

**Agenda**  
**Finance and Administration Committee**  
**West Olive Administration Building – Board Room and YouTube**  
**12220 Fillmore, West Olive, MI 49460**  
**Thursday, August 8, 2024**  
**10:00 AM**

**Public Comment**

**Approval of Agenda**

**Consent Resolutions:**

1. Approval of Minutes from the [July 2, 2024](#) Finance and Administration Committee Meeting.

**Agenda and Action Requests:**

1. [Statement of Review](#)  
Suggested Motion:  
To approve the Statement of Review.
2. [Accounts Payable for June 24, 2024 through July 19, 2024](#)  
Suggested Motion:  
To approve the general claims in the amount of \$12,789,928.13 as presented by the summary report for June 24, 2024 through July 19, 2024.
3. [Quarterly Financial Status Report](#)  
Suggested Motion:  
To receive for information the detailed Financial Statements for the General Fund and Mental Health Fund, as well as a higher level summary for the Special Revenue Funds, through the end of the 3rd quarter of Fiscal Year 2024.
4. [Setting of Public Hearing](#)  
Suggested Motion:  
To recommend to the Board of Commissioners to set a public hearing on the 2025 Ottawa County budget for Tuesday, September 10, 2024 to be held in the Ottawa County Board Room, 12220 Fillmore Street, West Olive, at 1:30p.m.
5. [EGLE Recycling Grant Amendment](#)  
Suggested Motion  
To approve and forward to the Board of Commissioners a contract with EGLE (MI Dept of Environment, Great Lakes and Energy).

6. [Contract for the Provision of Sheriff's Uniforms, Apparel, Acc](#)

Suggested Motion:

To approve and forward to the Board of Commissioners a five-year contract with On Duty Gear for the Sheriff's Office uniforms, apparel, accessories, and equipment. Approximate first year cost is \$110,000.

7. [Axon Body Cameras, In-Car Video, Tasers Contract](#)

Suggested Motion:

To review and approve the contract with Axon.

8. [Director of Recipient Rights Upgrade](#)

Suggested Motion:

To approve and forward to the Board of Commissioners the request to upgrade the Director of Recipient Rights from a pay grade 11 to pay grade 13 at a cost of \$1,489.

9. [Contract for Countywide Courier Services](#)

Suggested Motion:

To approve and forward to the Board of Commissioners a five-year contract for Ottawa County inter-office courier services and out-going mail pick up services at a total cost of \$351,100.00.

10. [FY2024 Budget Adjustments](#)

Suggested Motion:

To approve and forward to the Board of Commissioners the FY2024 budget adjustments per the attached schedule.

### **Committee Reports:**

1. [Treasurer's Financial Month End Update](#); Cheryl Clark

### **Public Comment**

### **Adjournment at Call of the Chairperson**

**Note: Public Comments on the day's business are to be limited to three (3) minutes.**