

Agenda
Talent and Recruitment Committee
West Olive Administration Building – Board Room and YouTube
12220 Fillmore Street, West Olive, Michigan 49460
July 16, 2024
10:00 AM

Public Comment

Approval of Agenda

Consent Items:

- I. Approval of the minutes from the [June 18, 2024](#) Talent and Recruitment Committee meeting.

Agenda and Action Requests:

I. [Ottawa County Materials Management Planning Committee \(MMPC\) Seat 1](#)

Suggested Motion:

To place into nomination and forward to the Board of Commissioners the names of (*indicates recommendation from the Interview Subcommittee):

Eligible:

*Matt Rosser

Tom Mahoney

and to select one (1) to fill one (1) Representative of Solid Waste Facility (Landfill) vacancy beginning August 1, 2024 and ending July 31, 2029.

2. [Ottawa County Materials Management Planning Committee \(MMPC\) Seat 2](#)

Suggested Motion:

To place into nomination and forward to the Board of Commissioners the names of (*indicates recommendation from the Interview Subcommittee):

Eligible:

*Russ Boersma

Tom Mahoney

and to select one (1) to fill one (1) Representative of Hauler vacancy beginning August 1, 2024 and ending July 31, 2029.

3. [Ottawa County Materials Management Planning Committee \(MMPC\) Seat 3](#)

Suggested Motion:

To place into nomination and forward to the Board of Commissioners the names of (*indicates recommendation from the Interview Subcommittee):

Eligible:

*Tom Mahoney
Matt Rosser

and to select one (1) to fill one (1) Materials Recovery Facility vacancy beginning August 1, 2024 and ending July 31, 2029.

4. [Ottawa County Materials Management Planning Committee \(MMPC\) Seat 4](#)

Suggested Motion:

To place into nomination and forward to the Board of Commissioners the names of (*indicates recommendation from the Interview Subcommittee):

Eligible:

*Dan Tietema
Tom Mahoney

Ineligible:

Matt Rosser

and to select one (1) to fill one (1) Representative of Compost Facility/Aerobic Digester vacancy beginning August 1, 2024 and ending July 31, 2029.

5. [Ottawa County Materials Management Planning Committee \(MMPC\) Seat 5](#)

Suggested Motion:

To place into nomination and forward to the Board of Commissioners the names of (*indicates recommendation from the Interview Subcommittee):

Eligible:

*Kari Bliss
Nick Carlson

Ineligible:

Tom Mahoney

and to select one (1) to fill one (1) Representative of Waste Diversion, reuse, or deduction facility operator vacancy beginning August 1, 2024 and ending July 31, 2029.

6. [Ottawa County Materials Management Planning Committee \(MMPC\) Seat 6](#)

Suggested Motion:

To place into nomination and forward to the Board of Commissioners the names of (*indicates recommendation from the Interview Subcommittee):

Eligible:

*Kelly Goward
Nick Carlson
Daniel Schoonmaker
Rose Spickler

Ineligible:

Matt Rosser

and to select one (1) to fill one (1) Representative of Environmental Group vacancy beginning August 1, 2024 and ending July 31, 2029.

7. [Ottawa County Materials Management Planning Committee \(MMPC\) Seat 7](#)

Suggested Motion:

To place into nomination and forward to the Board of Commissioners the names of (*indicates recommendation from the Interview Subcommittee):

Eligible:

*Jacob Bonnema

and to select one (1) to fill one (1) Elected Official of the County vacancy beginning August 1, 2024 and ending July 31, 2029.

8. [Ottawa County Materials Management Planning Committee \(MMPC\) Seat 8](#)

Suggested Motion:

To place into nomination and forward to the Board of Commissioners the names of (*indicates recommendation from the Interview Subcommittee):

Eligible:

*Edward Costigan
Meredith Hemmeke
Thomas Oonk

and to select one (1) to fill one (1) Elected Township Official vacancy beginning August 1, 2024 and ending July 31, 2029.

9. [Ottawa County Materials Management Planning Committee \(MMPC\) Seat 9](#)

Suggested Motion:

To place into nomination and forward to the Board of Commissioners the names of (*indicates recommendation from the Interview Subcommittee):

Eligible:

*Dan Broersma

and to select one (1) to fill one (1) Elected City Official vacancy beginning August 1, 2024 and ending July 31, 2029.

10. [Ottawa County Materials Management Planning Committee \(MMPC\) Seat 10](#)

Suggested Motion:

To place into nomination and forward to the Board of Commissioners the names of (*indicates recommendation from the Interview Subcommittee):

Eligible:

*Nick Carlson
Eric Shake

Ineligible:

Fred Cizauskas

and to select one (1) to fill one (1) Business that generates managed material vacancy beginning August 1, 2024 and ending July 31, 2029.

11. [Ottawa County Materials Management Planning Committee \(MMPC\) Seat 11](#)

Suggested Motion:

To place into nomination and forward to the Board of Commissioners the names of (*indicates recommendation from the Interview Subcommittee):

Eligible:

*Paul Sachs

and to select one (1) to fill one (1) Regional Planning Agency vacancy beginning August 1, 2024 and ending July 31, 2029.

and to select one (1) to fill one (1) Business that generates managed material vacancy beginning August 1, 2024 and ending July 31, 2029.

12. [Ottawa County Community Action Agency Advisory Board](#)

Suggested Motion:

To place into nomination and forward to the Board of Commissioners the names of (*indicates recommendation from the Interview Subcommittee):

Eligible:

*Kenneth Styles

Fred Cizauskas

Jeremy Gladding

Christopher MacDonald

Joyce ann Reed

Karl VanOostenbrugge

Ineligible:

Ronald Foster

Caleb Worpel

and to select one (1) to fill one (1) Private Sector vacancy beginning May 15, 2024 and ending December 31, 2024.

Committee Reports:

Public Comment

Chair's Report

Adjournment at Call of the Chairperson

Note: Public Comments on the day's business are to be limited to three (3) minutes.

TALENT & RECRUITMENT COMMITTEE

Proposed Minutes

DATE: June 18, 2024

TIME: 10:04 a.m.

PLACE: Fillmore Street Complex

PRESENT: Allison Miedema, Gretchen Cosby, Jacob Bonnema, Rebekah Curran, and Kendra Wenzel. (5)

SUBJECT: PUBLIC COMMENT

None.

SUBJECT: APPROVAL OF AGENDA

TR 24-018 Motion: To approve agenda.
Moved by: Cosby

UNANIMOUS

SUBJECT: CONSENT ITEMS

TR 24-019 Motion: To approve the minutes from the May 21, 2024, Talent and Recruitment Committee meeting.
Moved by: Cosby

UNANIMOUS

SUBJECT: ELECTION OF INTERVIEW SUB-COMMITTEE MEMBER

TR 24-020 Motion: To elect Rebekah Curran to the Talent and Recruitment Interview Sub-Committee for 2024.
Moved by: Cosby

Roll Call for Motion TR 24-020:

Cosby-Curran
Curran- Curran

Bonnema-Curran
Miedema-Curran

Wenzel-Curran

With 5 votes, Rebekah Curran is nominated to the Talent and Recruitment Interview Sub-Committee for 2024.

SUBJECT: COMMITTEE REPORTS

None.

SUBJECT: PUBLIC COMMENT

None

SUBJECT: CHAIR'S REPORT

1. Chairperson Miedema gave a brief update.

The Chairperson adjourned the meeting at 10:07 a.m.

Action Request



Committee: Talent and Recruitment Committee

Meeting Date: 07/16/2024

Requesting Department: Administration

Submitted By: Jordan Epperson

Agenda Item: Ottawa County Materials Management Planning Committee (MMPC) Seat 1

Suggested Motion:

To place into nomination and forward to the Board of Commissioners the names of (*indicates recommendation from the Interview Subcommittee):

Eligible:

*Matt Rosser

Tom Mahoney

and to select one (1) to fill one (1) Representative of Solid Waste Facility (Landfill) vacancy beginning August 1, 2024 and ending July 31, 2029.

Summary of Request:

The Board of Commissioners makes various appointments to boards and commissions through the Talent and Recruitment Committee.

Financial Information:

Total Cost: \$0.00

General Fund Cost: \$0.00

Included in Budget:

☐ Yes

☐ No

☐ N/A

If not included in budget, recommended funding source:

Action is Related to an Activity Which Is: ☐ Mandated ☐ Non-Mandated ☐ New Activity

Action is Related to Strategic Plan:

Goal:

Objective:

Administration:

County Administrator:

☒ Recommended

☐ Not Recommended

☐ Without Recommendation

Committee/Governing/Advisory Board Approval Date:

Matt Rosser

Committee: Ottawa County Materials Management Planning Committee (MMPC)

Seat: Representative of Solid Waste Facility (Landfill)

Education

School

Corunna High School

Degree

High Scholl Diploma

School

N/A

Degree

N/A

Employment Background

Current Employer

WM (formerly Waste Management)

Position

District Manager

Responsibilities: *(Max length: 1000)*

District Manager for Autumn Hills and Hastings landfills. Oversee and manage all operations of both WM landfills in Ottawa County and Barry County. I am responsible for safe operations, compliance with regulatory agencies i.e. EGLE, EPA and local agencies. I have worked in the waste industry for over 25 years. Autumn Hills manages waste from Ottawa, Allegan, Muskegon, Kalamazoo and several other surrounding counties. I have knowledge of how the landfill operates with many years of experience. I have served on the current Ottawa Count Solid Waste committee for many years also serve on Barry and Allegan Solid Waste committees. I believe my knowledge and experience would provide strong insight for the new MMP committee.

Previous Employer

Current

Position

District Manager

Responsibilities: *(Max length: 1000)*

I have worked for WM since graduating high school working my way up to District Manager, previous positions I was heavy equipment operator, Operations Manager and now District Manager.

Other Information

How many years have you lived in Ottawa County?

16

Are any of your family members currently employed by the County of Ottawa or any other unit of government?

☐ Yes ☒ No

If yes, please describe: *Max length: 500*

What is your past experience in serving on government boards, or the boards of civic and other similar organizations? *(Max length: 1000)*

Ottawa County solid waste committee, Allegan and Barry County solid waste committees. Have attending many EGLE solid waste seminars/meetings.

The Ottawa County Appointment Policy sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners. If appointed, will you be able to comply with the terms of the Policy with regard to attendance?

☒ Yes ☐ No

If no, please explain. *Max length: 1000.*

Why do you want to be considered for this appointment? (*Max length: 1000. Please be as detailed as possible*)

Autumn Hills provides waste outlets for Ottawa County and surrounding counties. Autumn Hills has partnered with Ottawa County for many years under Ottawa County and Autumn Hills host agreement. I believe I can provide experience and knowledge to the MMP committee for planning to support the new EGLE part 115 rules.

Thomas Mahoney

Committee: Ottawa County Materials Management Planning Committee (MMPC)

Seat: Representative of Solid Waste Facility (Landfill)

Education

School

Marquette University

Degree

BS Business Administration-Finance

School

Degree

Employment Background

Current Employer

Republic Services

Position

General Manager

Responsibilities: *(Max length: 1000)*

Responsible for leading one of Republic Services' Business Units which includes full profit loss responsibility for all facets of the operation. The position manages an infrastructure team comprised of division-level managers, including Operations, Fleet Management, Sales, Finance, Human Resources, Safety and Environmental Compliance, and Environmental Engineering, who support the total operation of the Business Unit. I ensure execution of local market strategy that complements the company's overall strategic operating and marketing plans and implements tactical initiatives to drive functional excellence and budget achievement. I manage all matters related to collection and/or post-collections operations (transfer stations, landfills, recycling centers and/or complexes); represent the Company to customers, vendors and municipal customers and other external stakeholders; oversees effective safety and accident prevention programs and ensure regulatory compliance.

Previous Employer

WM (formerly Waste Management)

Position

Division Manager

Responsibilities: *(Max length: 1000)*

Various positions held from driver to division manager. As Division Manager, I was responsible for managing the collections activities for commercial, industrial and residential customers, as well as container delivery and pick up, in a geographically dispersed area. The position managed a team of Operations Supervisors, , Dispatchers, Operations Clerks, Drivers and Helpers who were responsible for the route system for commercial, roll-off and residential customers throughout the business unit.

Other Information

How many years have you lived in Ottawa County?

0

Are any of your family members currently employed by the County of Ottawa or any other unit of government?

☐ Yes ☒ No

If yes, please describe: *Max length: 500*

Though I do not live in Ottawa County, I have worked in Ottawa County for 14 years in my current role of General Manager for Republic Services of Western Michigan.

What is your past experience in serving on government boards, or the boards of civic and other similar organizations? *(Max length: 1000)*

I have served as a solid waste planning committee member for Calhoun, Saginaw, Allegan and Kent County. In Allegan County I was Vice Chair of the committee and in 2023 was selected as the sole waste industry representative on the Kent County Sustainable Business Park Advisory Group.

The Ottawa County Appointment Policy sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners. If appointed, will you be able to comply with the terms of the Policy with regard to attendance?

☒ Yes ☐ No

If no, please explain. *Max length: 1000.*

Why do you want to be considered for this appointment? (*Max length: 1000. Please be as detailed as possible*)

Republic Services owns and operates the largest infrastructure of environmental services capabilities utilized by many Ottawa County residents and has a significant interest in the development and planning the future of Ottawa County's materials management. As an experienced member of several solid waste planning committees with over 35 years industry experience, I will be able to bring unparalleled insight and recommendations to help the committee shape the future of materials management planning in Ottawa County.

Action Request



Committee: Talent and Recruitment Committee

Meeting Date: 07/16/2024

Requesting Department: Administration

Submitted By: Jordan Epperson

Agenda Item: Ottawa County Materials Management Planning Committee (MMPC) Seat 2

Suggested Motion:

To place into nomination and forward to the Board of Commissioners the names of (*indicates recommendation from the Interview Subcommittee):

Eligible:

*Russ Boersma

Tom Mahoney

and to select one (1) to fill one (1) Representative of Hauler vacancy beginning August 1, 2024 and ending July 31, 2029.

Summary of Request:

The Board of Commissioners makes various appointments to boards and commissions through the Talent and Recruitment Committee.

Financial Information:

Total Cost: \$0.00

General Fund Cost: \$0.00

Included in Budget:

☐ Yes

☐ No

☐ N/A

If not included in budget, recommended funding source:

Action is Related to an Activity Which Is: ☐ Mandated ☐ Non-Mandated ☐ New Activity

Action is Related to Strategic Plan:

Goal:

Objective:

Administration:

County Administrator:

☒ Recommended

☐ Not Recommended

☐ Without Recommendation

Committee/Governing/Advisory Board Approval Date:

Russ Boersma

Committee: Ottawa County Materials Management Planning Committee (MMPC)

Seat: Representative of Hauler

Education

School

Trinity Christian College

Degree

General Studies

School

Lewis University

Degree

General Studies

Employment Background

Current Employer

Arrowaste, Inc.

Position

General Manager

Responsibilities: *(Max length: 1000)*

I am responsible for everything in the office; Customer Service, sales, dispatch, IT, HR, Safety, accounts payable, accounts receivable, billing.

Previous Employer

Homewood Disposal

Position

Dispatcher

Responsibilities: (*Max length: 1000*)

Dispatch Residential, Commercial, and Roll off trucks. Talk to customers about their needs.

Other Information

How many years have you lived in Ottawa County?

23

Are any of your family members currently employed by the County of Ottawa or any other unit of government?

☐ Yes ☒ No

If yes, please describe: *Max length: 500*

What is your past experience in serving on government boards, or the boards of civic and other similar organizations? (*Max length: 1000*)

I have served 4 times on the Ottawa County Solid Waste Planning committee, I have served 3 times on the Kent County Solid Waste Planning committee. I currently serve as Chair of the Holland Charter Township Zoning Board of Appeals.

The Ottawa County Appointment Policy sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners. If appointed, will you be able to comply with the terms of the Policy with regard to attendance?

☒ Yes ☐ No

If no, please explain. *Max length: 1000.*

Why do you want to be considered for this appointment? *(Max length: 1000. Please be as detailed as possible)*

I believe that I can bring a perspective from a small hauler and also provide a lot of experience in Solid Waste and Recycle planning.

Thomas Mahoney

Committee: Ottawa County Materials Management Planning Committee (MMPC)

Seat: Representative of Hauler

Education

School

Marquette University

Degree

BS Business Administration-Finance

School

Degree

Employment Background

Current Employer

Republic Services

Position

General Manager

Responsibilities: *(Max length: 1000)*

Responsible for leading one of Republic Services' Business Units which includes full profit loss responsibility for all facets of the operation. The position manages an infrastructure team comprised of division-level managers, including Operations, Fleet Management, Sales, Finance, Human Resources, Safety and Environmental Compliance, and Environmental Engineering, who support the total operation of the Business Unit. I ensure execution of local market strategy that complements the company's overall strategic operating and marketing plans and implements tactical initiatives to drive functional excellence and budget achievement. I manage all matters related to collection and/or post-collections operations (transfer stations, landfills, recycling centers and/or complexes); represent the Company to customers, vendors and municipal customers and other external stakeholders; oversees effective safety and accident prevention programs and ensure regulatory compliance.

Previous Employer

WM (formerly Waste Management)

Position

Division Manager

Responsibilities: (*Max length: 1000*)

Various positions held from driver to division manager. As Division Manager, I was responsible for managing the collections activities for commercial, industrial and residential customers, as well as container delivery and pick up, in a geographically dispersed area. The position managed a team of Operations Supervisors, , Dispatchers, Operations Clerks, Drivers and Helpers who were responsible for the route system for commercial, roll-off and residential customers throughout the business unit.

Other Information

How many years have you lived in Ottawa County?

0

Are any of your family members currently employed by the County of Ottawa or any other unit of government?

☐ Yes ☒ No

If yes, please describe: *Max length: 500*

Though I do not live in Ottawa County, I have worked in Ottawa County for 14 years in my current role of General Manager for Republic Services of Western Michigan.

What is your past experience in serving on government boards, or the boards of civic and other similar organizations? (*Max length: 1000*)

I have served as a solid waste planning committee member for Calhoun, Saginaw, Allegan and Kent County. In Allegan County I was Vice Chair of the committee and in 2023 was selected as the sole waste industry representative on the Kent County Sustainable Business Park Advisory Group.

The Ottawa County Appointment Policy sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners. If appointed, will you be able to comply with the terms of the Policy with regard to attendance?

☒ Yes ☐ No

If no, please explain. *Max length: 1000.*

Why do you want to be considered for this appointment? *(Max length: 1000. Please be as detailed as possible)*

Republic Services owns and operates the largest infrastructure of environmental services capabilities utilized by many Ottawa County residents and has a significant interest in the development and planning the future of Ottawa County's materials management. As an experienced member of several solid waste planning committees with over 35 years industry experience, I will be able to bring unparalleled insight and recommendations to help the committee shape the future of materials management planning in Ottawa County.

Action Request



Committee: Talent and Recruitment Committee

Meeting Date: 07/16/2024

Requesting Department: Administration

Submitted By: Jordan Epperson

Agenda Item: Ottawa County Materials Management Planning Committee (MMPC) Seat 3

Suggested Motion:

To place into nomination and forward to the Board of Commissioners the names of (*indicates recommendation from the Interview Subcommittee):

Eligible:

*Tom Mahoney

Matt Rosser

and to select one (1) to fill one (1) Representative of Materials Recovery Facility vacancy beginning August 1, 2024 and ending July 31, 2029.

Summary of Request:

The Board of Commissioners makes various appointments to boards and commissions through the Talent and Recruitment Committee.

Financial Information:

Total Cost: \$0.00

General Fund Cost: \$0.00

Included in Budget:

☐ Yes

☐ No

☐ N/A

If not included in budget, recommended funding source:

Action is Related to an Activity Which Is: ☐ Mandated ☐ Non-Mandated ☐ New Activity

Action is Related to Strategic Plan:

Goal:

Objective:

Administration:

County Administrator:

☒ Recommended

☐ Not Recommended

☐ Without Recommendation

Committee/Governing/Advisory Board Approval Date:

Thomas Mahoney

Committee: Ottawa County Materials Management Planning Committee (MMPC)

Seat: Materials Recovery Facility

Education

School

Marquette University

Degree

BS Business Administration-Finance

School

Degree

Employment Background

Current Employer

Republic Services

Position

General Manager

Responsibilities: *(Max length: 1000)*

Responsible for leading one of Republic Services' Business Units which includes full profit loss responsibility for all facets of the operation. The position manages an infrastructure team comprised of division-level managers, including Operations, Fleet Management, Sales, Finance, Human Resources, Safety and Environmental Compliance, and Environmental Engineering, who support the total operation of the Business Unit. I ensure execution of local market strategy that complements the company's overall strategic operating and marketing plans and implements tactical initiatives to drive functional excellence and budget achievement. I manage all matters related to collection and/or post-collections operations (transfer stations, landfills, recycling centers and/or complexes); represent the Company to customers, vendors and municipal customers and other external stakeholders; oversees effective safety and accident prevention programs and ensure regulatory compliance.

Previous Employer

WM (formerly Waste Management)

Position

Division Manager

Responsibilities: (*Max length: 1000*)

Various positions held from driver to division manager. As Division Manager, I was responsible for managing the collections activities for commercial, industrial and residential customers, as well as container delivery and pick up, in a geographically dispersed area. The position managed a team of Operations Supervisors, , Dispatchers, Operations Clerks, Drivers and Helpers who were responsible for the route system for commercial, roll-off and residential customers throughout the business unit.

Other Information

How many years have you lived in Ottawa County?

0

Are any of your family members currently employed by the County of Ottawa or any other unit of government?

☐ Yes ☒ No

If yes, please describe: *Max length: 500*

Though I do not live in Ottawa County, I have worked in Ottawa County for 14 years in my current role of General Manager for Republic Services of Western Michigan.

What is your past experience in serving on government boards, or the boards of civic and other similar organizations? (*Max length: 1000*)

I have served as a solid waste planning committee member for Calhoun, Saginaw, Allegan and Kent County. In Allegan County I was Vice Chair of the committee and in 2023 was selected as the sole waste industry representative on the Kent County Sustainable Business Park Advisory Group.

The Ottawa County Appointment Policy sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners. If appointed, will you be able to comply with the terms of the Policy with regard to attendance?

☒ Yes ☐ No

If no, please explain. *Max length: 1000.*

Why do you want to be considered for this appointment? (*Max length: 1000. Please be as detailed as possible*)

Republic Services owns and operates the largest infrastructure of environmental services capabilities utilized by many Ottawa County residents and has a significant interest in the development and planning the future of Ottawa County's materials management. As an experienced member of several solid waste planning committees with over 35 years industry experience, I will be able to bring unparalleled insight and recommendations to help the committee shape the future of materials management planning in Ottawa County.

Matt Rosser

Committee: Ottawa County Materials Management Planning Committee (MMPC)

Seat: Materials Recovery Facility

Education

School

Corunna High School

Degree

N/A

School

N/A

Degree

N/A

Employment Background

Current Employer

WM (formerly Waste Management)

Position

District Manager

Responsibilities: *(Max length: 1000)*

Responsible for all aspect of Autumn Hills and Hastings landfill. Safety, Enviromental compliance, financial performance, community relations among other duties.

Previous Employer

Current

Position

District Manager

Responsibilities: *(Max length: 1000)*

Other Information

How many years have you lived in Ottawa County?

16

Are any of your family members currently employed by the County of Ottawa or any other unit of government?

☐ Yes ☒ No

If yes, please describe: *Max length: 500*

What is your past experience in serving on government boards, or the boards of civic and other similar organizations? *(Max length: 1000)*

I have served on Ottawa County, Barry County and Allegan County solid waste committees for several years.

The Ottawa County Appointment Policy sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners. If appointed, will you be able to comply with the terms of the Policy with regard to attendance?

☒ Yes ☐ No

If no, please explain. *Max length: 1000.*

Why do you want to be considered for this appointment? *(Max length: 1000. Please be as detailed as possible)*

I have been in the waste industry for over 25 years mostly managing landfills but have experience in all lines of business of our company MRF's, landfills, transfer stations and hauling. I believe my experience in the industry and history of serving on Ottawa County, Barry County and Allegan County would transition well to this new MMP board. Being able to serve on these committees I have learned different perspectives and challenges that can occur in the waste and recycling industry.

Action Request



Committee: Talent and Recruitment Committee

Meeting Date: 07/16/2024

Requesting Department: Administration

Submitted By: Jordan Epperson

Agenda Item: Ottawa County Materials Management Planning Committee (MMPC) Seat 4

Suggested Motion:

To place into nomination and forward to the Board of Commissioners the names of (*indicates recommendation from the Interview Subcommittee):
Eligible:

*Dan Tietema

Tom Mahoney

Ineligible:

Matt Rosser

and to select one (1) to fill one (1) Representative of Compost Facility/Aerobics Digester vacancy beginning August 1, 2024 and ending July 31, 2029.

Summary of Request:

The Board of Commissioners makes various appointments to boards and commissions through the Talent and Recruitment Committee.

Financial Information:

Total Cost: \$0.00	General Fund Cost: \$0.00	Included in Budget:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
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If not included in budget, recommended funding source:

Action is Related to an Activity Which Is: ☐ Mandated ☐ Non-Mandated ☐ New Activity

Action is Related to Strategic Plan:

Goal:

Objective:

Administration:  ☒ Recommended ☐ Not Recommended ☐ Without Recommendation
County Administrator:

Committee/Governing/Advisory Board Approval Date:

Dan Tietema

Committee: Ottawa County Materials Management Planning Committee (MMPC)

Seat: Representative of Compost Facility/Aerobic Digester

Education

School

Aquinas College

Degree

Communications

School

Grand Rapids Junior College

Degree

General

Employment Background

Current Employer

Organicycle

Position

General Manager

Responsibilities: *(Max length: 1000)*

Founder of west Michigan's first curbside compost company specializing in diverting organic material away from landfills to be composted into nutrient rich soil to be used by our local farmers. Out of necessity I established one of West Michigan's only compost facilities to accept all organic materials including food paper yard waste and compostable products like bags and cups. Today Organicycle provides services to both residential and commercial accounts throughout Ottawa Kent Muskegon Ionia and Kalamazoo counties diverting millions of pounds of waste from our landfills every year. We work closely with our partners and customers on educating and providing awareness of the benefits of composting and have become a leader in organic waste management and diversion and look to be a driving force to change the way people look at trash.

Previous Employer

Omni Medical Waste

Position

Owner

Responsibilities: *(Max length: 1000)*

Created West Michigan's locally owned medical waste management company specializing in the collection and proper destruction of medical waste from medical facilities and educating customers on proper management of medical waste while ensuring that every customer remains current with all state regulations.

Other Information

How many years have you lived in Ottawa County?

0

Are any of your family members currently employed by the County of Ottawa or any other unit of government?

☐ Yes ☒ No

If yes, please describe: *Max length: 500*

What is your past experience in serving on government boards, or the boards of civic and other similar organizations? *(Max length: 1000)*

Served as the liaison between the West Michigan American Heart Association and their board members.

The Ottawa County Appointment Policy sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners. If appointed, will you be able to comply with the terms of the Policy with regard to attendance?

☒ Yes ☐ No

If no, please explain. *Max length: 1000.*

Why do you want to be considered for this appointment? *(Max length: 1000. Please be as detailed as possible)*

Because of my 20+ years in waste management and recycling, I bring a unique perspective on how to divert materials away from landfills responsibly in order to create a better environment for our community.

Thomas Mahoney

Committee: Ottawa County Materials Management Planning Committee (MMPC)

Seat: Representative of Compost Facility/Aerobic Digester

Education

School

Marquette University

Degree

BS Business Administration-Finance

School

Degree

Employment Background

Current Employer

Republic Services

Position

General Manager

Responsibilities: *(Max length: 1000)*

Responsible for leading one of Republic Services' Business Units which includes full profit loss responsibility for all facets of the operation. The position manages an infrastructure team comprised of division-level managers, including Operations, Fleet Management, Sales, Finance, Human Resources, Safety and Environmental Compliance, and Environmental Engineering, who support the total operation of the Business Unit. I ensure execution of local market strategy that complements the company's overall strategic operating and marketing plans and implements tactical initiatives to drive functional excellence and budget achievement. I manage all matters related to collection and/or post-collections operations (transfer stations, landfills, recycling centers and/or complexes); represent the Company to customers, vendors and municipal customers and other external stakeholders; oversees effective safety and accident prevention programs and ensure regulatory compliance.

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Division Manager

Responsibilities: *(Max length: 1000)*

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Other Information

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0

Are any of your family members currently employed by the County of Ottawa or any other unit of government?

☐ Yes ☒ No

If yes, please describe: *Max length: 500*

Though I do not live in Ottawa County, I have worked in Ottawa County for 14 years in my current role of General Manager for Republic Services of Western Michigan.

What is your past experience in serving on government boards, or the boards of civic and other similar organizations? *(Max length: 1000)*

I have served as a solid waste planning committee member for Calhoun, Saginaw, Allegan and Kent County. In Allegan County I was Vice Chair of the committee and in 2023 was selected as the sole waste industry representative on the Kent County Sustainable Business Park Advisory Group.

The Ottawa County Appointment Policy sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners. If appointed, will you be able to comply with the terms of the Policy with regard to attendance?

☒ Yes ☐ No

If no, please explain. *Max length: 1000.*

Why do you want to be considered for this appointment? (*Max length: 1000. Please be as detailed as possible*)

Republic Services owns and operates the largest infrastructure of environmental services capabilities utilized by many Ottawa County residents and has a significant interest in the development and planning the future of Ottawa County's materials management. As an experienced member of several solid waste planning committees with over 35 years industry experience, I will be able to bring unparalleled insight and recommendations to help the committee shape the future of materials management planning in Ottawa County.

Matt Rosser

Committee: Ottawa County Materials Management Planning Committee (MMPC)

Seat: Representative of Compost Facility/Aerobic Digester

Education

School

Corunna High School

Degree

N/A

School

N/A

Degree

N/A

Employment Background

Current Employer

WM (formerly Waste Management)

Position

District Manager

Responsibilities: *(Max length: 1000)*

Previous Employer

Current

Position

District Manager

Responsibilities: *(Max length: 1000)*

Other Information

How many years have you lived in Ottawa County?

16

Are any of your family members currently employed by the County of Ottawa or any other unit of government?

☐ Yes ☒ No

If yes, please describe: *Max length: 500*

What is your past experience in serving on government boards, or the boards of civic and other similar organizations? *(Max length: 1000)*

I have served on Ottawa County, Allegan County and Barry County solid waste committees for several years.

The Ottawa County Appointment Policy sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners. If appointed, will you be able to comply with the terms of the Policy with regard to attendance?

☒ Yes ☐ No

If no, please explain. *Max length: 1000.*

Why do you want to be considered for this appointment? (*Max length: 1000. Please be as detailed as possible*)

I have been in the waste industry for over 25 years mostly managing landfills but have experience in all lines of business of our company MRF's, landfills, transfer stations and hauling. I believe my experience in the industry and history of serving on Ottawa County, Barry County and Allegan County would transition well to this new MMP board. Being able to serve on these committees I have learned different perspectives and challenges that can occur in the waste and recycling industry. In addition i have overseen/managed the compost facility that was at Autumn Hills for several years.

Action Request



Committee: Talent and Recruitment Committee

Meeting Date: 07/16/2024

Requesting Department: Administration

Submitted By: Jordan Epperson

Agenda Item: Ottawa County Materials Management Planning Committee (MMPC) Seat 5

Suggested Motion:

To place into nomination and forward to the Board of Commissioners the names of (*indicates recommendation from the Interview Subcommittee):
Eligible:

*Kari Bliss
Nick Carlson

Ineligible:
Tom Mahoney

and to select one (1) to fill one (1) Representative) Representative of Waste Diversion, reuse, or deduction facility operator vacancy beginning August 1, 2024 and ending July 31, 2029.

Summary of Request:

The Board of Commissioners makes various appointments to boards and commissions through the Talent and Recruitment Committee.

Financial Information:

Total Cost: \$0.00	General Fund Cost: \$0.00	Included in Budget:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
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If not included in budget, recommended funding source:

Action is Related to an Activity Which Is: ☐ Mandated ☐ Non-Mandated ☐ New Activity

Action is Related to Strategic Plan:

Goal:

Objective:

Administration:  ☒ Recommended ☐ Not Recommended ☐ Without Recommendation
County Administrator:

Committee/Governing/Advisory Board Approval Date:

Kari Bliss

Committee: Ottawa County Materials Management Planning Committee (MMPC)

Seat: Representative of Waste Diversion, reuse, or deduction facility operator

Education

School

Aquinas College

Degree

BS

School

Whole Works Greenbiz

Degree

Leading the Sustainability Transformation

Employment Background

Current Employer

PADNOS

Position

Principal Sustainability

Responsibilities: *(Max length: 1000)*

Kari leads Sustainability at PADNOS, an industrial recycler of paper, plastics, metals, and electronics. She is a GreenBiz certified professional, Leading the Sustainability Transformation, GRI Certified Sustainability Professional, a board member of the Michigan Sustainable Business Forum, Board Vice President of Public Thread, Co-PI on a DOE Grant with U of M and Ford. She is a result driven leader skilled at bringing stakeholders together to develop sustainability initiatives and solve complex circular economy challenges.

Previous Employer

Bazzani

Position

Director of Marketing & Sales LEED AP

Responsibilities: (*Max length: 1000*)

Develop value proposition and company core message. Implement new logo and web site to differentiate Bazzani. Create all marketing materials. Developed marketing budget and analyze options for maximum benefit. Assist clients in finding tax incentives, grants, and creative ways to overcome economic hurdles. Community Liaison. Coordinate all Bazzani events. Assist clients with finish selections and project management. Develop and implement all press releases for both Bazzani and Bazzani clients.

? Awarded first Double Gold LEED building certification in the world.

? Successfully completed all projects on time and within budget.

Other Information

How many years have you lived in Ottawa County?

15

Are any of your family members currently employed by the County of Ottawa or any other unit of government?

☐ Yes ☒ No

If yes, please describe: *Max length: 500*

What is your past experience in serving on government boards, or the boards of civic and other similar organizations? (*Max length: 1000*)

? YMCA Yoga Instructor	2005 to date
? Treasurer Society of Plastic Engineers International Recycling Division	2015 to date
? International Public Speaker	2018 to date
? MI & Grand Rapids Chamber of Commerce Environmental Affairs Committees? Member	2019 to date
? Board Member Michigan Sustainable Business Forum	2020 to date
? Ottawa County Solid Waste Planning Committee	2020 to date
? NextCycle Grant Selection & Technical Advisor	2021 to date
? Guest Lecturer at MSU, Kendall, Aquinas, GVSU, Davenport, CMU, Western, U of M	2021 to date
? Board Member Public Thread	2022 to date

The Ottawa County Appointment Policy sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners.

If appointed, will you be able to comply with the terms of the Policy with regard to attendance?

☒ Yes ☐ No

If no, please explain. *Max length: 1000.*

Why do you want to be considered for this appointment? (*Max length: 1000. Please be as detailed as possible*)

I am eager to join the Ottawa County Material Management Planning Committee to leverage my 20+ years in sustainability and 15 years in industrial recycling. I have led efforts in waste reduction, resource efficiency, and environmental impact minimization. My expertise includes implementing sustainable practices, enhancing recycling rates, and fostering economic benefits. I have engaged communities and stakeholders, developed aligned policies, and managed sustainability projects emphasizing collaboration and communication. I am excited to help Ottawa County achieve its sustainability goals and improve material management practices.

Nick D Carlson

Committee: Ottawa County Materials Management Planning Committee (MMPC)

Seat: Representative of Waste Diversion, reuse, or deduction facility operator

Education

School

Olivet Nazarene University

Degree

M.A.

School

Olivet Nazarene University

Degree

B.A.

Employment Background

Current Employer

Goodwill Industries of West Michigan, Inc.

Position

Business Development Director

Responsibilities: *(Max length: 1000)*

I am responsible for creating new businesses for Goodwill with the materials that we are throwing into the landfill. I oversee our sustainability initiatives as well as our non-donated goods business operations. July 2021 - Present

Previous Employer

Goodwill Industries of Greater Grand Rapids, Ir

Position

Vice President of Donated Goods Operations

Responsibilities: (*Max length: 1000*)

I oversaw all 18 retail stores, 1 outlet center, our recycling & export sales, online sales as well as our logistics/transportation division, loss prevention and safety and our environmental programs.

November 2008 – July 2021

Other Information

How many years have you lived in Ottawa County?

7

Are any of your family members currently employed by the County of Ottawa or any other unit of government?

☐ Yes ☒ No

If yes, please describe: *Max length: 500*

What is your past experience in serving on government boards, or the boards of civic and other similar organizations? (*Max length: 1000*)

Current – Chair of the Michigan Recycling Coalition Board of Directors, Norton Shores Youth Hockey League Coach

Former – State of Michigan LARA Board for Speech & Language Pathology (Board Member & Disciplinary Sub Committee Chair), State of Michigan LARA Board for Occupational Therapy (Board Member & Disciplinary Sub Committee Chair), U.S. Green Building Council Board of Directors (Secretary), Kent County DPW Solid Waste Planning Committee.

The Ottawa County Appointment Policy sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners. If appointed, will you be able to comply with the terms of the Policy with regard to attendance?

☒ Yes ☐ No

If no, please explain. *Max length: 1000.*

Why do you want to be considered for this appointment? *(Max length: 1000. Please be as detailed as possible)*

I have a passion for protecting our environment and ensuring that waste materials find a better use than landfill or burning. I believe in the circular economy and work closely with others to ensure that materials are properly managed in West Michigan. I am actively involved in the recycling community across the State and hope to help craft a better system for West Michigan. I help lead Goodwill's initiatives both locally and on a national level.

Thomas Mahoney

Committee: Ottawa County Materials Management Planning Committee (MMPC)

Seat: Representative of Waste Diversion, reuse, or deduction facility operator

Education

School

Marquette University

Degree

BS Business Administration-Finance

School

Degree

Employment Background

Current Employer

Republic Services

Position

General Manager

Responsibilities: *(Max length: 1000)*

Responsible for leading one of Republic Services' Business Units which includes full profit loss responsibility for all facets of the operation. The position manages an infrastructure team comprised of division-level managers, including Operations, Fleet Management, Sales, Finance, Human Resources, Safety and Environmental Compliance, and Environmental Engineering, who support the total operation of the Business Unit. I ensure execution of local market strategy that complements the company's overall strategic operating and marketing plans and implements tactical initiatives to drive functional excellence and budget achievement. I manage all matters related to collection and/or post-collections operations (transfer stations, landfills, recycling centers and/or complexes); represent the Company to customers, vendors and municipal customers and other external stakeholders; oversees effective safety and accident prevention programs and ensure regulatory compliance.

Previous Employer

WM (formerly Waste Management)

Position

Division Manager

Responsibilities: *(Max length: 1000)*

Various positions held from driver to division manager. As Division Manager, I was responsible for managing the collections activities for commercial, industrial and residential customers, as well as container delivery and pick up, in a geographically dispersed area. The position managed a team of Operations Supervisors, , Dispatchers, Operations Clerks, Drivers and Helpers who were responsible for the route system for commercial, roll-off and residential customers throughout the business unit.

Other Information

How many years have you lived in Ottawa County?

0

Are any of your family members currently employed by the County of Ottawa or any other unit of government?

☐ Yes ☒ No

If yes, please describe: *Max length: 500*

Though I do not live in Ottawa County, I have worked in Ottawa County for 14 years in my current role of General Manager for Republic Services of Western Michigan.

What is your past experience in serving on government boards, or the boards of civic and other similar organizations? *(Max length: 1000)*

I have served as a solid waste planning committee member for Calhoun, Saginaw, Allegan and Kent County. In Allegan County I was Vice Chair of the committee and in 2023 was selected as the sole waste industry representative on the Kent County Sustainable Business Park Advisory Group.

The Ottawa County Appointment Policy sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners. If appointed, will you be able to comply with the terms of the Policy with regard to attendance?

☒ Yes ☐ No

If no, please explain. *Max length: 1000.*

Why do you want to be considered for this appointment? (*Max length: 1000. Please be as detailed as possible*)

Republic Services owns and operates the largest infrastructure of environmental services capabilities utilized by many Ottawa County residents and has a significant interest in the development and planning the future of Ottawa County's materials management. As an experienced member of several solid waste planning committees with over 35 years industry experience, I will be able to bring unparalleled insight and recommendations to help the committee shape the future of materials management planning in Ottawa County.

Action Request



Committee: Talent and Recruitment Committee

Meeting Date: 07/16/2024

Requesting Department: Administration

Submitted By: Jordan Epperson

Agenda Item: Ottawa County Materials Management Planning Committee (MMPC) Seat 6

Suggested Motion:

To place into nomination and forward to the Board of Commissioners the names of (*indicates recommendation from the Interview Subcommittee):
Eligible:

*Kelly Goward

Nick Carlson

Daniel Schoonmaker

Rose Spickler

Ineligible:

Matt Rosser

and to select one (1) to fill one (1) Representative of Environmental Group vacancy beginning August 1, 2024 and ending July 31, 2029.

Summary of Request:

The Board of Commissioners makes various appointments to boards and commissions through the Talent and Recruitment Committee.

Financial Information:

Total Cost: \$0.00	General Fund Cost: \$0.00	Included in Budget:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
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If not included in budget, recommended funding source:

Action is Related to an Activity Which Is: ☐ Mandated ☐ Non-Mandated ☐ New Activity

Action is Related to Strategic Plan:

Goal:

Objective:

Administration:  ☒ Recommended ☐ Not Recommended ☐ Without Recommendation
County Administrator:

Committee/Governing/Advisory Board Approval Date:

Kelly Goward

Committee: Ottawa County Materials Management Planning Committee (MMPC)

Seat: Representative of an Environmental Group

Education

School

Ball State University

Degree

Master of Science

School

Grand Valley State University

Degree

Bachelor of Science

Employment Background

Current Employer

ODC Network

Position

Land & Water Director

Responsibilities: *(Max length: 1000)*

I am responsible for setting department goals, metrics, budgets and resource plans that support the ODC operating and strategic plans and ensuring that metrics are met and impacts are shared with stakeholders. I support team members in accomplishing their personal performance goals and in their professional development. I am part of the ODC leadership team that sets overall plans and goals for the organization. In coordination with teammates and community partners, I plan and carryout public events, including the Macatawa Water Festival and West Michigan Green Infrastructure Seminar. I coordinate and support the activities of community and stakeholder groups including the Project Clarity Advisory Committee, the Macatawa Watershed Stormwater Committee, the ODC Land and Water Committee, and the Rush Creek Watershed Committee. I oversee watershed planning, projects, and reporting, including assisting with grant writing and administration to ensure successful project management.

Previous Employer

Macatawa Area Coordinating Council

Position

Environmental Program Manager

Responsibilities: *(Max length: 1000)*

I was responsible for overseeing implementation of the Macatawa Watershed Management Plan. This included securing and overseeing implementation of grant funding to support agricultural and urban best management practice implementation to improve water quality. I conducted various types of community outreach and education including hosting watershed activities at community events, speaking at seminars and organizing and holding educational programs. I maintained relationships with partners and stakeholders by providing regular updates to the MACC's Policy Board and hosting regular meetings of the Macatawa Watershed Advisory Committee and Macatawa Watershed Stormwater Committee. I prepared and distributed quarterly newsletters and annual reports. I provided MS4 compliance assistance to six permittees in the Macatawa Watershed, which included preparing and submitting permit documents and progress reports.

Other Information

How many years have you lived in Ottawa County?

35

Are any of your family members currently employed by the County of Ottawa or any other unit of government?

☐ Yes ☒ No

If yes, please describe: *Max length: 500*

What is your past experience in serving on government boards, or the boards of civic and other similar organizations? *(Max length: 1000)*

I have served on the Ottawa County Solid Waste Planning Committee since 2020, the entire time serving as the Chair. This committee represents a diverse group of stakeholders that come with various positions and opinions. The last 4 years have included several challenges that we have worked through collaboratively, but not always unanimously. I appreciate the diverse viewpoints as well as the patience and persistence of the members as we have discussed these sometimes difficult issues. As Chair, I try to mostly sit back, listen and then summarize and secure consensus for a path forward. I have also served on the Ottawa County Farmland Preservation Board since 2022 and currently serve as the Vice Chair. This issue is critical to the work that I do at the ODC Network to protect water quality in the Macatawa Watershed and other areas of the county. I also appreciate the diverse viewpoints on this Board and the deep dedication all have to protecting our precious agricultural resources.

The Ottawa County Appointment Policy sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners.

If appointed, will you be able to comply with the terms of the Policy with regard to attendance?

☒ Yes ☐ No

If no, please explain. *Max length: 1000.*

Why do you want to be considered for this appointment? (*Max length: 1000. Please be as detailed as possible*)

As stated above, I have served on the Solid Waste Planning Committee since 2020 as the Chair. As we look to transition this group from a focus on solid waste to a focus on materials management, it is critical that we have continuity in that process and maintain as many of the committee members as possible that have already begun to learn about and prepare for the changes that are required. I also look forward to adding new voices to the committee that were not represented on the previous committee. On a professional level, I desire to continue being involved as my team works with several communities in West Michigan, including the City of Holland, on community sustainability issues. The changes in part 115 and the subsequent new Materials Management Plan will have a direct impact on those communities and we will be better positioned to help them adjust to the changes having been part of the committee that developed and will implement the new plan.

Nick D Carlson

Committee: Ottawa County Materials Management Planning Committee (MMPC)

Seat: Representative of an Environmental Group

Education

School

Olivet Nazarene University

Degree

M.A.

School

Olivet Nazarene University

Degree

B.A.

Employment Background

Current Employer

Goodwill Industries of West Michigan

Position

Business Development Director

Responsibilities: *(Max length: 1000)*

Previous Employer

Goodwill Industries of Greater Grand Rapids, Ir

Position

Vice President of Donated Goods Operations

Responsibilities: *(Max length: 1000)*

Other Information

How many years have you lived in Ottawa County?

7

Are any of your family members currently employed by the County of Ottawa or any other unit of government?

☐ Yes ☒ No

If yes, please describe: *Max length: 500*

What is your past experience in serving on government boards, or the boards of civic and other similar organizations? *(Max length: 1000)*

Board & Committee Appointments

Michigan Recycling Coalition (2011–2013 & 2018–Present) Board Chair (2021–Present), Policy Chair 2018 –2020

State of Michigan Licensing & Regulatory Affairs Board of Speech & Language Pathology (2018 –2021) Board Member & Disciplinary Subcommittee Chair

State of Michigan Licensing & Regulatory Affairs Board of Occupational Therapists (2014 ? 2017) Board Member & Disciplinary Subcommittee Chair

Kent County Solid Waste Policy Planning Committee (2010 ? 2020)

The Ottawa County Appointment Policy sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners. If appointed, will you be able to comply with the terms of the Policy with regard to attendance?

☒ Yes ☐ No

If no, please explain. *Max length: 1000.*

Why do you want to be considered for this appointment? (*Max length: 1000. Please be as detailed as possible*)

Given my history with Goodwill I have seen how much stuff people have and dispose of. It is very important to me that the materials we consume are managed appropriately. I have spent my almost 18 year career working to ensure that the things people discard find the best possible home. I believe that as a part of the MMPC for Ottawa County I can have a positive impact on the way materials are managed in Ottawa. Through Goodwill I have already been working hard at getting materials into profitable circularity in Muskegon County. I think I can help in Ottawa as well.

Daniel A Schoonmaker

Committee: Ottawa County Materials Management Planning Committee (MMPC)

Seat: Representative of an Environmental Group

Education

School

Aquinas College

Degree

Business Administration and English

School

Grand Rapids Community College

Degree

Associates of Arts

Employment Background

Current Employer

West Michigan Sustainable Business Forum

Position

Executive Director

Responsibilities: *(Max length: 1000)*

An accomplished environmental educator, Daniel Schoonmaker has served as the Executive Director of West Michigan Sustainable Business Forum since 2013. Launched two decades earlier as a forum for local professionals to collaboratively introduce their organizations to beyond-compliance sustainability (the "triple-bottom-line"), under his leadership it grew to become the preeminent regional program for sustainable business in the Midwest, later expanding to the five sister communities of the Michigan Sustainable Business Forum. With the support of its members, MiSBF today promotes business practices and public policy that advance the triple-bottom line of people, planet and profit. Schoonmaker is the organization's CEO and responsible for all strategy, personnel decisions, fund development, and program implementation, including educational programs and presentations on materials management topics.

Previous Employer

West Michigan Environmental Action Council

Position

Membership and Communications Director

Responsibilities: *(Max length: 1000)*

For a short period after leaving the corporate world I managed all communications, volunteer development and fundraising for the regional environmental group.

Other Information

How many years have you lived in Ottawa County?

0

Are any of your family members currently employed by the County of Ottawa or any other unit of government?

☐ Yes ☒ No

If yes, please describe: *Max length: 500*

No

What is your past experience in serving on government boards, or the boards of civic and other similar organizations? *(Max length: 1000)*

I am a current member of the Ionia Solid Waste Planning Commission and expect to be appointed to its Materials Management Planning Committee. I currently serve on the Kent County Materials Management Planning Committee and the Michigan Community Service Commission. I have sat on several corporate and community advisory committees and boards for City of Grand Rapids, Kent County and the Michigan Department of Environment, Great Lakes and Energy. I have served on committees of the National Recycling Council, Michigan Recycling Council, ReFED, Green Business Engagement National Network and Green Home Institute.

Professionally, I have previously served as a contract consultant providing stakeholder engagement and research support on materials management to Ottawa County Solid Waste Planning Committee, and the counties of Kent, Allegan, Van Buren, Berrien, St. Joseph, Kalamazoo, Cass.

The Ottawa County Appointment Policy sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners.

If appointed, will you be able to comply with the terms of the Policy with regard to attendance?

☒ Yes ☐ No

If no, please explain. *Max length: 1000.*

Why do you want to be considered for this appointment? (*Max length: 1000. Please be as detailed as possible*)

As you likely know, Ottawa County has played a key role in the development of the sustainable business movement over the past 30 years. Many of the national advances we take for granted may not have occurred if not for the unique commitment of the private sector here, which envisioned an approach to environmental conservation informed by conservative principles and the efficiencies and innovation of a free market. The new Materials Management Plan will be the county's best opportunity in a generation to advance sustainable business. A strong plan will ensure the community maintains its competitive advantage for private and public sector investment in recycling and waste management. I am professionally and personally invested in seeing our local counties benefit from the investments that will be enabled by a quality plan and planning process.

Matt Rosser

Committee: Ottawa County Materials Management Planning Committee (MMPC)

Seat: Representative of an Environmental Group

Education

School

Corunna High School

Degree

N/A

School

N/A

Degree

N/A

Employment Background

Current Employer

WM (formerly Waste Management)

Position

District Manager

Responsibilities: *(Max length: 1000)*

Previous Employer

Current

Position

District Manager

Responsibilities: *(Max length: 1000)*

Other Information

How many years have you lived in Ottawa County?

16

Are any of your family members currently employed by the County of Ottawa or any other unit of government?

☐ Yes ☒ No

If yes, please describe: *Max length: 500*

What is your past experience in serving on government boards, or the boards of civic and other similar organizations? *(Max length: 1000)*

I have served on Ottawa County, Barry County, and Allegan County solid waste committees for several years.

The Ottawa County Appointment Policy sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners. If appointed, will you be able to comply with the terms of the Policy with regard to attendance?

☒ Yes ☐ No

If no, please explain. *Max length: 1000.*

Why do you want to be considered for this appointment? (*Max length: 1000. Please be as detailed as possible*)

I have been in the waste industry for over 25 years mostly managing landfills but have experience in all lines of business of our company MRF's, landfills, transfer stations and hauling. I believe my experience in the industry and history of serving on Ottawa County, Barry County and Allegan County would transition well to this new MMP board. Being able to serve on these committees I have learned different perspectives and challenges that can occur in the waste and recycling industry. I also managed/overseen the compost facility at Autumn Hills for several years.

Action Request



Committee: Talent and Recruitment Committee

Meeting Date: 07/16/2024

Requesting Department: Administration

Submitted By: Jordan Epperson

Agenda Item: Ottawa County Materials Management Planning Committee (MMPC) Seat 7

Suggested Motion:

To place into nomination and forward to the Board of Commissioners the names of (*indicates recommendation from the Interview Subcommittee):

Eligible:

*Jacob Bonnema

and to select one (1) to fill one (1) Elected Official of the County vacancy beginning August 1, 2024 and ending July 31, 2029.

Summary of Request:

The Board of Commissioners makes various appointments to boards and commissions through the Talent and Recruitment Committee.

Financial Information:

Total Cost: \$0.00

General Fund Cost: \$0.00

Included in Budget:

☐ Yes

☐ No

☐ N/A

If not included in budget, recommended funding source:

Action is Related to an Activity Which Is: ☐ Mandated ☐ Non-Mandated ☐ New Activity

Action is Related to Strategic Plan:

Goal:

Objective:

Administration:

County Administrator:

☒ Recommended

☐ Not Recommended

☐ Without Recommendation

Committee/Governing/Advisory Board Approval Date:

Jacob Bonnema

Committee: Ottawa County Materials Management Planning Committee (MMPC)

Seat: Elected Official of the County

Education

School

N/A

Degree

N/A

School

N/A

Degree

N/A

Employment Background

Current Employer

Ottawa County

Position

Commissioner District 4

Responsibilities: *(Max length: 1000)*

Oversight of budget, policy, and overall direction of the county

Previous Employer

Bonnema Holdings, LLC

Position

Principle

Responsibilities: *(Max length: 1000)*

Owner

Other Information

How many years have you lived in Ottawa County?

Sir

Are any of your family members currently employed by the County of Ottawa or any other unit of government?

☐ Yes ☒ No

If yes, please describe: *Max length: 500*

What is your past experience in serving on government boards, or the boards of civic and other similar organizations? *(Max length: 1000)*

I have more than two decades of service experience on multiple for profit and non profit boards that include private business, NGO, civic and faith based organizations. The most relevant experience is that I have been serving on the Solid Waste Committee for the last 18 months and have been part of the decision making process to create the new OC MMPC.

The Ottawa County Appointment Policy sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners.

If appointed, will you be able to comply with the terms of the Policy with regard to attendance?

☒ Yes ☐ No

If no, please explain. *Max length: 1000.*

Why do you want to be considered for this appointment? *(Max length: 1000. Please be as detailed as possible)*

There is a steep and complicated learning curve for this committee, I would like to continue to build on the knowledge that I have gained and relationships I have worked to build. My district is home to one of our key landfills and I would like to make sure we continue to be good stewards of it and the others. There is much to consider in how we manage this service to our county.

Action Request



Committee: Talent and Recruitment Committee

Meeting Date: 07/16/2024

Requesting Department: Administration

Submitted By: Jordan Epperson

Agenda Item: Ottawa County Materials Management Planning Committee (MMPC) Seat 8

Suggested Motion:

To place into nomination and forward to the Board of Commissioners the names of (*indicates recommendation from the Interview Subcommittee):
Eligible:

*Edward Costigan

Meredith Hemmeke

Thomas Oonk

and to select one (1) to fill one (1) Elected Township Official vacancy beginning August 1, 2024 and ending July 31, 2029.

Summary of Request:

The Board of Commissioners makes various appointments to boards and commissions through the Talent and Recruitment Committee.

Financial Information:

Total Cost: \$0.00	General Fund Cost: \$0.00	Included in Budget:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
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If not included in budget, recommended funding source:

Action is Related to an Activity Which Is: ☐ Mandated ☐ Non-Mandated ☐ New Activity

Action is Related to Strategic Plan:

Goal:

Objective:

Administration:  ☒ Recommended ☐ Not Recommended ☐ Without Recommendation
County Administrator:

Committee/Governing/Advisory Board Approval Date:

Edward Michael Costigan

Committee: Ottawa County Materials Management Planning Committee (MMPC)

Seat: Elected Township Official

Education

School

Michigan State University

Degree

Bachelors of Science in Crop and Soil Science

School

Degree

Employment Background

Current Employer

Windy View Farm

Position

Dairy Farmer

Responsibilities: *(Max length: 1000)*

Being a family owned dairy farm, the responsibilities seem endless. Each family member must be able to fill in for one another at any time. We are at a generational transition period where management responsibilities are being handed off almost daily. I have only been at full-time employment with the farm for a short time(1 month). I have been employed part-time for 15 years. At the moment, my primary responsibilities include crop planning and implementation. I need to balance the crops and their inputs to produce adequate feed for the dairy throughout the year. As a robot milking dairy, I assist with the technology and hardware needed to milk cows and reach production goals. With the transitioning of duties, I am also working towards the management of farm financials and the business end of the farm.

Previous Employer

Muskegon County Resource Recovery Center

Position

Farm Manager

Responsibilities: *(Max length: 1000)*

The Resource Recovery Farm is the final step of the wastewater treatment process for Muskegon County. I was in charge of all farm activities, from start to finish. These responsibilities included crop planning, seeking bids for crop inputs, employee management, all field work and activities, grain marketing, reporting, and probably the most important, wastewater irrigation. As part of the County's nutrient discharge permit, I had to irrigate treated wastewater while meeting the facility's permit requirements. I had to balance nutrient applications to meet crop needs, while also keeping track of nutrients from the treated wastewater. Regular reporting was required by various state agencies to make sure we remained compliant.

Other Information

How many years have you lived in Ottawa County?

17

Are any of your family members currently employed by the County of Ottawa or any other unit of government?

☐ Yes ☒ No

If yes, please describe: *Max length: 500*

What is your past experience in serving on government boards, or the boards of civic and other similar organizations? *(Max length: 1000)*

Serving the community of Polkton Township as the Supervisor for the last 4 years has given me the opportunity to sit on many different committees. I have led the Township Board meetings efficiently, and have been very productive working together with our trustees, and the community. I also serve as a member of the Coopersville-Polkton Fire Authority. I have held positions as the Chair and Co-chair of the Authority, as well as being a member of the Authority's hiring committee for recent staffing changes. When called upon by my church, I was also a deacon, and served as the church treasurer during my time as deacon. While serving in these capacities, there has always been an atmosphere of teamwork and cooperation.

The Ottawa County Appointment Policy sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners.

If appointed, will you be able to comply with the terms of the Policy with regard to attendance?

☒ Yes ☐ No

If no, please explain. *Max length: 1000.*

Why do you want to be considered for this appointment? *(Max length: 1000. Please be as detailed as possible)*

With the various industries in Polkton Township, that relate to the Materials Management Planning Committee, we need to have some representation. Planning for the long term success of these industries is very important to us, while also having a voice what is right for our community.

Meredith Hemmeke

Committee: Ottawa County Materials Management Planning Committee (MMPC)

Seat: Elected Township Official

Education

School

Grand Valley State University

Degree

Bachelors in Business with a double Major in H

School

Degree

Employment Background

Current Employer

Position

Responsibilities: *(Max length: 1000)*

Previous Employer

Position

Responsibilities: *(Max length: 1000)*

Other Information

How many years have you lived in Ottawa County?

Are any of your family members currently employed by the County of Ottawa or any other unit of government?

☐ Yes ☒ No

If yes, please describe: *Max length: 500*

What is your past experience in serving on government boards, or the boards of civic and other similar organizations? *(Max length: 1000)*

The Ottawa County Appointment Policy sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners.

If appointed, will you be able to comply with the terms of the Policy with regard to attendance?

☒ Yes ☐ No

If no, please explain. *Max length: 1000.*

Why do you want to be considered for this appointment? (*Max length: 1000. Please be as detailed as possible*)

Thomas W Oonk

Committee: Ottawa County Materials Management Planning Committee (MMPC)

Seat: Elected Township Official

Education

School

Ferris State College

Degree

BS Accounting

School

Degree

Employment Background

Current Employer

Zeeland Charter Township

Position

Supervisor

Responsibilities: *(Max length: 1000)*

Manage the business of the Township as well as chair the board meetings.

Previous Employer

Herman Miller Inc

Position

Contract Manager

Responsibilities: *(Max length: 1000)*

Negotiate Contracts with Customers. Provide pricing on competitive projects.

Other Information

How many years have you lived in Ottawa County?

69

Are any of your family members currently employed by the County of Ottawa or any other unit of government?

☐ Yes ☒ No

If yes, please describe: *Max length: 500*

What is your past experience in serving on government boards, or the boards of civic and other similar organizations? *(Max length: 1000)*

I have served on the ZCT board for 20 years as Trustee and Supervisor. I have served in numerous capacities on church boards. I have served on the Love Inc. board.

The Ottawa County Appointment Policy sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners. If appointed, will you be able to comply with the terms of the Policy with regard to attendance?

☒ Yes ☐ No

If no, please explain. *Max length: 1000.*

Why do you want to be considered for this appointment? (*Max length: 1000. Please be as detailed as possible*)

I have been a member of the solid waste committee for the last four years and would like to continue with my involvement

Action Request



Committee: Talent and Recruitment Committee

Meeting Date: 07/16/2024

Requesting Department: Administration

Submitted By: Jordan Epperson

Agenda Item: Ottawa County Materials Management Planning Committee (MMPC) Seat 9

Suggested Motion:

To place into nomination and forward to the Board of Commissioners the names of (*indicates recommendation from the Interview Subcommittee):

Eligible:

*Dan Broersma

and to select one (1) to fill one (1) Elected City Official vacancy beginning August 1, 2024 and ending July 31, 2029.

Summary of Request:

The Board of Commissioners makes various appointments to boards and commissions through the Talent and Recruitment Committee.

Financial Information:

Total Cost: \$0.00	General Fund Cost: \$0.00	Included in Budget:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
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If not included in budget, recommended funding source:

Action is Related to an Activity Which Is: ☐ Mandated ☐ Non-Mandated ☐ New Activity

Action is Related to Strategic Plan:

Goal:

Objective:

Administration:  ☒ Recommended ☐ Not Recommended ☐ Without Recommendation

County Administrator:

Committee/Governing/Advisory Board Approval Date:

Dan Broersma

Committee: Ottawa County Materials Management Planning Committee (MMPC)

Seat: Elected City Official

Education

School

GRCC

Degree

Computer Applications

School

Degree

Employment Background

Current Employer

City of Holland

Position

Sustainability Manager

Responsibilities: *(Max length: 1000)*

Manage waste contracts, recycling resources and energy efficiency programs

Previous Employer

Herman Miller

Position

Sustainability manager

Responsibilities: *(Max length: 1000)*

Help supply chain reduce environmental footprint.

Other Information

How many years have you lived in Ottawa County?

48

Are any of your family members currently employed by the County of Ottawa or any other unit of government?

☐ Yes ☒ No

If yes, please describe: *Max length: 500*

What is your past experience in serving on government boards, or the boards of civic and other similar organizations? *(Max length: 1000)*

I have served for the last two years on the materials management committee

The Ottawa County Appointment Policy sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners. If appointed, will you be able to comply with the terms of the Policy with regard to attendance?

☒ Yes ☐ No

If no, please explain. *Max length: 1000.*

Why do you want to be considered for this appointment? (*Max length: 1000. Please be as detailed as possible*)

I have 20-plus years of materials management experience and have served on the previous committee.

Action Request



Committee: Talent and Recruitment Committee

Meeting Date: 07/16/2024

Requesting Department: Administration

Submitted By: Jordan Epperson

Agenda Item: Ottawa County Materials Management Planning Committee (MMPC) Seat 10

Suggested Motion:

To place into nomination and forward to the Board of Commissioners the names of (*indicates recommendation from the Interview Subcommittee):
Eligible:

*Nick Carlson

Eric Shake

Ineligible:

Fred Cizauskas

and to select one (1) to fill one (1) Business that generates managed material vacancy beginning August 1, 2024 and ending July 31, 2029.

Summary of Request:

The Board of Commissioners makes various appointments to boards and commissions through the Talent and Recruitment Committee.

Financial Information:

Total Cost: \$0.00	General Fund Cost: \$0.00	Included in Budget:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
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If not included in budget, recommended funding source:

Action is Related to an Activity Which Is: ☐ Mandated ☐ Non-Mandated ☐ New Activity

Action is Related to Strategic Plan:

Goal:

Objective:

Administration:  ☒ Recommended ☐ Not Recommended ☐ Without Recommendation
County Administrator:

Committee/Governing/Advisory Board Approval Date:

Nick D Carlson

Committee: Ottawa County Materials Management Planning Committee (MMPC)

Seat: Business that generates managed material

Education

School

Olivet Nazarene University

Degree

M.A.

School

Olivet Nazarene University

Degree

B.A.

Employment Background

Current Employer

Goodwill Industries of West Michigan

Position

Business Development Director

Responsibilities: *(Max length: 1000)*

Previous Employer

Goodwill Industries of Greater Grand Rapids, Ir

Position

Vice President of Donated Goods Operations

Responsibilities: *(Max length: 1000)*

Other Information

How many years have you lived in Ottawa County?

7

Are any of your family members currently employed by the County of Ottawa or any other unit of government?

☐ Yes ☒ No

If yes, please describe: *Max length: 500*

What is your past experience in serving on government boards, or the boards of civic and other similar organizations? *(Max length: 1000)*

Board & Committee Appointments

Michigan Recycling Coalition (2011–2013 & 2018–Present) Board Chair (2021–Present), Policy Chair 2018 –2020

State of Michigan Licensing & Regulatory Affairs Board of Speech & Language Pathology (2018 –2021) Board Member & Disciplinary Subcommittee Chair

State of Michigan Licensing & Regulatory Affairs Board of Occupational Therapists (2014 ? 2017) Board Member & Disciplinary Subcommittee Chair

Kent County Solid Waste Policy Planning Committee (2010 ? 2020)

The Ottawa County Appointment Policy sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners. If appointed, will you be able to comply with the terms of the Policy with regard to attendance?

☒ Yes ☐ No

If no, please explain. *Max length: 1000.*

Why do you want to be considered for this appointment? (*Max length: 1000. Please be as detailed as possible*)

Given my history with Goodwill I have seen how much stuff people have and dispose of. It is very important to me that the materials we consume are managed appropriately. I have spent my almost 18 year career working to ensure that the things people discard find the best possible home. I believe that as a part of the MMPC for Ottawa County I can have a positive impact on the way materials are managed in Ottawa. Through Goodwill I have already been working hard at getting materials into profitable circularity in Muskegon County. I think I can help in Ottawa as well.

Eric James Shake

Committee: Ottawa County Materials Management Planning Committee (MMPC)

Seat: Business that generates managed material

Education

School

Muskegon Community College

Degree

Associate – Applied Science

School

Degree

Employment Background

Current Employer

GHSP, Inc

Position

EHS Specialist

Responsibilities: *(Max length: 1000)*

Hazardous and Regulated Waste Management, Recycling, ISO 14001 management, Environmental Regulatory Compliance, Education and Training – Environmental and Health/Safety, Internal Audits, Materials Marketplace Administrator, Sustainability advancement and reporting. – Member of the West Michigan Sustainable Business Forum / Lakeshore SBF. Facility Health & Safety, including audits, investigations, corrective actions, training & compliance.

Previous Employer

Position

Responsibilities: *(Max length: 1000)*

Other Information

How many years have you lived in Ottawa County?

42

Are any of your family members currently employed by the County of Ottawa or any other unit of government?

☐ Yes ☒ No

If yes, please describe: *Max length: 500*

I have a brother who works for the State of Colorado. I believe he does something with veterans and helping them find jobs. I'm not entirely sure.

What is your past experience in serving on government boards, or the boards of civic and other similar organizations? *(Max length: 1000)*

This would be my first, though I've been asked many times by many people to consider it.

The Ottawa County Appointment Policy sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners. If appointed, will you be able to comply with the terms of the Policy with regard to attendance?

☒ Yes ☐ No

If no, please explain. *Max length: 1000.*

Why do you want to be considered for this appointment? (*Max length: 1000. Please be as detailed as possible*)

I am passionate about the environment, waste streams, recycling, the circular economy concepts and all things that help make our society sustainable and resilient for future generations with sensible programs that do the most amount of good with the least amount of burden. Solutions need to be both pro-world and real-world to be successful. I believe I can assist with this challenge.

Fred Cizauskas

Committee: Ottawa County Materials Management Planning Committee (MMPC)

Seat: Business that generates managed material

Education

School

Ferris State University

Degree

BS Marketing

School

N/A

Degree

N/A

Employment Background

Current Employer

ProvisionAI

Position

Chief Marketing Officer

Responsibilities: *(Max length: 1000)*

- ? Oversee all creative aspects (Website, video, social media) for global messaging.
- ? Develop and align worldwide key messaging on three strategic focus areas.
- ? Successfully rebranded the company and launched a new website.
- ? Contributed to a 12% year-over-year growth for the last four years.
- ? Led employee engagement initiatives.
- ? Developed tactical marketing plans for nationwide events.

Previous Employer

ThermoAnalytics

Position

Director of Marketing

Responsibilities: *(Max length: 1000)*

Executed a successful Public Policy Conference in Washington, DC.

? Managed a team and implemented marketing automation programs.

? Launched the US microsite and implemented marketing plans.

? Redesigned communications and started CRM implementation.

Other Information

How many years have you lived in Ottawa County?

2

Are any of your family members currently employed by the County of Ottawa or any other unit of government?

☐ Yes ☒ No

If yes, please describe: *Max length: 500*

What is your past experience in serving on government boards, or the boards of civic and other similar organizations? *(Max length: 1000)*

I have served on multiple boards, both for associations and religious organizations. I served on the Parish board and also served as its president for three years.

The Ottawa County Appointment Policy sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners. If appointed, will you be able to comply with the terms of the Policy with regard to attendance?

☒ Yes ☐ No


If no, please explain. *Max length: 1000.*

Why do you want to be considered for this appointment? *(Max length: 1000. Please be as detailed as possible)*

I want to be considered for this appointment because I have always strived to serve the community in which I live. I firmly believe in the importance of giving back, as it is a fundamental responsibility that everyone should embrace. This role provides an excellent opportunity to contribute meaningfully to our community, utilizing my skills and experiences to make a positive impact.

Throughout my life, I have been dedicated to various community service initiatives, from volunteering at local shelters to organizing neighborhood clean-up events. These experiences have not only allowed me to understand the needs of our community better but also instilled in me a deep sense of civic duty. I am passionate about continuing this path of service through a more formal and impactful capacity within this appointment.

Action Request

	Committee: Talent and Recruitment Committee
	Meeting Date: 07/16/2024
	Requesting Department: Administration
	Submitted By: Jordan Epperson
Agenda Item: Ottawa County Materials Management Planning Committee (MMPC) Seat 11	

Suggested Motion:

To place into nomination and forward to the Board of Commissioners the names of (*indicates recommendation from the Interview Subcommittee):

Eligible:

*Paul Sachs

and to select one (1) to fill one (1) Regional Planning Agency vacancy beginning August 1, 2024 and ending July 31, 2029.

Summary of Request:

The Board of Commissioners makes various appointments to boards and commissions through the Talent and Recruitment Committee.

Financial Information:

Total Cost: \$0.00	General Fund Cost: \$0.00	Included in Budget:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
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If not included in budget, recommended funding source:

Action is Related to an Activity Which Is: ☐ Mandated ☐ Non-Mandated ☐ New Activity

Action is Related to Strategic Plan:

Goal:

Objective:

Administration:  ☒ Recommended ☐ Not Recommended ☐ Without Recommendation
County Administrator:

Committee/Governing/Advisory Board Approval Date:

Paul Sachs

Committee: Ottawa County Materials Management Planning Committee (MMPC)

Seat: Representative of the Regional Planning Agency

Education

School

WMU

Degree

Earth Sciences – BS

School

Degree

Employment Background

Current Employer

Ottawa County

Position

Director of Strategic Impact

Responsibilities: *(Max length: 1000)*

Develops and implements collaborative, multi-jurisdictional planning projects with local units of government and conducts strategic planning and statistical evaluations of programs to ensure the cost-effective, outcome-based delivery of meaning services to residents and businesses of Ottawa County.

Previous Employer

n/a

Position

n/a

Responsibilities: *(Max length: 1000)*

n/a

Other Information

How many years have you lived in Ottawa County?

23

Are any of your family members currently employed by the County of Ottawa or any other unit of government?

☐ Yes ☒ No

If yes, please describe: *Max length: 500*

What is your past experience in serving on government boards, or the boards of civic and other similar organizations? *(Max length: 1000)*

Currently serve as a County Parks Commissioner and serve on the West Michigan Regional Planning Commission.

The Ottawa County Appointment Policy sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners. If appointed, will you be able to comply with the terms of the Policy with regard to attendance?

☒ Yes ☐ No

If no, please explain. *Max length: 1000.*

Why do you want to be considered for this appointment? *(Max length: 1000. Please be as detailed as possible)*

I'm confident that I have the necessary skillsets to actively and thoughtfully support the MMPC in its impending work while collaboratively working with community and business stakeholders to understand and meet their respective needs in this important space.

Action Request



Committee: Talent and Recruitment Committee

Meeting Date: 07/16/2024

Requesting Department: Administration

Submitted By: Jordan Epperson

Agenda Item: Ottawa County Community Action Agency Advisory Board

Suggested Motion:

To place into nomination and forward to the Board of Commissioners the names of (*Interviews will be conducted by the Subcommittee on Monday and the agenda will be updated):

Eligible:

*Kenneth Styles
Fred Cizauskas
Jeremy Gladding
Christopher MacDonald
Joyce Ann Reed
Karl VanOostenbrugge

Ineligible:

Ronald Foster

Caleb Worpel

and to select one (1) to fill one (1) Private Sector vacancy beginning May 15, 2024 and ending December 31, 2024.

Summary of Request:

The Board of Commissioners makes various appointments utilizing the Talent and Recruitment Committee.

Financial Information:

Total Cost: \$0.00

General Fund Cost: \$0.00

Included in Budget:

☐ Yes

☐ No

☐ N/A

If not included in budget, recommended funding source:

Action is Related to an Activity Which Is:

☐ Mandated

☐ Non-Mandated

☐ New Activity

Action is Related to Strategic Plan:

Goal:

Objective:

Administration:

County Administrator:

☒ Recommended

☐ Not Recommended

☐ Without Recommendation

Committee/Governing/Advisory Board Approval Date:

Kenneth Styles

Committee: Ottawa County Community Action Agency Advisory Board
Seat: Private Sector (BC)

Education

School

The Citadel

Degree

Master of Business Administration (MBA)

School

College of Charleston

Degree

Bachelor of Science

Employment Background

Current Employer

General Motors (GM)

Position

Manufacturing Optimization GPS Execution Le

Responsibilities: *(Max length: 1000)*

- ? Lead the design, construction, integration, plant installation, and successful launch of continuous improvement plant optimization projects valued at \$9.7M.
- ? Served as the conduit between internal engineering Subject Matter Experts (SMEs) and automation vendors.
- ? Provided the technical oversight, sequence of operations definition, manufacturing process definition, Statement of Requirements (SOR) definition and management, human factors management, material flow management, practical problem solving, risk management, and Safety Contract Management (SCM) for plant floor reconfigurations.

Previous Employer

Position

GHSP

Principal QA Engineer

Responsibilities: (*Max length: 1000*)

● Facilitated a successful Capability Maturity Model Integration (CMMI) Maturity Level 3 appraisal for the GHSP Software Department.

● Spearheaded the effort to migrate from the CMMI process improvement model to the Automotive SPICE process improvement model.

● Transformed all software development projects from Waterfall to the Scrum Framework that eliminated escaped defects that facilitated in a company cost avoidance of \$250,000.00.

● Participated in GHSP's Organizational Excellence (OE) and Diversity, Equity, and Inclusion (DEI) subcommittees that facilitated obtaining and empowering diverse talent.

● Managed two shift-by-wire product lines resulting in over \$24M in annual revenue.

● Authored and refreshed existing GHSP process documentation that resulted in

Other Information

How many years have you lived in Ottawa County?

6

Are any of your family members currently employed by the County of Ottawa or any other unit of government?

☐ Yes ☒ No

If yes, please describe: *Max length: 500*

What is your past experience in serving on government boards, or the boards of civic and other similar organizations? (*Max length: 1000*)

I have served as a board member for the West Michigan Chapter of the Project Management Institute (WMPMI) since 2022. I currently serve as the Vice President of Sponsorship.

The Ottawa County Appointment Policy sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners. If appointed, will you be able to comply with the terms of the Policy with regard to attendance?

☒ Yes ☐ No

If no, please explain. *Max length: 1000.*

Why do you want to be considered for this appointment? *(Max length: 1000. Please be as detailed as possible)*

I would like to give back to the community I live in. I think I can be an asset to the board with my project management and business acumen experience.



Fred Cizauskas

Committee: Ottawa County Community Action Agency Advisory Board

Seat: Private Sector (BC)

Education

School

Ferris State University

Degree

BS Marketing

School

N/A

Degree

N/A

Employment Background

Current Employer

ProvisionAI

Position

Chief Marketing Officer

Responsibilities: *(Max length: 1000)*

- ? Oversee all creative aspects (Website, video, social media) for global messaging.
- ? Develop and align worldwide key messaging on three strategic focus areas.
- ? Successfully rebranded the company and launched a new website.
- ? Contributed to a 12% year-over-year growth for the last four years.
- ? Led employee engagement initiatives.
- ? Developed tactical marketing plans for nationwide events.

Previous Employer

Position

ThermoAnalytics

Director of Marketing

Responsibilities: (Max length: 1000)

Executed a successful Public Policy Conference in Washington, DC.

- ? Managed a team and implemented marketing automation programs.
- ? Launched the US microsite and implemented marketing plans.
- ? Redesigned communications and started CRM implementation.

Other Information

How many years have you lived in Ottawa County?

2

Are any of your family members currently employed by the County of Ottawa or any other unit of government?

☐ Yes ☒ No

If yes, please describe: *Max length: 500*

What is your past experience in serving on government boards, or the boards of civic and other similar organizations? *(Max length: 1000)*

I have served on multiple boards, both for associations and religious organizations. I served on the Parish board and also served as its president for three years.

The Ottawa County Appointment Policy sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners. If appointed, will you be able to comply with the terms of the Policy with regard to attendance?

☒ Yes ☐ No

If no, please explain. *Max length: 1000.*

Why do you want to be considered for this appointment? (*Max length: 1000. Please be as detailed as possible*)

I want to be considered for this appointment because I have always strived to serve the community in which I live. I firmly believe in the importance of giving back, as it is a fundamental responsibility that everyone should embrace. This role provides an excellent opportunity to contribute meaningfully to our community, utilizing my skills and experiences to make a positive impact.

Throughout my life, I have been dedicated to various community service initiatives, from volunteering at local shelters to organizing neighborhood clean-up events. These experiences have not only allowed me to understand the needs of our community better but also instilled in me a deep sense of civic duty. I am passionate about continuing this path of service through a more formal and impactful capacity within this appointment.



Jeremy Louis Gladding

Committee: Ottawa County Community Action Agency Advisory Board

Seat: Private Sector (BC)

Education

School

Greenville Senior High School

Degree

Diploma

School

N/A

Degree

N/A

Employment Background

Current Employer

PLP Services, LLC

Position

Marketing Manager

Responsibilities: *(Max length: 1000)*

As a marketing manager, my primary duties involve developing and executing comprehensive marketing strategies to promote our products and services. I conduct market research to identify trends, customer needs, and competitive landscape, using this information to shape our marketing plans. My responsibilities include managing the marketing budget, overseeing advertising campaigns, and coordinating with advisors, client development, and creative teams to ensure cohesive messaging and branding. Additionally, I analyze the performance of marketing initiatives through metrics and KPIs, making data-driven adjustments to optimize results.

Previous Employer

Position

Fox Factory

Marketing Supervisor

Responsibilities: (Max length: 1000)

As a marketing supervisor at Fox Factory, my job duties encompassed overseeing the daily operations of the marketing team to ensure the successful implementation of marketing strategies and campaigns. My role involved coordinating projects, setting deadlines, and ensuring that all marketing materials align with our brand standards and objectives. I also analyzed market trends and performance metrics, providing insights and recommendations to improve our campaigns. Additionally, I collaborated with other departments, such as sales and product development, to align our marketing efforts with overall business goals and drive organizational growth.

Other Information

How many years have you lived in Ottawa County?

6

Are any of your family members currently employed by the County of Ottawa or any other unit of government?

☐ Yes ☒ No

If yes, please describe: *Max length: 500*

What is your past experience in serving on government boards, or the boards of civic and other similar organizations? *(Max length: 1000)*

I have no previous experience in serving on government boards.

The Ottawa County Appointment Policy sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners. If appointed, will you be able to comply with the terms of the Policy with regard to attendance?

☒ Yes ☐ No

If no, please explain. *Max length: 1000.*

Why do you want to be considered for this appointment? (*Max length: 1000. Please be as detailed as possible*)

I am motivated by the opportunity to bridge public and private resources, fostering community development and addressing local needs through strategic partnerships. By leveraging my experience in market research, strategic planning, and stakeholder engagement, I aim to enhance the agency's outreach, increase its impact, and drive sustainable growth within the community.



Christopher A MacDonald

Committee: Ottawa County Community Action Agency Advisory Board
Seat: Private Sector (BC)

Education

School

Comstock Park High School

Degree

High School Diploma

School

Grand Valley State University

Degree

N/A

Employment Background

Current Employer

The Insurance Group

Position

Associate Agent

Responsibilities: *(Max length: 1000)*

I am a licensed Accident, Life, and Health insurance agent for an independent agency called The Insurance Group in Holland. My roll is to meet with individuals and groups and discuss different options for Health Insurance. We sell individual/family plans, through the Health Insurance Marketplace/ACA, and also have a large book of business of clients on Medicare that need some form of secondary insurance, like a Medicare Advantage Prescription Drug plan or Medicare Supplement plan. I meet with people as young as 18, who need to seek out insurance on their own for the first time, all the way up to those in their 90's-100's who have been on Medicare for years, but need some help explaining their coverage or seeking a plan that better meets their needs. There is never any charge to the clients for our services. Our agency gets a commission from the Insurance Companies, if someone decides to enroll through our office. A major part of my position is also follow up/service of the policy.

Previous Employer

Position

Midwest Communications

On Air Talent

Responsibilities: (*Max length: 1000*)

I also still work part time, and have since High School, for a group of radio stations in Holland owned by Midwest Communications. 1450 WHTC, an AM news/talk/sports station and also 92.7 The Van, a classic hits station. I have run the board and produced shows behind the scenes, worked on air in every capacity imaginable, and have done many live broadcasts/hosted live events out and about in the community.

Other Information

How many years have you lived in Ottawa County?

12

Are any of your family members currently employed by the County of Ottawa or any other unit of government?

☐ Yes ☒ No

If yes, please describe: *Max length: 500*

What is your past experience in serving on government boards, or the boards of civic and other similar organizations? (*Max length: 1000*)

None. I have always been interested in local government, but have never sought out a position. There's a first time for everything!

The Ottawa County Appointment Policy sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners. If appointed, will you be able to comply with the terms of the Policy with regard to attendance?

☒ Yes ☐ No

If no, please explain. *Max length: 1000.*

Why do you want to be considered for this appointment? *(Max length: 1000. Please be as detailed as possible)*

Both my day job and part time/fun radio gig have given me the opportunity to meet people from all walks of life. There are more similarities between us all than most people think. I would like to apply what I have learned and the connections I have made and help to give back to my community. I have also had many personal struggles and challenges over the years and have managed to overcome them. From having three major back surgeries before I turned 20 years old, to quitting smoking and losing 100lbs at one point, when I set my mind to a task, it will get done. I also am raising my three children here in Ottawa County and would like for them to be proud of their home. If I can help contribute to that, it would be my honor.

I have covered most of the important info on this application. Let me know if you would still like me to submit a cover letter and resume. Thanks in advance for your consideration!



Joyce ann Reed

Committee: Ottawa County Community Action Agency Advisory Board

Seat: Private Sector (BC)

Education

School

Degree

Granville High School, Grandville, MI

Diploma

School

Degree

Central Michigan University

BA Therapeutic Recreation

Employment Background

Current Employer

Position

Retired

N/a

Responsibilities: *(Max length: 1000)*

Previous Employer

Position

Falls Services Inc

President

Responsibilities: (*Max length: 1000*)

This was a business I worked from home until 2016. I worked as a sales representative for Apple.

Other Information

How many years have you lived in Ottawa County?

15

Are any of your family members currently employed by the County of Ottawa or any other unit of government?

☐ Yes ☒ No

If yes, please describe: *Max length: 500*

What is your past experience in serving on government boards, or the boards of civic and other similar organizations? (*Max length: 1000*)

I have served on Mission Boards. I helped build a school in the Dominican Republic. We held a concert in our church. Also in 1990s I set up a Children and Worship program in my church. Currently I am retired and want to find a service project where I can get involved! That Community Action Agency would give me the opportunity to serve the people in my community! I would work for all the people!

The Ottawa County Appointment Policy sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners.

If appointed, will you be able to comply with the terms of the Policy with regard to attendance?

☒ Yes ☐ No

If no, please explain. *Max length: 1000.*

Why do you want to be considered for this appointment? *(Max length: 1000. Please be as detailed as possible)*

I like helping people and have been seeking a project that I could get involved with, to grab hold of a way to help. I would give it my heart and work hard to help everyone.



Karl James VanOostenbrugge

Committee: Ottawa County Community Action Agency Advisory Board

Seat: Private Sector (BC)

Education

School

Covenant Christian High school

Degree

graduated 1981

School

GRCC

Degree

Associates in Applied Arts and Science

Employment Background

Current Employer

KVO Communications Inc.

Position

President / Owner

Responsibilities: *(Max length: 1000)*

Since May of 1999 I started this small business of wiring and installing sound, video, surveillance, and card access for many General Contractors in the west Michigan area.

Previous Employer

Position

City Animation Co.

Rental, Staging, and Service manager

Responsibilities: *(Max length: 1000)*

Overseeing of up to 15 people scheduling and coordinating their work for the day.

Other Information

How many years have you lived in Ottawa County?

4C

Are any of your family members currently employed by the County of Ottawa or any other unit of government?

☐ Yes ☒ No

If yes, please describe: *Max length: 500*

What is your past experience in serving on government boards, or the boards of civic and other similar organizations? *(Max length: 1000)*

I have no experience on anything government, but as I near retirement from present position would like to become more involved in civic duties of my County and Township.

The Ottawa County Appointment Policy sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners. If appointed, will you be able to comply with the terms of the Policy with regard to attendance?

☒ Yes ☐ No

If no, please explain. *Max length: 1000.*

Why do you want to be considered for this appointment? *(Max length: 1000. Please be as detailed as possible)*

To be involved in common sense decisions, that will affect our community and my children and grandchildren for many years to come.



RONALD LEE FOSTER

Committee: Ottawa County Community Action Agency Advisory Board
Seat: Private Sector (BC)

Education

School

NORTHERN MICHIGAN UNIVERSITY; PACIFIC LU

Degree

BA. ED.

School

WMU COOLEY LAW SCHOOL

Degree

J.D.

Employment Background

Current Employer

STATE OF MI

Position

FOSTER CARE REVIEW BOARD REPRESENTATIV

Responsibilities: *(Max length: 1000)*

HANDLE FOSTER PARENT APPEALS

Previous Employer

Position

DAVENPORT UNIVERSITY

DISTINGUISHED ADJUNCT PROFESSOR

Responsibilities: *(Max length: 1000)*

TAUGHT COLLEGE LEGAL CLASSES FOR 30 YEARS

Other Information

How many years have you lived in Ottawa County?

22

Are any of your family members currently employed by the County of Ottawa or any other unit of government?

☐ Yes ☒ No

If yes, please describe: *Max length: 500*

What is your past experience in serving on government boards, or the boards of civic and other similar organizations? *(Max length: 1000)*

CITY OF HUDSONVILLE TERRA SQUARE ADVISORY BOARD. CITY OF HUDSONVILLE ZONING BOARD OF AUTHORITY.

LEGAL COUNSEL TO NUMEROUS NON-PROFIT ORGANIZATION'S BOARD OF DIRECTORS.

The Ottawa County Appointment Policy sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners.

If appointed, will you be able to comply with the terms of the Policy with regard to attendance?

☒ Yes ☐ No

If no, please explain. *Max length: 1000.*

Why do you want to be considered for this appointment? *(Max length: 1000. Please be as detailed as possible)*

TO SERVE THE COUNTY LIKE I AM SERVING THE CITY OF HUDSONVILLE.



Caleb Worpel

Committee: Ottawa County Community Action Agency Advisory Board
Seat: Private Sector (BC)

Education

School

Grand Valley State University

Degree

Communications

School

Grand Rapids Community College

Degree

A.A.

Employment Background

Current Employer

Social Security Administration

Position

Service Representative

Responsibilities: *(Max length: 1000)*

- ? Responsible for assisting beneficiaries or inquirers in person, by telephone or in writing to provide information on SSA laws, rules, Medicare Insurance Programs and regulations governing all such programs.
- ? Obtain information in order to determine individuals eligibility and entitlement for programs administered by SSA, and using automation tools to access and update information about claims or potential eligibility.
- ? Conduct interviews to determine the nature of individuals questions or issues; Explain technical information, gather facts, evaluate evidence, and take action to resolve problems relating to all Social Security programs.
- ? Work independently and remotely from home as determined by agency policy.
- ? Obtain and maintain a United States Government 'Secret' Security Clearance.

Previous Employer

Position

United States Air Force

Public Affairs Specialist

Responsibilities: (Max length: 1000)

? Interview subject matter experts regarding the Department of Defense, Air Force, International partners and other government related policies, procedures and functions.

? Conducted media outreach activities such as press conferences and interviews with print, broadcast, and online outlets.

? Write news releases, feature articles, speeches, talking points, web content, brochures and other informational materials for executive staff members.

? Interpret and apply a complex body of pertinent laws, regulations, directives, and policies that relate Air Force and DoD communication objectives.

? Strategically communicate highly-sensitive issues prior to any public communication or release of information through storytelling objectives officiated by Air Force and Department of Defense personnel.

? Manage multiple platforms of social media capitalizing on high-value topics by engaging

Other Information

How many years have you lived in Ottawa County?

5

Are any of your family members currently employed by the County of Ottawa or any other unit of government?

☒ Yes ☐ No

If yes, please describe: *Max length: 500*

My wife, Rebecca, is employed by the Ottawa Area Intermediate School District.

What is your past experience in serving on government boards, or the boards of civic and other similar organizations? *(Max length: 1000)*

I am a United States Air Force Veteran and current Federal Employee with SSA. Before living at my current address, I was the President of the Creekside Shores Homeowners Association, a new housing development at the former Summergreen Golf Course location, from 2019 to 2022.

The Ottawa County Appointment Policy sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners. If appointed, will you be able to comply with the terms of the Policy with regard to attendance?

☒ Yes ☐ No

If no, please explain. *Max length: 1000.*

Why do you want to be considered for this appointment? *(Max length: 1000. Please be as detailed as possible)*

I want to continue to serve my country, state and county by representing my neighbors and constituents of Ottawa County by assuming this role.

