

Meeting Minutes
CMHOC Board of Directors
Board Room – 12220 Fillmore Street, West Olive, MI
Friday, April 26, 2024 9:00 am

In attendance: Thomas Bird, Donna Bunce, Gretchen Cosby, Lucy Ebel, David Parnin, Sylvia Rhodea, Stephen Rockman, Beth VanHoven, Kendra Wenzel

Absent: Christian Kleinjans

ANNUAL ORGANIZATIONAL MEETING

CALL TO ORDER – Donna Bunce, Nominating Committee Chair
Ms. Bunce called the April 24, 2023, CMHOC Board Organizational Meeting to order at 9:00 a.m.

NOMINATION AND ELECTION OF OFFICERS – Donna Bunce, Committee Chair
The Nominating Committee met on April 3. Recommendation from the Committee are David Parnin and Gretchen Cosby to serve as chair. There were no nominations from the floor.

CMH 24-026 Motion: To put into nomination Dave Parnin and Gretchen Cosby to serve as the CMHOC Board Chair for a one-year term.

Moved by: Donna Bunce Support: None

ROLL CALL:

Cosby: Bird, Bunce, Cosby, Ebel, Parnin, Rhodea, Rockman, Vanhoven, Wenzel

MOTION CARRIED

Ms. Cosby was elected to serve as Chair for a one-year term.

CMH 24-027 Motion: To elect Dave Parnin to Serve as Vice-Chair for a one-year term

Moved by: Bunce Support: Rhodea

MOTION CARRIED

CMH 24-028 Motion: To nominate Tom Bird to serve as the CMHOC Board Secretary for a one-year term.

Moved by: Bunce Support: Rhodea

MOTION CARRIED

ADJOURNMENT – Board Chair

Ms. Cosby adjourned the April 26, 2024, CMHOC Annual Organizational Meeting at 9:07 a.m.

REGULAR MONTHLY MEETING

In attendance: Thomas Bird, Donna Bunce, Gretchen Cosby, Lucy Ebel, Christian Kleinjans, David Parnin, Sylvia Rhodea, Stephen Rockman, Beth VanHoven, Kendra Wenzel

CALL TO ORDER – Chair

CMHOC Board Chair, called the April 26, 2024, CMHOC Board meeting to order at 9:07 a.m.

INVOCATION

Ms. Ebel provided the invocation.

CMHOC MISSION AND VISION STATEMENTS

Ms. Cosby noted the CMHOC Mission and Vision Statements

PUBLIC COMMENT

David Barnosky, Port Sheldon Township
Barbara Lee VanHorsen, City of Grand Haven

CONSENT ITEMS

CMH 24-029 Motion: To approve by consent the following items:

- a. Agenda for the April 26, 2024, CMHOC Board of Directors Meeting
- b. Minutes for the March 22, 2024, CMHOC Board of Directors Meeting

Moved by: Rhodea Support: Ebel

MOTION CARRIED

OLD BUSINESS

No Old Business

NEW BUSINESS

April 2024 Service Contracts – Bill Phelps

CMH 24-030 Motion: To approve the April 2024 service contracts as presented.

Moved by: Rhodea Support: Kleinjans

MOTION CARRIED

FY2024 March Financial Statement– Amy Bodbyl-Mast

CMH 24-031 Motion: To approve the FY2024 March Financial Statement as presented.

Moved by: Rhodea Support: Bird

MOTION CARRIED

Ms. Bodbyl-Mast reviewed financial reports. Mid-year status reflects a healthy financial status.
No areas of concern noted.

Amendment #1 to the FY24 Grant Agreement Between Michigan Department of Health and Human Services (MDHHS) and Community Mental Health of Ottawa County

CMH 24-032 Motion: To authorize the Deputy Director to sign Amendment #1 to the FY24 Grant Agreement Between Michigan Department of Health and Human Services (MDHHS) and Community Mental Health of Ottawa County

Moved by: Rhodea

Support: Bird

MOTION CARRIED

Discussion: Executive Director Recruitment and Human Resources – Gretchen Cosby
Marcie VerBeek, Ottawa County Human Resources Director, reviewed the process for recruiting the CMHOC Executive Director.

- Board Policy 21.10 – Succession Planning and Leadership Development outlines the process for appointing an interim director and recruiting the Executive Director:
 - The Executive Committee will appoint an interim director within 5 business; within 15 days a transition committee is to be appointed.
- Interim Director will be appointed by May 24; Transition Committee appointed by June 10.
- The Interim Director will be appointed by the Board Chair after May 20. The Board Chair will be the point of contact for those interested in serving as the interim director.

CMH 24-032 Motion: To appoint Anna Bednarek as Interim director.

Moved by: Parnin

Support by Kleinjans

ROLL CALL VOTE:

No: Bird, Bunce, Ebel, Rhodea, Rockman, VanHoven, Wenzel, Cosby

Yes: Kleinjans, Parnin

MOTION FAILED

- Ms. Rhodea noted that the Interim Director cannot assume the position until May 21 as there is currently a director serving until May 20. She indicated that more time is needed to gather other names and understand the pool of candidates.
- Mr. Parnin wanted assurances that all Board members would be involved in all steps of the decision-making process.

NEXT STEPS:

- The CMHOC Board will meet on May 24 at which time the Interim Executive Director and the Executive Transition Committee will be appointed
- The Executive Committee will meet to establish makeup of the Transition Committee.
- The Board Chair will receive recommendations and communication from interested parties (gcosby@miottawa.org) and will share all information received with the other members of the Executive Committee members.
- The Executive Committee will bring forth all recommendations to the Board on May 24.

EXECUTIVE (DEPUTY) DIRECTOR'S REPORT

MDHHS – The proposed model for Conflict Free Access Planning has been distributed. The Board Association (CMHAM) has been meeting with MDHHS Leadership to continue sharing concerns from the public mental health system and stakeholders regarding the proposed plan.

CMHOC

- The Millage steering committee continues to meet. Social Recreation program evaluations have been reviewed and findings will be shared with the Board in May. A Request for Proposal for Social Recreation Programs will be published in May for programs starting in October.
- Working with County Administration to bring the CMH IT Business Analyst position to the Finance Committee.
- Health Fair scheduled May 15 3:30 – 5:30 at Salvation Army, 104 Clover Street, Holland with more than 30 organizations available to share information on available resources in the community.

GENERAL INFORMATION, COMMENTS AND MEETINGS ATTENDED

No reports

PUBLIC COMMENT


Rosalie Austin – City of Holland


Barbara Lee VanHorsen – City of Grand Haven

Denise Newhouse – Holland Township

ADJOURN

Ms. Cosby adjourned the April 26, 2024, CMHOC Board of Directors meeting at 11:00.


Board Chair


Secretary