

Ottawa County Parks and Recreation Commission
July 24, 2024 3:00 p.m.
Regular Meeting Agenda
Public Access is provided via YouTube at:
<https://www.youtube.com/@OttawaCountyParks/streams>

Mission Statement:
The Ottawa County Parks and Recreation Commission enhances quality of life for residents and visitors, by preserving parks and open spaces and providing natural resource-based recreation and education opportunities.

1. Call to Order by President
2. Roll Call: Rice
Longstreet
McAffrey
Belknap
Bush
Greenlee
Hill
A. Miedema
J. Miedema
Sachs
3. Absences (excused/unexcused)
4. Additions/Deletions to Agenda
5. [Approval of Minutes of Previous Meeting](#)
 - a) Approve the minutes of the Commission's May 22, 2024 regular meeting.
6. Communications:
7. Public Comment (Public comments limited to 3 minutes)
8. [Staff Reports](#)
 - a) Director's Report
 - b) Park Operations Report
 - c) Planning and Development Report
 - d) Community Engagement Report
 - e) Natural Resources Management Report
 - f) Development Report
 - g) Strategic Plan Progress Report
9. [Committee Reports](#)
 - a) Executive Committee – June 10 and July 15, 2024 Meeting Reports (*verbal*)
 - b) Planning Committee – June 4, 2024 Meeting Report
 - c) Community Engagement Committee – June 11, 2024 Meeting Report
 - d) Finance and Policy Committee – June 12 and July 9, 2024 Meeting Reports
 - e) Ottawa County Parks Foundation Update (*verbal*)
10. Old Business

a) [Strategic Plan Draft](#)

Information only

11. New Business

a) [2024 Budget Adjustment – Memorial program – Benches](#)

Suggested Motion: *To increase the FY24 budget: Parks Operations Center, Onetime Operating Expense, 20834502-739100, by \$10,500 from the unencumbered fund balance for commemorative/memorial benches.*

b) [Review and adopt 2025 parks budget](#)

Suggested Motion: *To approve the proposed 2025 budget as presented.*

c) [Rosy Mound Master Plan Consultant Recommendation](#)

Suggested Motion: *To accept the proposal from MCSA Group Inc. for professional design services to master plan the property expansion at the Rosy Mound Natural Area in the amount of \$49,950.*

d) [Grant Status Report](#)

Information only

e) [Idema Explorers Trail, Stearns Bayou Connector Grant Agreement Amendment](#)

Suggested Motion: *To approve and authorize staff to execute the amendment to the Idema Explorers Trail - Stearns Bayou Connector Trust Fund Grant agreement pending review and approval from Corporation Counsel and the Board of Commissioners. Further, the Director is instructed to take such actions as are necessary to implement the intent of the Commission in these matters.*

f) [IEC Business Plan](#)

Suggested Motion: *To approve the Idema Explorers Camp Business plan, including the proposed fees and rules.*

g) [Shoreline Amateur Astronomical Association reimbursement](#)

Suggested Motion: *Reimburse the Shoreline Amateur Astronomical Association in the amount of \$990.76 for repair costs for the telescope at the Observatory at Hemlock Crossing County Park.*

h) [Ottawa County Parks Foundation 2023 Audit and Financial Standing](#)

Suggested Motion: *To accept the Ottawa County Parks Foundation's 2023 Audit letter and the Statement of Financial Position.*

12. Agenda Items for Next Meeting

13. Public Comment (Public comments limited to 3 minutes)

14. Commissioners Prerogative

15. Closed Session to discuss property acquisition Pursuant to the OMA Section 8d (not enclosed).

16. Upcoming meeting date(s):

August 21, 2024

Time: 3:00 p.m.

Fillmore Complex, Board Room

17. Adjournment