

Ottawa County Land Bank Authority

Friday, July 26, 2024

9:30 AM

**Department of Strategic Impact Conference Room,
Fillmore Administration Building, West Olive, MI**

ROLL CALL:

Clark called the meeting to order at 9:37 am.

Members In attendance:

Jorritsma, Anderson, Moss, Strikwerda, Oonk, Maday, Clark. DeHaan arrived late.

Members absent:

Murray.

Guests In attendance:

Huttenga.

PUBLIC COMMENT:

There was none.

CONSENT ITEMS:

Approval of July 26, 2024, agenda.

Approval of Land Bank Authority Minutes for January 19, 2024.

Moved: Moss Supported: Maday

Motion passed.

INFORMATION ITEMS:

1. Michigan Association of Land Banks annual conference (MALB Leadership Summit), September 18-20, 2024, Shoreline Inn & Conference Center, Muskegon. All members in attendance would like to attend this conference and Clark will register everyone. Members will not stay the night because it is being held in Muskegon.

ACTION ITEMS:

1. Amend Fiscal Year 2024 Budget

Motion: To approve the following Fiscal Year 2024 Ottawa County Land Bank Authority Budget amendments:

- Interest On Investments revenue: Increase from \$629.89 to \$1,000.00 to reflect new estimate.
- Mileage expense: Increase from \$120.00 to \$1,000.00 to pay for mileage to and from MALB Annual Conference.
- Conference & Training expense: Increase from \$400.00 to \$2,000.00 to pay for MALB Annual Conference registrations.

Moved: Oonk Supported: Moss

Motion passed by the following votes: Yeas: Jorritsma, Anderson, Moss, Strikwerda, Oonk, Maday, and Clark. Nays: None. DeHaan arrived after this vote.

2. Review and Approve Fiscal Year 2025 Budget

Motion: To approve the Fiscal Year 2025 Ottawa County Land Bank Authority Budget as presented with the addition of \$119,080.00 to Other Revenue for the blight grant funds we will be receiving.

Moved: Jordan Supported: Strikwerda

Motion passed by the following votes: Yeas: Jorritsma, DeHaan, Anderson, Moss, Strikwerda, Oonk, Maday, and Clark. Nays: None.

OTHER BUSINESS:

1. Blight Elimination Grant Update – Becky Huttenga.
2. Review the following documents after attending the MALB Annual Conference and come to the next meeting with any suggested changes to them.
 - a. By-Laws of Ottawa County Land Bank Authority.
 - b. Ottawa County Land Bank Authority Conflict of Interest Statement.
 - c. Ottawa County Land Bank Authority Mission Statement.
 - d. Ottawa County Land Bank Authority priorities and Policies for Property Acquisition and Disposition.
 - e. Ottawa County Land Bank Authority Code of Ethics.
 - f. Ottawa County Land Bank Authority Board of Directors listing.

PUBLIC COMMENT:

There was none.

MISCELLANEOUS ITEMS:

1. Next meeting: Friday, October 4, 2024, at 9:30am in the Treasurer's Office Conference Room.

ADJOURNMENT:

Clark adjourned the meeting at 9:57am.