

**OTTAWA COUNTY, MICHIGAN INSURANCE AUTHORITY
BOARD MEETING
March 18, 2024**

Location: Conference Room F @ 9:00 AM

Present: Sign-in sheet attached.

Time Called to Order: 9:01 AM

PUBLIC COMMENT: Limited to Agenda Items

1. AnnaMarie Deater-Robinson Township
2. David Barnosky-Port Sheldon Township

CONSENT ITEMS:

Approval of March 18, 2024, Agenda.
Insurance Authority Board Minutes for January 15, 2024.

Moved: Gretchen Cosby Supported: Cheryl Clark Carried Not Carried

INFORMATION ITEMS:

PFM Presentation – Brian Quinn & Michael Barry

ACTION ITEMS:

1. Annual Audit:

Suggested Motion: To approve the Ottawa County Insurance Authority Annual Comprehensive Financial Report for fiscal year 2023.

Presentation of 2023 Audit by Peter Haefner of Vredeveld Haefner, LLC.

Moved: Sylvia Rhodea Supported: Gretchen Cosby Carried Not Carried

2. Annual Actuarial Report:

Suggested Motion: To approve the Ottawa County Insurance Authority Actuarial Report for fiscal year 2023.

Report overview completed by Fiscal Director Karen Karasinski.

Moved: Gretchen Cosby Supported: Sylvia Rhodea Carried Not Carried

3. Appointment of Officer:

Suggested Motion: To approve the appointment of Jon Anderson as Treasurer of the Ottawa County Insurance Authority Board.

Moved: Gretchen Cosby Supported: Sylvia Rhodea Carried Not Carried

4. Fifth Third Resolution – Authorized Signers:

Suggested Motion: To approve and authorize the Secretary, Cheryl Clark, to sign the Fifth Third Bank Account Resolution Certificate for Treasury Management Services.

Moved: Gretchen Cosby Supported: Sylvia Rhodea Carried Not Carried

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5. Fifth Third Resolution – Banking Services:

Suggested Motion: To approve and authorize the Secretary, Cheryl Clark, to sign the resolution in order to update the signature on the Ottawa County Insurance Authority checks from John Gibbs to the Treasurer, Jon Anderson, per the Ottawa County Bylaws, Article IX – Disbursement of Funds.

Moved: Cheryl Clark Supported: Sylvia Rhodea Carried Not Carried

6. Insurance Renewals:

Suggested Motion: To approve the purchase and payment of insurance as presented for April 1, 2024, to April 1, 2025, not to exceed \$1,300,000.

Review of Insurance Renewals and changes provided by Ken Bush with Risk Financing Analysts, LLC.

Moved: Sylvia Rhodea Supported: Gretchen Cosby Carried Not Carried

7. Memorandum of Coverage:

Suggested Motion: To approve the Memorandum of Coverage and Rider I effective April 1, 2024, to April 1, 2025.

Review of changes in Memorandum of Coverage from previous year by Ken Bush with Risk Financing Analysts, LLC.

Moved: Gretchen Cosby Supported: Cheryl Clark Carried Not Carried

8. Legal Services – Post Ratification:

Suggested Motion: To ratify and approve the Ottawa County Board of Commissioners' request for legal services for Commissioner Jacob Bonnema by outside legal counsel Michael Homier in the case of *Hambley v Ottawa County* and payment of services provided.

Moved: Gretchen Cosby Supported: Sylvia Rhodea Carried Not Carried

9. FOIA Officer:

Suggested Motion: To appoint Ottawa County Corporation Counsel as FOIA Officer, as recommended by the Ottawa County Insurance Authority workgroup and per the authority listed in the OCIA Bylaws under Article V, Section 3.

Question concerning payments for FOIA asked by Cheryl Clark and answered by Corporation Counsel.

Moved: Gretchen Cosby Supported: Cheryl Clark Carried Not Carried

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10. Closed Session:

Suggested Motion: To go into closed session to consult with the attorneys regarding pending litigation pursuant to OMA section 8(e) and to invite members of the Insurance Authority work group to attend the closed session.

Moved: Sylvia Rhodea Supported: Cheryl Clark Carried Not Carried

Roll call vote at 10:01 AM: Yeas: Gretchen Cosby, Sylvia Rhodea, Joe Moss, Jon Anderson, Cheryl Clark (5). Nays: None (0).

Board entered Closed Session.

Board returned from Closed Session.

PUBLIC COMMENT:

1. David Barnosky-Port Sheldon Township

DISCUSSION ITEMS:

1. Report from Work Group

MISCELLANEOUS ITEMS:

1. Next meeting: May 20, 2024.

ADJOURNMENT

Moved: Gretchen Cosby Supported: Cheryl Clark Carried Not Carried

Time: 10:22 AM