which the Plan applies, a map showing the locations and dimensions of each eligible property, a statement of the characteristics that qualify the property as eligible property and a statement of whether personal property is included as part of the eligible property. (MCLA 125.2663(2)(h))**

- i. See legal description and site map of the Properties in Figure 1.
- ii. Eligible Property Status. The Property is a “facility”. See the confirmation of facility status shown in Attachment B. The Property also qualifies as “Housing Property” under the Act.
- iii. Characteristics of the Property: The Property has been used by the cooperative since at least the 1950’s for the storage and distribution of agricultural supplies, including fertilizers, pesticides and herbicides.
- iv. Personal Property. New personal property added to the Property is included as part of the Eligible Property, to the extent that it is taxable.

- I. Estimates of the number of persons residing on each eligible property to which the plan applies and the number of families and individuals to be displaced. If occupied residences are designated for acquisition and clearance by the authority, the plan must include a demographic survey of the persons to be displaced, a statistical description of the housing supply in the community, including the number of private and public units in existence or under construction, the condition of those in existence, the number of owner-occupied and renter-occupied units, the annual rate of turnover of the various types of housing and the range of rents and sale prices, an estimate of the total demand for housing in the community, and the estimated capacity of private and public housing available to displaced families and individuals. (MCLA 125.2663(2)(i))**

The Property does not currently have anyone residing on it. Therefore, the Project will not result in any displacement of individuals. This Section is inapplicable as the Plan will not displace anyone.

- J. A plan for establishing priority for the relocation of persons displaced by implementation of the Plan, if applicable. (MCLA 125.2663(2)(j))**

This Section is inapplicable as the Plan will not displace anyone.

- K. Provision for the costs of relocating persons displaced by implementation of the Plan, and financial assistance and other reimbursement of expenses, if any. (MCLA 125.2663(2)(k))**

This Section is inapplicable as the Plan will not displace anyone.

- L. A strategy for compliance with the Michigan Relocation Assistance Act, if applicable. (MCLA 125.2663(2)(l))**

This Section is inapplicable as the Plan will not displace anyone.

- M. Other material that the Authority or the City Council considers pertinent. (MCLA 125.2663(2)(m))**

The Project will provide new much-needed attainable and market rate housing, as well as providing long-term increased property tax base to the City of Hudsonville and Ottawa County. Given the available retail space and assuming similar performance in comparison to other projects the development team has completed, the Developer anticipates estimated job creation of at least six (6) commercial/retail FTEs with average wages of \$17/hr.

**FIGURE 1**

**Location of the Eligible Property**

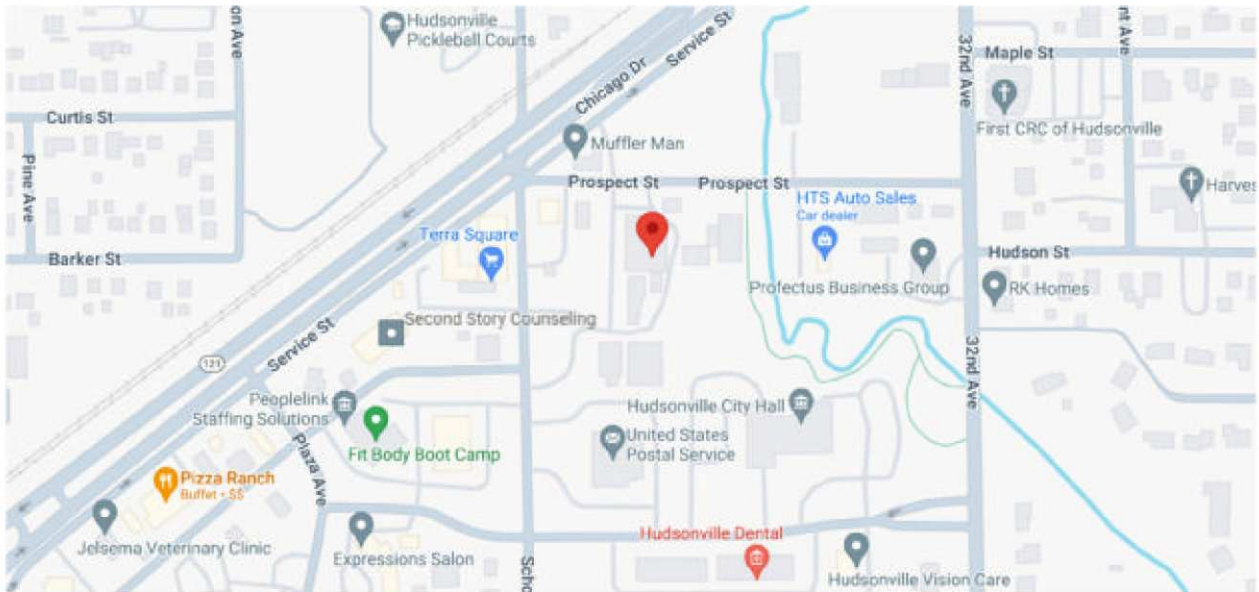


Figure 1





## **Preliminary Site Plan**









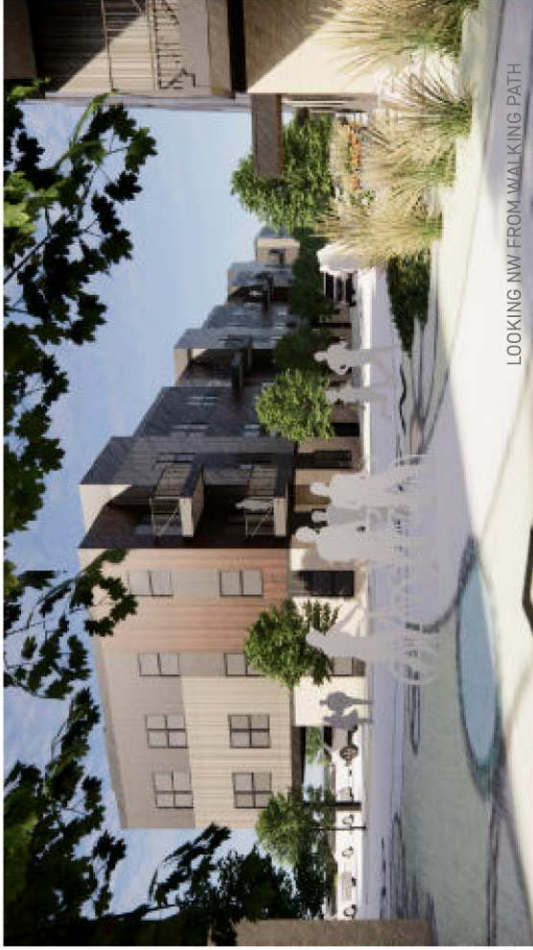
LOOKING NE FROM SCHOOL AVENUE



LOOKING EAST FROM SCHOOL AVENUE



LOOKING EAST ALONG SCHOOL AVENUE ENTRY DRIVE



LOOKING NW FROM WALKING PATH

**TABLE 1**

**TIF Table**



**Tax Increment Revenue Capture Estimates**  
**3302 Prospect Street**  
**Hudsonville, Michigan**  
**April 10, 2024**

Estimated Taxable Value (TV) Increase Rate: 2.00%		Commercial Rehabilitation Act Abatement									
Plan Year	1	2	3	4	5	6	7	8	9	10	
Calendar Year	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	
Base Taxable Value	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Estimated New TV	\$ -	\$ 750,000	\$ 12,198,694	\$ 12,442,668	\$ 12,691,521	\$ 12,945,352	\$ 13,204,259	\$ 13,468,344	\$ 13,737,711	\$ 14,012,465	
Incremental Difference (New TV - Base TV)	\$ -	\$ 750,000	\$ 12,198,694	\$ 12,442,668	\$ 12,691,521	\$ 12,945,352	\$ 13,204,259	\$ 13,468,344	\$ 13,737,711	\$ 14,012,465	
<b>School Capture</b>											
<b>Millage Rate</b>											
State Education Tax	6.0000	\$ -	\$ 4,500	\$ 73,192	\$ 74,656	\$ 76,149	\$ 77,672	\$ 79,226	\$ 80,810	\$ 82,426	\$ 84,075
School Operating	18.0000	\$ -	\$ 13,500	\$ 219,576	\$ 223,968	\$ 228,447	\$ 233,016	\$ 237,677	\$ 242,430	\$ 247,279	\$ 252,224
<b>School Total</b>	<b>24.0000</b>	<b>\$ -</b>	<b>\$ 18,000</b>	<b>\$ 292,769</b>	<b>\$ 298,624</b>	<b>\$ 304,597</b>	<b>\$ 310,688</b>	<b>\$ 316,902</b>	<b>\$ 323,240</b>	<b>\$ 329,705</b>	<b>\$ 336,299</b>
<b>Local Capture</b>											
<b>Millage Rate</b>											
City Operating	11.2303	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Ottawa County Oper	3.9000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
School Building	1.0000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Ottawa County ISD	6.1546	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Ottawa County E-911	0.4195	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Ottawa County Parks	0.3163	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Ottawa County Roads	0.4767	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
OC Mental Health	0.2859	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Local Total</b>	<b>23.7833</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Non-Capturable Millages</b>											
<b>Millage Rate</b>											
Hudsonville DDA	1.0000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
School Debt	7.0000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Non-Capturable Taxes</b>	<b>8.0000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Tax Increment Revenue (TIR) Available for Capture</b>	<b>\$ -</b>	<b>\$ 18,000</b>	<b>\$ 292,769</b>	<b>\$ 298,624</b>	<b>\$ 304,597</b>	<b>\$ 310,688</b>	<b>\$ 316,902</b>	<b>\$ 323,240</b>	<b>\$ 329,705</b>	<b>\$ 336,299</b>	

Footnotes:  
 Projected TV and 2% inflation thereafter  
 Assumes millage rates remain the same  
 Assumes 10yr Commercial Rehab Act abatement

**Tax Increment Revenue Capture Estimates**  
**3302 Prospect Street**  
**Hudsonville, Michigan**  
**April 10, 2024**

Estimated Taxable Value (TV) Increase Rate:

Plan Year	11	12	13	14	15	16	TOTAL
Calendar Year	2034	2035	2036	2037	2038	2039	
Base Taxable Value	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Estimated New TV	\$ 14,292,714	\$ 14,578,569	\$ 14,870,140	\$ 15,167,543	\$ 15,470,894	\$ 15,780,311	\$ -
Incremental Difference (New TV - Base TV)	\$ 14,292,714	\$ 14,578,569	\$ 14,870,140	\$ 15,167,543	\$ 15,470,894	\$ 15,780,311	\$ -

School Capture	Millage Rate								
State Education Tax	6.0000	\$ 85,756	\$ 87,471	\$ 89,221	\$ 91,005	\$ 92,825	\$ 94,682	\$	1,173,667
School Operating	18.0000	\$ 257,269	\$ 262,414	\$ 267,663	\$ 273,016	\$ 278,476	\$ 284,046	\$	3,521,001
<b>School Total</b>	<b>24.0000</b>	<b>\$ 343,025</b>	<b>\$ 349,886</b>	<b>\$ 356,883</b>	<b>\$ 364,021</b>	<b>\$ 371,301</b>	<b>\$ 378,727</b>	<b>\$</b>	<b>4,694,668</b>

Local Capture	Millage Rate								
City Operating	11.2303	\$ -	\$ 163,722	\$ 166,996	\$ 170,336	\$ 173,743	\$ 177,218	\$	852,014
Ottawa County Oper	3.9000	\$ -	\$ 56,856	\$ 57,994	\$ 59,153	\$ 60,336	\$ 61,543	\$	295,883
School Building	1.0000	\$ -	\$ 14,579	\$ 14,870	\$ 15,168	\$ 15,471	\$ 15,780	\$	75,867
Ottawa County ISD	6.1546	\$ -	\$ 89,725	\$ 91,520	\$ 93,350	\$ 95,217	\$ 97,122	\$	466,934
Ottawa County E-911	0.4195	\$ -	\$ 6,116	\$ 6,238	\$ 6,363	\$ 6,490	\$ 6,620	\$	31,826
Ottawa County Parks	0.3163	\$ -	\$ 4,611	\$ 4,703	\$ 4,797	\$ 4,893	\$ 4,991	\$	23,997
Ottawa County Roads	0.4767	\$ -	\$ 6,950	\$ 7,089	\$ 7,230	\$ 7,375	\$ 7,522	\$	36,166
OC Mental Health	0.2859	\$ -	\$ 4,168	\$ 4,251	\$ 4,336	\$ 4,423	\$ 4,512	\$	21,691
<b>Local Total</b>	<b>23.7833</b>	<b>\$ -</b>	<b>\$ 346,726</b>	<b>\$ 353,661</b>	<b>\$ 360,734</b>	<b>\$ 367,949</b>	<b>\$ 375,308</b>	<b>\$</b>	<b>1,804,378</b>

Non-Capturable Millages	Millage Rate								
Hudsonville DDA	1.0000	\$ -	\$ 14,579	\$ 14,870	\$ 15,168	\$ 15,471	\$ 15,780	\$	75,867
School Debt	7.0000	\$ -	\$ 102,050	\$ 104,091	\$ 106,173	\$ 108,296	\$ 110,462	\$	531,072
<b>Total Non-Capturable Taxes</b>	<b>8.0000</b>	<b>\$ -</b>	<b>\$ 116,629</b>	<b>\$ 118,961</b>	<b>\$ 121,340</b>	<b>\$ 123,767</b>	<b>\$ 126,242</b>	<b>\$</b>	<b>606,940</b>

**Total Tax Increment Revenue (TIR) Available for Capture** \$ 343,025 \$ 696,612 \$ 710,544 \$ 724,755 \$ 739,250 \$ 754,035 \$ 6,499,047

**Footnotes:**

- Projected TV and 2% inflation thereafter
- Assumes millage rates remain the same
- Assumes 10yr Commercial Rehab Act abatement

Tax Increment Financing Reimbursement Table  
 3302 Prospect Street  
 Hudsonville, Michigan  
 April 10, 2024

Developer Maximum Reimbursement	Proportionality	School & Local Taxes	Local-Only Taxes	Total
State	78.9%	\$ 3,410,799		\$ 3,410,799
Local	21.1%	\$ 913,001	\$ -	\$ 913,001
<b>TOTAL</b>				<b>\$ 4,323,800</b>
EGLE		\$ 20,700	\$ -	\$ 20,700
MSHDA		\$ 4,303,100	\$ -	\$ 4,303,100

Estimated Total  
 Years of Plan: 16

Estimated Capl \$ 6,120,319  
 Administrative \$ 162,323  
 SBRF \$ 539,493  
 LBRF \$ 745,383

	2024	Commercial Rehab Abatement Period										2035	2036	2037	2038	2039	TOTAL	
		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034							
Total State Incremental Revenue	\$ -	\$ 18,000	\$ 292,769	\$ 298,624	\$ 304,597	\$ 310,688	\$ 316,902	\$ 323,240	\$ 329,705	\$ 336,299	\$ 343,025	\$ 349,886	\$ 356,883	\$ 364,021	\$ 371,301	\$ -	\$ -	\$ 4,315,941
State Brownfield Revolving Fund (50% of SET)	\$ -	\$ (2,250)	\$ (36,596)	\$ (37,328)	\$ (38,075)	\$ (38,836)	\$ (39,613)	\$ (40,405)	\$ (41,213)	\$ (42,037)	\$ (42,878)	\$ (43,736)	\$ (44,610)	\$ (45,503)	\$ (46,413)	\$ -	\$ -	\$ (539,493)
State TIR Available for Reimbursement	\$ -	\$ 15,750	\$ 256,173	\$ 261,296	\$ 266,522	\$ 271,852	\$ 277,289	\$ 282,835	\$ 288,492	\$ 294,262	\$ 300,147	\$ 306,150	\$ 312,273	\$ 318,518	\$ 324,889	\$ -	\$ -	\$ 3,776,448
Total Local Incremental Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 346,726	\$ 353,661	\$ 360,734	\$ 367,949	\$ 375,308	\$ 1,804,378	
BRA Administrative Fee - 5%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (34,831)	\$ (35,527)	\$ (36,238)	\$ (36,963)	\$ (18,765)	\$ (162,323)
Local TIR Available for Reimbursement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 311,896	\$ 318,134	\$ 324,496	\$ 330,986	\$ 356,542	\$ 1,642,055	
<b>Total State &amp; Local TIR Available</b>	\$ -	\$ 15,750	\$ 256,173	\$ 261,296	\$ 266,522	\$ 271,852	\$ 277,289	\$ 282,835	\$ 288,492	\$ 294,262	\$ 300,147	\$ 618,046	\$ 630,407	\$ 643,015	\$ 655,875	\$ 356,542	\$ 5,418,503	
<b>DEVELOPER</b>	Beginning Balance																	
DEVELOPER Reimbursement Balance	\$ 4,323,800	\$ 4,323,800	\$ 4,308,050	\$ 4,051,877	\$ 3,790,581	\$ 3,524,059	\$ 3,252,207	\$ 2,974,918	\$ 2,692,082	\$ 2,403,590	\$ 2,109,329	\$ 1,809,182	\$ 1,491,136	\$ 1,152,729	\$ 800,000	\$ 450,000	\$ -	\$ -
<b>MSHDA Housing Activities Costs</b>	\$ 4,303,100	\$ 4,303,100	\$ 4,303,100	\$ 4,287,425	\$ 4,032,479	\$ 3,772,434	\$ 3,507,188	\$ 3,236,637	\$ 2,960,675	\$ 2,679,194	\$ 2,392,083	\$ 2,099,230	\$ 1,800,520	\$ 1,485,433	\$ 1,152,729	\$ 800,000	\$ 450,000	\$ -
State Tax Reimbursement	\$ -	\$ 15,675	\$ 254,946	\$ 260,045	\$ 265,246	\$ 270,551	\$ 275,962	\$ 281,481	\$ 287,111	\$ 292,853	\$ 298,710	\$ 304,684	\$ 310,778	\$ 316,999	\$ 323,364	\$ 329,883	\$ 336,556	\$ 343,384
Local Tax Reimbursement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total MSHDA Reimbursement Balance</b>	\$ 4,303,100	\$ 4,287,425	\$ 4,032,479	\$ 3,772,434	\$ 3,507,188	\$ 3,236,637	\$ 2,960,675	\$ 2,679,194	\$ 2,392,083	\$ 2,099,230	\$ 1,800,520	\$ 1,485,433	\$ 1,152,729	\$ 800,000	\$ 450,000	\$ -	\$ -	\$ -
<b>EGLE Environmental Costs</b>	\$ 20,700	\$ 20,700	\$ 20,700	\$ 20,625	\$ 19,398	\$ 18,147	\$ 16,871	\$ 15,570	\$ 14,242	\$ 12,888	\$ 11,507	\$ 10,098	\$ 8,661	\$ 7,203	\$ 5,754	\$ 4,307	\$ 2,861	\$ 1,429
State Tax Reimbursement	\$ -	\$ 75	\$ 1,226	\$ 1,251	\$ 1,276	\$ 1,301	\$ 1,328	\$ 1,354	\$ 1,381	\$ 1,409	\$ 1,437	\$ 1,466	\$ 1,495	\$ 1,523	\$ 1,551	\$ 1,579	\$ 1,607	\$ 1,635
Local Tax Reimbursement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total EGLE Reimbursement Balance</b>	\$ 20,700	\$ 20,625	\$ 19,398	\$ 18,147	\$ 16,871	\$ 15,570	\$ 14,242	\$ 12,888	\$ 11,507	\$ 10,098	\$ 8,661	\$ 7,203	\$ 5,754	\$ 4,307	\$ 2,861	\$ 1,429	\$ -	\$ -
<b>Local Only Costs</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Tax Reimbursement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Local Only Reimbursement Balance</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Annual Developer Reimbursement</b>	\$ -	\$ 15,750	\$ 256,173	\$ 261,296	\$ 266,522	\$ 271,852	\$ 277,289	\$ 282,835	\$ 288,492	\$ 294,262	\$ 300,147	\$ 618,046	\$ 630,407	\$ 643,015	\$ 655,875	\$ 356,542	\$ -	\$ -
<b>LOCAL BROWNFIELD REVOLVING FUN</b>																		
LBRF Deposits *	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
State Tax Capture	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Tax Capture	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total LBRF Capture</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

\* Up to five years of capture for LBRF Deposits after eligible activities are reimbursed. May be taken from EGLE & Local TIR only.

Footnotes:

- (1) Assumes taxable value increases based on proposed build out, plus 2% annual increases for inflation thereafter.
- (2) Assumes Millage Rates remain constant.
- (3) 10yr Commercial Rehab Act Abatement

**Attachment A**

**Legal Description of the Eligible Property**

**Property Address:** 3302 Prospect, Hudsonville, Michigan 49426

**Parcel ID #:** 70-14-32-276-056

**Legal Description:** LOT 43, ALSO E 62 FT OF LOT 44 EXC W 6.5 FT THEREOF, ALSO LOT 46 EXC THAT PART LYING W OF LI COM 155.5 FT E OF NW COR LOT 45, TH S 110 FT TO N LI OF LOT 44 & END OF SD LI, ALSO PART OF LOTS 41 & 42 COM SW COR OF LOT 43, TH E 316 FT ALG S LI OF LOTS 43 & 46, S 154 FT, S 89D 49M 27S W 314.91 FT TO E LI OF SCHOOL ST, TH N 154 FT TO BEG, ALSO PART OF LOT 33 COM NE COR LOT 46, TH E 160.94 FT ALG S LI OF PROSPECT ST, S 0D 02M 30S W 174 FT, N 89D 57M 30S W 73 FT, S 0D 02M 30S W 96 FT, N 89D 57M 30S W 70 FT, S 0D 02M 30S W 6.75 FT, N 89D 57M 30S W 13.92 FT TO E LI OF LOT 46, TH N 276.48 ALG SD E LI TO BEG. OHLMAN'S ASSR'S PLAT NO.1

**Property Address:** Part of 3275 Central Blvd, Hudsonville, Michigan 49426

**Parcel ID #:** 70-14-32-276-058 (Partial – Subject to Boundary Line Adjustment)

**Legal Description:**

AN AREA OF LAND BEING PART OF LOT 33, OHLMAN'S ASSESSOR'S PLAT NO. 1, AS RECORDED IN LIBER 9 OF PLATS, PAGE 22, BEING PART OF THE NORTHEAST QUARTER OF SECTION 32, TOWN 6 NORTH, RANGE 13 WEST, CITY OF HUDSONVILLE, OTTAWA COUNTY, MICHIGAN, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE EAST QUARTER CORNER OF SAID SECTION 32; THENCE NORTH 00 DEGREES 05 MINUTES 11 SECONDS WEST (BASIS OF BEARINGS NAD83, MICHIGAN SOUTH) 1616.09 FEET ALONG THE EAST LINE OF THE NORTHEAST QUARTER OF SECTION 32 TO THE EASTERLY EXTENSION OF THE SOUTH RIGHT-OF-WAY LINE OF PROSPECT STREET; THENCE NORTH 89 DEGREES 04 MINUTES 44 SECONDS WEST 521.48 FEET ALONG THE SOUTH RIGHT-OF-WAY LINE PROSPECT STREET (66 FEET WIDE); THENCE SOUTH 00 DEGREES 56 MINUTES 27 SECONDS WEST 173.87 FEET TO THE POINT OF BEGINNING OF THE AREA OF LAND DESCRIBED HEREIN; THENCE CONTINUE SOUTH 00 DEGREES 56 MINUTES 27 SECONDS WEST 189.81 FEET; THENCE NORTH 89 DEGREES 04 MINUTES 44 SECONDS WEST 170.24 FEET PARALLEL WITH THE SOUTH RIGHT-OF-WAY LINE OF PROSPECT STREET TO THE EAST LINE OF LOT 42 OF SAID OHLMAN'S ASSESSOR'S PLAT NO. 1; THENCE NORTH 00 DEGREES 13 MINUTES 31 SECONDS WEST 67.21 FEET ALONG THE EAST LINE OF SAID LOT 42 TO THE NORTHEAST CORNER OF LOT 42; THENCE NORTH 03 DEGREES 00 MINUTES 02 SECONDS EAST 20.02 FEET ALONG THE EAST LINE OF LOT

46; THENCE SOUTH 89 DEGREES 04 MINUTES 56 SECONDS EAST 27.92 FEET; THENCE NORTH 00 DEGREES 55 MINUTES 16 SECONDS EAST 6.60 FEET; THENCE SOUTH 89 DEGREES 04 MINUTES 44 SECONDS EAST 70.00 FEET; THENCE NORTH 00 DEGREES 55 MINUTES 16 SECONDS EAST 96.00 FEET; THENCE SOUTH 89 DEGREES 04 MINUTES 44 SECONDS EAST 73.00 FEET TO THE POINT OF BEGINNING. CONTAINING 0.525 ACRES OF LAND.

**ATTACHMENT B**

**Confirmation of Facility Status**

## **Baseline Environmental Assessment**

Conducted Pursuant to Environmental Remediation  
Part 201 of the NREPA, 1994 PA 451, as Amended

**3302 Prospect Street  
Hudsonville, Michigan 49426**

**Parcel ID No. 70-14-32-276-056**

**Prepared For:  
City of Hudsonville  
Hudsonville, Michigan**

**January 27, 2022  
Project No. 211697**



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**List of Attachments**

- Attachment 1 Legal Description
- Attachment 2 Fishbeck, *Phase I Environmental Assessment, 3302 Prospect Street, Hudsonville, Ottawa County, 70-04-32-276-056*, December 15, 2021
- Attachment 3 Borehole Logs
- Attachment 4 Analytical Laboratory Report



**List of Abbreviations/Acronyms**

AAI	All Appropriate Inquiry
ASTM	American Society of Testing and Materials
BEA	Baseline Environmental Assessment
bgs	below ground surface
CERCLA	Comprehensive Environmental Response, Compensation and Liability Act
CFR	Code of Federal Regulations
DWC	Drinking Water Criteria (EGLE)
DWPC	Drinking Water Protection Criteria (EGLE)
EDR	Environmental Data Resources, Inc.
ESA	Environmental Site Assessment
<i>facility</i>	<i>Any area, place, parcel or parcels of property, or portion of a parcel of property where a hazardous substance in excess of the concentrations that satisfy the cleanup criteria for unrestricted residential use has been released, deposited, disposed of, or otherwise comes to be located.</i>
GRCC	Generic Residential Cleanup Criteria
GSIC	Groundwater/Surface Water Interface Criteria
EGLE	Michigan Department of Environment, Great Lakes, and Energy
EGLE-RRD	Michigan Department of Environment, Great Lakes, and Energy – Remediation and Redevelopment Division
NREPA	Natural Resources and Environmental Protection Act
PA	Public Act
PCB	polychlorinated biphenyl
PFAS	Poly- and Perfluoroalkyl Substances
PFOA	Perfluorooctanoic acid
PFOS	Perfluorooctane sulfonic acid
PNA	polynuclear aromatic hydrocarbons
REC	recognized environmental condition
µg/kg	micrograms per kilogram
USEPA	U.S. Environmental Protection Agency
VOC	volatile organic compound

## 1.0 Introduction

This BEA was conducted for the City of Hudsonville on the property at 3302 Prospect Street, Hudsonville, Ottawa County, Michigan (the Site). A location map for this property is provided as Figure 1, a site map is provided as Figure 2, and a legal description is included as Attachment 1. This BEA was prepared in accordance with Section 20126(1)(c) of Part 201 of the NREPA, 1994 Public Act 451, as amended. This BEA was also completed in accordance with the instructions associated with the *BEA Submittal Form EQP 4025 (Rev4/2021)*, which provides guidance for the preparation and submittal of BEAs to EGLE.

Fishbeck prepared this BEA to provide a written document that describes the results of an AAI and the sampling and analysis which confirm that the Site is a *facility*, as defined in Part 201. The BEA establishes a liability exemption for the cleanup of existing contamination at the Site.

The property information is summarized as follows:

Address	3302 Prospect Street
City/Township/Village	City of Hudsonville
County	Ottawa County
State	Michigan
Section	32
Quarter Section	Northeast
Quarter/Quarter Section	Northeast and Southeast
Town	06N
Range	13W
Parcel # (s)	70-14-32-276-056
Location	The Site is located at the southeast corner of the Prospect Street and School Avenue intersection.
Approximate Acreage	3.39
Legal Description	See Attachment 1
Latitude	42.867367
Longitude	-85.864319
Latitude and Longitude Reference Point	Center of Site
Collection Method	Interpolation

Data collected during a January 2022 Phase II ESA indicates the Site meets the definition of a *facility*, as defined in Part 201 of the NREPA, PA 451 of 1994, as amended, due to the presence of phenanthrene in groundwater at a concentration exceeding Part 201 Generic Residential Cleanup Criteria (GRCC).

## 2.0 Owner Information and Intended Use of the Property

This BEA was prepared on behalf of the City of Hudsonville as intended owner of the Site. The City of Hudsonville intends to hold onto the Site until a future buyer/developer is identified. The City of Hudsonville does not intend to be the operator of the Site during ownership.

## 3.0 Phase I ESA

### 3.1 Executive Summary

Fishbeck conducted a Phase I ESA on the Site, dated December 15, 2021. A copy of the Phase I ESA is included as Attachment 2. Please note, the EDR Radius Map Report and EGLE files have been intentionally omitted from the version of the Phase I ESA attached to the BEA, per EGLE BEA instructions.

The Site was previously owned (prior to purchase by the City of Hudsonville) by the Farmers Co-Op and utilized as a commercial agricultural, landscape, and greenhouse wholesale supplier and storage facility. The Site contains seven buildings used as warehouses, office space, and a retail showroom. The Site has been used for similar purposes since at least 1938. Currently, one 12,000-gallon, double walled, steel AST is used to store diesel fuel. Historically, at least seven (7) diesel fuel ASTs ranging in capacity from 10,000 to 20,000 gallons were used on the Site between at least 1955 and 2009, when the tanks were removed.

The Site is bordered by the following:

Direction	Observed Use	Environmental Concerns
North	Muffler Man, Auto repair shop	None Observed
South	United States Post Office	None Observed
East	HTS Auto Sales, used car dealer	None Observed
West	Vintage Wrevin, Vintage clothing store; Huizen's Locksmith Service, Inc., Locksmith	None Observed

The Phase I ESA identified the following RECs which are summarized below:

- A. Soil and/or groundwater may have been impacted by historical undocumented release(s) from the former diesel fuel ASTs that were utilized on the Site between 1955 through 2009.
- B. Soil and/or groundwater may have been impacted by historical undocumented release(s) of agricultural related products including fertilizers, pesticides, and herbicides.

### 3.2 Limitations, Exceptions, and Deletions

Processes, procedures, and methodologies used in acquiring information and recording data for the assessment were in accordance with procedures outlined in ASTM E1527-13. The assessment was conducted following generally accepted principles and practices of other consultants conducting similar assessments at the same time and in the same geographic area. Intrusive investigation and sampling were not conducted as a part of this assessment.

The assessment resulted in no significant exceptions, deviations, or deletions from the ASTM E1527-13 Standard. Researched and reviewed information was limited to documentation that was reasonably ascertainable and/or practically available from local, state, and federal government records.

### 3.3 Data Gaps

During the course of conducting the Phase I ESA, the following data gap was identified:

- Fishbeck was unable to determine the first developed use of the parent property and was, therefore, unable to achieve the historical research objectives identified in the ASTM standard, even after reviewing the standard historical resources identified in the ASTM standard that were reasonably ascertainable and likely to be useful. Based on our knowledge of the historic developed uses, this data failure is not considered likely to have a material impact upon the findings and conclusions of this report. Therefore, this data failure is not considered a significant data gap.



As noted above, the data gap identified in the Phase I ESA was not a significant data gap and does not affect this BEA.

## **4.0 Facility Status**

### **4.1 January 2022 Phase II ESA**

#### **4.1.1 Purpose**

On January 12, 2022, Fishbeck oversaw the completion of eight soil borings at the Site (FC-SB-GP-1 through FC-SB-GP-8) and the installation of two temporary monitoring wells (FC-GW-TMW-1 and FC-GW-TMW-2). After sampling was completed, each temporary monitoring well was removed, the borings were backfilled with cuttings and bentonite, and the ground surface was restored to its original condition. The soil boring/temporary monitoring well locations are shown on Figure 3. A sampling rationale for each location is provided in Table 1.

#### **4.1.2 Methods**

The soil borings were completed using a Geoprobe® with macro-cores equipped with single-use acetate liners. The soil borings extended to a maximum depth of 20 feet below ground surface (bgs). Soil samples were collected for lithological description at each soil boring. Soil samples were completed at depths ranging from 1.0 to 12.0 feet bgs. The sample depths were based on appropriate depths related to the REC of concern and field investigation (i.e., PID readings, odors, and visual observations).

Each temporary monitoring well (TMW) was constructed with 1-inch-diameter schedule 40 polyvinyl chloride (PVC) casings, equipped with a 5-foot-long screen (0.010-inch slot), with the screened interval straddling the groundwater surface. Both TMWs were sampled using a peristaltic pump and dedicated polyethylene tubing in accordance with low-flow (minimal drawdown) sampling procedures.

TMW-01 and TMW-02 were screened between depths of 12.5 to 17.5 feet bgs and 13 to 18 feet bgs, respectively. Borehole logs that include well construction details are provided in Attachment 3.

The soil and groundwater samples were collected directly into laboratory-prepared bottles, stored on ice in an insulated cooler, sealed, and transported under chain-of-custody documentation to ALS Environmental of Holland, Michigan, for laboratory analysis of the 8260 plus list of volatile organic compound (VOCs), polynuclear aromatic hydrocarbons using USEPA Method 8270, and/or herbicides/pesticides which are typical of contaminants of concerns related to the RECs from the Phase I ESA.

Appropriate duplicate samples, matrix-spike/matrix-spike-duplicate samples, equipment blank, and a trip blank were collected. These additional samples are recommended to evaluate the precision and accuracy of the reported data.

#### **4.1.3 Investigation Results**

The soil and groundwater analytical results were compared to applicable EGLE Part 201 GRCC and are provided in Tables 2 and 3, respectively. The analytical results exceeding Part 201 GRCC are shown on Figure 3.

##### **4.1.3.1 Soil**

In general, the soils encountered at the soil boring locations on the Site consisted of fine- to coarse-grained sand, with varying amounts of silt and gravel. Groundwater was encountered at approximately 15 feet bgs. TOVs were not detected above background levels in the soils. A copy of each soil boring logs is provided in Attachment 3. All of the soil samples were either not detected or were detected at concentrations below Part 201 GRCC.

#### 4.1.3.2 Groundwater

The analytical results identified the following exceedance of Part 201 GRCC in groundwater:

- FC-GW-TMW-1 – Phenanthrene

The remaining samples were either not detected or were detected at concentrations below Part 201 GRCC. Laboratory analytical data reports are included as Attachment 4.

## 5.0 Conclusions

Fishbeck concludes that this assessment is sufficient to provide the liability protections to the prospective owner and operator that are provided for in Section 20126(1)(c) of Part 201 of the NREPA, as amended, and pursuant to the CERCLA.

## 6.0 Identification of Author and Date BEA was Conducted

The persons with primary responsibility for the data assembly, interpretation, and technical conclusions of this BEA are Mr. Todd C. Campbell, CPG, and Mr. Kirk W. Perschbacher, of Fishbeck.

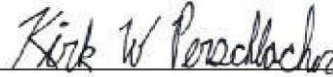
Date BEA Conducted: January 27, 2022

Assessment Conducted By:



Todd C. Campbell, CPG

Assessment Reviewed By:



Kirk W. Perschbacher, E.P.

## 7.0 References

*Baseline Environmental Submittal Form*, Form EQP 4025 (Rev4/2021); submittal of a BEA, as defined by the Environmental Remediation, Part 201 of the NREPA, 1994 PA 451, as amended, and the Part 201 Rules and Part 213 Rules promulgated thereunder, for the purpose of establishing an exemption to liability pursuant to Section 20126(1)(c) and Section 21323a(1)(b) for a new owner or operator of property that is a *facility* and *Property* as defined by Section 20101(1)(s), and Section 21303(d), respectively.

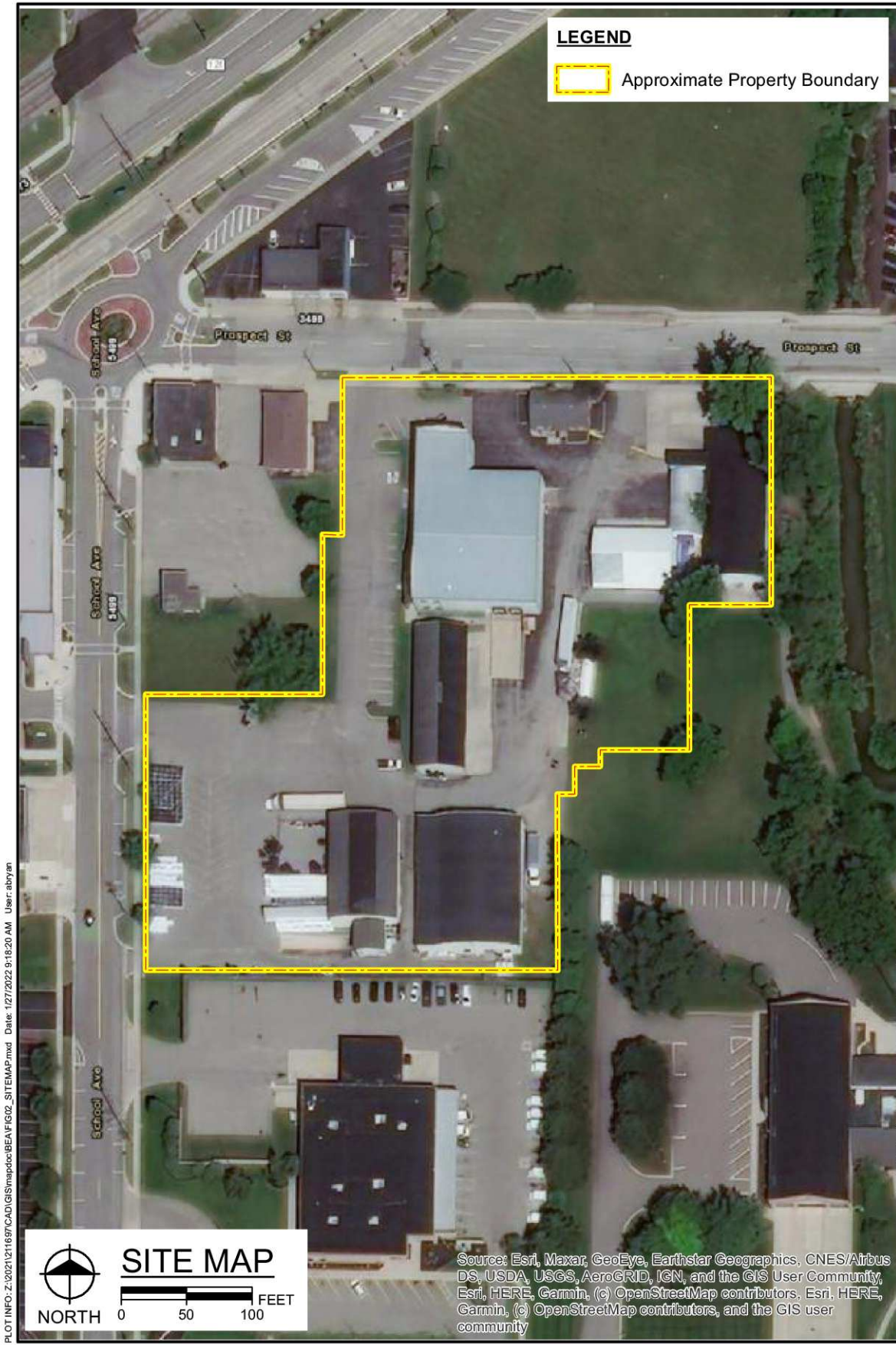
*Natural Resources and Environmental Protection Act*, 1994 PA 451, Part 201 and Part 213, as amended.

# Figures

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**LEGEND**

Approximate Property Boundary



Hard copy is intended to be 8.5x11" when plotted. Scale(s) indicated and graphic quality may not be accurate for any other size.

**City of Hudsonville**

3302 Prospect St, Hudsonville, Michigan

**Baseline Environmental Assessment**

PROJECT NO.  
211697

FIGURE NO.  
**2**

PLOT INFO: Z:\2021\211697\CAD\GIS\mapdoc\BEA\FIG02\_SITMAP.mxd Date: 1/27/2022 9:18:20 AM User: abryan

**SITE MAP**  
0 50 100 FEET

Source: Esri, Maxar, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community, Esri, HERE, Garmin, (c) OpenStreetMap contributors, Esri, HERE, Garmin, (c) OpenStreetMap contributors, and the GIS user community





# Tables

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**Table 1 - Sampling Rationale**  
 Baseline Environmental Assessment  
 3302 Prospect Street, Hudsonville, Michigan 49424  
 January 2022

Sample ID	Sample Location/REC	Rationale	Sample Depth (ft)/ Screened Interval (ft)	Soil Analytical			Groundwater Analytical		
				VOCs	PNAs	Herbicides/Pesticides	VOCs	PNAs	Herbicides/Pesticides
FC-SB-GP-1	Northeastern portion of former fueling AST staging area	Determine if soil contamination exists relative to former staging of fueling ASTs in this area	10-12	1	1		1	1	
FC-SB-GP-2	Within former fueling AST staging area	Determine if soil contamination exists relative to former staging of fueling ASTs in this area	1-3	1	1				
FC-SB-GP-3	Within former fueling AST staging area	Determine if soil contamination exists relative to former staging of fueling ASTs in this area	1-3	1	1				
FC-SB-GP-4	Within former fueling AST staging area	Determine if soil contamination exists relative to former staging of fueling ASTs in this area	1-3	1	1				
FC-SB-GP-5	Within former fueling AST staging area	Determine if soil contamination exists relative to former staging of fueling ASTs in this area	1-3	1	1				
FC-SB-GP-6	Within former fueling AST staging area	Determine if soil contamination exists relative to former staging of fueling ASTs in this area	2-4	1	1				
FC-SB-GP-8	Within potential former fertilizer/herbicide staging area	Determine if contamination exists related to the exterior storage of fertilizers/herbicides	1-3		1				
FC-GW-TMW-1	Northeastern portion of former fueling AST staging area	Determine if contaminated groundwater exists.	12.5-17.5	1	1		1	1	
FC-GW-TMW-2	Within potential former fertilizer/herbicide staging area	Determine if contamination exists related to the exterior storage of fertilizers/herbicides	13-18				1	1	1

Notes:  
 PNAs - polynuclear aromatic hydrocarbons (Method 8270)  
 VOCs - volatile organic compounds (Method 8260)

Table 2 - Soil Data Summary - Volatilized  
 where Environmental Assessment  
 3/30/2022, S. Robinson, Nelson

Sample Location: Depth Interval (ft) Soil Profile Designation/QC Laboratory # Collection Date	FC-SB-GP-1 (10-12) Hydrocarbon 2201802-09 01/12/22	FC-SB-GP-2 (1-3) Hydrocarbon 2201802-01 01/12/22	FC-SB-GP-3 (1-3) Hydrocarbon 2201802-02 01/12/22	FC-SB-GP-3 (1-3) Hydrocarbon 2201802-03 01/12/22	FC-SB-GP-4 (1-3) Hydrocarbon 2201802-04 01/12/22	FC-SB-GP-5 (1-3) Hydrocarbon 2201802-05 01/12/22	FC-SB-GP-6 (2-4) Hydrocarbon 2201802-06 01/12/22	FC-SB-GP-8 (1-3) Hydrocarbon 2201802-07 01/12/22	Field Blank OC 2201802-07 01/12/22	Stackwide Default Background Levels	Drinking Water Criteria (1) Criteria (2)	GSP Criteria (1) Criteria (2)	Soil Volatilization to Indoor Air Criteria (1) Criteria (2)	Airborne VOC (1) VOC (2)	Finite VOC for 2 Meter Source Thickness (1) Thickness (2)	Finite VOC for 2 Meter Source Thickness (1) Thickness (2)	Particulate Soil Inhalation Criteria (1) Criteria (2)	Direct Contact Criteria (1) Criteria (2)	Soil Sediment Concentration SL (1) SL (2)	Soil Vapor SL (1) Vapor SL (2)
1,1,1,2-Tetrachloroethane	32 U	34 U	32 U	31 U	31 U	31 U	34 U	30 U	NA	NA	2,500	ID	6,300	35,000	1,001+05	4,202+08	4,602+05 (C)	4,402+05	3.2 (M)	
1,1,1,2,2-Pentachloroethane	32 U	34 U	32 U	31 U	31 U	31 U	34 U	30 U	NA	NA	1,500	1,600 (F)	4,300	30,000	1,001+05	4,202+08	4,602+05 (C)	4,402+05	2.7 (M)	
1,1,2,2,2-Pentachloroethane	79-24.5	34 U	32 U	31 U	31 U	31 U	34 U	30 U	NA	NA	170	1,600 (F)	4,300	30,000	1,001+05	4,202+08	4,602+05 (C)	4,402+05	2.7 (M)	
1,1,2,2-Trichloro-1,2,2-trifluoroethane	79-00.5	32 U	34 U	31 U	31 U	31 U	34 U	30 U	NA	NA	9,002+06 (C)	1,700	5,102+06 (C)	1,802+08	8,810+08	1,001+05	4,202+08	4,602+05 (C)	5,502+05	8.60
1,1,2-Trichloroethane	79-34.3	32 U	34 U	31 U	31 U	31 U	34 U	30 U	NA	NA	100	6,600 (F)	4,600	17,000	21,000	44,000	1,902+08	1,802+05	9,202+05	0.37 (M)
1,1-Dichloroethane	79-34.3	32 U	34 U	31 U	31 U	31 U	34 U	30 U	NA	NA	31,000	15,000	2,902+05	2,102+06	5,910+06	3,302+10	2,702+07 (C)	8,902+05	2.6 (M)	
1,1-Dichloroethene	96-18.4	32 U	34 U	31 U	31 U	31 U	34 U	30 U	NA	NA	860	NA	4,000	9,200	11,000	2,002+07	1,302+06 (C)	8,902+05	2.6 (M)	
1,2,2-Trichloroethane	120-82.1	110 U	110 U	100 U	100 U	100 U	110 U	100 U	NA	NA	4,200	5,900 (F)	9,602+06 (C)	2,802+07	2,802+07	2,502+10	9,902+05 (D)	1,102+06	5.5 (M)	
1,2,2-Trifluoroethane	99-63.6	32 U	34 U	31 U	31 U	31 U	34 U	30 U	NA	NA	2,100	570	4,300+06 (C)	5,001+08	780	8,202+08	3,102+07 (C)	1,102+05	1.50 (F)	
1,2-Dibromochloroethane	96-11.8	110 U	110 U	100 U	100 U	100 U	110 U	100 U	NA	NA	30 (M)	4.0	230	780	860	5,602+05	4,402+05	2,200	0.1 (M)	
1,2-Dibromodichloroethane	96-11.8	110 U	110 U	100 U	100 U	100 U	110 U	100 U	NA	NA	30 (M)	4.0	230	780	860	5,602+05	4,402+05	2,200	0.1 (M)	
1,2-Dichlorobenzene	96-50.1	32 U	34 U	31 U	31 U	31 U	34 U	30 U	NA	NA	14,000	780	1,102+07 (C)	3,902+07	5,201+07	1,002+11	1,902+07 (C)	2,102+05	1.50	
1,2-Dichloroethane	107-06.2	110 U	110 U	100 U	100 U	100 U	110 U	100 U	NA	NA	100	7,000 (F)	2,100	6,200	26,000	1,202+08	91,000	1,202+06	0.82 (M)	
1,2-Dichloroethene	79-87.5	32 U	34 U	31 U	31 U	31 U	34 U	30 U	NA	NA	100	4,600 (F)	4,000	25,000	50,000	1,102+05	2,702+08	5,902+05	2.1 (M)	
1,2-Dibromochloroethane	96-11.8	110 U	110 U	100 U	100 U	100 U	110 U	100 U	NA	NA	30 (M)	4.0	230	780	860	5,602+05	4,402+05	2,200	0.1 (M)	
1,3-Dichlorobenzene	54-71.3	32 U	34 U	31 U	31 U	31 U	34 U	30 U	NA	NA	200	1,000	2,602+06 (C)	7,002+08	1,001+05	2,002+08	2,002+05 (C)	1,202+05	10 (M)	
1,3-Dichloroethane, cis	1006-102.6	32 U	34 U	31 U	31 U	31 U	34 U	30 U	NA	NA	170	180 (F)	1,000	16,000	68,000	1,601+05	7,802+08	10,000	6,202+05	31 (M)
1,3-Dichloroethane, trans	542-75.6	64 U	64 U	62 U	62 U	62 U	68 U	60 U	NA	NA	170	180 (F)	1,000	16,000	68,000	1,601+05	7,802+08	10,000	6,202+05	31 (M)
1,3-Dichloropropene (Total)	542-75.6	64 U	64 U	62 U	62 U	62 U	68 U	60 U	NA	NA	170	180 (F)	1,000	16,000	68,000	1,601+05	7,802+08	10,000	6,202+05	31 (M)
1,3-Dichloropropene, cis	79-87.5	32 U	34 U	31 U	31 U	31 U	34 U	30 U	NA	NA	2,802+05	44,000	5,402+07 (C)	2,902+07	2,902+07	6,702+10	3,202+08 (C,D)	2,902+07	31,000 (D)	
2-Hexanone	591-78.6	32 U	34 U	31 U	31 U	31 U	34 U	30 U	NA	NA	20,000	ID	9,902+05	1,902+06	1,902+06	7,702+09	3,202+08 (C,D)	2,902+07	210 (M)	
2-Methyl-2-butanol	91-57.6	110 U	110 U	100 U	100 U	100 U	110 U	100 U	NA	NA	57,000	4,200	2,702+06	1,502+06	1,502+06	6,702+08	8,102+06	NA	1,700	
4-Methyl-2-pentanone (MIBK)	108-103.1	32 U	34 U	31 U	31 U	31 U	34 U	30 U	NA	NA	35,000	ID	3,702+07 (C)	4,502+07	4,502+07	1,402+11	5,602+07 (C)	2,702+05	3.00	
Acetone	107-131	32 U	34 U	31 U	31 U	31 U	34 U	30 U	NA	NA	100	2,600 (F)	2,600 (F)	1,202+06	1,202+06	4,602+07	16,000	8,902+06	2.62 (M)	
Benzene	71-43.2	32 U	34 U	31 U	31 U	31 U	34 U	30 U	NA	NA	100 (M)	1.2	1,600	31,000	70,000	3,802+08	1,802+05	4,002+05	1.7 (M)	
Bromochloroethane	74-97.5	32 U	34 U	31 U	31 U	31 U	34 U	30 U	NA	NA	1,600 (M)	ID	1,200	510	150	8,802+07	1,102+05	3,902+06	0.61 (M)	
Bromodichloroethane	75-77.4	32 U	34 U	31 U	31 U	31 U	34 U	30 U	NA	NA	1,600 (M)	ID	1,200	510	150	8,802+07	1,102+05	3,902+06	0.61 (M)	
Bromodibromochloroethane	74-83.9	110 U	110 U	100 U	100 U	100 U	110 U	100 U	NA	NA	200	150	860	1,200	800	1,602+05	3,302+08	2,302+05	0.50 (M)	
Carbon disulfide	75-29.5	32 U	34 U	31 U	31 U	31 U	34 U	30 U	NA	NA	16,000	ID	76,000	1,302+06	1,901+07	4,702+10	7,202+06 (C,D)	2,902+05	52 (M)	
Carbon tetrachloride	56-23.5	32 U	34 U	31 U	31 U	31 U	34 U	30 U	NA	NA	100	780 (F)	190	3,300	22,000	1,302+08	96,000	3,902+05	0.31 (M)	
Carbon tetrachloride, 1,1,1,2-tetrachloroethane	79-87.5	32 U	34 U	31 U	31 U	31 U	34 U	30 U	NA	NA	100	780 (F)	190	3,300	22,000	1,302+08	96,000	3,902+05	0.31 (M)	
Chlorobenzene	67-66.3	32 U	34 U	31 U	31 U	31 U	34 U	30 U	NA	NA	4,600	22,000 (F)	2,902+06 (C)	3,002+07	2,902+07	6,702+08	1,902+06 (C)	9,902+05	3.0	
Chloroethane	74-87.3	110 U	110 U	100 U	100 U	100 U	110 U	100 U	NA	NA	1,600 (M)	ID	2,300	40,000	41,002+05	1,002+06	4,902+09	1,602+06 (C)	1,102+06	0.26 (M)
Chloroethene	156-57.2	32 U	34 U	31 U	31 U	31 U	34 U	30 U	NA	NA	2,400	12,000	2,000	1,801+05	9,901+05	2,302+09	2,502+06 (C)	6,402+05	2.1 (M)	
Chloroform	67-66.3	32 U	34 U	31 U	31 U	31 U	34 U	30 U	NA	NA	1,600 (M)	ID	2,300	40,000	41,002+05	1,002+06	4,902+09	1,602+06 (C)	1,102+06	0.26 (M)
Chloroform, 1,1,1,2-tetrachloroethane	74-97.5	32 U	34 U	31 U	31 U	31 U	34 U	30 U	NA	NA	1,600 (M)	ID	2,300	40,000	41,002+05	1,002+06	4,902+09	1,602+06 (C)	1,102+06	0.26 (M)
Diethyl ether	60-29.7	32 U	34 U	31 U	31 U	31 U	34 U	30 U	NA	NA	50,000	ID	9,002+05	5,302+07	5,502+08	3,302+12	5,202+07 (C)	1,002+06	12 (M)	
Dibromodichloroethane	109-41.4	32 U	34 U	31 U	31 U	31 U	34 U	30 U	NA	NA	200	960	87,000	7,202+05	1,002+06	2,201+06	1,002+10	2,202+07 (C)	1,402+05	12 (M)
Dibromodichloroethane, 1,1,2,2-tetrachloroethane	74-88.4	510 U	560 U	520 U	520 U	520 U	560 U	500 U	NA	NA	450	1,800 (F)	40,000	5,502+05	9,501+05	2,302+08	2,302+05	NA	3.2 (M)	
Dibromodichloroethane, 1,1,2,2-tetrachloroethane	98-82.8	32 U	34 U	31 U	31 U	31 U	34 U	30 U	NA	NA	91,000	3,200	4,002+05 (C)	1,702+06	2,801+06	5,802+09	2,502+07 (C)	3,902+05	3.8 (M)	
Dibromodichloroethane, 1,1,2,2-tetrachloroethane	1634-04.4	32 U	34 U	31 U	31 U	31 U	34 U	30 U	NA	NA	800	1,602+05 (F)	2,502+07	3,902+07	8,702+07	2,002+11	1,502+05	5,802+06	74 (M)	
Dibromodichloroethane, 1,1,2,2-tetrachloroethane	75-29.2	270 U	280 U	260 U	260 U	260 U	280 U	250 U	NA	NA	100	30,000 (F)	45,000	2,102+05	1,401+06	6,002+09	3,302+08	2,902+06	350	
Dibromodichloroethane, 1,1,2,2-tetrachloroethane	75-29.2	270 U	280 U	260 U	260 U	260 U	280 U	250 U	NA	NA	100	30,000 (F)	45,000	2,102+05	1,401+06	6,002+09	3,302+08	2,902+06	350	
Dibromodichloroethane, 1,1,2,2-tetrachloroethane	91-30.3	110 U	110 U	100 U	100 U	100 U	110 U	100 U	NA	NA	85,000	790	2,502+05	3,002+05	3,002+05	2,002+08	1,402+07	1,402+07	1.67 (M)	
Dibromodichloroethane, 1,1,2,2-tetrachloroethane	108-42.5	32 U	34 U	31 U	31 U	31 U	34 U	30 U	NA	NA	2,700	2,100 (F)	2,502+05	9,702+05	3,002+05	5,502+09	4,002+05	5,502+05	1.50	
Dibromodichloroethane, 1,1,2,2-tetrachloroethane	127-18.4	32 U	34 U	31 U	31 U	31 U	34 U	30 U	NA	NA	100	2,100 (F)	2,502+05	9,702+05	3,002+05	5,502+09	4,002+05	5,502+05	1.50	
Dibromodichloroethane, 1,1,2,2-tetrachloroethane	108-85.3	32 U	34 U	31 U	31 U	31 U	34 U	30 U	NA	NA	100	2,100 (F)	2,502+05	9,702+05	3,002+05	5,502+09	4,002+05	5,502+05	1.50	
Dibromodichloroethane, 1,1,2,2-tetrachloroethane	110-57.6	32 U	34 U	31 U	31 U	31 U	34 U	30 U	NA	NA	35,000	5,600	11,000	1,702+05	4,802+05	1,401+06	2,702+09	2,002+05 (C)	88,000	6.2 (M)
Dibromodichloroethane, 1,1,2,2-tetrachloroethane	110-57.6	32 U	34 U	31 U	31 U	31 U	34 U	30 U	NA	NA	35,000	5,600	11,000	1,702+05	4,802+05	1,401+06	2,702+09	2,002+05 (C)	88,000	6.2 (M)
Dibromodichloroethane, 1,1,2,2-tetrachloroethane	79-01.6	32 U	34 U	31 U	31 U															





Table 3 - Groundwater Data Summary - Preliminary  
 Ottawa County, 3302 Prospect St., Hudsonville, Michigan  
 January 2022

Monitoring Location: Field Duplicate: Laboratory ID: Collection Date:	FC-GW-TMW-1 22010789-01 01/12/22	FC-GW-TMW-1 Duplicate 22010789-03 01/12/22	FC-GW-TMW-2 22010789-02 01/12/22	Equip. Blank 1 22010789-05 01/12/22	Equip. Blank 2 22010789-06 01/12/22	Trip Blank 22010789-04 01/12/22	Residential DMC <sup>(1)</sup>	GSI Criteria <sup>(2)</sup>	Residential Groundwater VAC <sup>(3)</sup>	Water Solubility <sup>(4)</sup>	Flammability and Explosivity SL <sup>(5)</sup>	Residential GW- Shallow VAP SL <sup>(6)</sup>	Residential GW- Not in Contact VAP SL <sup>(6)</sup>
	CAS Number												
1,1,1,2-Tetrachloroethane	1 U	1 U	1 U	1 U	1 U	1 U	77	ID	15,000	1.10E+06	ID	3.1	89.0
1,1,1,2-Trichloroethane	1 U	1 U	1 U	1 U	1 U	1 U	200 (A)	89	6,60E+05	1.33E+06	ID	180 (FF*)	17,000 (EE*)
1,1,2,2-Tetrachloroethane	1 U	1 U	1 U	1 U	1 U	1 U	8.5	78 (M)	12,000	2.97E+05	ID	2.4	71
1,1,2,2-Trichloro-1,1,2,2-trifluoroethane	1 U	1 U	1 U	1 U	1 U	1 U	1,70E+05 (S)	32	1,70E+05 (S)	1.70E+05	ID	840	2,700
1,1,2-Trichloroethane	1 U	1 U	1 U	1 U	1 U	1 U	5.0 (A)	380 (M)	1,00E+06	4.43E+06	NA	0.47 (M*)	14
1,1-Dichloroethane	1 U	1 U	1 U	1 U	1 U	1 U	880	740	1,00E+06	5.06E+06	3.80E+05	4.7	130
1,1-Dichloroethane	1 U	1 U	1 U	1 U	1 U	1 U	70 (A)	130	200	2.95E+06	97,000	18	390
1,2,3-Trichloropropane	1 U	1 U	1 U	1 U	1 U	1 U	42	NA	8,300	1.90E+06	NA	1.9	57.0
1,2,4-Trichlorobenzene	1 U	1 U	1 U	1 U	1 U	1 U	70 (A)	99 (M)	3,00E+05 (S)	3,00E+05	NA	3.8 (M*)	110
1,2,4-Trifluorobenzene	1 U	1 U	1 U	1 U	1 U	1 U	637,000 (E)	17	56,000 (S)	55,990	NA	25 (JT)	670 (JT)
1,2-Dibromo-3-chloropropane (DBCP)	1 U	1 U	1 U	1 U	1 U	1 U	0.20 (A)	ID	220	NA	0.00045 (M*,MM)	0.00045 (CC*,MP*,MM)	3.8
1,2-Dibromoethane (DEB)	1 U	1 U	1 U	1 U	1 U	1 U	0.050 (A)	5.7 (M)	2,400	4.20E+06	ID	0.13	11,000
1,2-Dichlorobenzene	1 U	1 U	1 U	1 U	1 U	1 U	600 (A)	13	1,60E+05 (S)	1.56E+05	NA	370	41
1,2-Dichloroethane	1 U	1 U	1 U	1 U	1 U	1 U	360 (M)	290 (M)	9,600	8.52E+06	2.50E+05	1.4	74.0
1,2-Dichloropropane	1 U	1 U	1 U	1 U	1 U	1 U	5.0 (A)	45	16,000	2.80E+06	5.50E+05	2.6	470 (JT)
1,3,5-Trimethylbenzene	1 U	1 U	1 U	1 U	1 U	1 U	727,000 (E)	28	61,000 (S)	61,150	ID	18 (JT)	75
1,3-Dichlorobenzene	1 U	1 U	1 U	1 U	1 U	1 U	6.6	28	18,000	1.11E+05	ID	2.6	75
1,3-Dichloropropene, cis	1 U	1 U	1 U	1 U	1 U	1 U	---	---	---	---	---	---	---
1,3-Dichloropropene, trans	1 U	1 U	1 U	1 U	1 U	1 U	---	---	---	---	---	---	---
1,3-Dichloropropene (Total)	2 U	2 U	2 U	2 U	2 U	2 U	8.5	9.0 (M)	3,900	2.80E+05	1.30E+05	3.3 (J)	95 (J)
1,4-Dichlorobenzene	1 U	1 U	1 U	1 U	1 U	1 U	75 (A)	17	16,000	73,800	NA	5.9	170
2-Butanone (MEK)	5 U	5 U	5 U	5 U	5 U	5 U	13,000	2,300	2,40E+08 (S)	2,40E+08	ID	2,600 (DD)	4,30E+06 (DD)
2-Hexanone	5 U	5 U	5 U	5 U	5 U	5 U	1,000	ID	4,20E+06	1,66E+07	NA	660	20,000
2-Methylpropanal	3 U	3 U	3 U	3 U	3 U	3 U	260	19	25,000 (S)	24,500	ID	66	2,000
4-Methyl-2-pentanone (MIBK)	1 U	1 U	1 U	1 U	1 U	1 U	1,800	ID	2,00E+07 (S)	2,00E+07	ID	660	20,000
Acetone	10 U	10 U	10 U	10 U	10 U	10 U	730	1,700	1,00E+09 (2,S)	1,00E+09	1.50E+07	50,000 (FF*)	50,000
Acrylonitrile	1 U	1 U	1 U	1 U	1 U	1 U	2.6	2.0 (M); 1.2	34,000	7.50E+07	6.40E+06	4.6	140
Bromochloromethane	1 U	1 U	1 U	1 U	1 U	1 U	5.0 (A)	200 (M)	5,600	1.75E+06	68,000	1.0	28
Bromodichloromethane	1 U	1 U	1 U	1 U	1 U	1 U	80 (A,W)	ID	4,800	6.74E+06	ID	1.2	34
Bromomethane	1 U	1 U	1 U	1 U	1 U	1 U	80 (A,W)	ID	4,70E+05	3.10E+06	ID	89	2,700
Carbon Disulfide	1 U	1 U	1 U	1 U	1 U	1 U	10	5.0 (M); 4.2	4,000	1.45E+07	ID	2.1 (M*)	55
Carbon Tetrachloride	1 U	1 U	1 U	1 U	1 U	1 U	800	ID	2,50E+05	1.19E+06	13,000	92	2,100
Chlorobenzene	1 U	1 U	1 U	1 U	1 U	1 U	5.0 (A)	38 (M)	370	7.93E+05	ID	0.41 (M*)	7.7
Chloroethane	1 U	1 U	1 U	1 U	1 U	1 U	100 (A)	25	2,10E+05	4.72E+05	1.60E+05	33	940
Chloroform	1 U	1 U	1 U	1 U	1 U	1 U	430	1,100 (M)	5,70E+06 (S)	5.74E+06	1.10E+05	620	15,000
cis-1,2-Dichloroethane	1 U	1 U	1 U	1 U	1 U	1 U	80 (A,W)	350	28,000	7.92E+06	ID	0.49 (M*)	14
Dibromochloromethane	1 U	1 U	1 U	1 U	1 U	1 U	260	ID	8,600	6.34E+06	36,000	15	380
Dibromomethane	1 U	1 U	1 U	1 U	1 U	1 U	70 (A)	620	93,000	3.50E+06	5.30E+05	3.4	95.0
Dichlorodifluoromethane	1 U	1 U	1 U	1 U	1 U	1 U	80 (A,W)	ID	14,000	2,60E+06	ID	0.78 (M*,MM)	23 (MM)
Dichloroethane	1 U	1 U	1 U	1 U	1 U	1 U	80	NA	ID	1,10E+07	ID	8.8	260
Diethyl Ether	1 U	1 U	1 U	1 U	1 U	1 U	1,700	ID	2,20E+05	3,00E+05	ID	15	49
Ethylbenzene	1 U	1 U	1 U	1 U	1 U	1 U	103,700 (E)	ID	6,10E+07 (S)	6,10E+07	6,50E+05	1,200	36,000
Hexachloroethane	1 U	1 U	1 U	1 U	1 U	1 U	747,000 (E)	18	1,10E+05	1,69E+05	43,000	2.8	74
Iodomethane	5 U	5 U	5 U	5 U	5 U	5 U	7.3	6.7 (M)	27,000	50,000	ID	1.5 (M*)	43
Isopropylbenzene (Cumene)	1 U	1 U	1 U	1 U	1 U	1 U	800	28	56,000 (S)	56,000	29,000	0.60 (M*)	15
Methyl tert-Butyl Ether (MTBE)	1 U	1 U	1 U	1 U	1 U	1 U	407,240 (E)	7,100 (M)	4,70E+07 (S)	4,68E+07	ID	250	7,400
Methylene Chloride	5 U	5 U	5 U	5 U	5 U	5 U	5.0 (A)	1,500 (M)	2,20E+05	1.70E+07	ID	79 (FF*)	8,400
n-Propylbenzene	0.63 J	0.71 J	1 U	1 U	1 U	1 U	80	ID	ID	NA	ID	43 (DJ)	6,100 (DD)

Table 3 - Groundwater Data Summary - Preliminary  
 Ottawa County, 3302 Prospect St., Hudsonville, Michigan  
 January 2022

Monitoring Location: Field Duplicate: Laboratory ID: Collection Date:	FC-GW-TMW-1 22010789-01 01/12/22	FC-GW-TMW-2 22010789-02 01/12/22	Equip. Blank 1 22010789-05 01/12/22	Equip. Blank 2 22010789-06 01/12/22	Trip Blank 22010789-04 01/12/22	Residential DMC <sup>(1)</sup>	GSI Criteria <sup>(2)</sup>	Residential Groundwater VAC <sup>(3)</sup>	Water Solubility <sup>(4)</sup>	Flammability and Explosivity <sup>(5)</sup>	Residential GW- Shallow VAP SL <sup>(6)</sup>	Residential GW- Not in Contact VAP SL <sup>(7)</sup>
Naphthalene	91.20.3 4.7 J	--	5 U	5 U	5 U	520	11	31,000 (S)	31,000	NA	4.2 (M*)	130
Styrene	100.42.5	1 U	1 U	1 U	1 U	100 (A)	80 (M)	1,70E+05	3.10E+05	1.40E+05	33	960
Tetrachloroethene (PCE)	127.18.4	1 U	1 U	1 U	1 U	5.0 (A)	60 (M)	25,000	2.00E+05	ID	1.5 (FF*)	130 (EE*)
Toluene	108.88.3	1 U	1 U	1 U	1 U	790/1,000 (E)	270	5.30E+05 (S)	5.26E+05	61,000	300 (FF*)	41,000
trans 1,2-Dichloroethene	156.60.5	1 U	1 U	1 U	1 U	100 (A)	1,500 (M)	85,000	6.30E+06	2.30E+05	J6	380
trans 1,4-Dichloro-2-butene	110.57.6	2 U	2 U	2 U	2 U	--	--	--	--	--	--	--
Trichloroethene (TCE)	79.01.6	1 U	1 U	1 U	1 U	5.0 (A)	200 (M)	2,300	1.10E+06	ID	0.075 (M*,DD)	10 (DD)
Trichloroethene (1,1,1-trichloroethene)	75.69.4	1 U	1 U	1 U	1 U	2,600	NA	1.10E+06 (S)	1.10E+06	ID	22	150
Vinyl Acetate	108.05.4	5 U	5 U	5 U	5 U	640	NA	4.10E+06	2.00E+07	1.80E+06	690	21,000
Vinyl Chloride	75.04.4	1 U	1 U	1 U	1 U	2.0 (A)	13 (M)	1,100	2.70E+06	--	0.12 (M*,MM)	2.1 (MM)
Xylenes, meta & para-	179601-23-1	2 U	2 U	2 U	2 U	--	--	--	--	--	--	--
Xylenes, ortho-	95-47.6	1 U	1 U	1 U	1 U	--	--	--	--	--	--	--
Xylenes, Total	1330-20.7	3 U	3 U	3 U	3 U	289/10,000 (E)	49	1.90E+05 (S)	1.86E+05	70,000	75 (J)	2,000 (J)
<b>Polynuclear Aromatic Compounds</b>												
2-Methylnaphthalene	91.57.6	1.4 J	5 U	5 U	--	260	19	25,000 (S)	24,500	ID	66	2,000
Acenaphthene	83.32.9	1.8	1 U	1 U	--	1,300	38	4,200 (S)	4,200 (S)	ID	3,900 (S)	3,900 (S)
Acenaphthylene	208.96.8	0.43 J	1 U	1 U	--	52	1 U	3,900 (S)	3,930	ID	65	65 (CC*)
Anthracene	120.12.7	0.13 J	1 U	1 U	--	43 (S)	ID	43 (S)	43.4	ID	43 (S)	43 (S)
Benzo(a)anthracene	56.55.3	1 U	1 U	1 U	--	2.1	1 U	NLV	9.4	ID	9.4 (S,MM)	9.4 (S,MM)
Benzo(b)fluoranthene	50.32.8	1 U	1 U	1 U	--	5.0 (A)	ID	NLV	1.62	ID	NA	NA
Benzo(k)fluoranthene	205.99.2	1 U	1 U	1 U	--	1.5 (S,AA)	ID	NLV	1.5	ID	NA	NA
Benzo(e)pyrene	191.24.2	1 U	1 U	1 U	--	1.0 (M); 0.26 (S)	ID	NLV	0.26	ID	NA	NA
Benzo(a)pyrene	207.08.9	1 U	1 U	1 U	--	1.0 (M); 0.80 (S)	NA	NLV	0.80	ID	NA	NA
Chrysene	218.01.9	1 U	1 U	1 U	--	1.6 (S)	ID	ID	1.6	ID	NA	NA
Dibenz(a,h)anthracene	53.70.3	2 U	2 U	2 U	--	2.0 (M); 0.21	ID	NLV	2.49	ID	NA	NA
Fluoranthene	206.44.0	1 U	1 U	1 U	--	210 (S)	1.6	210 (S)	206	ID	NA	NA
Fluorene	86.73.7	3.6	1 U	1 U	--	880	12	2,000 (S)	1,980	ID	1,700 (S)	1,700 (S)
Indeno(1,2,3-cd)pyrene	193.39.5	2 U	2 U	2 U	--	2.0 (M); 0.022 (S)	ID	NLV	0.022	ID	NA	NA
Naphthalene	91.20.3	0.92 J	1 U	1 U	--	520	11	31,000 (S)	31,000	NA	4.2 (M*)	130
Phenanthrene	85.01.8	2.2	1 U	1 U	--	52	2.0 (M); 1.7	1,000 (S)	1,000	ID	9.5	290
Pyrene	129.00.0	1 U	1 U	1 U	--	140 (S)	ID	140 (S)	135	ID	140 (S)	140 (S)
<b>Herbicides and Pesticides</b>												
2,4-Dichlorophenoxyacetic acid	94.75.7	--	10 U	10 U	--	70 (A)	220	NLV	6.80E+05	ID	NA	NA
4,4'-DDD	72.54.8	--	0.02 U	0.02 U	--	9.1	NA	NLV	90	ID	NA	NA
4,4'-DDE	72.55.9	--	0.02 U	0.02 U	--	4.3	NA	NLV	120	ID	32	40 (S)
4,4'-DDT	50.29.3	--	0.02 U	0.02 U	--	3.6	0.020 (M); 1.10E-05	NLV	25	NA	NA	NA
Adrin	309.00.2	--	0.01 U	0.01 U	--	0.098	0.010 (M); 8.70E-06	180 (S)	180	ID	0.61	17 (S)
Chlordane, alpha	5103.71.9	--	0.02 U	0.02 U	--	--	--	--	--	--	--	--
Chlordane, gamma	5103.74.2	--	0.02 U	0.02 U	--	--	--	--	--	--	--	--
Chlorbens (I)	57.74.2	--	0.5 U	0.5 U	--	2.0 (A)	2.0 (M); 0.00025	56 (S)	56	ID	18 (EE*)	56 (EE*,S)
Dieldrin (I)	60.57.1	--	0.02 U	0.02 U	--	0.11	0.020 (M); 6.50E-06	200 (S)	195	ID	3.7	110
Endosulfan I	959.98.8	--	0.02 U	0.02 U	--	--	--	--	--	--	--	--
Endosulfan II	3323.65.9	--	0.02 U	0.02 U	--	--	--	--	--	--	--	--
Endosulfan (I)	115.29.7	--	0.04 U	0.04 U	--	44	0.080 (M); 0.029	ID	510	ID	7X	7X
Endosulfan sulfate	1031.07.8	--	0.02 U	0.02 U	--	--	--	--	--	--	--	--
Endrin	72.20.8	--	0.02 U	0.02 U	--	2.0 (A)	ID	NLV	250	ID	NA	NA
Endrin aldehyde	7421.93.4	--	0.02 U	0.02 U	--	--	--	--	--	--	--	--
Endrin ketone	53494.70.5	--	0.02 U	0.02 U	--	--	--	--	--	--	--	--
Hepachlor	76.44.8	--	0.01 U	0.01 U	--	0.40 (A)	0.010 (M); 0.0018	180 (S)	180	ID	0.25	7.4
Hepachlor Epoxide	1024.57.3	--	0.01 U	0.01 U	--	0.20 (A)	ID	NLV	200	ID	0.014 (CC*)	0.014 (CC*)
Hexachlorocyclohexane, alpha (alpha-BHC)	319.84.6	--	0.01 U	0.01 U	--	0.43	ID	2,000 (S)	2,000	ID	NA	NA

Table 3 - Groundwater Data Summary - Preliminary  
 Ottawa County, 3302 Prospect St., Hudsonville, Michigan  
 January 2022

Monitoring Location:	FC-GW-TMW-1	FC-GW-TMW-2	Equip. Blank 1	Equip. Blank 2	Trip Blank	Residential DWC <sup>(1)</sup>	GSI Criteria <sup>(2)</sup>	Residential Groundwater VAP SL <sup>(3)</sup>	Water Solubility <sup>(4)</sup>	Flammability and Explosivity SL <sup>(5)</sup>	Residential GW- Shallow VAP SL <sup>(6)</sup>	Residential GW- Not in Contact VAP SL <sup>(7)</sup>
Field Duplicate:	22010789-01	22010789-02	22010789-05	22010789-06	22010789-04	0.88	ID	NLV	2.40	ID	NA	NA
Laboratory ID:	01/12/22	01/12/22	01/12/22	01/12/22	01/12/22							
Collection Date:	01/12/22	01/12/22	01/12/22	01/12/22	01/12/22							
Hexachlorocyclohexane, beta (beta BHC)	319.85.7	0.01 U	0.01 U	0.01 U	0.01 U	0.88	ID	NLV	2.40	ID	NA	NA
Hexachlorocyclohexane, delta (delta BHC)	319.86.8	0.02 U	0.02 U	0.02 U	0.02 U	0.20(A)	0.080 (M); 0.026	ID	6.800	ID	TX	TX
Lindane	58.89.9	0.04 U	0.04 U	0.04 U	0.04 U	40(A)	NA	ID	45	ID	NA	NA
Methoxychlor	72.43.5	10 U	10 U	10 U	10 U	50(A)	30	NLV	1.40E+05	ID	NA	NA
Silvex (2,4,5-TP)	93.72.1	10 U	10 U	10 U	10 U	30	30	NLV	1.40E+05	ID	NA	NA
2,4,5-T	93.76.5	10 U	10 U	10 U	10 U	30	30	NLV	1.40E+05	ID	NA	NA
Toxaphene	8001.35.2	2 U	2 U	2 U	2 U	3.0(A)	1.0 (M); 6.80E-05	NLV	740	ID	NA	NA
Field Parameters	CAS Number											
Dissolved Oxygen (DO) (mg/L)	1.0	5.8	---	---	---	ID	(EE)	ID	NA	NA	---	---
Electrical Conductivity (EC) (µmhos/cm)	150	340	---	---	---	6.5 to 8.5 (E)	6.5 to 9.0	ID	NA	NA	---	---
pH (SU)	7.2	7.4	---	---	---	---	---	---	---	---	---	---
Specific Conductance (µmhos/cm)	1800	970	---	---	---	---	---	---	---	---	---	---
Temperature (°C)	12.2	12.5	---	---	---	---	---	---	---	---	---	---
Turbidity (NTU)	20	2.3	---	---	---	---	---	---	---	---	---	---

Results expressed in µg/L.  
 Bolded values exceed an applicable criterion and/or screening level.  
 Underlined compounds classified as polynuclear aromatic compounds.

Data Qualifiers:  
 J Estimated value  
 U Not detected above the given limit

Footnotes/Abbreviations:  
 (1) Per 201 Groundwater Generic Cleanup Criteria and Screening Levels, December 21, 2020.  
 (2) EGLE Volatilization to Indoor Air Pathway Screening Levels, September 4, 2020.  
 (3) Criterion is the state of Michigan drinking water (DW) standard.  
 (4) Aesthetic drinking water (DW) value. Notice of aesthetic impact may be employed as an institutional control if concentration exceeds the aesthetic DW value (second value, if provided).  
 (5) Acute criterion exceeds 100%, hence it is reduced to 100%, or 1.00E+09 µg/L.  
 (6) Criterion dependent on receiving surface water (SW) hardness; calculated criteria based on water hardness of 150 mg/L.  
 (7) The calculated VAP SL for a hazardous substance based upon shallow GW is considered protective when it is greater than the calculated value for GW.  
 (8) Substance present in several isomer forms. Isomer-specific concentrations shall be added together for comparison to criteria.  
 (9) Substance present in several isomer forms. The VAP SL may be used for the individual isomer provided that it is sole isomer detected, however, when multiple isomers are detected in a medium, the isomer specific concentrations must be added together and compared to the most restrictive VAP SL of the detected isomers.  
 (M\*) Calculated criterion is below the analytical target detection limit (TDL), therefore, the criterion default to the TDL (first value is criterion, second value is the risk based or solubility value).  
 (N\*) The VAP SL may be below target detection limits (TDL). In accordance with Sec. 201.20a(10) when the TDL for a hazardous substance is greater than the developed VAP SL, the TDL is used to evaluate the risk posed from the pathway.  
 (S) Criterion defaults to the hazardous substance-specific water solubility limit.  
 (W) Concentrations of trihalomethanes shall be added together to determine compliance with the Michigan DW standard of 80 µg/L.  
 (X) Criterion is not protective for SW used as a DW source.  
 (AA) Use 10,000 µg/L where GW enters a structure through the use of a water well, sump or other device. Use 28,000 µg/L for all other uses.  
 (CC\*) Insufficient chemical/physical input parameters have been identified to allow the development of a VAP SL using standard equations. The VAP SL for GW is developed based solely on the approach that the department uses for shallow GW. If GW detections are present, soil vapour may be the most appropriate media to evaluate risk.  
 (DD) Hazardous substance causes developmental effects. Residential VAP SLs are protective of both prenatal exposure using a pregnant female receptor and postnatal exposure using a child receptor. Nonresidential VAP screening levels are protective of prenatal exposure using a pregnant female receptor. Prenatal developmental effects may occur after an acute (i.e., short-term) or full-term exposure.  
 (EE) Cold receiving waters >2,000 µg/L. Warm receiving waters >5,000 µg/L. Since a low level of DO can be harmful to aquatic life, the criterion represents a minimum level that on-site samples must exceed. Criteria are not applicable if GW Carbonaceous Biochemical Oxygen Demand (CBOD) is less than 10,000 µg/L and GW ammonia concentration is less than 2,000 µg/L.  
 (FF\*) The acceptable air concentration (AAC) for the volatile hazardous substance is not derived using standard equations. The hazardous substance may cause adverse human health effects for less than chronic exposures (i.e., short term or acute). The AAC for this hazardous substance is the acute or intermediate minimum risk level (MRL) developed by the Agency for Toxic Substances and Disease Registry (ATSDR), a USEPA registered risk information and System (RIS) reference condition, or an acute or intermediate screening level (ISL) by the EGLE. Criteria are not applicable if the MRL or ISL is less than 125,000 µg/L. Criteria are not applicable for SW of this state that are not designated as a PWS source. However, the ISL criterion is applicable.  
 (FF) The AAC for the volatile hazardous substances are based on toxicity values that have been identified to have the potential to cause adverse human health effects for less than chronic exposures (i.e., short term or acute). The short term exposure for shallow groundwater VAP SLs are based on modification of the standard equations by the department to develop applicable shallow groundwater VAP SLs.  
 (MM) Hazardous substance is a carcinogen with a mutagenic mode of action. The cancer potency values used in calculating VAP SLs are modified using age-dependent adjustment factors for these carcinogenic chemicals identified as mutagenic.  
 (NN) drinking water criterion  
 (OO) groundwater surface water interface  
 (PP) insufficient data to develop criterion.  
 (QQ) not available  
 (RR) Not likely to volatilize under most conditions.  
 (SS) screening level  
 (TT) The Remediation and Redevelopment Division Toxicology Unit has not identified an inhalation toxicity value for the hazardous substance at the date of publication of these values.  
 (VW) volatilization to indoor air inhalation criteria  
 (XX) volatilization to indoor air pathway



# Action Request

Electronic Submission – Contract # 2317



**Committee: FINANCE AND ADMINISTRATION**

**Meeting Date: 6/4/2024**

**Vendor/3<sup>rd</sup> Party: LAKESHORE ADVANTAGE CORPORATION**

**Requesting Department: STRATEGIC IMPACT**

**Submitted By: PAUL SACHS**

**Agenda Item: AGREEMENT FOR ECONOMIC DEVELOPMENT SERVICES**

## Suggested Motion:

To approve and forward to the Board of Commissioners a three-year Agreement for Economic Development Services with Lakeshore Advantage Corporation at a cost of \$150,000.00 per year for a total cost of \$450,000.00

## Summary of Request:

Ottawa County has had an agreement with Lakeshore Advantage Corporation to provide economic development services since the merger with the Ottawa County Economic Development Office in 2014. This request is to renew the Economic Development Services Agreement for another three years.

## Financial Information:

Total Cost: \$450,000.00

General Fund Cost: \$450,000.00

Included in Budget: Yes

If not included in Budget, recommended funding source:

## Action is Related to an Activity Which Is: Non-Mandated

## Action is Related to Strategic Plan:

Goal 2: To Contribute to the Long-Term Economic, Social and Environmental Health of the County.

## Administration:

Recommended by County Administrator:

5/28/2024 8:49:13 AM

Committee/Governing/Advisory Board Approval Date: 6/4/2024

**AGREEMENT FOR ECONOMIC DEVELOPMENT SERVICES  
LAKESHORE ADVANTAGE CORPORATION**

This Agreement is entered into on July 1, 2024, by and between Ottawa County located at 12220 Fillmore Street, West Olive, MI 49460, ("**Community Partner**") and Lakeshore Advantage Corporation located at 201 W. Washington Avenue, Loft 410, Zeeland, Michigan 49464, ("**Lakeshore Advantage**").

The Community Partner requests certain economic development services, and Lakeshore Advantage desires to provide such services and is qualified to perform such services.

For and in consideration of the mutual covenants hereinafter contained, the Community Partner and Lakeshore Advantage agree as follows:

**1. Services.** Lakeshore Advantage and its employees will perform certain economic development services for the Community Partner, as designated in the Statement of Work, which is attached hereto and incorporated herein as "**Exhibit A**" ("**Services**"). Lakeshore Advantage agrees to consider and discuss the Services that may be needed by the community; provided, however, that the terms and conditions under which any such Services are provided by Lakeshore Advantage will remain at the exclusive discretion and control of Lakeshore Advantage.

**2. Payment.** The Community Partner will pay Lakeshore Advantage for its Services on an annual basis in a single payment, at the rate identified in the schedule that is attached hereto and incorporated herein as "**Exhibit B**". The Community Partner will make payments timely after the execution of this Agreement and receipt of an invoice.

**3. Term.** The term of this Agreement will be for a period of 3 years, commencing **January 1, 2025, and continuing until December 31, 2027**, unless otherwise terminated as provided for in this Agreement.

**4. Termination.** Either party may terminate this Agreement, or any of the Services performed hereunder, with or without cause, at any time, upon providing the other party with thirty (30) days prior written notice. Any notice will be deemed given when personally delivered or by mailing such notice, postage prepaid, to the other party at the address set forth above. In the event of an early termination of this Agreement, Lakeshore Advantage will be paid the annual fee referenced in Exhibit B hereto on a pro-rated basis to the effective date of the termination. If such termination occurs after the Community Partner has paid Lakeshore Advantage, Lakeshore Advantage will reimburse the Community Partner the pro-rated amount within sixty (60) days of termination.

**5. Independent Contractor.** It is expressly understood and agreed that Lakeshore Advantage is an independent contractor. The employees, servants and agents of Lakeshore Advantage will in no way be deemed to be and will not hold themselves out as the employees, servants or agents of the Community Partner. Lakeshore Advantage's employees, servants and agents will not be entitled to any fringe benefits of the Community Partner such as, but not limited to, health and accident insurance, life insurance, paid vacation leave, paid sick leave or longevity. Lakeshore Advantage will be responsible for withholding and payment of all applicable taxes, including, but not limited to, income and Social Security taxes to the proper Federal, State and local governments. Lakeshore Advantage will carry workers' compensation and unemployment compensation coverage for its employees, as required by law. It is also expressly agreed that Lakeshore Advantage will not be covered by or participate in any benefits extended to Community Partner's employees through the Community Partner's pension plans, deferred compensation plans or personnel policies and procedures.

**6. Report of Services.** Lakeshore Advantage will report to the Board of Trustees or Directors of the Community Partner and will otherwise be available to meet with and provide reasonable information relating to the Services to the Community Partner. At a minimum, Lakeshore Advantage will prepare and provide Community Partner with an annual report outlining activities and results relating to the Services.

**7. Compliance with Law.** Lakeshore Advantage will render the Services in complete compliance with all applicable Federal, State and local laws, ordinances, rules and regulations. Lakeshore Advantage will adhere to all Federal, State and local laws, ordinances and regulations prohibiting discrimination with regard to persons seeking and/or receiving Services. Lakeshore Advantage will not discriminate against a person to be served or an employee or applicant for employment, because of race, color, religion, national origin, age, sex, handicap, health, weight, marital status, political affiliation or beliefs, or citizenship as required by law. Lakeshore Advantage's breach of the covenant will be regarded as a material breach of this Agreement.

**8. Modification and Execution.** This Agreement may only be modified by a written agreement signed by the authorized representatives of the Community Partner and Lakeshore Advantage. This Agreement may be executed by the Community Partner and Lakeshore Advantage in separate counterparts, each of which when so executed and delivered will be an original, but all of which together will constitute one and the same agreement. Electronic signatures will be considered genuine and enforceable. The persons signing this Agreement on behalf of the parties hereto certify that they are duly authorized to sign on behalf of the parties and that this Agreement has been authorized by the appropriate parties.

**9. Assignment.** Lakeshore Advantage may not subcontract or otherwise assign its duties and obligations under this Agreement without the prior written consent of the Community Partner, which consent may not be unreasonably withheld.

**10. Complete Agreement.** This Agreement constitutes the complete agreement concerning the Services and, as of the effective date hereof, supersedes any and all prior agreements between the parties, if any. Community Partner and Lakeshore Advantage acknowledge that they have read this agreement and had an opportunity to consult with legal counsel and are freely entering into this Agreement. If any provision of the Agreement is held to be invalid, the remainder of the Agreement will not be affected thereby except where the invalidity of the provision will result in the illegality and/or unenforceability of this Agreement.

**11. Michigan Law.** This Agreement is governed by and will be interpreted and construed in accordance with the laws of the State of Michigan, without regard to conflict of law principles.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date and year first above written.

LAKESHORE ADVANTAGE CORPORATION

BY: 

DATE: **MAY 8, 2024**

Jennifer Owens

ITS: President

OTTAWA COUNTY

BY: \_\_\_\_\_

DATE:

Jon Anderson

ITS: Interim County Administrator

**COUNTY OF OTTAWA**

By: \_\_\_\_\_  
Joe Moss, Chairperson  
Board of Commissioners

By: \_\_\_\_\_  
Justin F. Roebuck, County Clerk/Register

**EXHIBIT A**  
**STATEMENT OF WORK**

**1. RETENTION & EXPANSION ACTIVITIES:**

Conduct primary business retention visits to existing primary employers in Ottawa County. A primary employer exports goods and/or services outside of our region.

Provide primary employers with information on federal, state and local business assistance/incentive programs (including financing, tax abatements, worker training and technical assistance) and assist with other barriers to growth.

Assist local units of government in obtaining federal and state grants & loans to help finance public infrastructure improvements required for major private sector investments.

Provide information on available industrial sites, land & buildings to leads and prospects.

**2. START-UP & SMALL BUSINESS DEVELOPMENT ACTIVITIES:**

Provide information on other resources for primary start-ups or small business start-ups (such as preparing a business plan, access to capital, obtaining licenses and permits and conducting market research).

Provide referrals to small business support and offer regular education sessions

**3. BUSINESS ATTRACTION ACTIVITIES:**

Offer prospective sites in Ottawa County in response to applicable MEDC Site Searches.

Promote Ottawa County to industrial leads and prospects that are compatible with the existing industrial base, contribute to the diversification of the economy and/or are engaged in high-tech activities.

Host prospect visits.

**OTHER ACTIVITIES:**

*Provide other economic development services that correspond with Lakeshore Advantage's three core service areas.*

- Grow our primary business base at all stages of development
- Plan to ensure long-term economic health.
- Solve economic challenges and identify opportunities.

**EXHIBIT B**  
**SCHEDULE OF ANNUAL COMPENSATION**

<u>Year</u>	<u>Amount</u>
2025	\$150,000
2026	\$150,000
2027	\$150,000



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/23/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> <b>Ottawa Kent Insurance</b> <b>One South Waverly Road</b> <b>Holland, MI 49423</b>	<b>CONTACT NAME:</b> <b>PHONE (A/C, No, Ext): (616) 797-3402</b> <b>E-MAIL ADDRESS: certs@ottawakent.com</b>	<b>FAX (A/C, No): (616) 392-1199</b>
	<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURED</b>  <b>Lakeshore Advantage Corporation</b> <b>201 W Washington Ave., Ste. 410</b> <b>Zeeland, MI 49464</b>	<b>INSURER A : Michigan Insurance Company</b>	
	<b>INSURER B :</b>	
	<b>INSURER C :</b>	
	<b>INSURER D :</b>	
	<b>INSURER E :</b>	
	<b>INSURER F :</b>	

NAIC #  
**10857**

### COVERAGES

### CERTIFICATE NUMBER:

### REVISION NUMBER:


THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			1000115223	12/15/2023	12/15/2024	EACH OCCURRENCE \$ <b>2,000,000</b> DAMAGE TO RENTED PREMISES (Ea occurrence) \$ <b>100,000</b> MED EXP (Any one person) \$ <b>5,000</b> PERSONAL & ADV INJURY \$ <b>2,000,000</b> GENERAL AGGREGATE \$ <b>4,000,000</b> PRODUCTS - COMP/OP AGG \$ <b>4,000,000</b> \$
	<b>AUTOMOBILE LIABILITY</b>  <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ <b>10,000</b>			1000115300	12/15/2023	12/15/2024	EACH OCCURRENCE \$ <b>1,000,000</b> AGGREGATE \$ \$
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y / N <input type="checkbox"/> N / A If yes, describe under DESCRIPTION OF OPERATIONS below			1000035105	12/15/2023	12/15/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ <b>500,000</b> E.L. DISEASE - EA EMPLOYEE \$ <b>500,000</b> E.L. DISEASE - POLICY LIMIT \$ <b>500,000</b>

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

### CERTIFICATE HOLDER

### CANCELLATION

<b>Ottawa County</b> <b>12229 Fillmore Street</b> <b>West Olive, MI 49460</b>	<b>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.</b>  <b>AUTHORIZED REPRESENTATIVE</b> 
---	---

**AGREEMENT FOR ECONOMIC DEVELOPMENT SERVICES  
LAKESHORE ADVANTAGE CORPORATION**

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**2. Payment.** The Community Partner will pay Lakeshore Advantage for its Services on an annual basis in a single payment, at the rate identified in the schedule that is attached hereto and incorporated herein as "**Exhibit B**". The Community Partner will make payments timely after the execution of this Agreement and receipt of an invoice.

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**7. Compliance with Law.** Lakeshore Advantage will render the Services in complete compliance with all applicable Federal, State and local laws, ordinances, rules and regulations. Lakeshore Advantage will adhere to all Federal, State and local laws, ordinances and regulations prohibiting discrimination with regard to persons seeking and/or receiving Services. Lakeshore Advantage will not discriminate against a person to be served or an employee or applicant for employment, because of race, color, religion, national origin, age, sex, handicap, health, weight, marital status, political affiliation or beliefs, or citizenship as required by law. Lakeshore Advantage's breach of the covenant will be regarded as a material breach of this Agreement.

**8. Modification and Execution.** This Agreement may only be modified by a written agreement signed by the authorized representatives of the Community Partner and Lakeshore Advantage. This Agreement may be executed by the Community Partner and Lakeshore Advantage in separate counterparts, each of which when so executed and delivered will be an original, but all of which together will constitute one and the same agreement. Electronic signatures will be considered genuine and enforceable. The persons signing this Agreement on behalf of the parties hereto certify that they are duly authorized to sign on behalf of the parties and that this Agreement has been authorized by the appropriate parties.

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**11. Michigan Law.** This Agreement is governed by and will be interpreted and construed in accordance with the laws of the State of Michigan, without regard to conflict of law principles.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date and year first above written.

LAKESHORE ADVANTAGE CORPORATION

BY: 

DATE: **MAY 8, 2024**

Jennifer Owens

ITS: President

OTTAWA COUNTY

BY: \_\_\_\_\_

DATE:

Jon Anderson

ITS: Interim County Administrator

**COUNTY OF OTTAWA**

By: \_\_\_\_\_  
Joe Moss, Chairperson  
Board of Commissioners

By: \_\_\_\_\_  
Justin F. Roebuck, County Clerk/Register

**EXHIBIT A**  
**STATEMENT OF WORK**

**1. RETENTION & EXPANSION ACTIVITIES:**

Conduct primary business retention visits to existing primary employers in Ottawa County. A primary employer exports goods and/or services outside of our region.

Provide primary employers with information on federal, state and local business assistance/incentive programs (including financing, tax abatements, worker training and technical assistance) and assist with other barriers to growth.

Assist local units of government in obtaining federal and state grants & loans to help finance public infrastructure improvements required for major private sector investments.

Provide information on available industrial sites, land & buildings to leads and prospects.

**2. START-UP & SMALL BUSINESS DEVELOPMENT ACTIVITIES:**

Provide information on other resources for primary start-ups or small business start-ups (such as preparing a business plan, access to capital, obtaining licenses and permits and conducting market research).

Provide referrals to small business support and offer regular education sessions

**3. BUSINESS ATTRACTION ACTIVITIES:**

Offer prospective sites in Ottawa County in response to applicable MEDC Site Searches.

Promote Ottawa County to industrial leads and prospects that are compatible with the existing industrial base, contribute to the diversification of the economy and/or are engaged in high-tech activities.

Host prospect visits.

**OTHER ACTIVITIES:**

*Provide other economic development services that correspond with Lakeshore Advantage's three core service areas.*

- Grow our primary business base at all stages of development
- Plan to ensure long-term economic health.
- Solve economic challenges and identify opportunities.

**EXHIBIT B**  
**SCHEDULE OF ANNUAL COMPENSATION**

<u>Year</u>	<u>Amount</u>
2025	\$150,000
2026	\$150,000
2027	\$150,000



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/23/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement.

PRODUCER: Ottawa Kent Insurance, One South Waverly Road, Holland, MI 49423. CONTACT NAME, PHONE, FAX, E-MAIL ADDRESS, INSURER(S) AFFORDING COVERAGE, NAIC #, INSURED: Lakeshore Advantage Corporation, 201 W Washington Ave., Ste. 410, Zeeland, MI 49464.

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

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Certificate holder information: Ottawa County, 12229 Fillmore Street, West Olive, MI 49460. Cancellation notice: SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE signature.

**AGREEMENT FOR ECONOMIC DEVELOPMENT SERVICES  
LAKESHORE ADVANTAGE CORPORATION**

This Agreement is entered into on July 1, 2024, by and between Ottawa County located at 12220 Fillmore Street, West Olive, MI 49460, ("**Community Partner**") and Lakeshore Advantage Corporation located at 201 W. Washington Avenue, Loft 410, Zeeland, Michigan 49464, ("**Lakeshore Advantage**").

The Community Partner requests certain economic development services, and Lakeshore Advantage desires to provide such services and is qualified to perform such services.

For and in consideration of the mutual covenants hereinafter contained, the Community Partner and Lakeshore Advantage agree as follows:

**1. Services.** Lakeshore Advantage and its employees will perform certain economic development services for the Community Partner, as designated in the Statement of Work, which is attached hereto and incorporated herein as "**Exhibit A**" ("**Services**"). Lakeshore Advantage agrees to consider and discuss the Services that may be needed by the community; provided, however, that the terms and conditions under which any such Services are provided by Lakeshore Advantage will remain at the exclusive discretion and control of Lakeshore Advantage.

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<b>PRODUCER</b> Ottawa Kent Insurance One South Waverly Road Holland, MI 49423	<b>CONTACT NAME:</b> PHONE (A/C, No, Ext): <b>(616) 797-3402</b> FAX (A/C, No): <b>(616) 392-1199</b> E-MAIL ADDRESS: <b>certs@ottawakent.com</b>														
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**CERTIFICATE HOLDER**

Ottawa County  
 12229 Fillmore Street  
 West Olive, MI 49460

**CANCELLATION**

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AUTHORIZED REPRESENTATIVE

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**7. Compliance with Law.** Lakeshore Advantage will render the Services in complete compliance with all applicable Federal, State and local laws, ordinances, rules and regulations. Lakeshore Advantage will adhere to all Federal, State and local laws, ordinances and regulations prohibiting discrimination with regard to persons seeking and/or receiving Services. Lakeshore Advantage will not discriminate against a person to be served or an employee or applicant for employment, because of race, color, religion, national origin, age, sex, handicap, health, weight, marital status, political affiliation or beliefs, or citizenship as required by law. Lakeshore Advantage's breach of the covenant will be regarded as a material breach of this Agreement.

**8. Modification and Execution.** This Agreement may only be modified by a written agreement signed by the authorized representatives of the Community Partner and Lakeshore Advantage. This Agreement may be executed by the Community Partner and Lakeshore Advantage in separate counterparts, each of which when so executed and delivered will be an original, but all of which together will constitute one and the same agreement. Electronic signatures will be considered genuine and enforceable. The persons signing this Agreement on behalf of the parties hereto certify that they are duly authorized to sign on behalf of the parties and that this Agreement has been authorized by the appropriate parties.

**9. Assignment.** Lakeshore Advantage may not subcontract or otherwise assign its duties and obligations under this Agreement without the prior written consent of the Community Partner, which consent may not be unreasonably withheld.

**10. Complete Agreement.** This Agreement constitutes the complete agreement concerning the Services and, as of the effective date hereof, supersedes any and all prior agreements between the parties, if any. Community Partner and Lakeshore Advantage acknowledge that they have read this agreement and had an opportunity to consult with legal counsel and are freely entering into this Agreement. If any provision of the Agreement is held to be invalid, the remainder of the Agreement will not be affected thereby except where the invalidity of the provision will result in the illegality and/or unenforceability of this Agreement.

**11. Michigan Law.** This Agreement is governed by and will be interpreted and construed in accordance with the laws of the State of Michigan, without regard to conflict of law principles.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date and year first above written.

LAKESHORE ADVANTAGE CORPORATION

BY: 

DATE: **MAY 8, 2024**

Jennifer Owens

ITS: President

OTTAWA COUNTY

BY: \_\_\_\_\_

DATE:

Jon Anderson

ITS: Interim County Administrator

**COUNTY OF OTTAWA**

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**2. Payment.** The Community Partner will pay Lakeshore Advantage for its Services on an annual basis in a single payment, at the rate identified in the schedule that is attached hereto and incorporated herein as "**Exhibit B**". The Community Partner will make payments timely after the execution of this Agreement and receipt of an invoice.

**3. Term.** The term of this Agreement will be for a period of 3 years, commencing **January 1, 2025, and continuing until December 31, 2027**, unless otherwise terminated as provided for in this Agreement.

**4. Termination.** Either party may terminate this Agreement, or any of the Services performed hereunder, with or without cause, at any time, upon providing the other party with thirty (30) days prior written notice. Any notice will be deemed given when personally delivered or by mailing such notice, postage prepaid, to the other party at the address set forth above. In the event of an early termination of this Agreement, Lakeshore Advantage will be paid the annual fee referenced in Exhibit B hereto on a pro-rated basis to the effective date of the termination. If such termination occurs after the Community Partner has paid Lakeshore Advantage, Lakeshore Advantage will reimburse the Community Partner the pro-rated amount within sixty (60) days of termination.

**5. Independent Contractor.** It is expressly understood and agreed that Lakeshore Advantage is an independent contractor. The employees, servants and agents of Lakeshore Advantage will in no way be deemed to be and will not hold themselves out as the employees, servants or agents of the Community Partner. Lakeshore Advantage's employees, servants and agents will not be entitled to any fringe benefits of the Community Partner such as, but not limited to, health and accident insurance, life insurance, paid vacation leave, paid sick leave or longevity. Lakeshore Advantage will be responsible for withholding and payment of all applicable taxes, including, but not limited to, income and Social Security taxes to the proper Federal, State and local governments. Lakeshore Advantage will carry workers' compensation and unemployment compensation coverage for its employees, as required by law. It is also expressly agreed that Lakeshore Advantage will not be covered by or participate in any benefits extended to Community Partner's employees through the Community Partner's pension plans, deferred compensation plans or personnel policies and procedures.

**6. Report of Services.** Lakeshore Advantage will report to the Board of Trustees or Directors of the Community Partner and will otherwise be available to meet with and provide reasonable information relating to the Services to the Community Partner. At a minimum, Lakeshore Advantage will prepare and provide Community Partner with an annual report outlining activities and results relating to the Services.

**7. Compliance with Law.** Lakeshore Advantage will render the Services in complete compliance with all applicable Federal, State and local laws, ordinances, rules and regulations. Lakeshore Advantage will adhere to all Federal, State and local laws, ordinances and regulations prohibiting discrimination with regard to persons seeking and/or receiving Services. Lakeshore Advantage will not discriminate against a person to be served or an employee or applicant for employment, because of race, color, religion, national origin, age, sex, handicap, health, weight, marital status, political affiliation or beliefs, or citizenship as required by law. Lakeshore Advantage's breach of the covenant will be regarded as a material breach of this Agreement.

**8. Modification and Execution.** This Agreement may only be modified by a written agreement signed by the authorized representatives of the Community Partner and Lakeshore Advantage. This Agreement may be executed by the Community Partner and Lakeshore Advantage in separate counterparts, each of which when so executed and delivered will be an original, but all of which together will constitute one and the same agreement. Electronic signatures will be considered genuine and enforceable. The persons signing this Agreement on behalf of the parties hereto certify that they are duly authorized to sign on behalf of the parties and that this Agreement has been authorized by the appropriate parties.

**9. Assignment.** Lakeshore Advantage may not subcontract or otherwise assign its duties and obligations under this Agreement without the prior written consent of the Community Partner, which consent may not be unreasonably withheld.

**10. Complete Agreement.** This Agreement constitutes the complete agreement concerning the Services and, as of the effective date hereof, supersedes any and all prior agreements between the parties, if any. Community Partner and Lakeshore Advantage acknowledge that they have read this agreement and had an opportunity to consult with legal counsel and are freely entering into this Agreement. If any provision of the Agreement is held to be invalid, the remainder of the Agreement will not be affected thereby except where the invalidity of the provision will result in the illegality and/or unenforceability of this Agreement.

**11. Michigan Law.** This Agreement is governed by and will be interpreted and construed in accordance with the laws of the State of Michigan, without regard to conflict of law principles.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date and year first above written.

LAKESHORE ADVANTAGE CORPORATION

BY:   
\_\_\_\_\_

DATE: MAY 8, 2024

Jennifer Owens

ITS: President

OTTAWA COUNTY

BY: \_\_\_\_\_

DATE:

Jon Anderson

ITS: Interim County Administrator

**COUNTY OF OTTAWA**

By: \_\_\_\_\_  
Joe Moss, Chairperson  
Board of Commissioners

By: \_\_\_\_\_  
Justin F. Roebuck, County Clerk/Register

**EXHIBIT A**  
**STATEMENT OF WORK**

**1. RETENTION & EXPANSION ACTIVITIES:**

Conduct primary business retention visits to existing primary employers in Ottawa County. A primary employer exports goods and/or services outside of our region.

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Host prospect visits.

**OTHER ACTIVITIES:**

*Provide other economic development services that correspond with Lakeshore Advantage's three core service areas.*

- Grow our primary business base at all stages of development
- Plan to ensure long-term economic health.
- Solve economic challenges and identify opportunities.

**EXHIBIT B**  
**SCHEDULE OF ANNUAL COMPENSATION**

<u>Year</u>	<u>Amount</u>
2025	\$150,000
2026	\$150,000
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**AGREEMENT FOR ECONOMIC DEVELOPMENT SERVICES  
LAKESHORE ADVANTAGE CORPORATION**

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The Community Partner requests certain economic development services, and Lakeshore Advantage desires to provide such services and is qualified to perform such services.

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**COUNTY OF OTTAWA**

By: \_\_\_\_\_  
Joe Moss, Chairperson  
Board of Commissioners

By: \_\_\_\_\_  
Justin F. Roebuck, County Clerk/Register

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**COUNTY OF OTTAWA**

By: \_\_\_\_\_  
Joe Moss, Chairperson  
Board of Commissioners

By: \_\_\_\_\_  
Justin F. Roebuck, County Clerk/Register



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# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/23/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> <b>Ottawa Kent Insurance</b> <b>One South Waverly Road</b> <b>Holland, MI 49423</b>	<b>CONTACT NAME:</b> <b>PHONE (A/C, No, Ext): (616) 797-3402</b> <b>E-MAIL ADDRESS: certs@ottawakent.com</b>	<b>FAX (A/C, No): (616) 392-1199</b>
	<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURED</b>  <b>Lakeshore Advantage Corporation</b> <b>201 W Washington Ave., Ste. 410</b> <b>Zeeland, MI 49464</b>	<b>INSURER A : Michigan Insurance Company</b>	
	<b>INSURER B :</b>	
	<b>INSURER C :</b>	
	<b>INSURER D :</b>	
	<b>INSURER E :</b>	
	<b>INSURER F :</b>	

NAIC #  
**10857**

### COVERAGES

### CERTIFICATE NUMBER:

### REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			1000115223	12/15/2023	12/15/2024	EACH OCCURRENCE \$ <b>2,000,000</b> DAMAGE TO RENTED PREMISES (Ea occurrence) \$ <b>100,000</b> MED EXP (Any one person) \$ <b>5,000</b> PERSONAL & ADV INJURY \$ <b>2,000,000</b> GENERAL AGGREGATE \$ <b>4,000,000</b> PRODUCTS - COMP/OP AGG \$ <b>4,000,000</b> \$
	<b>AUTOMOBILE LIABILITY</b>  <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ <b>10,000</b>			1000115300	12/15/2023	12/15/2024	EACH OCCURRENCE \$ <b>1,000,000</b> AGGREGATE \$ \$
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y / N <input type="checkbox"/> N / A If yes, describe under DESCRIPTION OF OPERATIONS below			1000035105	12/15/2023	12/15/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ <b>500,000</b> E.L. DISEASE - EA EMPLOYEE \$ <b>500,000</b> E.L. DISEASE - POLICY LIMIT \$ <b>500,000</b>

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

### CERTIFICATE HOLDER

### CANCELLATION

**Ottawa County**  
**12229 Fillmore Street**  
**West Olive, MI 49460**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

# Action Request

Electronic Submission – Resolution #: 2306



**Committee:** FINANCE AND ADMINISTRATION

**Meeting Date:** 6/4/2024

**Requesting Department:** DC PROBATION/COMM CORRECTIONS

**Submitted By:** ALMA VALENZUELA

**Agenda Item:** FY2025 MICHIGAN DEPARTMENT OF CORRECTIONS PLAN & APPLICATION

## Suggested Motion:

To approve and forward to the Board of Commissioners the FY2025 Michigan Department of Corrections Plan and Application.

## Summary of Request:

To approve the FY2025 Funding Application prepared by the Ottawa County Community Corrections Department, and approved by the Community Corrections Advisory Board on April 23, 2024, in the amount of \$318,792.00.

## Financial Information:

Total Cost: **N/A**

General Fund Cost: **N/A**

Included in Budget: **N/A**

If not included in Budget, recommended funding source:

**N/A**

## Action is Related to an Activity Which Is: Non-Mandated

## Action is Related to Strategic Plan:

- Goal:  
Goal 2: To Contribute to the Long-Term Economic, Social and Environmental Health of the County.  
Goal 4: To Continually Improve the County's Organization and Services.

## Administration:

Recommended by County Administrator:

5/6/2024 4:51:16 PM

Committee/Governing/Advisory Board Approval Date:

**COUNTY OF OTTAWA  
STATE OF MICHIGAN**

OTTAWA COUNTY RESOLUTION

At a regular meeting of the Ottawa County Board of Commissioners, held at the Fillmore Complex in the Township of Olive, Michigan on the 11th day of June 2024 at 9:00 a.m. local time.

PRESENT: Commissioners \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ABSENT: Commissioners \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

It was moved by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_ that the following Resolution be adopted:

WHEREAS, the Ottawa County Board of Commissioners serves as the Fiscal Agent for the Ottawa County Community Corrections Advisory Board, and

WHEREAS, this County desires to continue to participate in Community Corrections Programs and Services, and

WHEREAS, the FY2025 Community Corrections Funding Application has been prepared by the Ottawa County Community Corrections Department for Community Corrections Programs and Services to be delivered in Ottawa County from October 1, 2024, to September 30, 2025, and

WHEREAS, the Ottawa County Community Corrections Advisory Board has approved this Funding Application and recommends its approval for submission,

NOW, THEREFORE, BE IT RESOLVED that the Ottawa County Board of Commissioners hereby approve the FY2025 Funding Application prepared by the Ottawa County Community Corrections Department in the amount of **\$318,792** for Programs and Services.



# MICHIGAN DEPARTMENT OF CORRECTIONS

*“Committed to Protect, Dedicated to Success”*



## Office of Community Corrections

Community Corrections Plan and Application  
Fiscal Year 2025

CCAB Name: Ottawa County

Email the application to:

1. [MDOC-OCC@michigan.gov](mailto:MDOC-OCC@michigan.gov)
2. Your assigned Community Corrections Specialist

**DUE DATE: May 1, 2024**



**SECTION I: COMMUNITY CORRECTIONS ADVISORY BOARD INFORMATION**

<b>Name of CCAB:</b> Ottawa County	<b>Federal I.D. Number:</b> 38-60004883
------------------------------------	---

**A: GENERAL CONTACT INFORMATION:**

	<b>CCAB Manager</b>	<b>CCAB Manager's Direct Supervisor</b>	<b>CCAB Chairperson</b>	<b>Agency Serving as Fiduciary of Award &amp; Contact Person</b>
<b>Name:</b>	Alma Valenzuela	Lori Catalino	Jon Hulsing	Olga Frederick
<b>Title:</b>	Director	DC Administrator	Circuit Court Judge	Budget/Audit Analyst
<b>Address:</b>	85 W 8 <sup>th</sup> St.	85 W 8 <sup>th</sup> St.	414 Washington Ave.	12220 Fillmore St.
<b>City:</b>	Holland	Holland	Grand Haven	West Olive
<b>State:</b>	MI	MI	MI	Michigan
<b>Zip:</b>	49423	49423	49417	49460
<b>Phone:</b>	616-355-4314	616-355-4347	616-846-8212	616-738-4840
<b>Fax:</b>	616-392-2330	616-392-2330	616-846-8178	616-738-4098
<b>Email:</b>	avalenzuela@miottawa.org	lcatalino@miottawa.org	jhulsing@miottawa.org	ofrederick@miottawa.org

Type of Community Corrections Board: County Advisory Board
Counties/Cities Participating in the CCAB: <b>Ottawa</b>
Date application was approved by the local CCAB: <b>4-23-24</b>
Date application was approved by county board(s) of commissioners and/or city council: <b>6-11-24</b>
Date application was submitted to OCC: <b>4-23-24</b>

**B: CCAB MEMBERSHIP** (please enter "vacant" for any vacant membership position)

<b>Representing:</b>	<b>Name</b>	<b>Email</b>
<b>County Sheriff:</b>	Steve Kemker	skempker@miottawa.org
<b>Chief of Police:</b>	Mass Messer	m.messer@cityofholland.com
<b>Circuit Court Judge:</b>	Jon Hulsing	j.hulsing@miottawa.org
<b>District Court Judge:</b>	Craig Bunce	c.bunce@miottawa.org
<b>Probate Court Judge:</b>	Mark Feyen	m.feyen@miottawa.org
<b>County Commissioner(s)</b> (One required for each member county):	Roger Bergman	rbergman@miottawa.org
<b>Service Area (Up to 3):</b>	Matthew Lowe Timothy Piers Heather Toppen	mlowe@miottawa.org tpiers@miottawa.org heathertoppen@gmail.com
<b>County Prosecutor:</b>	Lee Fisher	lfisher@miottawa.org
<b>Criminal Defense Attorney:</b>	Nichole J Derks	nderks@miottawa.org
<b>Business Community:</b>	Paula Creswell	pcreswell@gmail.com
<b>Communications Media:</b>	Vacant	
<b>Circuit/District Probation:</b>	Heath White	white1@michigan.gov
<b>City Councilperson</b> (Applies to City or City/County Regional CCABs only – one from each member City/County required):	NA	
<b>Workforce Development:</b>	Brooke Karl	brooke.karl@yahoo.com

1. Does your CCAB have Bylaws? Yes



2. What steps does your CCAB take to orientate new CCAB members ensuring the understanding of their roles and responsibilities? **Potential CCAB members go through an interview process with representatives from the Ottawa County Board of Commissioners and County Administration before being appointed. This method emphasizes the importance of the roles and responsibilities of CCAB members. Once appointed, the CCAB manager provides new members with bylaws, the funding application for the current FY, and other pertinent information related to serving on the CCAB.**
3. What steps are your CCAB taking to fill vacant membership positions (enter N/A if you have no vacant positions)? **Vacancies are posted on the county website as is done for all other County Boards.**

## SECTION II: DATA ANALYSES & COMPREHENSIVE CORRECTIONS PLAN

### Introduction and Instructions for your Comprehensive Corrections Plan:

Michigan Public Act 511, also known as the Community Corrections Act, was established in 1988 in an effort to improve the State's prison commitment rates (PCR) through the development and utilization of evidence-based, community corrections programming that targets moderate to high risk/needs offenders. Counties and regions establishing a Community Corrections Advisory Board (CCAB) appoint member stakeholders as required by PA-511 to identify and target local criminogenic needs that impact prison commitments and recidivism. CCABs are obligated to abide by PA-511 and Michigan Office of Community Corrections (MOCC) requirements when receiving MOCC funding, including but not limited to data tracking and analysis, key performance measures, as well as minimum program eligibility and utilization requirements.

This Application serves as your CCAB's Comprehensive Corrections Plan. To be considered for funding, it must include specific and detailed explanation as to how your plan will impact State Board Priorities, local prison commitment rates, recidivism, and local priorities/initiatives through identified key objectives. Strategies to obtain key objectives as well as performance measures must also be identified. For the purpose of this application, the following terms and definitions apply:

- **State Board Priority Populations** – CCABs requesting funding must target at least one of the following State Board Priority Populations:
  - Sentenced Felons assessed as having moderate to high risk/needs when using a State approved actuarial, objective validated risk and need assessment
  - Pretrial Population
- **Key Objectives** – CCABs requesting funding must identify local Key Objective(s) for each of the following applicable categories:
  - **Reduction of Statewide Overall PCR** – *This is required for all CCABs requesting funding for any services/programming that targets sentenced felons.* This may include local objectives that impact Overall PCR, Group 2 Straddle PCR, OUIL 3<sup>rd</sup> PCR, PVT or PVNS Recidivism, or other categories that impact the State's Overall PCR. *You must identify at least one local Key Objective if your Comprehensive Corrections Plan targets sentenced felons.*
  - **Increase of Statewide Appearance and Public Safety Rates for Pretrial Defendants** – *These are required for all CCABs requesting funding for any pretrial services and/or programming that targets pretrial defendants. –You must identify both local Appearance and Public Safety Rate Key Objectives if your Comprehensive Corrections Plan targets pretrial defendants.*

Your CCAB may identify other objectives in addition to these required objectives.

- **Supportive Strategies** – Proposed OCC funded programming and/or services, identified by CCIS Code and Local Program Name, that are intended to support the objectives identified.



- **Key Performance Measures** – Identified in each proposed program description, these are the specific methods your CCAB will utilize to measure outcomes of programming and their impact on State Board Priorities.

**Felony Data Analyses:**

OCC will provide CCABs with relevant felony dispositional and recidivism data to complete the application. CCABs must analyze this data along with local CCIS data (reports run locally from COMPAS Case Manager) and develop key objectives and supportive strategies that will help attain local goals and support State Board Priorities.

A thorough analysis of the data should include:

- Overall PCRs, rates within sentencing guideline ranges, PCRs within Group 1 and Group 2 offense categories, status at time of offense and recidivism of probation violators, both new sentence and technical.
- Reference to changes in PCRs compared to prior year
- Review your past OCC funding proposals for ideas
- CCAB stakeholder changes
- New judicial, probation, or CCAB staff or other personnel issues that impact referrals, screenings, or programming
- Service provider changes or issues
- Trends in local criminality (example: increase in drug related offenses, decrease in probation violations, etc.)
- Development or changes in local court services or programming (example: new Specialty Court programming, changes to court programming eligibility, etc.)

**Your data analyses form the basis of your objectives and strategies. A weak link between them may result in denial of, or conditional revisions to, your Comprehensive Corrections Plan. Therefore, it is important to demonstrate a solid connection between your data, objectives, and supportive strategies.**

Your CCAB must then determine its proposed PCR category/categories based on this analysis, with consideration given to the average of the last 3 years. Your CCAB must then identify the strategies that will impact its PCR category/categories. **All strategies that you are requesting funding for must also be listed on the Budget Cost Description and have a completed Program Description.** If you request funding for a program or service that is not identified as a strategy impacting any objective, it will not be considered for funding.

**Example #1:** State Board Priority Target Population: Sentenced Felons.  
Objective: To reduce the County’s Overall Prison Commitment Rate (PCR) to 16% or less.  
Supportive Strategy: C01 Thinking Matters, G18 Intensive Outpatient Group, & B15 Employment Skills.

**Example #2:** State Board Priority Target Population: Pretrial Population  
Objective: To increase the County’s current Appearance Rate from 87% to 90%.  
Supportive Strategy: F22 PRAXIS and F23 Pretrial Supervision Services.

**Example #3:** State Board Priority Target Population: Pretrial Population  
Objective: To increase the County’s current Public Safety Rate from 80% to 89%.  
Supportive Strategy: F22 PRAXIS and F23 Pretrial Supervision Services.

**A: FELONY DATA ANALYSES**

1. Using felony dispositional data supplied by MOCC\*, please fill in the rates (%) and number of dispositions for the **previous two years** in the two charts below.

**\*Please note: Due to MDOC’s transition from OMNI to COMS, full Fiscal Year 2023 data could not be obtained. Therefore, you are directed to use the partial year OMNI Felony Dispositional Data Reports for both FY 2022 and FY**



2023 provided by MOCC (date ranges of October 1 – July 31). \*\*State Rates identified for both FY 2022 and FY 2023 reflect partial year data (date ranges of October 1 – July 31).

2. Does the following data exclude felony dispositions with prisoner status at time of the offense?  Yes  No

<b>**FY 2022 State PCR:</b>	<b>18.6%</b>	<b>Group 2 Rate:</b>	<b>12.7%</b>	<b>Straddle Cell Rate:</b>	<b>21.3%</b>	<b>Group 2 Straddle Rate:</b>	<b>20.5%</b>
Overall PCR:	<b>23.4 - 122</b> prison dispositions out of <b>521</b> felony dispositions						
Group 1:	<b>32.9 - 76</b> prison dispositions out of <b>231</b> felony dispositions						
Group 2:	<b>15.9 - 46</b> prison dispositions out of <b>290</b> felony dispositions						
Straddle PCR:	<b>33.5 - 54</b> prison dispositions out of <b>161</b> felony dispositions						
Group 1:	<b>31.7 - 20</b> prison dispositions out of <b>63</b> felony dispositions						
Group 2:	<b>34.7 - 34</b> prison dispositions out of <b>98</b> felony dispositions						
<b>**FY 2023 State PCR:</b>	<b>19.4%</b>	<b>Group 2 Rate:</b>	<b>13.2%</b>	<b>Straddle Cell Rate:</b>	<b>21.0%</b>	<b>Group 2 Straddle Rate:</b>	<b>20.5%</b>
Overall PCR:	<b>20.8 - 115</b> prison dispositions out of <b>554</b> felony dispositions						
Group 1:	<b>27.6 - 70</b> prison dispositions out of <b>254</b> felony dispositions						
Group 2:	<b>15.0 - 45</b> prison dispositions out of <b>300</b> felony dispositions						
Straddle PCR:	<b>30.3 - 46</b> prison dispositions out of <b>152</b> felony dispositions						
Group 1:	<b>29.7 - 19</b> prison dispositions out of <b>64</b> felony dispositions						
Group 2:	<b>30.7 - 27</b> prison dispositions out of <b>88</b> felony dispositions						

**3. ANALYSIS**

a. For returning applicants:

Did you meet all your Key Objectives for the previous two fiscal years?  Yes  No

b. For all applicants:

- i. Please provide information/local data analysis to explain any changes in PCRs and dispositions from the previous two fiscal years: **There was a decrease of 4% in the overall PCR from FY2022 to FY2023. There was also a 5% decrease in Group 2 Straddle Cell Offenders PCR from FY2022 to FY2023. The decrease in the PCR's can be attributed to the effective use of OCC and non-OCC programming.**
- ii. Are you requesting programming for the Pretrial Population?  Yes  No **If yes:**
  - What was your FY 2023 Public Safety Rate? 99%
  - What was your FY 2023 Appearance Rate? 96%
- iii. Are you requesting funding for specific populations (examples: OUIL-3rds, delayed/deferred sentences, prison diversion, etc.)?  Yes  No **If yes,** please provide supportive data and analyses for these populations, including any additional pertinent information necessary to establish trends: **NA**

**B: FELONY RECIDIVISM ANALYSIS**

Using felony recidivism data supplied by MOCC\* (Report #3), please fill in the following table to report the number of Probation Violators **that resulted in a prison disposition** for each listed category. Regional CCABs should list the Probation Violation data for each County separately and provide a total, regional rate at the end of each row.



**\*Please note: Due to MDOC's transition from OMNI to COMS, full Fiscal Year 2023 data could not be obtained. Therefore, you are directed to use the partial year OMNI Felony Dispositional Data Report #3 provided by MOCC (date ranges of October 1 – July 31).**

*FY 2023 Recidivism Rates							
County Name	Ottawa County						Totals for Region:
<b>*FY 2023 Probation Violation - New Sentence to Prison</b>							
Total	11						
<b>*FY 2023 Probation Violation – Technical to Prison</b>							
Total	5						

**1. ANALYSIS**

- a. *For all applicants:* Please provide information/local data analysis to explain any changes in Probation Violator data, including prison and non-prison dispositions: According to Mid-Year Data, The PCR for Probation Violators-New Sentence decreased by 35% from FY2022 to FY2023. FY 2023 Mid-Year Data shows that there were 11 prison dispositions and 23 non-prison dispositions. Mid-Year Data also shows a 60% increase in prison dispositions for Technical Probation Violaters from FY2022 to FY2023. There were 2 prison dispositions in FY2022 and 5 in FY2023. The decrease in prison dispositions for Probation - Violators - New Sentence, and the low prison commitment rate for Technical Violaters (4%) can be attributed to the successful use of local programming, such as the SAT program for Recovery Court Participants and the MRT program.

**C: IMPACTING STATE BOARD PRIORITIES**

**❖ TARGET POPULATIONS, KEY OBJECTIVES, AND STRATEGIES**

**NOTE:**

- Target Populations include Sentenced Felons and Pretrial Population.
- CCABs applying for funding targeting Sentenced Felons must have at least one Sentenced Felons Key Objective.
- CCABs applying for funding targeting Pretrial Population must have both Pretrial Population Key Objectives (Appearance Rate and Public Safety Rate).
- CCABs may identify additional Key Objectives that support proposed programming.
- Key Objectives should be measurable and provide sufficient detail so progress can be monitored.
- Strategies are the local programs that will be used to impact your Key Objectives.
- Only proposed programs that impact at least one Key Objective will be considered for funding.

- 1. Key Objective #1 is intended to impact Sentenced Felons  
Please state the Objective: Maintain the overall PCR to 21.2 % or below

*List* OCC Programs in support of Objective #1 (include CCIS Code and Local Name of Program as they appear on the program descriptions):

- F22 Pretrial Bond Risk Assessment
- F23 Pretrial Supervision
- I22 OAR Actuarial Assessment
- G17 Substance Abuse Testing
- C01 MRT

*List* Non-OCC funded Programs in support of Objective #1:



Treatment Courts, Community Service, Jail Alternative Work Service, Building Men for Life, GED Programming, SUD Treatment, 12-Step Programs, 70 x 7 Life Recovery
2. Key Objective #2 is intended to impact Sentenced Felons Please state the Objective: Reduce the Group 2 Straddle Cell PCR to 15% or below.
List OCC Programs in support of Objective #2 (include CCIS Code and Local Name of Program as they appear on the program descriptions):
F22 Pretrial Bond Risk Assessment F23 Pretrial Supervision I22 OAR Actuarial Assessment G17 Substance Abuse Testing C01 MRT
List Non-OCC funded Programs in support of Objective #2:
Treatment Courts, Community Service, Jail Alternative Work Service, Building Men for Life, GED Programming, SUD Treatment, 12-Step Programs, 70 x 7 Life Recovery
3. Key Objective #3 is intended to impact Pretrial Population Please state the Objective: To maintain the County's Apperance Rate at 85% or higher.
List OCC Programs in support of Objective #3 (include CCIS Code and Local Name of Program as they appear on the program descriptions):
F22 Pretrial Bond Risk Assessment F23 Pretrial Supervision I22 OAR Actuarial Assessment G17 Substance Abuse Testing
List Non-OCC funded Programs in support of Objective #3:
Building Men for Life, SUD Treatment, 12-Step Programs, 70 x 7 Life Recovery
4. Key Objective #4 is intended to impact Pretrial Population Please state the Objective: To maintain the County's Public Safety Rate at 85% or higher.
List OCC Programs in support of Objective #4 (include CCIS Code and Local Name of Program as they appear on the program descriptions):
F22 Pretrial Bond Risk Assessment F23 Pretrial Supervision I22 OAR Actuarial Assessment G17 Substance Abuse Testing
List Non-OCC funded Programs in support of Objective #4:
Building Men for Life, SUD Treatment, 12-Step Programs, 70 x 7 Life Recovery

<b>D: COMPAS CRIMINOGENIC NEEDS PROFILE</b>
1. Please list the Top 3 needs scales (medium/probable and high/highly probable combined) as identified within the COMPAS Criminogenic Needs and Risk Profile for <b>all probationers</b> provided by OCC. Additionally, identify both the local and proposed OCC strategies that will impact the identified needs scales. <b>OCC funded strategies must be identified by CCIS Code and Local Name of Program as it appears on the program descriptions:</b> The following are the top three scores on the COMPAS Criminogenic Needs and Risk Profile for Ottawa County: 1. Substance Abuse (73%) 2. Criminal Personality (58%) 3. Residential Instability (41%). OCC strategies that will impact the identified needs scales: F22-Pretrial Assessment; F-23 Pretrial Supervision; G17-SAT; I-22-OAR; C01-MRT. Local Strategies that will impact the identified needs scales: Treatment Courts, Community Service Work Programs, Building Men for Life, GED Programming, SUD Treatment, 12-Step Programs, 70 x 7 Life Recovery .

<b>E: LOCAL PRACTICES TO ADDRESS PERSONS WITH SUBSTANCE USE DISORDER(S)</b>
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1. How do defendants and offenders get screened for substance use services in your area (regardless of funding source)? **Probation agents or Pretrial Supervision Officers refer defendants to the CMH Access Center, to local agencies covered by the local PIHP, or to private agencies based on the defendant's insurance. The agencies conduct the screening and forward the assessment to the probation agents. Defendants in jail are screened by CMH clinicians who provide screening services through the I-22 OAR Program.**
2. How do defendants and offenders get referred for a substance use assessment and subsequent appropriate ASAM Level of Care in your area (regardless of funding source)? **Probation agents or Pretrial Supervision Officers refer defendants to the CMH Access Center, to local agencies covered by the local PIHP, or to private agencies based on the defendant's insurance. The agencies conduct the screening and forward the assessment to the probation agents.**
3. Are there any barriers or gaps in service to obtaining an assessment and treatment that your CCAB is requesting OCC funding to fill? **The Ottawa County CCAB is requesting continued funding for the I-22-OAR program. If so, please describe in detail: Through this program, a CMH clinician is able to provide screening services specifically to defendants in jail. Without that clinician responding to the referrals, defendants would have to go through the CMH Access Center upon release. The Access Center only has one SUD specialist assigned to respond to all non-jail related requests in the county. So without a clinician in the jail, there would be a significant delay in getting them processed. The Access Center would have a minimum of a 14 day turnaournd, whereas the clinician at the jail can interview and complete the assessment in 1-3 days.**
4. What non-PA 511 funded services are available in your area? Be sure to include treatment court services. **Ottawa County has two felony Recovery Court Dockets. There are also four District Court DWI dockets that accept OWI-3rd offenders. Various private treatment agencies exist in the community that provide inpatient, outpatient, residential, and MAT services. Services are either paid for through PIHP funding, insurance, grants, or self-pay.**

## **F: COMPREHENSIVE CORRECTIONS PLAN SUMMARY**

1. Please explain how the Comprehensive Corrections Plan, in coordination with the local practices, will impact the State Board Priorities, and ultimately offender success: **The Ottawa County Community Corrections Department is adequately supported by key stakeholders in the criminal justice community. The Ottawa County CCAB has a long history of collaboration and dedication to address needs of local offenders. The Comprehensive Corrections Plan is reviewed quarterly to evaluate efficacy, efficiency, and impact on the State Board Priorities, as well as local PCR and Recidivism objectives.**
2. What steps will you take if you find that you are not meeting your objectives, or your strategies are not being implemented as planned? **There is ongoing promotion of offender programming with key stakeholders in the criminal justice community to divert appropriate defendants to alternatives to prison. That includes referrals to Treatment Courts, MRT, substance use disorder and mental health treatment, and drug testing.**
3. Program eligibility overrides may be requested in writing to the assigned OCC Specialist. Please document any additional override procedures your CCAB has approved. **No additional override procedures are in place.**



**MICHIGAN DEPARTMENT OF CORRECTIONS  
OFFICE OF COMMUNITY CORRECTIONS  
FY 2025 FUNDING PROPOSAL**

**OTTAWA COUNTY**

**Comprehensive Plans & Services**

<b>Program</b>	<b>Program Code</b>	<b>Funding Request</b>	<b>Approved Funding</b>	<b>Reserved Funding</b>	<b>Total Funding Recommendation</b>
<b>Group-Based Programs</b>					
Education	B00	-			-
Employment	B15	-			-
Cognitive	C01	19,040			-
Domestic Violence	C05	-			-
Sex Offender	C06	-			-
Outpatient Services	G18	-			-
Other Group Services	G00	-			-
<b>Sub-Total</b>		<b>19,040</b>	-	-	-
<b>Supervision Programs</b>					
Intensive Supervision	D23	-			-
Electronic Monitoring	D08	-			-
Pretrial Supervision	F23	111,632			-
<b>Sub-Total</b>		<b>111,632</b>	-	-	-
<b>Assessment Services</b>					
Actuarial Assessment	I22	6,300			-
Pretrial Assessment	F22	76,227			-
<b>Sub-Total</b>		<b>82,527</b>	-	-	-
<b>Case Management</b>	I24	-			-
<b>Substance Abuse Testing</b>	G17	37,800			-
<b>Other</b>	Z00	-			-
<b>5 Day Housing</b>	Z02	-			-
<b>Program Total</b>		<b>250,999</b>	-	-	-
<b>Administration</b>					
Salary & Wages		67,793.50			-
Contractual Services		-			-
Equipment		-			-
Supplies		-			-
Travel		-			-
Training		-			-
Board Expenses		-			-
Other		-			-
<b>Administration Total</b>		<b>67,794</b>	-	-	-
<b>Total Comprehensive Plans &amp; Services</b>		<b>318,792</b>	<b>0</b>	<b>0</b>	<b>0</b>

**COUNTY OF OTTAWA  
STATE OF MICHIGAN**

OTTAWA COUNTY RESOLUTION

At a regular meeting of the Ottawa County Board of Commissioners, held at the Fillmore Complex in the Township of Olive, Michigan on the 11th day of June 2024 at 9:00 a.m. local time.

PRESENT: Commissioners \_\_\_\_\_

\_\_\_\_\_

ABSENT: Commissioners \_\_\_\_\_

\_\_\_\_\_

It was moved by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_ that the following Resolution be adopted:

WHEREAS, the Ottawa County Board of Commissioners serves as the Fiscal Agent for the Ottawa County Community Corrections Advisory Board, and

WHEREAS, this County desires to continue to participate in Community Corrections Programs and Services, and

WHEREAS, the FY2025 Community Corrections Funding Application has been prepared by the Ottawa County Community Corrections Department for Community Corrections Programs and Services to be delivered in Ottawa County from October 1, 2024, to September 30, 2025, and

WHEREAS, the Ottawa County Community Corrections Advisory Board has approved this Funding Application and recommends its approval for submission,

NOW, THEREFORE, BE IT RESOLVED that the Ottawa County Board of Commissioners hereby approve the FY2025 Funding Application prepared by the Ottawa County Community Corrections Department in the amount of **\$318,792** for Programs and Services.





# MICHIGAN DEPARTMENT OF CORRECTIONS

*“Committed to Protect, Dedicated to Success”*



## Office of Community Corrections

Community Corrections Plan and Application  
Fiscal Year 2025

CCAB Name: Ottawa County

Email the application to:

1. [MDOC-OCC@michigan.gov](mailto:MDOC-OCC@michigan.gov)
2. Your assigned Community Corrections Specialist

**DUE DATE: May 1, 2024**

**SECTION I: COMMUNITY CORRECTIONS ADVISORY BOARD INFORMATION**

<b>Name of CCAB:</b> Ottawa County	<b>Federal I.D. Number:</b> 38-60004883
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**A: GENERAL CONTACT INFORMATION:**

	<b>CCAB Manager</b>	<b>CCAB Manager's Direct Supervisor</b>	<b>CCAB Chairperson</b>	<b>Agency Serving as Fiduciary of Award &amp; Contact Person</b>
<b>Name:</b>	Alma Valenzuela	Lori Catalino	Jon Hulsing	Olga Frederick
<b>Title:</b>	Director	DC Administrator	Circuit Court Judge	Budget/Audit Analyst
<b>Address:</b>	85 W 8 <sup>th</sup> St.	85 W 8 <sup>th</sup> St.	414 Washington Ave.	12220 Fillmore St.
<b>City:</b>	Holland	Holland	Grand Haven	West Olive
<b>State:</b>	MI	MI	MI	Michigan
<b>Zip:</b>	49423	49423	49417	49460
<b>Phone:</b>	616-355-4314	616-355-4347	616-846-8212	616-738-4840
<b>Fax:</b>	616-392-2330	616-392-2330	616-846-8178	616-738-4098
<b>Email:</b>	avalenzuela@miottawa.org	lcatalino@miottawa.org	jhulsing@miottawa.org	ofrederick@miottawa.org

Type of Community Corrections Board: County Advisory Board
Counties/Cities Participating in the CCAB: <b>Ottawa</b>
Date application was approved by the local CCAB: <b>4-23-24</b>
Date application was approved by county board(s) of commissioners and/or city council: <b>6-11-24</b>
Date application was submitted to OCC: <b>4-23-24</b>

**B: CCAB MEMBERSHIP** (please enter "vacant" for any vacant membership position)

<b>Representing:</b>	<b>Name</b>	<b>Email</b>
<b>County Sheriff:</b>	Steve Kemker	skempker@miottawa.org
<b>Chief of Police:</b>	Mass Messer	m.messer@cityofholland.com
<b>Circuit Court Judge:</b>	Jon Hulsing	j.hulsing@miottawa.org
<b>District Court Judge:</b>	Craig Bunce	c.bunce@miottawa.org
<b>Probate Court Judge:</b>	Mark Feyen	m.feyen@miottawa.org
<b>County Commissioner(s)</b> (One required for each member county):	Roger Bergman	rbergman@miottawa.org
<b>Service Area (Up to 3):</b>	Matthew Lowe Timothy Piers Heather Toppen	mlowe@miottawa.org tpiers@miottawa.org heathertoppen@gmail.com
<b>County Prosecutor:</b>	Lee Fisher	lfisher@miottawa.org
<b>Criminal Defense Attorney:</b>	Nichole J Derks	nderks@miottawa.org
<b>Business Community:</b>	Paula Creswell	pcreswell@gmail.com
<b>Communications Media:</b>	Vacant	
<b>Circuit/District Probation:</b>	Heath White	white1@michigan.gov
<b>City Councilperson</b> (Applies to City or City/County Regional CCABs only – one from each member City/County required):	NA	
<b>Workforce Development:</b>	Brooke Karl	brooke.karl@yahoo.com

1. Does your CCAB have Bylaws? Yes



2. What steps does your CCAB take to orientate new CCAB members ensuring the understanding of their roles and responsibilities? **Potential CCAB members go through an interview process with representatives from the Ottawa County Board of Commissioners and County Administration before being appointed. This method emphasizes the importance of the roles and responsibilities of CCAB members. Once appointed, the CCAB manager provides new members with bylaws, the funding application for the current FY, and other pertinent information related to serving on the CCAB.**
3. What steps are your CCAB taking to fill vacant membership positions (enter N/A if you have no vacant positions)? **Vacancies are posted on the county website as is done for all other County Boards.**

## SECTION II: DATA ANALYSES & COMPREHENSIVE CORRECTIONS PLAN

### Introduction and Instructions for your Comprehensive Corrections Plan:

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  - Pretrial Population
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  - **Reduction of Statewide Overall PCR** – *This is required for all CCABs requesting funding for any services/programming that targets sentenced felons.* This may include local objectives that impact Overall PCR, Group 2 Straddle PCR, OUIL 3<sup>rd</sup> PCR, PVT or PVNS Recidivism, or other categories that impact the State's Overall PCR. *You must identify at least one local Key Objective if your Comprehensive Corrections Plan targets sentenced felons.*
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Your CCAB may identify other objectives in addition to these required objectives.

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OCC will provide CCABs with relevant felony dispositional and recidivism data to complete the application. CCABs must analyze this data along with local CCIS data (reports run locally from COMPAS Case Manager) and develop key objectives and supportive strategies that will help attain local goals and support State Board Priorities.

A thorough analysis of the data should include:

- Overall PCRs, rates within sentencing guideline ranges, PCRs within Group 1 and Group 2 offense categories, status at time of offense and recidivism of probation violators, both new sentence and technical.
- Reference to changes in PCRs compared to prior year
- Review your past OCC funding proposals for ideas
- CCAB stakeholder changes
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Your CCAB must then determine its proposed PCR category/categories based on this analysis, with consideration given to the average of the last 3 years. Your CCAB must then identify the strategies that will impact its PCR category/categories. **All strategies that you are requesting funding for must also be listed on the Budget Cost Description and have a completed Program Description.** If you request funding for a program or service that is not identified as a strategy impacting any objective, it will not be considered for funding.

**Example #1:** State Board Priority Target Population: Sentenced Felons.  
Objective: To reduce the County’s Overall Prison Commitment Rate (PCR) to 16% or less.  
Supportive Strategy: C01 Thinking Matters, G18 Intensive Outpatient Group, & B15 Employment Skills.

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Objective: To increase the County’s current Appearance Rate from 87% to 90%.  
Supportive Strategy: F22 PRAXIS and F23 Pretrial Supervision Services.

**Example #3:** State Board Priority Target Population: Pretrial Population  
Objective: To increase the County’s current Public Safety Rate from 80% to 89%.  
Supportive Strategy: F22 PRAXIS and F23 Pretrial Supervision Services.

**A: FELONY DATA ANALYSES**

1. Using felony dispositional data supplied by MOCC\*, please fill in the rates (%) and number of dispositions for the **previous two years** in the two charts below.

**\*Please note: Due to MDOC’s transition from OMNI to COMS, full Fiscal Year 2023 data could not be obtained. Therefore, you are directed to use the partial year OMNI Felony Dispositional Data Reports for both FY 2022 and FY**



2023 provided by MOCC (date ranges of October 1 – July 31). \*\*State Rates identified for both FY 2022 and FY 2023 reflect partial year data (date ranges of October 1 – July 31).

2. Does the following data exclude felony dispositions with prisoner status at time of the offense?  Yes  No

<b>**FY 2022 State PCR:</b>	<b>18.6%</b>	<b>Group 2 Rate:</b>	<b>12.7%</b>	<b>Straddle Cell Rate:</b>	<b>21.3%</b>	<b>Group 2 Straddle Rate:</b>	<b>20.5%</b>
Overall PCR:	<b>23.4 - 122</b> prison dispositions out of <b>521</b> felony dispositions						
Group 1:	<b>32.9 - 76</b> prison dispositions out of <b>231</b> felony dispositions						
Group 2:	<b>15.9 - 46</b> prison dispositions out of <b>290</b> felony dispositions						
Straddle PCR:	<b>33.5 - 54</b> prison dispositions out of <b>161</b> felony dispositions						
Group 1:	<b>31.7 - 20</b> prison dispositions out of <b>63</b> felony dispositions						
Group 2:	<b>34.7 - 34</b> prison dispositions out of <b>98</b> felony dispositions						
<b>**FY 2023 State PCR:</b>	<b>19.4%</b>	<b>Group 2 Rate:</b>	<b>13.2%</b>	<b>Straddle Cell Rate:</b>	<b>21.0%</b>	<b>Group 2 Straddle Rate:</b>	<b>20.5%</b>
Overall PCR:	<b>20.8 - 115</b> prison dispositions out of <b>554</b> felony dispositions						
Group 1:	<b>27.6 - 70</b> prison dispositions out of <b>254</b> felony dispositions						
Group 2:	<b>15.0 - 45</b> prison dispositions out of <b>300</b> felony dispositions						
Straddle PCR:	<b>30.3 - 46</b> prison dispositions out of <b>152</b> felony dispositions						
Group 1:	<b>29.7 - 19</b> prison dispositions out of <b>64</b> felony dispositions						
Group 2:	<b>30.7 - 27</b> prison dispositions out of <b>88</b> felony dispositions						

**3. ANALYSIS**

a. For returning applicants:

Did you meet all your Key Objectives for the previous two fiscal years?  Yes  No

b. For all applicants:

- i. Please provide information/local data analysis to explain any changes in PCRs and dispositions from the previous two fiscal years: **There was a decrease of 4% in the overall PCR from FY2022 to FY2023. There was also a 5% decrease in Group 2 Straddle Cell Offenders PCR from FY2022 to FY2023. The decrease in the PCR's can be attributed to the effective use of OCC and non-OCC programming.**
- ii. Are you requesting programming for the Pretrial Population?  Yes  No **If yes:**
  - What was your FY 2023 Public Safety Rate? 99%
  - What was your FY 2023 Appearance Rate? 96%
- iii. Are you requesting funding for specific populations (examples: OUIL-3rds, delayed/deferred sentences, prison diversion, etc.)?  Yes  No **If yes, please provide supportive data and analyses for these populations, including any additional pertinent information necessary to establish trends: NA**

**B: FELONY RECIDIVISM ANALYSIS**

Using felony recidivism data supplied by MOCC\* (Report #3), please fill in the following table to report the number of Probation Violators **that resulted in a prison disposition** for each listed category. Regional CCABs should list the Probation Violation data for each County separately and provide a total, regional rate at the end of each row.



**\*Please note: Due to MDOC's transition from OMNI to COMS, full Fiscal Year 2023 data could not be obtained. Therefore, you are directed to use the partial year OMNI Felony Dispositional Data Report #3 provided by MOCC (date ranges of October 1 – July 31).**

*FY 2023 Recidivism Rates							
County Name	Ottawa County						Totals for Region:
<b>*FY 2023 Probation Violation - New Sentence to Prison</b>							
Total	11						
<b>*FY 2023 Probation Violation – Technical to Prison</b>							
Total	5						

**1. ANALYSIS**

- a. *For all applicants:* Please provide information/local data analysis to explain any changes in Probation Violator data, including prison and non-prison dispositions: According to Mid-Year Data, The PCR for Probation Violators-New Sentence decreased by 35% from FY2022 to FY2023. FY 2023 Mid-Year Data shows that there were 11 prison dispositions and 23 non-prison dispositions. Mid-Year Data also shows a 60% increase in prison dispositions for Technical Probation Violaters from FY2022 to FY2023. There were 2 prison dispositions in FY2022 and 5 in FY2023. The decrease in prison dispositions for Probation - Violators - New Sentence, and the low prison commitment rate for Technical Violaters (4%) can be attributed to the successful use of local programming, such as the SAT program for Recovery Court Participants and the MRT program.

**C: IMPACTING STATE BOARD PRIORITIES**

**❖ TARGET POPULATIONS, KEY OBJECTIVES, AND STRATEGIES**

**NOTE:**

- Target Populations include Sentenced Felons and Pretrial Population.
- CCABs applying for funding targeting Sentenced Felons must have at least one Sentenced Felons Key Objective.
- CCABs applying for funding targeting Pretrial Population must have both Pretrial Population Key Objectives (Appearance Rate and Public Safety Rate).
- CCABs may identify additional Key Objectives that support proposed programming.
- Key Objectives should be measurable and provide sufficient detail so progress can be monitored.
- Strategies are the local programs that will be used to impact your Key Objectives.
- Only proposed programs that impact at least one Key Objective will be considered for funding.

- 1. Key Objective #1 is intended to impact Sentenced Felons  
Please state the Objective: Maintain the overall PCR to 21.2 % or below

*List* OCC Programs in support of Objective #1 (include CCIS Code and Local Name of Program as they appear on the program descriptions):

- F22 Pretrial Bond Risk Assessment
- F23 Pretrial Supervision
- I22 OAR Actuarial Assessment
- G17 Substance Abuse Testing
- C01 MRT

*List* Non-OCC funded Programs in support of Objective #1:



Treatment Courts, Community Service, Jail Alternative Work Service, Building Men for Life, GED Programming, SUD Treatment, 12-Step Programs, 70 x 7 Life Recovery
2. Key Objective #2 is intended to impact Sentenced Felons Please state the Objective: Reduce the Group 2 Straddle Cell PCR to 15% or below.
List OCC Programs in support of Objective #2 (include CCIS Code and Local Name of Program as they appear on the program descriptions):
F22 Pretrial Bond Risk Assessment F23 Pretrial Supervision I22 OAR Actuarial Assessment G17 Substance Abuse Testing C01 MRT
List Non-OCC funded Programs in support of Objective #2:
Treatment Courts, Community Service, Jail Alternative Work Service, Building Men for Life, GED Programming, SUD Treatment, 12-Step Programs, 70 x 7 Life Recovery
3. Key Objective #3 is intended to impact Pretrial Population Please state the Objective: To maintain the County's Apperance Rate at 85% or higher.
List OCC Programs in support of Objective #3 (include CCIS Code and Local Name of Program as they appear on the program descriptions):
F22 Pretrial Bond Risk Assessment F23 Pretrial Supervision I22 OAR Actuarial Assessment G17 Substance Abuse Testing
List Non-OCC funded Programs in support of Objective #3:
Building Men for Life, SUD Treatment, 12-Step Programs, 70 x 7 Life Recovery
4. Key Objective #4 is intended to impact Pretrial Population Please state the Objective: To maintain the County's Public Safety Rate at 85% or higher.
List OCC Programs in support of Objective #4 (include CCIS Code and Local Name of Program as they appear on the program descriptions):
F22 Pretrial Bond Risk Assessment F23 Pretrial Supervision I22 OAR Actuarial Assessment G17 Substance Abuse Testing
List Non-OCC funded Programs in support of Objective #4:
Building Men for Life, SUD Treatment, 12-Step Programs, 70 x 7 Life Recovery

<b>D: COMPAS CRIMINOGENIC NEEDS PROFILE</b>
1. Please list the Top 3 needs scales (medium/probable and high/highly probable combined) as identified within the COMPAS Criminogenic Needs and Risk Profile for <b>all probationers</b> provided by OCC. Additionally, identify both the local and proposed OCC strategies that will impact the identified needs scales. <b>OCC funded strategies must be identified by CCIS Code and Local Name of Program as it appears on the program descriptions:</b> The following are the top three scores on the COMPAS Criminogenic Needs and Risk Profile for Ottawa County: 1. Substance Abuse (73%) 2. Criminal Personality (58%) 3. Residential Instability (41%). OCC strategies that will impact the identified needs scales: F22-Pretrial Assessment; F-23 Pretrial Supervision; G17-SAT; I-22-OAR; C01-MRT. Local Strategies that will impact the identified needs sacles: Treatment Courts, Community Service Work Programs, Building Men for Life, GED Programming, SUD Treatment, 12-Step Programs, 70 x 7 Life Recovery .

<b>E: LOCAL PRACTICES TO ADDRESS PERSONS WITH SUBSTANCE USE DISORDER(S)</b>
---

1. How do defendants and offenders get screened for substance use services in your area (regardless of funding source)? **Probation agents or Pretrial Supervision Officers refer defendants to the CMH Access Center, to local agencies covered by the local PIHP, or to private agencies based on the defendant's insurance. The agencies conduct the screening and forward the assessment to the probation agents. Defendants in jail are screened by CMH clinicians who provide screening services through the I-22 OAR Program.**
2. How do defendants and offenders get referred for a substance use assessment and subsequent appropriate ASAM Level of Care in your area (regardless of funding source)? **Probation agents or Pretrial Supervision Officers refer defendants to the CMH Access Center, to local agencies covered by the local PIHP, or to private agencies based on the defendant's insurance. The agencies conduct the screening and forward the assessment to the probation agents.**
3. Are there any barriers or gaps in service to obtaining an assessment and treatment that your CCAB is requesting OCC funding to fill? **The Ottawa County CCAB is requesting continued funding for the I-22-OAR program. If so, please describe in detail: Through this program, a CMH clinician is able to provide screening services specifically to defendants in jail. Without that clinician responding to the referrals, defendants would have to go through the CMH Access Center upon release. The Access Center only has one SUD specialist assigned to respond to all non-jail related requests in the county. So without a clinician in the jail, there would be a significant delay in getting them processed. The Access Center would have a minimum of a 14 day turnaournd, whereas the clinician at the jail can interview and complete the assessment in 1-3 days.**
4. What non-PA 511 funded services are available in your area? Be sure to include treatment court services. **Ottawa County has two felony Recovery Court Dockets. There are also four District Court DWI dockets that accept OWI-3rd offenders. Various private treatment agencies exist in the community that provide inpatient, outpatient, residential, and MAT services. Services are either paid for through PIHP funding, insurance, grants, or self-pay.**

## **F: COMPREHENSIVE CORRECTIONS PLAN SUMMARY**

1. Please explain how the Comprehensive Corrections Plan, in coordination with the local practices, will impact the State Board Priorities, and ultimately offender success: **The Ottawa County Community Corrections Department is adequately supported by key stakeholders in the criminal justice community. The Ottawa County CCAB has a long history of collaboration and dedication to address needs of local offenders. The Comprehensive Corrections Plan is reviewed quarterly to evaluate efficacy, efficiency, and impact on the State Board Priorities, as well as local PCR and Recidivism objectives.**
2. What steps will you take if you find that you are not meeting your objectives, or your strategies are not being implemented as planned? **There is ongoing promotion of offender programming with key stakeholders in the criminal justice community to divert appropriate defendants to alternatives to prison. That includes referrals to Treatment Courts, MRT, substance use disorder and mental health treatment, and drug testing.**
3. Program eligibility overrides may be requested in writing to the assigned OCC Specialist. Please document any additional override procedures your CCAB has approved. **No additional override procedures are in place.**



**MICHIGAN DEPARTMENT OF CORRECTIONS  
OFFICE OF COMMUNITY CORRECTIONS  
FY 2025 FUNDING PROPOSAL**

**OTTAWA COUNTY**

**Comprehensive Plans & Services**

<b>Program</b>	<b>Program Code</b>	<b>Funding Request</b>	<b>Approved Funding</b>	<b>Reserved Funding</b>	<b>Total Funding Recommendation</b>
<b>Group-Based Programs</b>					
Education	B00	-			-
Employment	B15	-			-
Cognitive	C01	19,040			-
Domestic Violence	C05	-			-
Sex Offender	C06	-			-
Outpatient Services	G18	-			-
Other Group Services	G00	-			-
<b>Sub-Total</b>		<b>19,040</b>	-	-	-
<b>Supervision Programs</b>					
Intensive Supervision	D23	-			-
Electronic Monitoring	D08	-			-
Pretrial Supervision	F23	111,632			-
<b>Sub-Total</b>		<b>111,632</b>	-	-	-
<b>Assessment Services</b>					
Actuarial Assessment	I22	6,300			-
Pretrial Assessment	F22	76,227			-
<b>Sub-Total</b>		<b>82,527</b>	-	-	-
<b>Case Management</b>	I24	-			-
<b>Substance Abuse Testing</b>	G17	37,800			-
<b>Other</b>	Z00	-			-
<b>5 Day Housing</b>	Z02	-			-
<b>Program Total</b>		<b>250,999</b>	-	-	-
<b>Administration</b>					
Salary & Wages		67,793.50			-
Contractual Services		-			-
Equipment		-			-
Supplies		-			-
Travel		-			-
Training		-			-
Board Expenses		-			-
Other		-			-
<b>Administration Total</b>		<b>67,794</b>	-	-	-
<b>Total Comprehensive Plans &amp; Services</b>		<b>318,792</b>	<b>0</b>	<b>0</b>	<b>0</b>

# Action Request



**Committee:** Finance and Administration Committee

**Meeting Date:** 06/04/2024

**Requesting Department:** Fiscal Services

**Submitted By:** Karen Karasinski

**Agenda Item:** FY24 Budget Adjustments

## Suggested Motion:

To approve and forward to the Board of Commissioners FY2024 budget adjustments per the attached schedule.

## Summary of Request:

Approve budget adjustments processed during the month for appropriation changes and line item adjustments.

Mandated action required by PA 621 of 1978, the Uniform Budget and Accounting Act.

Compliance with the Ottawa County Operating Budget Policy.

## Financial Information:

Total Cost: \$0.00	General Fund Cost: \$0.00	Included in Budget:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A
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If not included in budget, recommended funding source:

**Action is Related to an Activity Which Is:**  Mandated  Non-Mandated  New Activity

**Action is Related to Strategic Plan:**

**Goal:** Goal 1: To Maintain and Improve the Strong Financial Position of the County.

**Objective:** Goal 1, Objective 1: Maintain and improve current processes and implement new strategies to retain a balanced budget.

Goal 1, Objective 2: Maintain and improve the financial position of the County through legislative advocacy.

Goal 1, Objective 3: Maintain or improve bond credit ratings.

**Administration:**  Recommended  Not Recommended  Without Recommendation  
County Administrator: 

Committee/Governing/Advisory Board Approval Date:

	<b>Fund</b>	<b>Department</b>	<b>Explanation</b>	<b>Revenue</b>	<b>Expense</b>
08-67	Governmental Grants	Sheriff - Homeland Security Grant	To recognize proceeds from the sale of the Sheriff's Mobile Command Unit. The proceeds will be appropriated for grant-eligible expenses.	\$ 6,500	\$ 6,500
08-153	Health Fund	Public Health	A projected decrease in insurance revenue for Pathways to Better Health program.	\$ (92,600)	
08-521	General Fund	Clerk/ROD	To appropriate the donations received for the Register of Deeds Honors Rewards.		\$ 4,553
08-996	General Fund	Sheriff	To appropriate expense for donations received that will cover the cost of Vicitim Services Unit members lodging at the VSU conference.		\$ 753
08-1152	Sheriff Contracts	Sheriff	To recognize revenue and appropriate expense for the payments received by local units to cover the start-up costs for new deputies serving the respective local units.	\$ 17,796	\$ 17,796
08-1372	Parks & Recreation Parks CIP	Parks Department SOGI Grant Project	This amendment is to account for the portion of the Parks matching funds that were never transferred to the CIP project as it was expended in FY23.	\$ 1,259	\$ 1,259
08-1496	General Fund	Sheriff	To recognize revenue and appropriate expense for donations received for the Super Cool Sheriff School program.	\$ 3,994	\$ 4,280
TBD	General Fund	Probate Court Transfers Out	The creation of a project in the CIP fund for the relocation of the Probate Court to the Grand Haven Courthouse.		\$ (72,520)
	CIP Fund	Transfers In		\$ 72,520	\$ 72,520
		Probate Court Relocation			\$ 72,520



# County of Ottawa

*Office of the Treasurer*

**Cheryl A Clark**  
*County Treasurer*  
**Jason Kondrat**  
*Chief Deputy Treasurer*  
**Mollie L. Bonter**  
*Deputy Treasurer*

12220 Fillmore Street Room 155 West Olive, MI 49460  
treasurer@miottawa.org

Phone 616-994-4501  
Fax 616-994-4509

**To:** Ottawa County Finance and Administration Committee

**From:** Cheryl Clark, Treasurer  
[cclark@miottawa.org](mailto:cclark@miottawa.org)  
616-994-4503

**Date:** May 24, 2024

**Re:** April 30, 2024, Financial update for  
June 4, 2024, Finance & Administration Committee meeting

## General Fund

Attached are multiple reports (some of which are graphs) that represent the status of the General Pooled Funds portfolio for Ottawa County as of April 30, 2024.

As depicted in the graphs, and verified by the report, the asset distribution of the General Pooled Funds by type and percentages meets the requirements of the County's Investment Policy.

## Other Post Employee Benefits (OPEB) Trust

Attached is the April 30, 2024, Charles Schwab Statement of the County of Ottawa Retiree Health account, along with the Portfolio Asset Allocation sheet outlining the investments in the OPEB account and the account reconciliation worksheet.

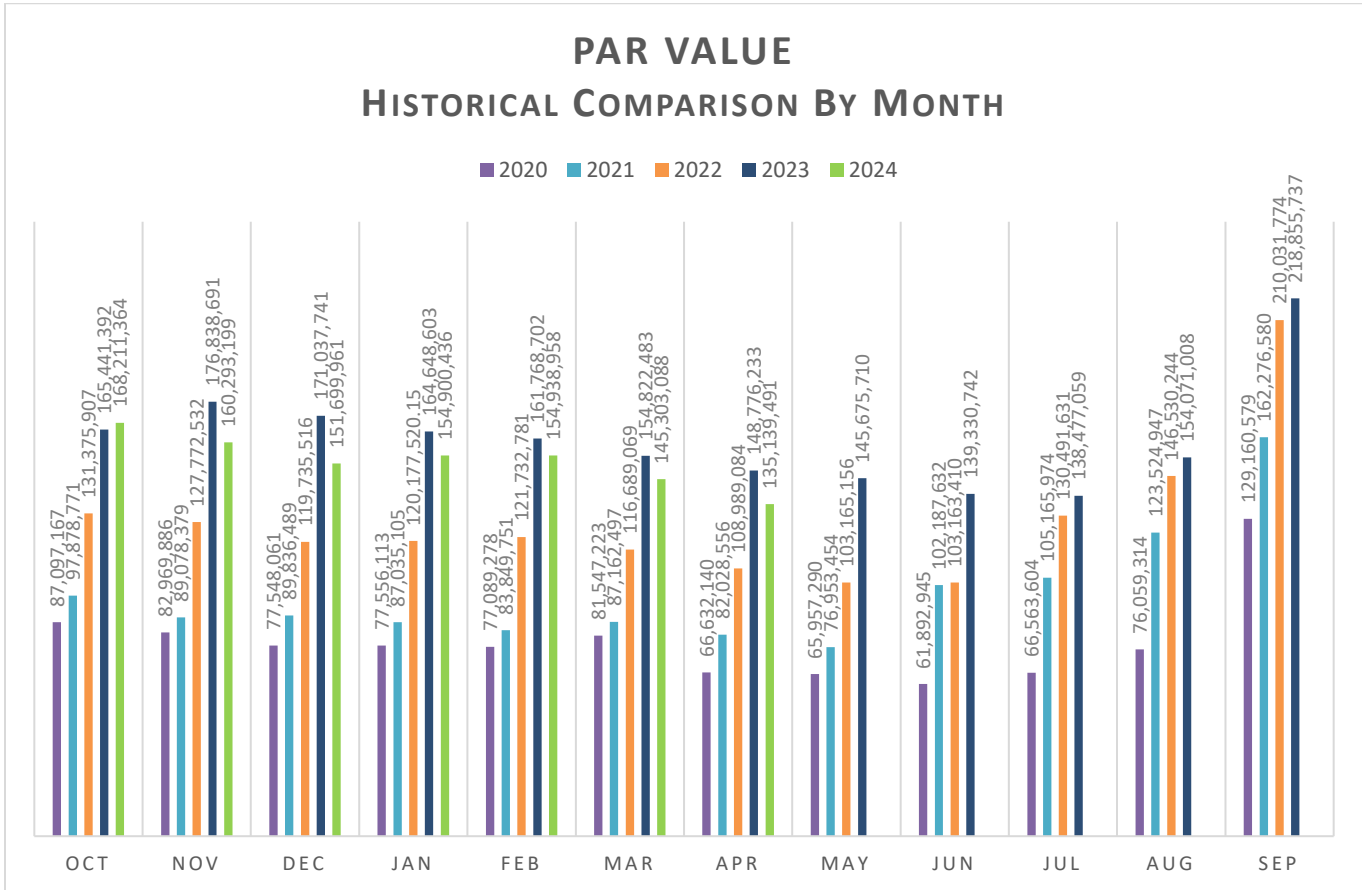
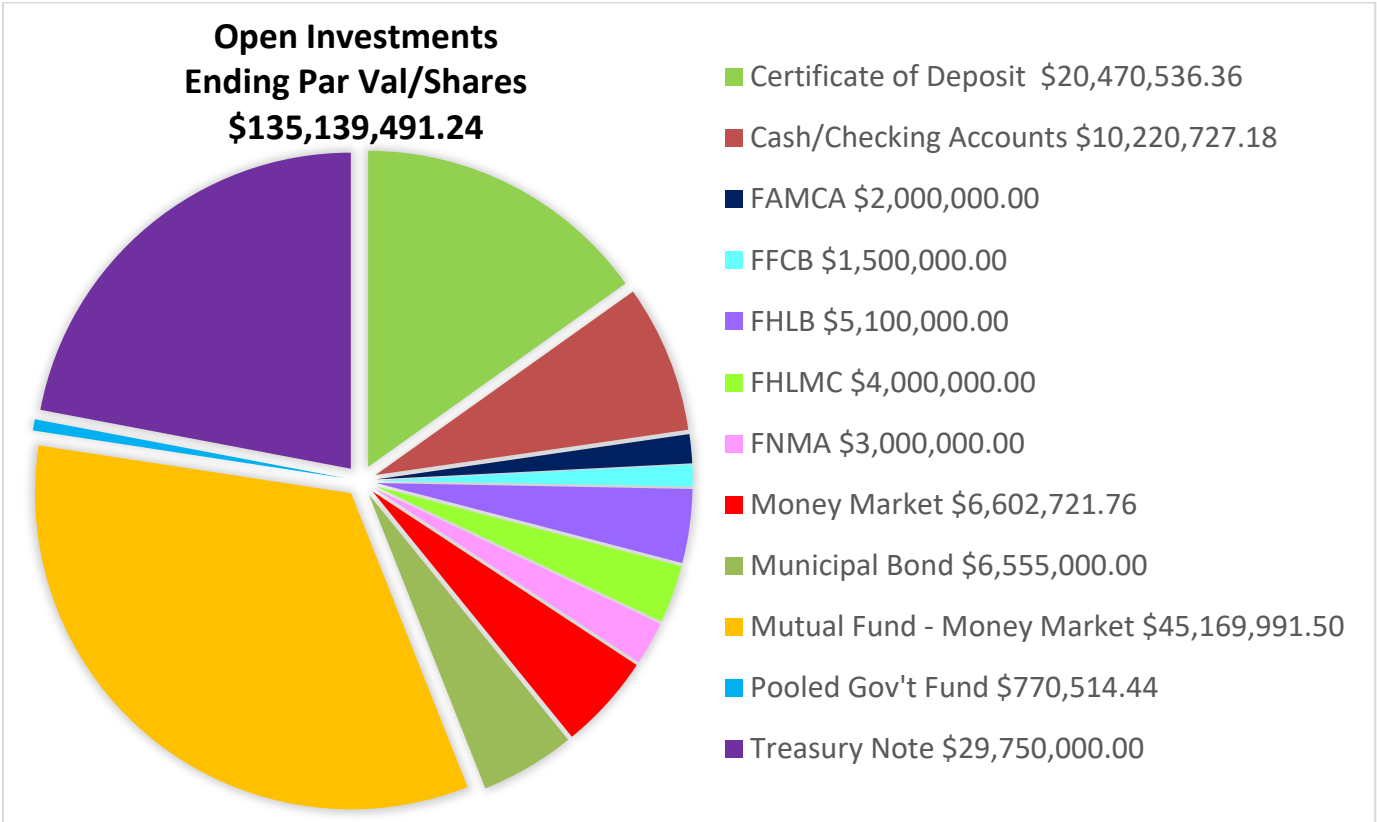
## Other Information

Robinson Capital Short-Term Bond Strategies and Economic Comments for April 2024.  
This information is attached for your review.

The Federal Reserve's Dilemma by Michigan CLASS investment Team, May 23, 2024.  
This information is attached for your review.

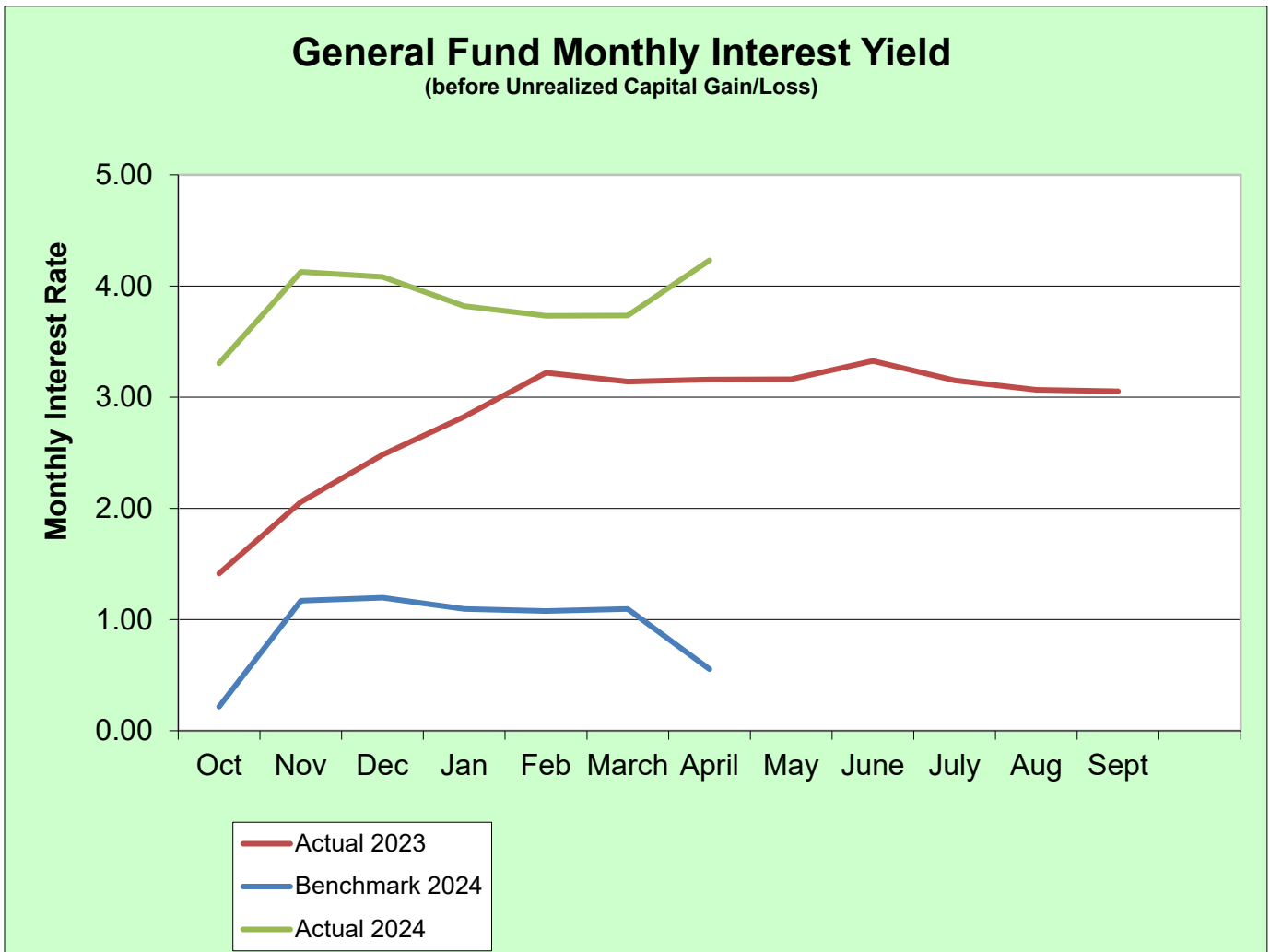
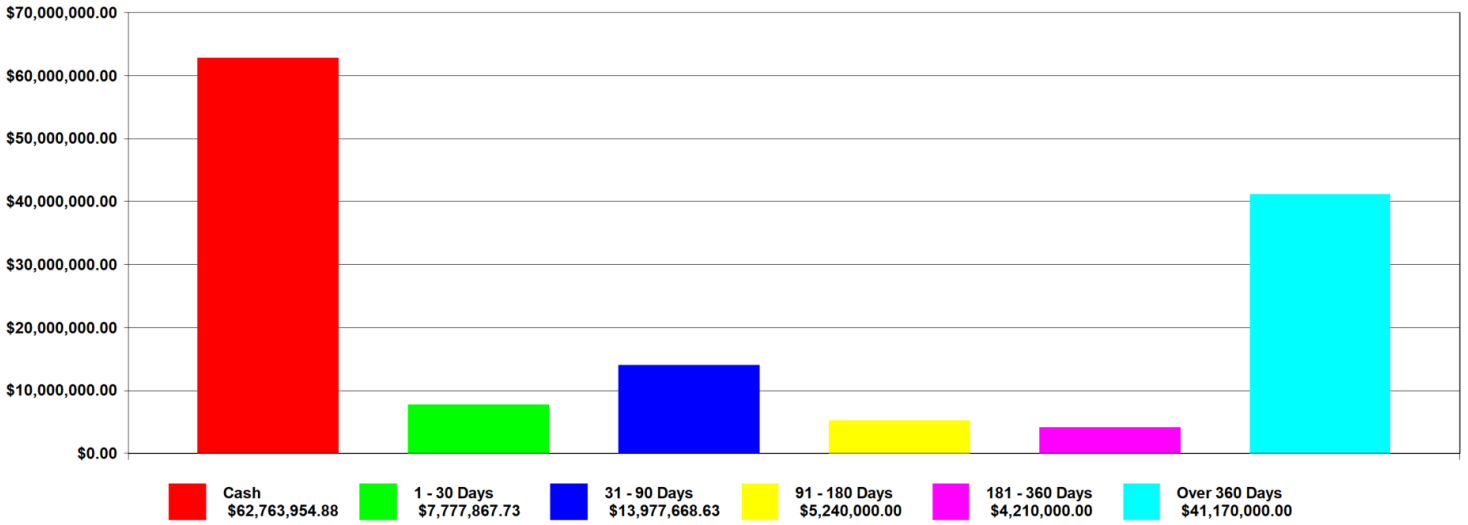


# Ottawa County General Pooled Funds



# Ottawa County General Pooled Funds

Inv. Distribution by Maturity (Ending Par Val/Shares): \$135,139,491.24  
04/30/2024





Open Investments
Pooled Cash
Effective Interest - Actual Life
Receipts for Period
4/30/2024

Table with columns: CUSIP, Invest Number, Security Description, FASB Class, Purchase Date, Call Date, Purchase Institut, SafeKeep Institut, Issuing Institut, Yield Matur, Yield Call, Original Unit Cost, Original Par Val/Shares, Original Princ/Cost, Orig Prem Discount, Ending Unit Price, Ending Par Val/Shares, Ending Amor Val/Cost, Unamor Prem/Dscnt. Rows include categories like FHLMC, FNMA, Money Market, Municipal Bond, Mutual Fund - Money Market, Petty Cash, Pooled Govt Fund, and Treasury Note.

**Open Investments**  
**Pooled Cash**  
 Effective Interest - Actual Life  
 Receipts for Period  
 4/30/2024

CUSIP	Invest Number	Security Description	FASB Class	Purchase Date	Call Date	Purchase Institut	SafeKeep Institut	Issuing Institut	Yield Matur	Yield Call	Original Unit Cost	Original Par Val/Shares	Original Princ/Cost	Orig Prem Discount	Ending Unit Price	Ending Par Val/Shares	Ending Amor Val/Cost	Unamor Prem/Dscnt
91282CCZ2	22-0034	Treasury Note 0.875 09/30/2026		10/15/2021	Open	1015 2002		None	1.0301	1.0301	0.992520	1,000,000.00	992,520.00	7,480.00	0.996310	1,000,000.00	996,309.76	3,690.24
91282CCZ2	22-0035	Treasury Note 0.875 09/30/2026		10/15/2021	Open	1010 2002		None	1.0300	1.0300	0.992525	2,000,000.00	1,985,049.50	14,950.50	0.996312	2,000,000.00	1,992,624.22	7,375.78
912828Z78	23-0079	Treasury Note 1.50 01/31/2027		05/22/2023	Open	1015 2002		None	3.8201	3.8201	0.920766	1,000,000.00	920,765.62	79,234.38	0.940000	1,000,000.00	940,000.42	59,999.58
912828V98	22-0190	Treasury Note 2.25 02/15/2027		09/26/2022	Open	1015 2002		1015	4.0450	4.0450	0.928500	1,500,000.00	1,392,750.00	107,250.00	0.953089	1,500,000.00	1,429,632.93	70,367.07
912828X88	23-0015	Treasury Note 2.375 05/15/2027		10/07/2022	Open	1015 2002		1015	4.0848	4.0848	0.928850	1,000,000.00	928,850.00	71,150.00	0.951611	1,000,000.00	951,611.12	48,388.88
<b>Treasury Note Total</b>									<b>3.4813</b>	<b>3.4813</b>	<b>0.976802</b>	<b>29,750,000.00</b>	<b>29,059,858.16</b>	<b>690,141.84</b>	<b>0.984098</b>	<b>29,750,000.00</b>	<b>29,276,912.45</b>	<b>473,087.55</b>
<b>Investment Total</b>									<b>4.0043</b>	<b>4.0043</b>	<b>0.994573</b>	<b>170,256,619.04</b>	<b>169,332,559.32</b>	<b>924,059.72</b>	<b>0.994974</b>	<b>135,139,491.24</b>	<b>134,460,218.76</b>	<b>679,272.48</b>





GASB 31 Compliance
Pooled Cash
Effective Interest - Actual Life
Receipts for Period
10/01/2023 - 04/30/2024

Table with columns: CUSIP, Invest Number, Security Description, Purchase Date, Sale Date, Valuation Method, Yield Earned, Price Source 10/01/2023, Original Price/Cost, Beginning Unit Price, Par Value On 10/01/2023, Reported Value 10/01/2023, Purchase Cost, Sales Proceeds, Ending Unit Price, Par Value On 04/30/2024, Price Source 04/30/2024, Reported Value 04/30/2024, Change in Fair Value, Interest, Net Investment Income. Rows include categories like Certificate of Deposit Total, Checking, Court Accounts-Checking, FAMCA, FFCB, FHLB, FHLMC, FNMA, Money Market, and Municipal Bond.

GASB 31 Compliance

Pooled Cash

Effective Interest - Actual Life

Receipts for Period

10/01/2023 - 04/30/2024

Table with columns: CUSIP, Invest Number, Security Description, Purchase Date, Sale Date, Valuation Method, Yield Earned, Price Source 10/01/2023, Original Price/Cost, Beginning Unit Price, Par Value On 10/01/2023, Reported Value 10/01/2023, Purchase Cost, Sales Proceeds, Ending Unit Price, Par Value On 04/30/2024, Price Source 04/30/2024, Reported Value 04/30/2024, Change in Fair Value, Interest, Net Investment Income. Includes sections for Municipal Bond Total, Mutual Fund - Money Market, Petty Cash, Pooled Gov't Fund, Treasury Bill, and Treasury Note.

### Inv. Distribution by Maturity

#### Pooled Cash

Effective Interest - Actual Life

Receipts for Period

4/30/2024

	Invest Number	Security Description	CUSIP	SafeKeep Institut	Ending Par Val/Shares	Cash	1 - 30 Days	31 - 90 Days	91 - 180 Days	181 - 360 Days	Over 360 Days	
Certificate of Deposit	24-0030	C.D. 365 5.40 05/02/2024		None	858,601.02	0.00	858,601.02	0.00	0.00	0.00	0.00	
	24-0031	C.D. 5.45 05/02/2024		None	707,145.83	0.00	707,145.83	0.00	0.00	0.00	0.00	
	24-0032	C.D. 365 5.367 05/02/2024		None	858,462.89	0.00	858,462.89	0.00	0.00	0.00	0.00	
	24-0033	C.D. 365 5.40 05/02/2024		None	252,369.78	0.00	252,369.78	0.00	0.00	0.00	0.00	
	24-0034	C.D. 365 5.50 05/02/2024		None	505,094.44	0.00	505,094.44	0.00	0.00	0.00	0.00	
	24-0035	C.D. 365 5.199 05/02/2024		None	353,419.62	0.00	353,419.62	0.00	0.00	0.00	0.00	
	24-0038	C.D. 365 5.05 05/16/2024		None	264,241.50	0.00	264,241.50	0.00	0.00	0.00	0.00	
	24-0039	C.D. 5.20 05/16/2024		None	480,029.66	0.00	480,029.66	0.00	0.00	0.00	0.00	
	24-0040	C.D. 5.00 05/16/2024		None	1,161,769.46	0.00	1,161,769.46	0.00	0.00	0.00	0.00	
	24-0041	C.D. 365 5.16 05/16/2024		None	425,714.53	0.00	425,714.53	0.00	0.00	0.00	0.00	
	24-0042	C.D. 4.94 05/16/2024		None	426,019.00	0.00	426,019.00	0.00	0.00	0.00	0.00	
	24-0043	C.D. 365 5.20 05/16/2024		None	500,000.00	0.00	500,000.00	0.00	0.00	0.00	0.00	
	24-0044	C.D. 365 5.25 05/16/2024		None	700,000.00	0.00	700,000.00	0.00	0.00	0.00	0.00	
	24-0045	C.D. 365 5.05 05/30/2024		None	767,244.00	0.00	0.00	767,244.00	0.00	0.00	0.00	
	24-0046	C.D. 5.20 05/30/2024		None	767,325.00	0.00	0.00	767,325.00	0.00	0.00	0.00	
	24-0047	C.D. 365 5.176 05/30/2024		None	664,705.42	0.00	0.00	664,705.42	0.00	0.00	0.00	
	24-0048	C.D. 365 5.15 05/30/2024		None	255,479.60	0.00	0.00	255,479.60	0.00	0.00	0.00	
	24-0049	C.D. 5.23 05/30/2024		None	255,507.64	0.00	0.00	255,507.64	0.00	0.00	0.00	
	24-0050	C.D. 365 5.13 05/30/2024		None	357,664.14	0.00	0.00	357,664.14	0.00	0.00	0.00	
	24-0051	C.D. 365 5.01 05/30/2024		None	511,112.76	0.00	0.00	511,112.76	0.00	0.00	0.00	
	24-0052	C.D. 365 5.05 06/13/2024		None	533,896.28	0.00	0.00	533,896.28	0.00	0.00	0.00	
	24-0053	C.D. 5.25 06/13/2024		None	802,580.56	0.00	0.00	802,580.56	0.00	0.00	0.00	
	24-0054	C.D. 365 5.15 06/13/2024		None	1,069,393.75	0.00	0.00	1,069,393.75	0.00	0.00	0.00	
	24-0055	C.D. 365 5.01 06/13/2024		None	801,587.84	0.00	0.00	801,587.84	0.00	0.00	0.00	
	24-0056	C.D. 365 5.25 06/13/2024		None	534,975.27	0.00	0.00	534,975.27	0.00	0.00	0.00	
	24-0059	C.D. 365 5.15 06/27/2024		None	513,519.89	0.00	0.00	513,519.89	0.00	0.00	0.00	
	24-0060	C.D. 5.25 06/27/2024		None	616,440.83	0.00	0.00	616,440.83	0.00	0.00	0.00	
	24-0061	C.D. 365 5.13 06/27/2024		None	513,484.88	0.00	0.00	513,484.88	0.00	0.00	0.00	
	24-0062	C.D. 365 5.15 06/27/2024		None	359,138.01	0.00	0.00	359,138.01	0.00	0.00	0.00	
	24-0063	C.D. 5.18 06/27/2024		None	256,523.54	0.00	0.00	256,523.54	0.00	0.00	0.00	
	24-0064	C.D. 365 5.25 06/27/2024		None	513,712.33	0.00	0.00	513,712.33	0.00	0.00	0.00	
	24-0065	C.D. 365 5.25 06/27/2024		None	513,556.51	0.00	0.00	513,556.51	0.00	0.00	0.00	
	24-0066	C.D. 365 5.25 06/27/2024		None	307,853.42	0.00	0.00	307,853.42	0.00	0.00	0.00	
	24-0070	C.D. 365 5.10 07/11/2024		None	412,391.86	0.00	0.00	412,391.86	0.00	0.00	0.00	
	24-0071	C.D. 5.25 07/11/2024		None	412,535.00	0.00	0.00	412,535.00	0.00	0.00	0.00	
	24-0072	C.D. 5.22 07/11/2024		None	360,773.64	0.00	0.00	360,773.64	0.00	0.00	0.00	
	24-0073	C.D. 365 5.15 07/11/2024		None	257,473.67	0.00	0.00	257,473.67	0.00	0.00	0.00	
	24-0074	C.D. 365 5.20 07/11/2024		None	309,402.74	0.00	0.00	309,402.74	0.00	0.00	0.00	
	24-0075	C.D. 365 5.25 07/11/2024		None	309,390.05	0.00	0.00	309,390.05	0.00	0.00	0.00	
		<b>Certificate of Deposit Total</b>				<b>20,470,536.36</b>	<b>0.00</b>	<b>7,492,867.73</b>	<b>12,977,668.63</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
	Checking	AR-0123	Hybrid/MS/AP HNB X3705	000-001010 Hybrid-MS-AP-PR	None	8,918,959.72	8,918,959.72	0.00	0.00	0.00	0.00	0.00
		AR-0135	Infinisource Flex Coll X0333	100-002038 Infinisource Coll	None	2,469.27	2,469.27	0.00	0.00	0.00	0.00	0.00
		AR-0207	Infinisource Flex HNB X6669	100-001015 Infinisource Flex	None	86,409.81	86,409.81	0.00	0.00	0.00	0.00	0.00
		AR-0222	IOLTA HNB X2995	701-001052 IOLTA	None	1,070.00	1,070.00	0.00	0.00	0.00	0.00	0.00
		AR-0227	Inmate Trust HNB X0285	701-001018 Inmate Trust	None	25,474.94	25,474.94	0.00	0.00	0.00	0.00	0.00
		AR-0228	Inmate Rel DC Rapid X9460	701-001019 Inmate Release	None	30,638.30	30,638.30	0.00	0.00	0.00	0.00	0.00
		AR-0229	FJC HNB X8125	469-001054 Family Justice Cent	None	956,873.80	956,873.80	0.00	0.00	0.00	0.00	0.00
	<b>Checking Total</b>				<b>10,021,895.84</b>	<b>10,021,895.84</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
Court Accounts-Checking	AR-0198	GHDC HNB X7522	000-005010 GHDC	None	4,168.00	4,168.00	0.00	0.00	0.00	0.00	0.00	
	AR-0199	HODC HNB X7535	000-005010 HODC	None	18,226.43	18,226.43	0.00	0.00	0.00	0.00	0.00	
	AR-0200	HUDC HNB X7548	000-005010 HUDC	None	1,937.00	1,937.00	0.00	0.00	0.00	0.00	0.00	
	AR-0201	FOC HNB X7551	000-005010 FOC	None	5,138.82	5,138.82	0.00	0.00	0.00	0.00	0.00	
	AR-0202	LSHC HNB X7564	000-005010 LSHC	None	287.50	287.50	0.00	0.00	0.00	0.00	0.00	

### Inv. Distribution by Maturity

#### Pooled Cash

Effective Interest - Actual Life

Receipts for Period

4/30/2024

	Invest Number	Security Description	CUSIP	SafeKeep Institut	Ending Par Val/Shares	Cash	1 - 30 Days	31 - 90 Days	91 - 180 Days	181 - 360 Days	Over 360 Days
	AR-0203	Clerk HNB X7519	000-005010 Clerk	None	122,989.74	122,989.74	0.00	0.00	0.00	0.00	0.00
	AR-0249	COURT ESCROW HNB X3406	710-001005 Court Escrow	None	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	<b>Court Accounts-Checking Total</b>				<b>152,747.49</b>	<b>152,747.49</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
FAMCA	22-0130	FAMCA 3.05 06/17/2027	31422XZP0	2002	1,000,000.00	0.00	0.00	0.00	0.00	0.00	1,000,000.00
	23-0080	FAMCA 4.00 12/16/2026	31422XT28	2002	1,000,000.00	0.00	0.00	0.00	0.00	0.00	1,000,000.00
	<b>FAMCA Total</b>				<b>2,000,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,000,000.00</b>
FFCB	22-0191	FFCB 4.00 09/29/2027	3133ENQ29	2002	1,500,000.00	0.00	0.00	0.00	0.00	0.00	1,500,000.00
	<b>FFCB Total</b>				<b>1,500,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,500,000.00</b>
FHLB	20-0033	FHLB 2.375 03/14/2025	3130A4CH3	2002	1,000,000.00	0.00	0.00	0.00	0.00	1,000,000.00	0.00
	21-0153	FHLB 0.50 10/09/2024	3130ANQ29	2002	750,000.00	0.00	0.00	0.00	750,000.00	0.00	0.00
	21-0159	FHLB 0.50 09/30/2026	3130ANX39	2002	1,250,000.00	0.00	0.00	0.00	0.00	0.00	1,250,000.00
	23-0087	FHLB 4.375 03/13/2026	313373B68	2002	1,350,000.00	0.00	0.00	0.00	0.00	0.00	1,350,000.00
	24-0037	FHLB 4.625 11/17/2026	3130AXU63	2006	750,000.00	0.00	0.00	0.00	0.00	0.00	750,000.00
	<b>FHLB Total</b>				<b>5,100,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>750,000.00</b>	<b>1,000,000.00</b>	<b>3,350,000.00</b>
FHLMC	20-0039	FHLMC 0.75 04/30/2025	3134GVQQ4	2002	1,000,000.00	0.00	0.00	0.00	0.00	0.00	1,000,000.00
	20-0055	FHLMC 0.625 08/18/2025	3134GWKZ8	2002	1,000,000.00	0.00	0.00	0.00	0.00	0.00	1,000,000.00
	20-0095	Freddie Mac 0.40 06/10/2024	3134GWJ64	2002	1,000,000.00	0.00	0.00	1,000,000.00	0.00	0.00	0.00
	22-0128	FHLMC 0.375 09/23/2025	3137EAEX3	2002	1,000,000.00	0.00	0.00	0.00	0.00	0.00	1,000,000.00
	<b>FHLMC Total</b>				<b>4,000,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,000,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,000,000.00</b>
FNMA	20-0029	Agency-FNMA 1.625 10/15/2024	3135G0W66	2002	1,000,000.00	0.00	0.00	0.00	1,000,000.00	0.00	0.00
	22-0189	FNMA 2.125 04/24/2026	3135G0K36	2002	2,000,000.00	0.00	0.00	0.00	0.00	0.00	2,000,000.00
	<b>FNMA Total</b>				<b>3,000,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,000,000.00</b>	<b>0.00</b>	<b>2,000,000.00</b>
Money Market	AR-0230	HNB ARPA MM X4879	000-008015 ARPA MM	None	4,232,998.34	4,232,998.34	0.00	0.00	0.00	0.00	0.00
	AR-0231	HNB FJC MM X4895	469-008006 FJC MM	None	505,333.58	505,333.58	0.00	0.00	0.00	0.00	0.00
	AR-0232	HNB PCB Settle MM X5140	000-008016 PCB Settlement MM	None	839,976.77	839,976.77	0.00	0.00	0.00	0.00	0.00
	AR-0248	Farmland Pres MM	234-008008 Farmland Pres-CF	None	1,024,413.07	1,024,413.07	0.00	0.00	0.00	0.00	0.00
	<b>Money Market Total</b>				<b>6,602,721.76</b>	<b>6,602,721.76</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
Municipal Bond	20-0041	Muni-Hartland Schls 2.053 05/01/2025	416848WX3	2002	1,175,000.00	0.00	0.00	0.00	0.00	0.00	1,175,000.00
	20-0051	Muni-Spring Lake Schls 1.968 11/01/2024	849765FQ0	2002	710,000.00	0.00	0.00	0.00	0.00	710,000.00	0.00
	20-0053	Muni-St Johns MI Public Schs 0.65 05/01/2024	790450GU8	2002	285,000.00	0.00	285,000.00	0.00	0.00	0.00	0.00
	20-0054	Muni-St Johns MI Public Schs 0.70 05/01/2025	790450GV6	2002	290,000.00	0.00	0.00	0.00	0.00	0.00	290,000.00
	20-0096	Muni-MI State Bldg Auth 0.816 10/15/2024	594615HR0	2002	1,000,000.00	0.00	0.00	0.00	1,000,000.00	0.00	0.00
	21-0107	Muni-Spring Lake Scs 0.60 11/01/2024	849765GP1	2002	500,000.00	0.00	0.00	0.00	0.00	500,000.00	0.00
	21-0122	Muni-Calhoun Cnty 0.759 10/01/2024	129644B33	2002	355,000.00	0.00	0.00	0.00	355,000.00	0.00	0.00
	21-0128	Muni-Tuscola Cnty 0.73 09/01/2024	900764SN2	2002	135,000.00	0.00	0.00	0.00	135,000.00	0.00	0.00
	21-0129	Muni-Tuscola Cnty 1.10 09/01/2025	900764SP7	2002	65,000.00	0.00	0.00	0.00	0.00	0.00	65,000.00
	23-0082	Muni-E GR Schools 2.431 05/01/2028	272497RH3	2002	230,000.00	0.00	0.00	0.00	0.00	0.00	230,000.00
	23-0083	Muni-E GR Schools 2.284 05/01/2026	272497RF7	2002	710,000.00	0.00	0.00	0.00	0.00	0.00	710,000.00
	23-0084	Muni-W Ottawa Schools 1.305 05/01/2026	955023VD5	2002	1,100,000.00	0.00	0.00	0.00	0.00	0.00	1,100,000.00
	<b>Municipal Bond Total</b>				<b>6,555,000.00</b>	<b>0.00</b>	<b>285,000.00</b>	<b>0.00</b>	<b>1,490,000.00</b>	<b>1,210,000.00</b>	<b>3,570,000.00</b>
Mutual Fund - Money Market	AR-0233	HNB MF-MM GS FTOXX	000-009020 Treas MF-MM #468 GS	None	7,673,894.33	7,673,894.33	0.00	0.00	0.00	0.00	0.00
	AR-0234	HNB MF-MM Invesco AGPXX	000-009020 Treas MF-MM #504 Inv	None	7,675,273.37	7,675,273.37	0.00	0.00	0.00	0.00	0.00
	AR-0239	HNB MF-MM GS FTOXX	469-009020 FJC MF-MM #468 GS	None	1,482,384.51	1,482,384.51	0.00	0.00	0.00	0.00	0.00
	AR-0240	HNB MF-MM Invesco AGPXX	469-009020 FJC MF-MM #504 Inv	None	1,482,952.67	1,482,952.67	0.00	0.00	0.00	0.00	0.00
	AR-0241	HNB MF-MM GS FTOXX	000-009020 ARPA MF-MM #468 GS	None	10,322,760.36	10,322,760.36	0.00	0.00	0.00	0.00	0.00
	AR-0242	HNB MF-MM Invesco AGPXX	000-009020 ARPA MF-MM #504 Inv	None	10,325,090.61	10,325,090.61	0.00	0.00	0.00	0.00	0.00
	AR-0243	HNB MF-MM GS FTOXX	000-009020 PCB MF-MM #468 GS	None	3,103,453.71	3,103,453.71	0.00	0.00	0.00	0.00	0.00
	AR-0244	HNB MF-MM Invesco AGPXX	000-009020 PCB MF-MM #504 Inv	None	3,104,181.94	3,104,181.94	0.00	0.00	0.00	0.00	0.00
	<b>Mutual Fund - Money Market Total</b>				<b>45,169,991.50</b>	<b>45,169,991.50</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
Petty Cash	AR-0101	Petty Cash - Multiple Depts	101-004000 GF Petty Cash	None	13,686.85	13,686.85	0.00	0.00	0.00	0.00	0.00
	AR-0103	Petty Cash - Parks & Rec	208-004000 Parks Petty Cash	None	1,397.00	1,397.00	0.00	0.00	0.00	0.00	0.00
	AR-0104	Petty Cash - FOC	215-004000 FOC Petty Cash	None	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	AR-0105	Petty Cash - Health	221-004000 Health Petty Cash	None	1,000.00	1,000.00	0.00	0.00	0.00	0.00	0.00

**Inv. Distribution by Maturity**

**Pooled Cash**

Effective Interest - Actual Life

Receipts for Period

4/30/2024

	<i>Invest Number</i>	<i>Security Description</i>	<i>CUSIP</i>	<i>SafeKeep Institut</i>	<i>Ending Par Val/Shares</i>	<i>Cash</i>	<i>1 - 30 Days</i>	<i>31 - 90 Days</i>	<i>91 - 180 Days</i>	<i>181 - 360 Days</i>	<i>Over 360 Days</i>
	AR-0106	Petty Cash - CMH	222-004000 CMH Petty Cash	None	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	AR-0107	Petty Cash - Env Health	228-004000 Landfill Petty Cash	None	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	AR-0108	Petty Cash - WEMET	265-004000 WEMET Petty Cash	None	30,000.00	30,000.00	0.00	0.00	0.00	0.00	0.00
	<b>Petty Cash Total</b>				<b>46,083.85</b>	<b>46,083.85</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
Pooled Gov't Fund	AR-0003	GF X46-0001	000-008040 MICLASS GF	None	212,527.64	212,527.64	0.00	0.00	0.00	0.00	0.00
	AR-0004	Library X46-0002	721-008041 MICLASS Lib	None	519,467.90	519,467.90	0.00	0.00	0.00	0.00	0.00
	AR-0184	SLSA C&O X46-0004	872-008065 SLSA C&O MM	None	9,133.16	9,133.16	0.00	0.00	0.00	0.00	0.00
	AR-0185	Lloyds Bayou X46-0005	872-008066 Lloyds Bayou MM	None	19,021.01	19,021.01	0.00	0.00	0.00	0.00	0.00
	AR-0186	Nunica X46-0006	851-008067 Nunica MM	None	326.52	326.52	0.00	0.00	0.00	0.00	0.00
	AR-0187	Munn X46-0007	851-008068 Munn MM	None	1,451.76	1,451.76	0.00	0.00	0.00	0.00	0.00
	AR-0188	Park West X46-0008	851-008069 Park West MM	None	8,586.45	8,586.45	0.00	0.00	0.00	0.00	0.00
	<b>Pooled Gov't Fund Total</b>				<b>770,514.44</b>	<b>770,514.44</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
Treasury Note	16-0081	Treasury Note 2.25 11/15/2025	912828M56	2002	1,000,000.00	0.00	0.00	0.00	0.00	0.00	1,000,000.00
	16-0249	Treasury Note 2.25 11/15/2024	912828G38	2002	1,000,000.00	0.00	0.00	0.00	0.00	1,000,000.00	0.00
	18-0024	Treasury Note 2.125 05/15/2025	912828XB1	2002	1,000,000.00	0.00	0.00	0.00	0.00	0.00	1,000,000.00
	18-0077	Treasury Note 2.625 03/31/2025	9128284F4	2002	1,000,000.00	0.00	0.00	0.00	0.00	1,000,000.00	0.00
	19-0017	Treasury Note 2.375 08/15/2024	912828D56	2002	2,000,000.00	0.00	0.00	0.00	2,000,000.00	0.00	0.00
	21-0040	Treasury Note 0.25 10/31/2025	91282CAT8	2002	1,000,000.00	0.00	0.00	0.00	0.00	0.00	1,000,000.00
	22-0032	Treasury Note 0.75 08/31/2026	91282CCW9	2002	1,000,000.00	0.00	0.00	0.00	0.00	0.00	1,000,000.00
	22-0033	Treasury Note 0.375 12/31/2025	91282CBC4	2002	1,000,000.00	0.00	0.00	0.00	0.00	0.00	1,000,000.00
	22-0034	Treasury Note 0.875 09/30/2026	91282CCZ2	2002	1,000,000.00	0.00	0.00	0.00	0.00	0.00	1,000,000.00
	22-0035	Treasury Note 0.875 09/30/2026	91282CCZ2	2002	2,000,000.00	0.00	0.00	0.00	0.00	0.00	2,000,000.00
	22-0129	Treasury Note 0.875 06/30/2026	91282CCJ8	2002	1,000,000.00	0.00	0.00	0.00	0.00	0.00	1,000,000.00
	22-0190	Treasury Note 2.25 02/15/2027	912828V98	2002	1,500,000.00	0.00	0.00	0.00	0.00	0.00	1,500,000.00
	23-0015	Treasury Note 2.375 05/15/2027	912828X88	2002	1,000,000.00	0.00	0.00	0.00	0.00	0.00	1,000,000.00
	23-0016	Treasury Note 0.75 04/30/2026	91282CBW0	2002	1,000,000.00	0.00	0.00	0.00	0.00	0.00	1,000,000.00
	23-0079	Treasury Note 1.50 01/31/2027	912828Z78	2002	1,000,000.00	0.00	0.00	0.00	0.00	0.00	1,000,000.00
	24-0036	Treasury Note 4.25 05/31/2025	91282CHD6	2006	250,000.00	0.00	0.00	0.00	0.00	0.00	250,000.00
	24-0067	Treasury Note 2.875 04/30/2025	9128284M9	2005	4,000,000.00	0.00	0.00	0.00	0.00	0.00	4,000,000.00
	24-0068	Treasury Note 4.25 05/31/2025	91282CHD6	2005	4,000,000.00	0.00	0.00	0.00	0.00	0.00	4,000,000.00
	24-0069	Treasury Note 4.625 06/30/2025	91282CHL8	2005	4,000,000.00	0.00	0.00	0.00	0.00	0.00	4,000,000.00
	<b>Treasury Note Total</b>				<b>29,750,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,000,000.00</b>	<b>2,000,000.00</b>	<b>25,750,000.00</b>
	<b>Investment Total</b>				<b>135,139,491.24</b>	<b>62,763,954.88</b>	<b>7,777,867.73</b>	<b>13,977,668.63</b>	<b>5,240,000.00</b>	<b>4,210,000.00</b>	<b>41,170,000.00</b>

## Earnings and Yields Summary

### Pooled Cash

Effective Interest - Actual Life

Receipts for Period

10/01/2023 - 04/30/2024

Security Description		10/01/2023 10/31/2023	11/01/2023 11/30/2023	12/01/2023 12/31/2023	01/01/2024 01/31/2024	02/01/2024 02/29/2024	03/01/2024 03/31/2024	04/01/2024 04/30/2024	10/01/2023 04/30/2024
Combined Port	Certificate of Deposit	165,879.2000	133,760.0800	120,375.7500	106,631.3300	100,444.9900	106,544.8900	96,514.6100	830,150.8500
	Checking	29,731.4300	15,261.0500	0.0000	0.0000	9,758.8400	4,030.4600	0.0000	58,781.7800
	Court Account-Checking	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
	FAMCA	6,154.5400	6,154.5400	6,156.7500	6,159.3200	6,159.3200	6,159.3200	6,159.3200	43,103.1100
	FFCB	5,669.4500	5,669.4500	5,669.4500	5,669.4500	5,311.6200	5,038.0400	5,038.7600	38,066.2200
	FHLB	7,087.7800	7,087.7900	8,237.1900	9,740.2500	9,740.2500	9,738.2000	9,736.5500	61,368.0100
	FHLMC	4,137.7600	4,137.7600	4,137.7600	4,137.7600	4,137.7600	4,148.3600	4,177.4800	29,014.6400
	FNMA	7,878.7000	7,925.4000	7,925.4100	7,925.4100	7,925.4100	7,925.4100	7,939.9700	55,445.7100
	Money Market	46,766.9300	42,136.3600	40,658.5600	37,403.2800	31,518.6500	50,861.5600	32,022.4400	281,367.7800
	Municipal Bond	13,418.7900	13,479.3900	13,479.3800	13,479.4000	13,479.4000	13,479.4000	40,995.5700	121,811.3300
	Mutual Fund - Money Market	222,564.5800	161,360.4600	166,957.7300	170,796.5500	172,918.6600	197,982.1300	193,630.2800	1,286,210.3900
	Petty Cash	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
	Pooled Gov't Fund	6,637.8400	4,481.5000	2,549.2800	2,791.0400	2,736.0800	3,225.5400	3,307.2400	25,728.5200
	Treasury Bill	98,963.3500	95,890.5200	81,274.5500	65,074.3600	44,825.3700	31,162.0100	2,724.2000	419,914.3600
	Treasury Note	54,560.0900	52,887.1900	55,088.1600	53,827.3600	50,482.7500	43,617.5300	69,755.3200	380,218.4000
	<b>Port Total</b>	<b>669,450.4400</b>	<b>550,231.4900</b>	<b>512,509.9700</b>	<b>483,635.5100</b>	<b>459,439.1000</b>	<b>483,912.8500</b>	<b>472,001.7400</b>	<b>3,631,181.1000</b>
Combined Port	Certificate of Deposit	5.3053	5.3373	5.3509	5.3455	5.3094	5.2826	5.2276	5.3105
	Checking	0.5471	2.3481	0.0000	0.0000	0.7184	0.2650	0.0000	0.5070
	Court Account-Checking	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
	FAMCA	3.7197	3.7197	3.7196	3.7195	3.7195	3.7195	3.7195	3.7196
	FFCB	2.7198	2.7198	2.7198	2.7198	3.2977	4.0357	4.0357	3.0586
	FHLB	1.9463	1.9463	2.1036	2.2788	2.2788	2.2801	2.2811	2.1695
	FHLMC	1.2595	1.2595	1.2595	1.2595	1.2595	1.2615	1.2671	1.2609
	FNMA	3.2691	3.2731	3.2731	3.2731	3.2731	3.2731	3.2742	3.2727
	Money Market	4.1720	4.1661	4.1601	4.1532	4.1426	4.1789	3.8239	4.1222
	Municipal Bond	2.1688	2.1780	2.1780	2.1780	2.1780	2.1780	7.6254	2.8657
	Mutual Fund - Money Market	5.2505	5.2683	7.0367	5.2386	5.2258	5.2133	5.2016	5.4125
	Petty Cash	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
	Pooled Gov't Fund	5.5006	5.5566	5.5468	5.5481	5.4632	5.4236	5.4070	5.4939
	Treasury Bill	5.3839	5.4551	5.5064	5.5508	5.5917	5.6425	5.6750	5.4918
	Treasury Note	2.2607	2.2994	2.3109	2.3258	2.3303	2.3510	3.2228	2.4376
	<b>Port Total</b>	<b>3.3052</b>	<b>4.1274</b>	<b>4.0819</b>	<b>3.8210</b>	<b>3.7324</b>	<b>3.7348</b>	<b>4.2320</b>	<b>3.8135</b>



# Ottawa County, Michigan - OPEB Section 115 Trust

## CAP TRUST (CHARLES SCHWAB)

April 30, 2024

### PORTFOLIO ASSET ALLOCATION FROM MONTHLY STATEMENT

Asset	Market Value at 10/1/2023		Market Values at 4/30/2024	
	Dollar Amount	Percentage	Dollar Amount	Percentage
Fixed Income (Bonds)	\$2,993,286.92	50.17%	\$3,096,290.65	47.37%
Equity Funds	\$2,962,698.32	49.66%	\$3,434,998.04	52.55%
Sweep Account-Cash	\$10,034.48	0.17%	\$5,209.55	0.08%
<b>TOTAL PORTFOLIO</b>	<b>\$5,966,019.72</b>	<b>100.00%</b>	<b>\$6,536,498.24</b>	<b>100.00%</b>

PORTFOLIO ASSET ALLOCATION PARAMETERS			
	<u>Current</u>		<u>Target</u>
Fixed Income (Bonds)	47.37%	Fixed Income (Bonds)	50.00%
Equity Funds	52.55%	Equity Funds	49.50%
Sweep Account-Cash	0.08%	Sweep Account-Cash	0.50%
	100.00%		100.00%

### TRANSACTIONS IMPACTING MARKET VALUE

### MONTH TO DATE IMPACT

Munis & Charles Schwab Stmt Prior Month End Bal	\$6,770,360.13
Receipts	\$0.00
Disbursements	\$0.00
<b>4/30/2024 Munis Balance</b>	<b>\$6,770,360.13</b>

### CAP TRUST (CHARLES SCHWAB) TRANSACTIONS

Deposits	\$0.00
Dividends and Interest	\$14,744.33
<u>Admin Expenses:</u>	
Qtr CAP TRUST	(\$7,725.00)
Reinvested Shares	(\$14,739.41)
Change in Value of Investments	(\$226,141.81)
\$243,896.56 Unrealized Gain or (Loss)-current month	
\$484,777.78 Unrealized Gain or (Loss)-prior month	
\$14,744.33 Cash Dividends-current month	
\$0.00 Gain or (Loss) on Investments Sold-This Period	
\$743,418.67 Total	
<b>4/30/2024 Charles Schwab Stmt Balance</b>	<b>\$6,536,498.24</b>

**Total Investment Change (\$233,861.89)**  
*(not including receipts/disbursements in top half)*

Total Change in Account Value Charles Schwab Stmt	\$0.00
Subtract Receipts/Add Disbursements in top half	\$0.00
<b>Investment Change not incl Receipts/Disbursements</b>	<b>\$0.00</b>



Schwab One® Trust Account of  
**CHARLES SCHWAB TRUST BANK CUST  
COUNTY OF OTTAWA RETIREE HLTH**

Account Number  
**8632-9283**

Statement Period  
**April 1-30, 2024**

### Your Retirement Plan Provider

CHARLES SCHWAB TRUST BANK  
211 MAIN ST FL 14  
SAN FRANCISCO CA 94105-1965  
1 (877) 319-2782

*The custodian of your brokerage account is: Charles Schwab & Co., Inc.*  
For questions about this statement, please contact your Retirement Plan Provider.

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CHARLES SCHWAB TRUST BANK CUST  
COUNTY OF OTTAWA RETIREE HLTH  
12220 FILLMORE ST ROOM 331  
WEST OLIVE MI 49460



Schwab One® Trust Account of  
**CHARLES SCHWAB TRUST BANK CUST  
COUNTY OF OTTAWA RETIREE HLTH**

Account Number  
**8632-9283**

Statement Period  
**April 1-30, 2024**

## Terms and Conditions

This Account statement is furnished solely by Charles Schwab & Co., Inc. ("Schwab") for your Schwab PCRA™ ("Account") at Schwab. Schwab is a registered broker-dealer and, provides brokerage and custody services for your Account. Schwab is a wholly owned subsidiary of The Charles Schwab Corporation. Other wholly owned subsidiaries of The Charles Schwab Corporation include the following Schwab "Affiliates": Charles Schwab Investment Management, Inc. ("CSIM"); Charles Schwab Investment Advisory, Inc. ("CSIA"); Schwab Wealth Advisory, Inc. ("SWAI"); Schwab Retirement Plan Services, Inc.; and Charles Schwab Bank. CSIA, CSIM, and SWAI provide investment advisory services. Schwab Retirement Plan Services, Inc. provides recordkeeping and related services with respect to retirement and other benefit plans. Charles Schwab Bank provides trust and custody services with respect to retirement and other benefit plans.

This Account statement may identify an independent retirement plan service provider or "Advisor." The independent retirement plan service provider or Advisor may provide services with respect to your Account, but is not affiliated with Schwab. The independent retirement plan service provider or Advisor is independently owned and operated and are not Schwab Affiliates. Schwab maintains agreements with certain independent retirement plan service providers and Advisors under which Schwab may provide such companies with services related to your Account. However, Schwab neither endorses nor recommends any particular independent retirement plan service provider or Advisor or investment strategy and has no responsibility to monitor trading by any independent retirement plan service provider or Advisor on your Account.

### GENERAL INFORMATION AND KEY TERMS:

If you receive any other communication from any source other than Schwab, or other authorized affiliate of Schwab which purports to represent your holdings at Schwab, you should verify its content with this statement.

**AIP (Automatic Investment Plan) Customers:** Schwab receives remuneration in connection with certain transactions effected through Schwab. If you participate in a systematic investment program through Schwab, the additional information normally detailed on a trade confirmation will be provided upon request.

**Average Daily Balance:** Average daily composite of all cash balances that earn interest and all loans from Schwab that are charged interest. Interest cycles may differ from statement cycles.

**Bank Sweep Feature and Bank Sweep for Benefit Plans Features:** Schwab acts as your agent and custodian in establishing and maintaining your Bank Sweep and Bank Sweep for Benefit Plans features as Schwab Cash Features for your PCRA account. Deposit accounts constitute direct obligations of banks affiliated with Schwab and are not obligations of Schwab. Deposit Accounts are insured by the FDIC within applicable limits. The balance in the bank deposit accounts can be withdrawn on your order and the proceeds returned to your securities account or remitted to you as provided in your Account Agreement. For information on FDIC insurance

and its limits, as well as other important disclosures about the Bank Sweep feature, please refer to the Cash Features Disclosure Statement available online or from a Schwab representative.

**Cash:** Any Free Credit Balance owed by us to you payable upon demand which, although accounted for on our books of record, is not segregated and may be used in the conduct of this firm's business.

**Credit Interest:** If, on any given day, the interest that Schwab calculates for your Account is less than \$.005, you will not earn any interest on that day.

**Dividend Reinvestment Customers:** Dividend reinvestment transactions are effected by Schwab acting as a principal for its own Account, except for the reinvestment of Schwab dividends, for which an independent broker-dealer acts as the buying agent. The time of these transactions, the exchange upon which these transactions occur, and the name of the person from whom the security is purchased will be furnished upon written request.

**Estimated Annual Income:** Estimated annual income is derived from information provided by outside parties. Schwab cannot guarantee the accuracy of such information. Since the interest and dividends are subject to change at any time, they should not be relied upon exclusively for making investment decisions.

**Fees and Charges:** Includes Margin Interest, Retirement Plan Service Provider fees, and Management Fees that may be charged during the statement period. Contact your Retirement Plan Service Provider and/or your Investment Advisor if you have questions about his or her fees.

**Interest:** For the Bank Sweep and Bank Sweep for Benefit Plans features, interest is paid for a period that differs from the Statement Period. Balances include interest paid as indicated on your statement by Schwab or one or more of its affiliated banks. These balances do not include interest that may have accrued during the Statement Period after interest is paid. The interest paid may include interest that accrued in the prior Statement Period. For the Bank Sweep feature, interest accrues daily from the 16th day of the prior month and is credited/posted on the first business day after the 15th of the current month. If, on any given day, the interest that Schwab calculates for the Free Credit Balances in the Bank Sweep feature in your brokerage account is less than \$.005, you will not accrue any interest on that day. For balances held at banks affiliated with Schwab in the Bank Sweep and Bank Sweep for Benefit Plans features, interest will accrue even if the amount is less than \$.005, but interest will not be credited if less than \$.005.

**Market Price:** The most recent price evaluation available to Schwab on the last business day of the statement period, normally the last trade price or bid as of market close. Unpriced securities denote that no market evaluation update is currently available. Price evaluations are obtained from outside parties. Schwab shall have no responsibility for the accuracy or timeliness of any such valuations. Asset Not Held at

Schwab are not held in your Account or covered by the Account's SIPC account protection and are not otherwise in Schwab's custody and are being provided as a courtesy to you. Information on Assets Not Held at Schwab or the accuracy, completeness or timeliness of the information about Assets Not Held at Schwab, whether provided by you or otherwise. Descriptions of Assets Not Held at Schwab may be abbreviated or truncated. Some securities, especially thinly traded equities in the OTC market or foreign markets, may not report the most current price and are indicated as Stale Priced. Certain Limited Partnerships (direct participation programs) and unlisted Real Estate Investment Trust (REIT) securities, for which you may see a value on your monthly Account statement that reflects issuer's appraised estimated value, are not listed on a national securities exchange, and are generally illiquid. Even if you are able to sell such securities, the price received may be less than the per share appraised estimated value provided in the account statement.

**Market Value:** The Market Value is computed by multiplying the Market Price by the Quantity of Shares. This is the dollar value of your present holdings in your specified Schwab Account or a summary of the Market Value summed over multiple Accounts.

**Non-Publicly Traded Securities:** All assets shown on this statement, other than certain direct investments which may be held by a third party, are held in your Account. Values of certain Non-Publicly Traded Securities may be furnished by a third party as provided by Schwab's Account Agreement. Schwab shall have no responsibility for the accuracy or timeliness of such valuations. The Securities Investor Protection Corporation (SIPC) does not cover many limited partnership interests.

**Option Customers:** Be aware of the following: (1) Commissions and other charges related to the execution of option transactions are included in confirmations of such transactions furnished to you at the time such transactions occur and are made available promptly upon request. (2) You should advise us promptly of any material changes in your investment objectives or financial situation. (3) Exercise assignment notices for option contracts are allocated among customer short positions pursuant to an automated procedure which randomly selects from among all customer short option positions those contracts which are subject to exercise, including positions established on the day of assignment. (4) Realized gain/loss of underlying securities is adjusted to reflect the premiums of assigned or exercised options. Please consult your tax advisor or IRS publication 550, Investment Income and Expenses, for additional information on Options.

**Rate Summary:** The yield information for Sweep Funds is the current 7-day yield as of the statement period. Yields vary. Schwab and the Sweep Fund investment advisor may be voluntarily reducing a portion of a Sweep Fund's expenses. Without these reductions, yields would have been lower.



## Terms and Conditions (continued)

**Restricted Securities:** See your Account Agreement for information regarding your responsibilities concerning the sale or control of restricted securities.

**Schwab Sweep Money Funds:** Includes the primary money market funds into which Free Credit Balances may be automatically invested pursuant to your Account Agreement. Schwab or an affiliate acts and receives compensation as the Investment Advisor, Shareholder Service Agent and Distributor for the Schwab Sweep Money Funds. The amount of such compensation is disclosed in the prospectus. The yield information for Schwab Sweep Money Funds is the current 7-day yield as of the statement period. Yields vary. If, on any given day, the accrued daily dividend for your selected sweep money fund as calculated for your account is less than 1/2 of 1 cent (\$0.005), your account will not earn a dividend for that day. In addition, if you do not accrue at least 1 daily dividend of \$0.01 during a pay period, you will not receive a money market dividend for that period. Schwab and the Schwab Sweep Money Funds investment advisor may be voluntarily reducing a portion of a Schwab Sweep Money Fund's expenses. Without these reductions, yields would have been lower.

**Securities Products and Services:** Securities products and services are offered by Charles Schwab & Co., Inc., **Member SIPC. Securities products and services, including unswept intraday funds and net credit balances held in brokerage accounts are not deposits or other or other obligations of, or guaranteed by, any bank, are not FDIC insured, and subject to investment risk and may lose value. SIPC does not cover balances held at banks affiliated with Schwab in the Bank Sweep and Bank Sweep for Benefit Plans features.**

**Short Positions:** Securities sold short will be identified with an "S" in Investment Detail. The market value of these securities will be expressed as a debit and will be netted against any long positions in Total Account Value.

**Sweep Funds:** Includes the primary funds into which free credit balances may be automatically invested pursuant to your Account Agreement.

**Yield to Maturity:** This is the actual average annual return on a note if held to maturity.

**Gain (or Loss):** Unrealized Gain or (Loss) and Realized Gain or (Loss) sections ("Gain/Loss Section(s)") contain a gain or a loss summary of your Account. This information has been provided on this statement at the request of your Advisor. This information is not a solicitation or a recommendation to buy or sell. It may, however, be helpful for investment and tax planning strategies. **Schwab does not provide tax advice and encourages you to consult with your tax professional. Please view the Cost Basis Disclosure Statement for additional information on how gain (or loss) is calculated and how Schwab reports adjusted cost basis information to the IRS.**

**Accrued Income:** Accrued Income is the sum of the total accrued interest and/or accrued dividends on positions held in your Account, but the interest and/or dividends have not been received into your account. Schwab makes no representation that the amounts shown (or any other amount) will be received. Accrued amounts are not covered by SIPC account protection until actually received and held in the Account.

**IN CASE OF QUESTIONS:** If you are a participant with a Schwab Personal Choice Retirement Account® (PCRA) and you have questions about this statement, or specific Schwab Account transactions, contact the dedicated **Schwab PCRA Call Center at 1-888-393-PCRA (7272)**. If you are a Plan Trustee or Sponsor, please contact your Retirement Plan Service Provider shown on the cover page of this statement.

**IN CASE OF ERRORS OR DISCREPANCIES IN BROKERAGE TRANSACTIONS:** If you find an error or discrepancy relating to your brokerage activity (other than an electronic funds transfer), you must notify us promptly, but no later than 10 days after this statement is sent or made available to you. If this statement shows that we have mailed or delivered security certificate(s) that you have not received, you should notify Schwab immediately. Any oral communications should be reconfirmed in writing to further protect your rights, including rights under the Securities Investor Protection Act (SIPA). If you do not so notify us, you agree that the statement activity and Account balance are correct for all purposes with respect to those brokerage transactions.

**IN CASE OF COMPLAINTS:** If you have a complaint regarding your Schwab statement, products or services, please call the Charles Schwab & Co., Inc. **Client Advocacy Hotline at 1-800-468-3774** or write to Attention: Client Advocacy Team, 211 Main St., M/S: PHXPEAK-2K489, San Francisco, CA 94105.

**Address Changes:** If you fail to notify Schwab in writing of any change of address or phone number, you may not receive important notifications about your Account, and trading or other restrictions might be placed on your Account.

**Wire Transfers and Check Transactions:** If, upon prompt examination, you find that your records and ours disagree, or if you suspect that a wire transfer is unauthorized, a check or endorsement is altered or forged, or checks are missing or stolen, call us immediately at the Schwab Customer Service number listed on the front of this statement. If you do not so notify us in writing promptly, but in no event later than 10 days after we send or make available your statement to you, you agree that the statement activity and Account balance are correct for all purposes with respect to those transactions. You agree to cooperate with us in the investigation of your claim, including giving us an affidavit containing whatever reasonable information we require concerning your Account, the wire or check transaction, and the circumstances surrounding the loss. You agree that we have a reasonable period of time to investigate the facts and circumstances surrounding any claimed loss, and that we have no obligation to provisionally credit your Account.

**Additional Information:** We are required by law to report to the Internal Revenue Service certain adjusted cost basis information (if applicable) and plan disbursements issued at the client's direction during the calendar year. Schwab or an affiliate acts as the Investment Advisor, Shareholder Service Agent and Distributor for the Schwab Money Funds. Schwab or an affiliate is compensated by the Schwab Money Funds for acting in each of these capacities other than as Distributor. The amount of such compensation is disclosed in the prospectus. For accounts managed by CSIA or CSIM you are charged an asset-based fee which is described in the relevant disclosure brochure. Additional information will be provided upon written request. A financial statement for your inspection is available at Schwab's offices or a copy will be mailed to you upon written request. Any third-party trademarks appearing herein are the property of their respective owners. Schwab and its affiliated banks are subsidiaries of The Charles Schwab Corporation.

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(0822-20UL)



Schwab One® Trust Account of  
**CHARLES SCHWAB TRUST BANK CUST**  
**COUNTY OF OTTAWA RETIREE HLTH**

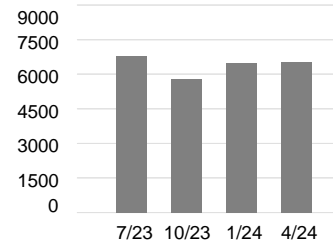
Account Number  
**8632-9283**

Statement Period  
**April 1-30, 2024**

**Account Value as of 04/30/2024: \$ 6,536,498.24**

**Change in Account Value**

	This Period	Year to Date	Account Value [in Thousands]
<b>Starting Value</b>	<b>\$ 6,770,360.13</b>	<b>\$ 6,500,570.53</b>	
Credits	14,744.33	45,854.94	
Debits	(7,725.00)	(16,359.68)	
Transfer of Securities (In/Out)	0.00	0.00	
Income Reinvested	(14,739.41)	(45,843.57)	
Change in Value of Investments	(226,141.81)	52,276.02	
<b>Ending Value on 04/30/2024</b>	<b>\$ 6,536,498.24</b>	<b>\$ 6,536,498.24</b>	
<b>Total Change in Account Value</b>	<b>\$ (233,861.89)</b>	<b>\$ 35,927.71</b>	



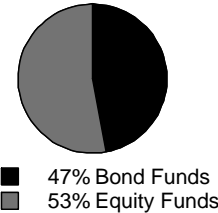
**T plus one settlement starts  
 May 28, 2024**

Trades executed on or after May 28, 2024 will now settle on the next business day. For more information, please visit [schwab.com/T1\\_0324-40HF](http://schwab.com/T1_0324-40HF)

**Asset Composition**

	Market Value	% of Account Assets
Bank Sweep <sup>A,B</sup>	\$ 5,209.55	<1%
Bond Funds	3,096,290.65	47%
Equity Funds	3,434,998.04	53%
<b>Total Assets Long</b>	<b>\$ 6,536,498.24</b>	
<b>Total Account Value</b>	<b>\$ 6,536,498.24</b>	<b>100%</b>

**Overview**





Schwab One® Trust Account of  
**CHARLES SCHWAB TRUST BANK CUST**  
**COUNTY OF OTTAWA RETIREE HLTH**

Account Number  
**8632-9283**

Statement Period  
**April 1-30, 2024**

Gain or (Loss) Summary	Gain or (Loss) on Investments Sold	Unrealized Gain or (Loss)
	This Period	

<b>All Investments</b>	\$0.00	\$243,896.56
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Values may not reflect all of your gains/losses. Cost basis may change and be adjusted in certain cases. Statement information should not be used for tax preparation, instead refer to official tax documents. For additional gain or (loss) information refer to Terms and Conditions.

Income Summary	This Period	Year To Date
Bank Sweep Interest	4.92	11.37
Cash Dividends	14,739.41	45,843.57
<b>Total Income</b>	<b>14,744.33</b>	<b>45,854.94</b>

Cash Transactions Summary	This Period	Year to Date
<b>Starting Cash *</b>	<b>\$ 12,929.63</b>	<b>\$ 1,557.86</b>
Deposits and other Cash Credits	0.00	0.00
Investments Sold	0.00	20,000.00
Dividends and Interest	14,744.33	45,854.94
Withdrawals and other Debits	(7,725.00)	(16,359.68)
Investments Purchased	(14,739.41)	(45,843.57)
Fees and Charges	0.00	0.00
<b>Total Cash Transaction Detail</b>	<b>(7,720.08)</b>	<b>3,651.69</b>
<b>Ending Cash *</b>	<b>\$ 5,209.55</b>	<b>\$ 5,209.55</b>

\*Cash (includes any cash debit balance) held in your account plus the value of any cash invested in a sweep money fund.





Schwab One® Trust Account of  
**CHARLES SCHWAB TRUST BANK CUST**  
**COUNTY OF OTTAWA RETIREE HLTH**

Account Number  
**8632-9283**

Statement Period  
**April 1-30, 2024**

### Investment Detail - Bank Sweep

Bank Sweep	Starting Balance	Ending Balance	% of Account Assets
CHARLES SCHWAB BANK	12,929.63	5,209.55	<1%
<b>Total Bank Sweep <sup>A,B</sup></b>	<b>12,929.63</b>	<b>5,209.55</b>	<b>&lt;1%</b>
<b>Total Bank Sweep</b>		<b>5,209.55</b>	<b>&lt;1%</b>

### Investment Detail - Mutual Funds

Bond Funds	Quantity	Market Price	Market Value	Cost Basis	Unrealized Gain or (Loss)	% of Account Assets
<b>ALLSPRING CORE BOND INST</b> <sup>◇</sup> SYMBOL: MBFIX	145,000.6650	10.70000	1,551,507.12	1,604,090.45	(52,583.33)	24%
<b>FIDELITY U.S. BOND INDEX</b> <sup>◇</sup> SYMBOL: FXNAX	154,632.9860	9.99000	1,544,783.53	1,587,491.53	(42,708.00)	24%
<b>Total Bond Funds</b>	<b>299,633.6510</b>		<b>3,096,290.65</b>	<b>3,191,581.98</b>	<b>(95,291.33)</b>	<b>47%</b>
Equity Funds	Quantity	Market Price	Market Value	Cost Basis	Unrealized Gain or (Loss)	% of Account Assets
<b>AMERICAN FUNDS EUROPACIF</b> <sup>◇</sup> IC GROWTH F3 SYMBOL: FEUPX	10,270.3540	57.25000	587,977.77	557,922.03	30,055.74	9%
<b>FIDELITY INTERNATIONAL I</b> <sup>◇</sup> NDEX SYMBOL: FSPSX	11,849.1180	48.38000	573,260.33	539,442.14	33,818.19	9%

Schwab has provided accurate gain and loss information wherever possible for most investments. Cost basis data may be incomplete or unavailable for some of your holdings. Please see "Endnotes for Your Account" section for an explanation of the endnote codes and symbols on this statement.



**Investment Detail - Mutual Funds (continued)**

Equity Funds (continued)	Quantity	Market Price	Market Value	Cost Basis	Unrealized Gain or (Loss)	% of Account Assets
<b>FIDELITY 500 INDEX</b> ◊ SYMBOL: FXAIX	4,745.1260	174.94000	830,112.34	710,810.59	119,301.75	13%
<b>JPMORGAN LARGE CAP GROWT</b> ◊ H I SYMBOL: SEEGX	5,106.1380	66.44000	339,251.81	269,297.92	69,953.89	5%
<b>MFS MID CAP GROWTH R6</b> ◊ SYMBOL: OTCKX	9,313.1600	30.39000	283,026.93	248,018.77	35,008.16	4%
<b>MFS MID CAP VALUE R6</b> ◊ SYMBOL: MVCKX	8,667.5860	32.08000	278,056.16	253,344.50	24,711.66	4%
<b>MFS VALUE R6</b> ◊ SYMBOL: MEIKX	6,222.4010	49.23000	306,328.80	292,512.97	13,815.83	5%
<b>SCHWAB SMALL CAP INDEX</b> ◊ SYMBOL: SWSSX	7,454.6680	31.79000	236,983.90	224,461.23	12,522.67	4%
<b>Total Equity Funds</b>	<b>63,628.5510</b>		<b>3,434,998.04</b>	<b>3,095,810.15</b>	<b>339,187.89</b>	<b>53%</b>
<b>Total Mutual Funds</b>	<b>363,262.2020</b>		<b>6,531,288.69</b>	<b>6,287,392.13</b>	<b>243,896.56</b>	<b>100%</b>

<b>Total Investment Detail</b>	<b>6,536,498.24</b>
<b>Total Account Value</b>	<b>6,536,498.24</b>
<b>Total Cost Basis</b>	<b>6,287,392.13</b>

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**April 1-30, 2024**

## Transaction Detail - Purchases & Sales

### Bond Funds Activity

Settle Date	Trade Dat	Transaction	Description	Quantity	Unit Price	Charges and Interest	Total Amount
04/30/24	04/30/24	Reinvested Shares	ALLSPRING CORE BOND INST: MBFIX	533.1380	10.7000	0.00	(5,704.58)
04/30/24	04/30/24	Reinvested Shares	FIDELITY U.S. BOND INDEX: FXNAX	432.1690	9.9900	0.00	(4,317.37)

**Total Bond Funds Activity** **(10,021.95)**

### Equity Funds Activity

Settle Date	Trade Dat	Transaction	Description	Quantity	Unit Price	Charges and Interest	Total Amount
04/05/24	04/05/24	Reinvested Shares	FIDELITY 500 INDEX: FXAIX	14.4780	180.6900	0.00	(2,616.05)
04/12/24	04/12/24	Reinvested Shares	FIDELITY INTERNATIONAL I NDEX: FSPSX	43.4270	48.3900	0.00	(2,101.41)

**Total Equity Funds Activity** **(4,717.46)**

**Total Purchases & Sales** **(14,739.41)**

Schwab has provided accurate gain and loss information wherever possible for most investments. Cost basis data may be incomplete or unavailable for some of your holdings. Please see "Endnotes for Your Account" section for an explanation of the endnote codes and symbols on this statement.



### Transaction Detail - Deposits & Withdrawals

Transaction Process					
Date	Date	Activity	Description	Location	Credit/(Debit)
04/19/24	04/19/24	Journalled Funds	TRF SCHWAB BROKERAGE A/C		(7,725.00)
<b>Total Deposits &amp; Withdrawals</b>					<b>(7,725.00)</b>

The total deposits activity for the statement period was \$0.00. The total withdrawals activity for the statement period was \$7,725.00.

### Transaction Detail - Dividends & Interest (including Money Market Fund dividends reinvested)

Transaction Process					
Date	Date	Activity	Description		Credit/(Debit)
04/05/24	04/05/24	Div For Reinvest	FIDELITY 500 INDEX: FXAIX		2,616.05
04/12/24	04/12/24	Div For Reinvest	FIDELITY INTERNATIONAL I: FSPSX		2,101.41
04/15/24	04/16/24	Bank Interest <sup>A,B</sup>	BANK INT 031624-041524: SCHWAB BANK		4.92
04/30/24	04/30/24	Div For Reinvest	ALLSPRING CORE BOND INST: MBFIX		5,704.58
04/30/24	04/30/24	Div For Reinvest	FIDELITY U.S. BOND INDEX: FXNAX		4,317.37
<b>Total Dividends &amp; Interest</b>					<b>14,744.33</b>
<b>Total Transaction Detail</b>					<b>(7,720.08)</b>



Schwab One® Trust Account of  
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**COUNTY OF OTTAWA RETIREE HLTH**

Account Number  
**8632-9283**

Statement Period  
**April 1-30, 2024**

### Bank Sweep for Benefit Plans Activity

Transaction Date	Transaction	Description	Withdrawal	Deposit	Balance <sup>A,B</sup>
<b>Opening Balance <sup>A,B</sup></b>					<b>12,929.63</b>
04/15/24	Interest Paid <sup>A,B</sup>	BANK INTEREST - CHARLES SCHWAB BANK		4.92	12,934.55
04/22/24	Auto Transfer	BANK TRANSFER TO BROKERAGE	7,725.00		5,209.55
<b>Total Activity</b>			<b>7,725.00</b>	<b>4.92</b>	
<b>Ending Balance <sup>A,B</sup></b>					<b>5,209.55</b>

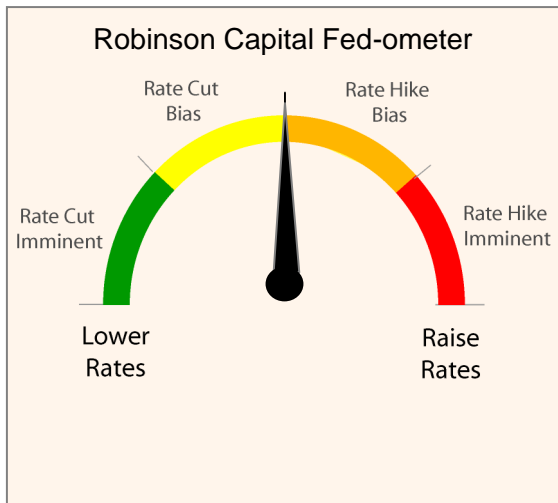
Bank Sweep for Benefit Plans: Interest Rate as of 04/30/24 was 0.45%.<sup>B</sup>

### Endnotes For Your Account

Symbol Endnote Legend

- ◇ Dividends paid on this security will be automatically reinvested.
- A** Bank Sweep deposits are held at FDIC-insured bank(s) ("Banks") that are affiliated with Charles Schwab & Co., Inc.
- B** For Bank Sweep and Bank Sweep for Benefit Plans features, interest is paid for a period that differs from the Statement Period. Balances include interest paid as indicated on your statement by Schwab or one or more of its affiliated banks. These balances do not include interest that may have accrued during the Statement Period after interest is paid. The interest paid may include interest that accrued in the prior Statement Period.

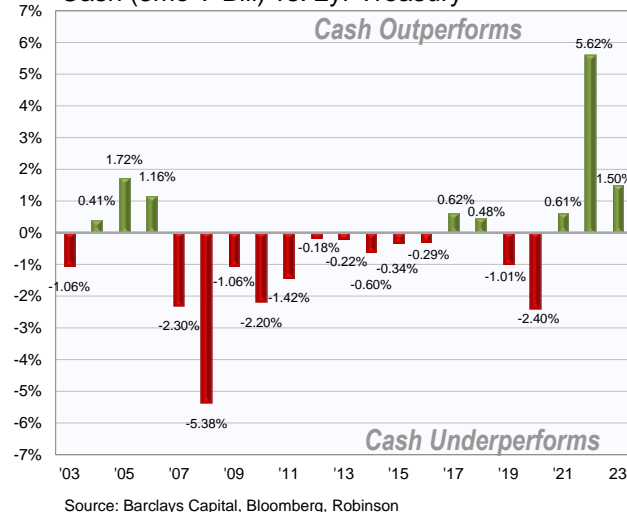
## Federal Reserve Stance



For the 9th straight month, the Fed Funds rate remains at 5.50%, the highest level since 2000. The Federal Reserve is comfortable with where the policy rate is and does not seem eager to make a move, in either direction, as they wait for incoming data to paint a clearer picture on what is happening in the broader economy. It does not happen often, but the Robinson Fed-ometer sits right in-between future cuts or hikes, mostly dependent on the next few month's inflation numbers.

## Performance

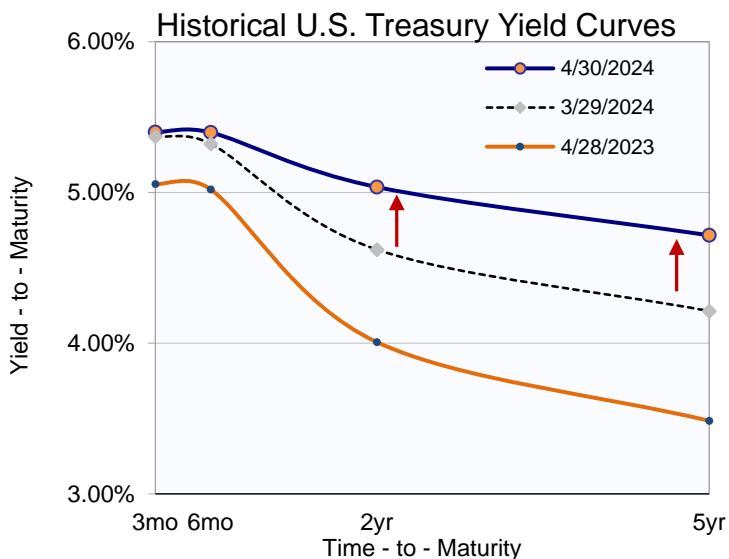
Cash (3mo T-Bill) vs. 2yr Treasury



As rates have increased, the 2-Year Treasury has negative returns so far in 2024.

	Returns	April	YTD
3mT-Bill	0.43%	1.74%	
2y Tsy	-0.41%	-0.18%	

## Yield Curve



Interest rates rose throughout April in response to adjustments in market forecasts for Federal Reserve policy. Yields on 2-Year and 5-Year Treasury bonds increased by 42 and 51 basis points, respectively.

## Graph of the Month

# of Rate Cuts by Dec. 2024



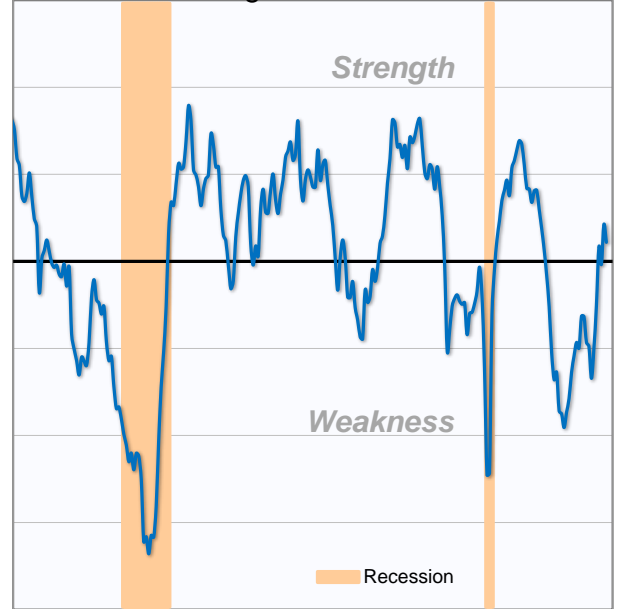
Since the beginning of 2024 inflation has continually surprised to the upside and headline labor market numbers have held strong. As a result the market has steadily been decreasing the number of interest rate cuts expected by the end of the year. At the beginning of the year the market was expecting over 1.50% in rate cuts and today there is only one 0.25% cut priced in the market.



## Economic Comments

- Market Review:** The Robinson Leading Economic Index ticked down in April while remaining on an upward trajectory that began in early 2023. The story of April was the surge in interest rates as the market pushed out their projections for future interest rate cuts into 2025. This has been a recurring theme of the rate hike cycle where the market seems to get ahead of itself, pricing in imminent interest rate cuts only for subsequent economic data to contradict the need for lower rates, leading to interest rates retreating higher. Bond investors have been anticipating lower rates for two years, evidenced by the longest lasting inverted yield curve in the last 40+ years. Again, the market's expectations are less about a specific prediction on the timing or magnitude of future cuts and more about the most probable interest rate pathway they see.
- Corporations:** When interest rates were at all-time lows in '20-'21, companies loaded up on cheap long-term debt without the immediate need for it. Since then, interest rates have climbed, and companies have been able to earn a significant amount of interest on their cash - effectively earning the spread between the low cost debt and current cash rate. The same companies have also been able to increase profit margins by raising prices. This perfect environment has led to corporate spreads, a proxy for perceived business risk, to be at some of the lowest levels seen in decades (bottom left). Another lasting impact from '20-'21 has been the work-from-home trend illustrated by commercial building foot traffic plateauing at 50% of its pre-Covid levels (bottom right). While corporations prefer or are neutral toward this trend, it continues to put significant pressure on the commercial real estate sector, CRE investors, lenders, and the surrounding businesses near the emptying office buildings.

## Robinson Leading Economic Index



Source: Bloomberg, Robinson

## Robinson Leading Economic Index



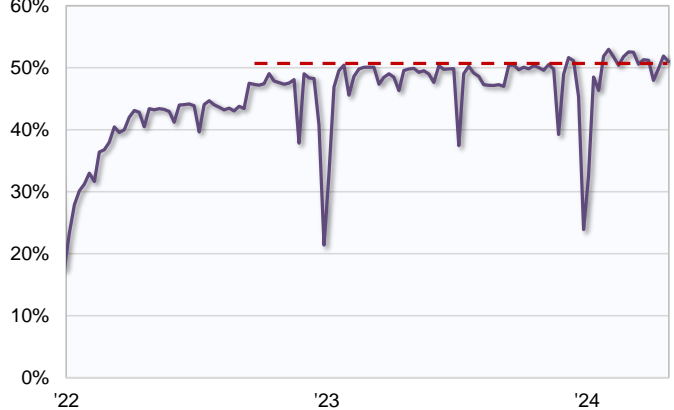
Source: Bloomberg, Robinson

## Corporate Bond Yield vs Treasuries (%)



Source: Bloomberg, Robinson

## Back to Work Barometer



Source: Bloomberg, Kastle Systems, Robinson

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# The Federal Reserve's Dilemma

Michigan CLASS Investment Team (<https://www.michiganclass.org/author/michigan-class-trading-desk/>)

May 23, 2024

## May 2024 Economic Review

The advance estimate for real GDP growth in Q1 came in at a modest 1.6% annualized rate, restrained by trade and inventory adjustments. However, underlying dynamics paint a more nuanced picture, particularly regarding consumer behavior and inflation trends, which are crucial for understanding the current economic landscape and future monetary policy.

Despite higher interest rates, households continue to spend. Real disposable income growth slowed but remained positive, and the personal saving rate dipped to 3.6%, the lowest since the end of 2022. This decline in savings suggests that consumers are increasingly dipping into their reserves to maintain spending, reflecting resilient but potentially unsustainable consumer behavior in the face of rising borrowing costs.

Inflation remains an ongoing concern, with the core Personal Consumption Expenditures (PCE) price index rising at a 3.7% annualized rate in Q1. Particularly noteworthy is the rise in services excluding energy and housing, which increased at a 5.1% annualized rate, the fastest in a year. This persistent inflation in core services represents a dilemma for the Federal Reserve (Fed), as it suggests that higher interest rates have yet to effectively curb inflationary pressures.

Digging deeper, the weak headline GDP results are largely due to trade and inventory dynamics, with net exports subtracting 0.86 percentage points from Q1 growth. Excluding volatile components like net exports, inventories, and government investment, real final sales to domestic private purchasers—a key measure of

underlying domestic demand—rose at a solid 3.1% annualized rate. This metric has consistently shown strong readings above 3.0% for the past three quarters, indicating a stronger fundamental growth trend than the Q1 GDP headline suggests.

We are cautious to interpret the weak Q1 GDP results as a sign of imminent policy easing. Persistent economic resiliency and sticky inflationary pressures indicate a complex path for the Fed to achieve its 2% inflation target while maintaining economic stability. Public Trust will remain vigilant in monitoring incoming economic data for further insights into the timing of potential Fed policy adjustments.

## Current Economic Releases

<u>Data</u>	<u>Period</u>	<u>Value</u>
GDP QoQ	Q1 '24	1.60%
US Unemployment	Apr '24	3.90%
ISM Manufacturing	Apr '24	49.2
PPI YoY	Apr '24	2.20%
CPI YoY	Apr '24	3.40%
Fed Funds Target	May 15, 2024	5.25% – 5.50%

## Treasury Yields

<u>Maturity</u>	<u>5/15/24</u>	<u>4/19/24</u>	<u>CHANGE</u>
3-Month	5.388%	5.372%	0.016%
6-Month	5.353%	5.366%	-0.013%
1-Year	5.087%	5.158%	-0.072%
2-Year	4.730%	4.986%	-0.256%
3-Year	4.511%	4.821%	-0.310%
5-Year	4.352%	4.670%	-0.318%
10-Year	4.354%	4.621%	-0.267%

30-Year	4.518%	4.711%	-0.193%
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## Agency Yields

<u>Maturity</u>	<u>5/15/24</u>	<u>4/19/24</u>	<u>CHANGE</u>
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3-Month	5.270%	5.250%	0.020%
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6-Month	5.220%	5.220%	0.000%
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1-Year	5.100%	5.170%	-0.070%
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2-Year	4.781%	4.989%	-0.208%
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3-Year	4.569%	4.835%	-0.265%
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5-Year	4.421%	4.710%	-0.289%
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## Commercial Paper (A1/P1)

<u>Maturity</u>	<u>5/15/24</u>	<u>4/19/24</u>	<u>CHANGE</u>
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1-Month	5.350%	5.360%	-0.010%
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3-Month	5.440%	5.440%	0.000%
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6-Month	5.460%	5.470%	-0.010%
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9-Month	5.430%	5.500%	-0.070%
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Source: Bloomberg. Data as of May 16, 2024. Data unaudited. Many factors affect performance including changes in market conditions and interest rates and in response to other economic, political, or financial developments. Investment involves risk including the possible loss of principal. No assurance can be given that the performance objectives of a given strategy will be achieved. All comments and discussions presented are purely based on opinion and assumptions, not fact. These assumptions may or may not be correct based on foreseen and unforeseen events. The information presented should not be used in making any investment decisions. This material is not a recommendation to buy, sell, implement, or change any securities or investment strategy, function, or process. Any financial and/or investment decision should be made only after considerable research, consideration, and involvement with an experienced professional engaged for the specific purpose. **Past performance is not an indication of future performance. Any financial and/or investment decision may incur losses.**

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