

**APPROVED  
PROCEEDINGS OF THE OTTAWA COUNTY  
BOARD OF COMMISSIONERS  
JULY SESSION – FIRST DAY**

The Ottawa County Board of Commissioners met on Tuesday, July 9, 2024, at 9:00 a.m. and was called to order by the Chairperson.

The prayer was pronounced by Pastor Mark.

Chairperson Moss led in the Pledge of Allegiance to the Flag of the United States of America.

Present at roll call: Gretchen Cosby, Chris Kleinjans, Doug Zylstra, Jacob Bonnema, Joe Moss, Kendra Wenzel, Rebekah Curran, Sylvia Rhodea, Roger Belknap, Roger Bergman, Allison Miedema. (11)

Correspondence

None.

Public Comment

Public comments were made by the following:

1. Donna Mooney-Georgetown Township

B/C 24-135 Doug Zylstra moved for a recess at 9:07 a.m.

The motion passed.

Chairperson Moss called the meeting back to order at 9:13 a.m.

2. Sofie Studebaker-Georgetown Township
3. Marla Walters-Holland Township
4. Joel Studebaker-Georgetown Township
5. David Barnosky-Port Sheldon Township
6. Virginia Greenlee-Park Township
7. Dan Zimmer-Port Sheldon Township
8. Bob Spaman-Blendon Township
9. Sarah Kleinjans-Holland Township
10. Curt Meppelink-Zeeland Township

Approval of Agenda

B/C 24-136 Sylvia Rhodea moved to approve the agenda.

The motion passed.

Public Hearings

B/C 24-137 Gretchen Cosby moved to open a Public Hearing at 9:42 a.m. to receive comments on the proposed Brownfield Plan Amendment for the Prospect Flats redevelopment project.

The motion passed.

B/C 24-138 Roger Belknap moved to close the Public Hearing at 9:42 a.m. on the proposed Brownfield Plan Amendment for the Prospect Flats redevelopment project.

The motion passed.

B/C 24-139 Roger Belknap moved to open a Public Hearing at 9:43 a.m. to receive comments on the proposed Brownfield Plan Amendment for the Winsor Place redevelopment project.

The motion passed.

B/C 24-140 Allison Miedema moved to close the Public Hearing at 9:44 a.m. on the proposed Brownfield Plan Amendment for the Winsor Place redevelopment project.

The motion passed.

Consent Resolutions

Doug Zylstra requested to move Consent Resolution O to Action Item 9D.

B/C 24-141 Allison Miedema moved to approve the following Consent Resolutions.

- A. To approve the minutes of the June 11, 2024, Board of Commissioners meeting.
- B. To receive for information the Ottawa County Clerk's Office 2023 Annual Report.
- C. To receive for information the West Michigan Enforcement Team (WEMET) 2023 Annual Report.
- D. To receive for information the Ottawa County Facilities/Maintenance 2023 Annual Report.
- E. To ratify all contracts for the period of June 1, 2024 to June 30, 2024 currently pending on the post-execution ratification list as authorized under Section IV(D)(2) of the Ottawa County Contracting Authorization and Form Policy.
- F. To approve the general claims in the amount of \$14,748,634.92 as presented by the summary report for May 27, 2024 through June 21, 2024.
- G. To approve the request from Community Mental Health to add one 1.0 FTE Business Analyst, Unclassified, pay grade 12, at a cost of \$117,634 funded by Medicaid reimbursement.

- H. To approve the request from Equalization to increase the pay grade for the Assessing Division Managers from a grade 11 to grade 13 at a total cost of \$30,393.
- I. To authorize the Board Chair and Clerk/Register to sign the Amendment to the Broadband Wired Infrastructure Expansion Partnership Agreement between Ottawa County and 123Net Inc.
- J. To approve Commissioners a resolution approving the Brownfield Plan Amendment for Prospect Flats LLC located in the City of Hudsonville.
- K. To approve Commissioners a resolution approving the Brownfield Plan Amendment for Winsor Place located in the Village of Spring Lake.
- L. To approve a contract for roof repair and installation of safety features at 3 County buildings for a total of \$131,999.10.
- M. To approve the request to allocate an additional \$825,000.00 from the Monsanto Lawsuit Settlement to the Department of the Water Resources Commissioner for their revolving fund.
- N. To approve a five-year lease agreement for thirteen (13) postage meters with Pitney Bowes Inc at a total cost of \$114,859.20.
- O. To approve the granting of an easement to Zeeland Charter Township for construction of a public trail through a portion of the Upper Macatawa Natural Area.

The motion passed by the following votes: Yeas: Roger Belknap, Rebekah Curran, Gretchen Cosby, Jacob Bonnema, Sylvia Rhodea, Doug Zylstra, Kendra Wenzel, Allison Miedema, Chris Kleinjans, Roger Bergman, Joe Moss. (11)

#### Agenda and Action Requests

- B/C 24-142 Gretchen Cosby moved to approve the revised Operating Budget Policy and advance it to a second reading before the Board of Commissioners.

The motion passed by the following votes: Yeas: Gretchen Cosby, Roger Bergman, Jacob Bonnema, Kendra Wenzel, Allison Miedema, Rebekah Curran, Chris Kleinjans, Roger Belknap, Sylvia Rhodea, Joe Moss. (10)

Nays: Doug Zylstra. (1)

- B/C 24-143 Roger Belknap moved to approve the revised Fund Balance Policy and advance it to a second reading before the Board of Commissioners.

The motion passed by the following votes: Yeas: Jacob Bonnema, Roger Bergman, Allison Miedema, Kendra Wenzel, Gretchen Cosby, Sylvia Rhodea, Rebekah Curran, Doug Zylstra, Roger Belknap, Joe Moss. (10)

Nays: Chris Kleinjans. (1)

Closed Session

B/C 24-144 Allison Miedema moved to go into closed session at 10:06 a.m. for the purpose of strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement pursuant to OMA Section 8c.

The motion passed by the following votes: Yeas: Roger Belknap, Rebekah Curran, Allison Miedema, Kendra Wenzel, Gretchen Cosby, Doug Zylstra, Roger Bergman, Jacob Bonnema, Sylvia Rhodea, Chris Kleinjans, Joe Moss. (11)

B/C 24-145 Allison Miedema moved to come out of closed session at 10:37 a.m. for the purpose of strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement pursuant to OMA Section 8c.

The motion passed.

Chairperson Moss called the meeting back to order at 10:43 a.m.

B/C 24-146 Roger Bergman moved to ratify the AFSCME Michigan CMH of Ottawa County negotiated contract effective through December 31, 2025.

The motion passed by the following votes: Yeas: Roger Bergman, Doug Zylstra, Roger Belknap, Gretchen Cosby, Rebekah Curran, Chris Kleinjans, Sylvia Rhodea, Allison Miedema, Jacob Bonnema, Kendra Wenzel, Joe Moss. (11)

B/C 24-147 Kendra Wenzel moved to approve the FY2024 budget adjustments per the attached schedule.

The motion passed by the following votes: Yeas: Doug Zylstra, Roger Bergman, Chris Kleinjans, Roger Belknap, Gretchen Cosby, Allison Miedema, Jacob Bonnema, Sylvia Rhodea, Rebekah Curran, Kendra Wenzel, Joe Moss. (11)

Committee Reports

- A. Ottawa County Clerk's Office 2023 Annual Report-Justin Roebuck, Ottawa County Clerk presented the Ottawa County Clerk's 2023 Annual Report.
- B. West Michigan Enforcement Team (WEMET) 2023 Annual Report-Andrew Foster, Task Force Commander, MSP, presented the West Michigan Enforcement Team (WEMET) 2023 Annual Report.
- C. Ottawa County Facilities/Maintenance 2023 Annual Report-Cameron Bricker, Facilities Director, presented the Ottawa County Facilities/Maintenance 2023 Annual Report.

Public Comment

1. David Barnosky-Port Sheldon Township

2. Heather Kors-Holland
3. Virginia Greenlee-Park Township
4. Curt Meppelink-Zeeland Township
5. Dan Zimmer-Port Sheldon Township
6. Aaron Compagner-Jamestown Township
7. Kendra Wenzel-Georgetown Township

Online Public Comment

1. Lori Grasman-Robinson Township
2. Rebecca Patrick-Allendale Township
3. Kristen Megan Kelly-Jamestown Township
4. Sheila Dettloff-Holland Township
5. Joe Spaulding-Holland Township
6. Tracy Reed-Grand Haven

Additional Business

None.

Adjournment at Call of the Chairperson

The Chairperson adjourned the meeting at 12:49 p.m.

JUSTIN F. ROEBUCK, Clerk/Register  
Of the Board of Commissioners

JOE MOSS, Chairperson  
Of the Board of Commissioners