

OTTAWA COUNTY HOUSING COMMISSION

DATE: June 6, 2024
PLACE: Ottawa County Fillmore Complex, Conference Room E
PRESENT: Holly Cole, Pat Harmon, Klynt Marcusse, Jared Schuitema
ABSENT: Jon Anderson
STAFF: Paul Sachs, Pam Vanden Heuvel, Kylie Vosburg
PUBLIC: David Barnosky, Annie Deater, Nick Rolinski, Don Wilkinson

CALL TO ORDER

Vice President Schuitema called the meeting to order at 10:01 a.m. A quorum was present to do business.

APPROVAL OF AGENDA AND MINUTES

HC 24-18 Cole moved to approve the Agenda for June 6, 2024. The motion passed. UNANIMOUS
HC 24-19 Marcusse moved to approve the Minutes from May 16, 2024. The motion passed.
UNANIMOUS

ELECTION OF OFFICERS

HC 24-20 Harmon nominated Jared Schuitema as President.
There were no additional nominations.
The motion passes as shown by the following votes: Yeas: Cole, Harmon, Marcusse, (3)
Abstentions: Schuitema (1) UNANIMOUS
HC 24-21 Harmon nominated Klynt Marcusse as Vice President.
There were no additional nominations.
The motion passes as shown by the following votes: Yeas: Cole, Harmon, Schuitema (3)
Abstentions: Marcusse (1) UNANIMOUS

OLD BUSINESS

Sachs stated that there were no pertinent updates on the Revolving Loan Fund and that both Chris Uhl and Ryan Kilpatrick were unavailable to attend today's meeting due to the Hom Flats Groundbreaking Event.

Sachs informed the Commission that besides the Terra Station brownfield housing project that was recently approved there are two new brownfield housing projects making their way through the approval process: Winsor Place and Prospect Flats.

NEW BUSINESS

Sachs provided a brief overview of data analysis to-date from the survey that was distributed within the recent press release (90 responses so far). Harmon suggested sending a follow up survey inquiring the respondent's home ownership status since a lot

OFFICIAL MINUTES

of the respondents weren't first time home buyers, and to ask what they consider is a reasonable monthly mortgage payment they could handle, if willing to share. Sachs stated that at least two townships have approached him for additional information on the MicroHomes Concept. Sachs introduced Nick Rolinski, a designer based locally. Sachs stated that the Department of Strategic Impact will be hiring an intern to assist with the MicroHomes Concept (possibly August). The Commission discussed more ways to get the MicroHomes Concept noticed (i.e. grocery store bulletin boards, large local employer bulletin boards, gas station pump TVs), how to change local official's perspective of MicroHomes, and upcoming housing studies.

HC 24-22 Harmon moved to approve the formation of a subcommittee to explore the viability of Microhome Development Concept that initially includes two (2) members of the Housing Commission, two (2) County Staff, two (2) citizen advocates, and one (1) local township official. The motion passed. UNANIMOUS

HC 24-23 Harmon moved to appoint Jared Schuitema and Pat Harmon as representatives of the Ottawa County Housing Commission to serve on the newly established MicroHomes Work Group, as well as Paul Sachs and Kylie Vosburg to represent County Staff, designer Nick Rolinski and housing champion Peter Kooshian to represent citizen advocates, and a local township official to be appointed later. Sachs will compile a list of interested local officials. Marcusse will reach out to Scott Corbat (Grand Haven) to garner his interest in serving on the MicroHomes Work Group. The motion passed. UNANIMOUS

Sachs will collaborate with Rolinski on the creation of an outline/timeline and objectives for what is expected of the work group. President Schuitema suggested appointing the intern to the work group. Rolinski agreed and stated that having the appointed township official be a building inspector and able to collaborate with the intern on the project would be great.

HC 24-24 Harmon moved to appoint the intern to the MicroHomes Work Group. The motion passed. UNANIMOUS

PUBLIC COMMENTS

Public comments were made by the following:

1. David Barnosky
2. Annie Deater
3. Don Wilkinson

OTHER BUSINESS/DISCUSSION ITEMS

President Schuitema stated that the next Housing Commission meeting is scheduled for Thursday, July 11, 2024 at 10:00 am.

President Schuitema stated that the Commissioners are invited to the Hom Flats Groundbreaking Event today at 11:00am in Holland at Van Raalte Park.

ADJOURNMENT

HC 24-25 Schuitema moved to adjourn the meeting at 10:40 a.m. The motion passed. UNANIMOUS