



Meeting Agenda  
**CMHOC Board of Directors**  
Board Room – 12220 Fillmore Street, West Olive, MI 49460  
Friday, August 23, 2024 – 9:00 am

[Join Zoom Meeting](#)

Meeting ID: 821 0477 2110

Passcode: 527308

Dial: 1 (301) 715-8592

1. CALL TO ORDER – Chair
2. INVOCATION
3. CMHOC MISSION AND VISION STATEMENT  
**Mission Statement:** *Community Mental Health of Ottawa County partners with people with mental illness, intellectual/developmental disabilities and substance use disorders and the broader community to improve lives and be a premier mental health agency in Michigan.*  
  
**Vision:** *Community Mental Health of Ottawa County strives to enhance quality-of-life for all residents.*
4. PUBLIC COMMENT
5. CONSENT ITEMS  
**Suggested Motion:** To approve by consent the following items:
  - a. Agenda for August 23, 2024, CMHOC Board of Directors Meeting
  - b. Minutes for the July 26, 2024, CMHOC Board of Directors Meeting
6. EXECUTIVE DIRECTOR’S REPORT – Dr. Michael Brashears
7. PRESENTATION  
**Executive Director’s Initial S.W.O.T. Analysis Results** – Dr. Michael Brashears
8. OLD BUSINESS
9. NEW BUSINESS  
**Recommended Changes to Board Governance Structure and Schedule** – Gretchen Cosby  
**Suggested Motion:** To approve the establishment of the Finance and Program Planning & Quality Improvement Sub-Committees of the CMHOC Board of Directors.  
  
**FY2024 July Financial Statement (Attachment A)** – Amy Bodbyl-Mast  
**Suggested Motion:** To approve the FY2024 July Financial Statement as presented.

**FY2024 June LRE FSR (Attachment B) – Amy Bodbyl-Mast – Information Only**

**August 2024 Service Contracts (Attachment C) – Bill Phelps**

**Suggested Motion:** To approve the August 2024 service contracts as presented.

**Lakeshore Regional Entity Board Appointments – Gretchen Cosby**

**Suggested Motion:** To reappointment Richard Kanten and appoint Dave Parnin to represent Community Mental Health of Ottawa County on the Lakeshore Regional Entity Board of Directors.

10. GENERAL INFORMATION, COMMENTS, AND MEETINGS ATTENDED

11. PUBLIC COMMENT

12. ADJOURN



Meeting Minutes (proposed)  
**CMHOC Board of Directors**  
Board Room – 12220 Fillmore Street, West Olive, MI 49460  
Monday, July 26, 2024 – 9:00 am

[Join Zoom Meeting](#)

Meeting ID: 821 0477 2110

Passcode: 527308

Dial: 1 (301) 715-8592

**In Attendance:** Tom Bird, Donna Bunce, Gretchen Cosby, Christian Kleinjans, Dave Parnin, Sylvia Rhodea, Stephen Rockman, Beth Vanhoven, Kendra Wenzel, Robin Wick

**Absent:** Steven Savage

**Staff:** Anna Bednarek, Amy Bodbyl-Mast, Dr. Michael Brashears, Chelsea Clark, Briana Fowler, Bill Phelps

**Guests:**

CALL TO ORDER

Gretchen Cosby, CMHOC Board Chair, called the CMHOC Board Meeting to order on July 26, 2024 at 10:20 am

INVOCATION

Stephen Rockman provided the invocation.

CMHOC MISSION AND VISION STATEMENT

Gretchen Cosby noted the CMHOC Mission and Vision Statements.

PUBLIC COMMENT

Barbara Lee VanHorssen- City of Grand Haven

Dave Barnosky

CONSENT ITEMS

*CMH 24-042* Motion: To approve by consent the following items:

- a. Agenda for July 26, 2024, CMHOC Board of Directors Meeting
- b. Minutes for the June 28, 2024, CMHOC Board of Directors Meeting

Moved by: Bird

Support: Rhodea

*CMH 24-043* Motion: Add to #7 appointment of Executive Director for Community Mental Health of Ottawa County

Moved by: Cosby

Support: Rhodea

MOTION CARRIED

EXECUTIVE SELECTION COMMITTEE – Gretchen Cosby

-Discussed the Committee’s recommendation to appoint Dr. Michael Brashears as Executive Director.

APPOINTMENT OF EXECUTIVE DIRECTOR

CMH 24-044 Motion: To appoint Dr. Michael Brashears, for a term of 5 years, as Executive Director of Community Mental Health of Ottawa County, to be memorialized in a written contract, which the Chairperson is authorized to sign.

Motion: Wenzel

Support: Rhodea

MOTION CARRIED

EXECUTIVE DIRECTOR’S REPORT (Attachment A) – Dr. Michael Brashears

-Presented an update on Conflict Free Access and Planning, Regional Entity Updates, CMHOC SWOT analysis and Specialized Residential Service Rates. Dr. Brashears will be looking more into Youth to Adult transition and the process and expectations. Dr. Brashears is developing Board and Community Education opportunities to learn about funding streams, this is beginning in August and meeting details will be communicated to the board and the public. Discussed millage steering committee restructuring and purpose of committee.

OLD BUSINESS

NEW BUSINESS

**Discussion about CMHOC Board Meetings Day and Time – Dr. Michael Brashears**

Mr. Kleinjans has some concerns regarding the day of the Board Meetings, specifically being on Fridays. Mr. Parnin mentioned the importance for public accessibility regarding any new day and/or time. Ms. Westrate will create a poll with new available days/times:

Every Monday, all day

1<sup>st</sup>, 2<sup>nd</sup>, or 4<sup>th</sup> Wednesday, all day

Every Thursday, all day

Every Friday, all day

**July 2024 Service Contracts – Bill Phelps**

CMH 24-045 Motion: To approve the July 2024 service contracts as presented.

Moved by: Rhodea

Support: Wenzel

**ROLL CALL VOTE:**

Yes: Parnin, Wenzel, Wick, Bunce, Bird, Rockman, VanHoven, Rhodea, Kleinjans, Cosby

No:

MOTION CARRIED

**FY2024 June Financial Statement – Amy Bodbyl-Mast**

CMH 24-046 Motion: To approve the FY2024 June Financial Statement as presented.

Moved by: Bird

Support: Parnin

**ROLL CALL VOTE:**

Yes: Wick, VanHoven, Bird, Rhodea, Parnin, Bunce, Wenzel, Kleinjans, Rockman, Cosby

No:

MOTION CARRIED

**FY2025 Proposed Budget** – Amy Bodbyl-Mast

CMH 24-047 Motion: To approve the FY2025 proposed budget.

Moved by: Rhodea

Support: Kleinjans

**ROLL CALL VOTE:**

*Yes:* Kleinjans, Bunce, Wenzel, Parnin, VanHoven, Rockman, Bird, Wick, Rhodea, Cosby

*No:*

MOTION CARRIED

**BA2: Mid-Year Revenue Adjustments** – Amy Bodbyl-Mast

CMH 24-048 Motion: To approve the BA2 Mid-Year Revenue Adjustments

Moved by: Rhodea

Support: Wenzel

**ROLL CALL VOTE:**

*Yes:* Rockman, Rhodea, Wenzel, Kleinjans, Bird, Parnin, Wick, VanHoven, Bunce, Cosby

*No:*

MOTION CARRIED

**Review LRE May 2024 Financial Report** – Amy Bodbyl-Mast

There are no concerns; Community Mental Health of Ottawa County is in a healthy position.

GENERAL INFORMATION, COMMENTS, AND MEETINGS ATTENDED

PUBLIC COMMENT

ADJOURN

Gretchen Cosby adjourned the July 26, 2024, CMHOC Board of Directors meeting at 12:19 pm.

Community Mental Health of Ottawa County  
Executive Directors Report  
Dr. Michael Brashears, Interim Executive Director  
07/26/24

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The following is the Executive Directors report for the month of June 2024.

### **State Level Issues**

1. Conflict -Free Access and Planning (Please attachment giving an overview of the problem and why we should oppose it). The Community Mental Health Association of Michigan (CMHA) has asked every CMH Board to pass a resolution opposing the Michigan Department of Health and Human Services (MDHHS) method of implementing Conflict-Free Access and Planning. **My Position: We support Conflict-Free Access and Planning but oppose MDHHS proposed method of implementation.**

### **Regional Entity**

1. I am in the process of reviewing Key documents associated with the Regional Entity (Lakeshore Regional Entity) these documents include but not limited to the following:
  - a. Operating Agreement (2022)
  - b. Bylaws (2022)
  - c. Strategic plan
2. The LRE manages all our Medicaid funding (88%)
3. We have a vacant LRE Board Member seat that we will need to fill in August

### **CMHOC**

#### **1. S.W.O.T Analysis**

I initiated an internal S.W.O.T Analysis to assist me in the evaluation of the internal and external strengths of the organization. To date the following has been completed and/or in process:

- A. CMH Leadership Group S.W.O.T Analysis
- B. CMH Board of Directors S.W.O.T Analysis (via Questionnaire)
- C. CMH All Employee S.W.O.T Analysis (Questionnaire)
  - a. Questionnaire sent out
  - b. 60 respondents
  - c. Presentation of Results will occur at the August CMHOC Board meeting
- D. LRE S.W.O.T. Analysis (In Process)
- E. CMHOC Provider S.W.O.T Analysis (August)

A report of findings from actions listed above will be provided to the CMHOC Board of Directors, Ottawa County Commissioners, and the Community will be presented in August of 2024.

## **2. Specialized Residential Services Rate Setting Initiative:**

Met with residential services providers on 7/22/24 to discuss the variables associated with residential services rate setting and expenses. Our current rate structure does not address key areas associated with the delivery of personal care and community living support.

These include but are not limited to the following:

- a. Clinical Services oversight and coordination
- b. DCW overtime
- c. Transportation cost
- d. Administrative burden (audits, documentation, training, compliance)
- e. Expectations associated with Community Integration (Home and Community Based Standards-HCBS)

The goal of this initiative is to develop a rate structure that addresses the above variables. I will have a proposed rate structure developed by the end of August.

## **3. Youth-to-Adult Transition**

In August I will begin the process of evaluation CMHOC Youth-Adult transition process and expectations. This will focus on but not limited to the following:

- a. I/DD and Autism service expectations for youth transition and the 18-26 population.
- b. Family Services to Adult MI system
- c.

***It is my position that CMHOC should provide services to youth I/DD youth 18–26-year-olds regardless of if the ISD or other systems are involved. We must fill in the gaps.***

## **4. Board and Community Education Sessions**

Starting August 9<sup>th</sup> I will be holding CMHOC Board and Community education sessions every Friday from 12-1 focused on understanding the various CMH Funding sources and our obligations associated with them. This will include but not limited to the following:

- a. Medicaid Services and Funding (August 9)
- b. State and Local General Fund (August 16)
- c. CCBHC (August 23)
- d. Millage (August 30)
- e. Grants (September)

**Location and details will be sent to the board and posted on the CMH website by 8/2/24). All materials will be available to the public and will be recorded.**

## **5. Millage Steering Committee**

The following are recommended changes to the role and structure of the Millage Steering Committee.

### **Structural Changes**

- a. Restructure committee membership to include CMHOC Leadership group.
- b. CMHOC Executive Director is chair of steering committee.

### **Role of the Millage Steering Committee**

- a. To develop the CMHOC Millage Fund utilization strategic plan for the Executive Director and Approval by the CMHOC Board of Directors.
- b. To provide oversight of Millage Fund utilization and provide quarterly reports to the CMHOC Board of Directors via the Executive Director.
- c. To develop and complete CMHOC Millage fund needs assessment twice a year to assist in the development of the CMHOC Millage Fund Strategic Plan.
- d. To develop, oversee, and score Requests for Proposals (RFP) related to Millage funding and present findings to the CMHOC Board of Directors for approval.
- e. To review audit findings of all programs that receive Millage funding to be included in a quarterly report presented to the CMHOC Board of Directors
- f. To develop policies, procedures, and guidelines for the use of Millage funds to be presented and approved by the CMHOC Executive director and presented to the CMHOC Board of Directors.

### **Rationale for Recommended Changes**

- a. Allows full Board of Directors to approve Millage strategic plan and approve contracts and funding.
- b. Allows the entire community to assist in the development of the Millage Fund utilization strategic plan.
- c. Provides on-going monitoring by the Board of Directors of Millage Fund services.

July 2024 areas of evaluation:

1. CMHOC Contract approval process and information
2. CMHOC Board Structure (The need for Sub-committees)
3. Review of CCBHC program and strategic plan
4. Recipient Rights Department and Incident Report Tracking
5. Board and Community education related to the role and function of the public mental system and review of foundational documents.

Respectfully Submitted



Michael Brashears, Psy.D  
Interim Executive Director CMHOC

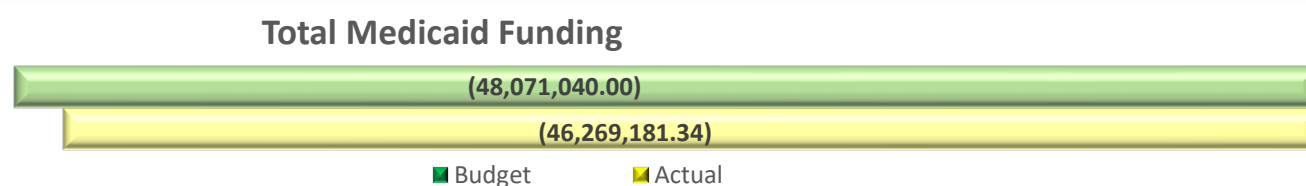




**Community Mental Health of Ottawa County  
Fiscal Year 2024 Statement of Activities  
For Period Ending July 31 2024**

**222 Mental Health and SUD Fund**

	Annual Budget	YTD Budget	YTD Actual	Over/ (Under) Budget
<b>Revenues</b>				
Medicaid	43,775,022.00	36,479,185.00	35,395,095.32	(1,084,089.68)
Healthy Michigan	3,110,226.00	2,591,855.00	2,481,885.23	(109,969.77)
Autism	6,800,000.00	5,666,666.67	5,679,193.71	12,527.04
General Fund	3,874,164.00	3,228,470.00	3,422,178.00	193,708.00
COFR	317,300.00	264,416.67	165,231.92	(99,184.75)
Grants	174,337.00	145,280.83	107,457.06	(37,823.77)
Transfers	118,904.00	99,086.67	-	(99,086.67)
Local Funds	462,167.00	385,139.17	346,625.25	(38,513.92)
Other - Revenue	290,797.00	242,330.83	186,330.92	(55,999.91)
Sub-Total	58,922,917.00	49,102,430.83	47,783,997.41	(1,318,433.42)
SUD Medicaid	1,145,000.00	954,166.67	945,952.79	(8,213.88)
SUD Healthy Michigan	2,855,000.00	2,379,166.67	1,767,054.29	(612,112.38)
SUD Grants	1,692,766.00	1,410,638.33	915,790.78	(494,847.55)
SUD Other - Revenue	293,478.00	244,565.00	165,521.28	(79,043.72)
SUD Sub-Total	5,986,244.00	4,988,536.67	3,794,319.14	(1,194,217.53)
<b>Total Revenue</b>	<b>64,909,161.00</b>	<b>54,090,967.50</b>	<b>51,578,316.55</b>	<b>(2,512,650.95)</b>
<b>Expenses</b>				
Salaries & Benefits	16,391,563.00	13,659,635.83	12,021,431.48	(1,638,204.35)
General Client Care	32,211,864.00	26,843,220.00	26,645,289.41	(197,930.59)
Psychiatrist	837,500.00	697,916.67	645,256.31	(52,660.36)
Respite	440,044.00	366,703.33	333,546.87	(33,156.46)
Personal Care	6,049,277.00	5,041,064.17	4,972,283.58	(68,780.59)
Transportation	12,900.00	10,750.00	8,563.80	(2,186.20)
Contractual Services	274,986.00	229,155.00	196,639.36	(32,515.64)
Supplies	237,468.00	197,890.00	118,448.30	(79,441.70)
Other	1,345,932.00	1,121,610.00	1,099,954.54	(21,655.46)
Administration	1,282,460.00	1,068,716.67	1,068,715.20	(1.47)
Sub-Total	59,083,994.00	49,236,661.67	47,110,128.85	(2,126,532.82)
SUD Salaries & Benefits	1,130,990.00	942,491.67	650,307.24	(292,184.43)
General Client Care	4,106,451.00	3,422,042.50	3,161,450.67	(260,591.83)
Room & Board	41,000.00	34,166.67	32,148.36	(2,018.31)
Transportation	10,000.00	8,333.33	1,853.80	(6,479.53)
SUD Supplies	36,058.00	30,048.33	9,016.44	(21,031.89)
SUD Other	15,891.00	13,242.50	8,907.02	(4,335.48)
SUD Admin	178,524.00	148,770.00	148,769.80	(0.20)
SUD Sub-Total	5,518,914.00	4,599,095.00	4,012,453.33	(586,641.67)
<b>Total Expenses</b>	<b>64,602,908.00</b>	<b>53,835,756.67</b>	<b>51,122,582.18</b>	<b>(2,713,174.49)</b>
<b>Increase (decrease) in net position</b>	<b>306,253.00</b>	<b>255,210.83</b>	<b>455,734.37</b>	<b>200,523.54</b>



**Medicaid Revenues Budget to Actual (1,801,859)**  
 Actual % 79%  
 Target % 83%  
 Date Prepared: 8/15/2024



**Community Mental Health of Ottawa County  
Fiscal Year 2024 Statement of Activities  
For Period Ending July 31 2024**

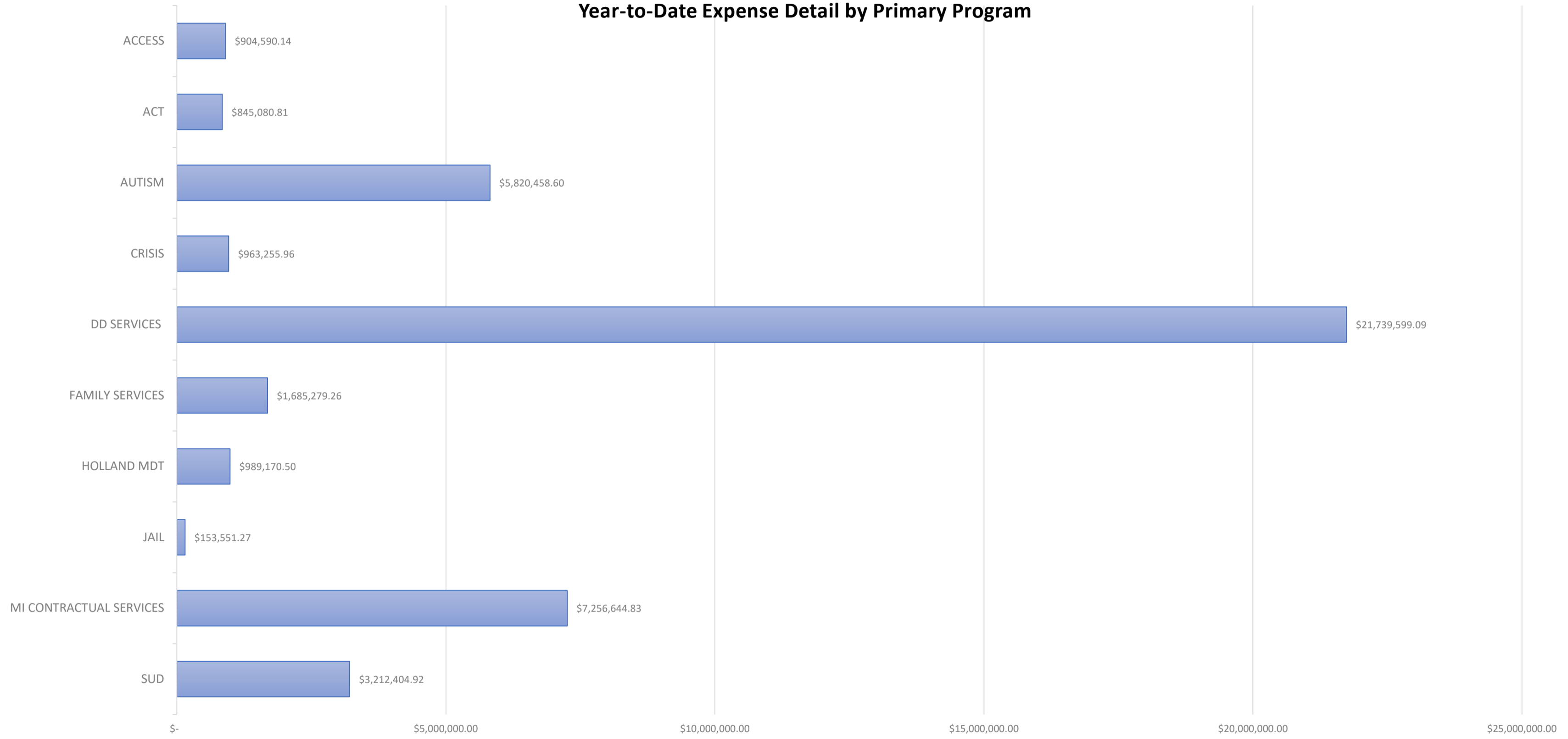
**223 Millage and Grants Fund**

	<b>Annual Budget</b>	<b>YTD Budget</b>	<b>YTD Actual</b>	<b>Over/ (Under)</b>
<b>Revenues</b>				
Property Taxes	\$ 4,416,017	\$ 3,680,014	\$ 4,386,738	\$ 706,724
Grants	\$ 3,392,038	\$ 2,826,698	\$ 1,807,813	(1,018,885)
Transfers	\$ 368,904	\$ 307,420	\$ 250,000	(57,420)
Other - Revenue	\$ 587,448	\$ 489,540	\$ 154,027	(335,513)
<b>Total Revenue</b>	<b>8,764,407</b>	<b>7,303,673</b>	<b>6,598,578</b>	<b>(705,094)</b>
Millage Expenses				
Autism Services	\$ 98,133	\$ 81,778	\$ 81,394	(383)
MI Adult Treatment Services	\$ 141,838	\$ 118,198	\$ 102,227	(15,972)
DD Treatment Services	\$ 2,748,219	\$ 2,290,183	\$ 2,394,111	103,928
Family Services	\$ 172,000	\$ 143,333	\$ 122,646	(20,687)
Community Services	\$ 678,534	\$ 565,445	\$ 311,011	(254,434)
Sub-Total	3,838,724	3,198,937	3,011,389	(187,547)
Grant Expenses				
Salaries & Benefits	\$ 1,763,194	\$ 1,469,328	\$ 1,317,307	(152,021)
Contractual Services	\$ 1,124,245	\$ 936,871	\$ 823,134	(113,737)
Supplies	\$ 65,584	\$ 54,653	\$ 28,885	(25,768)
Other	\$ 97,415	\$ 81,179	\$ 43,722	(37,457)
Sub-Total	3,050,438	2,542,032	2,213,049	(328,983)
<b>Total Expenses</b>	<b>6,889,162</b>	<b>5,740,968</b>	<b>5,224,438</b>	<b>(516,530)</b>
<b>Increase (decrease) in net position</b>	<b>\$ 1,875,245</b>	<b>\$ 1,562,704</b>	<b>\$ 1,374,140</b>	<b>\$ (188,564)</b>

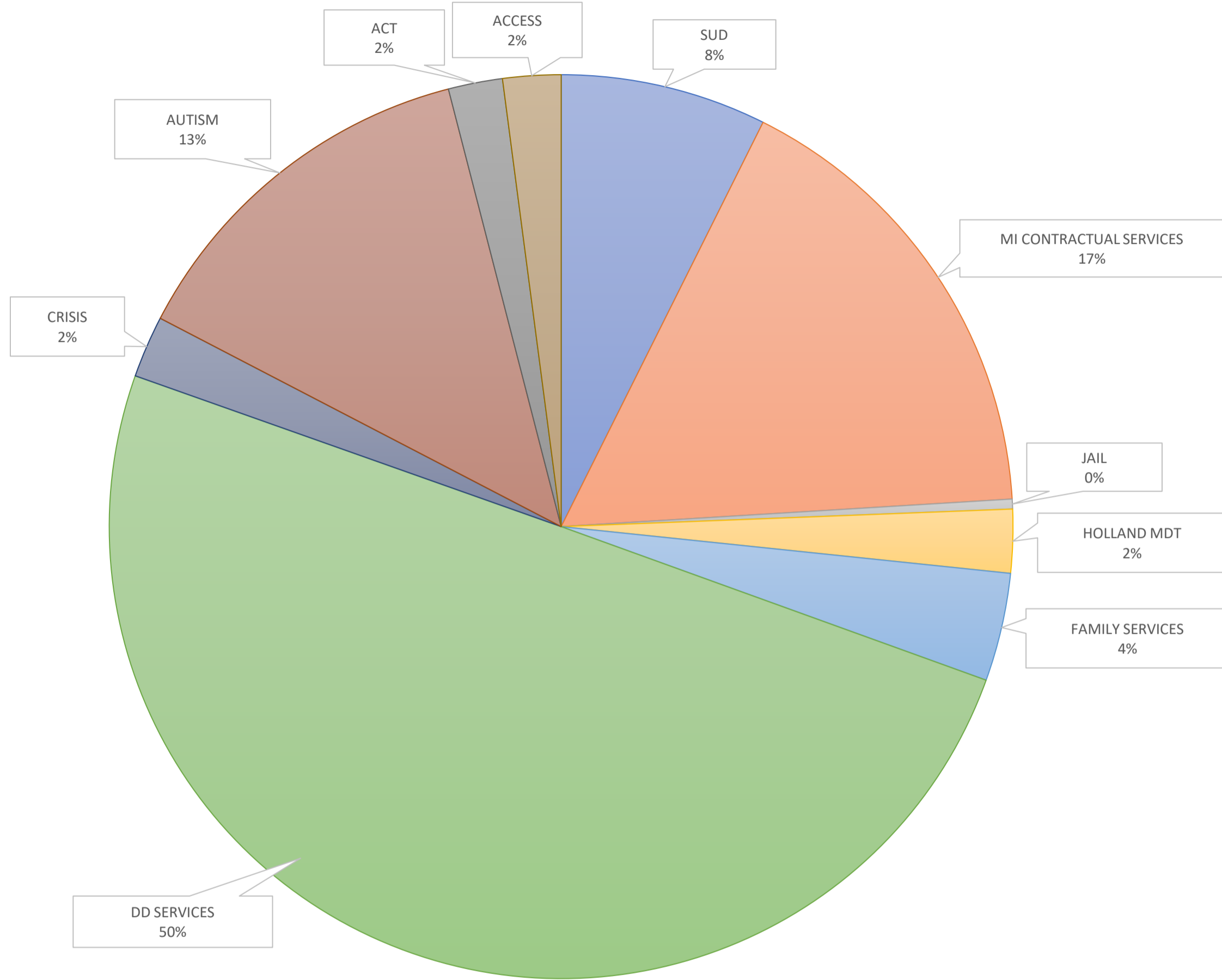
Actual %                   76%  
Target %                   83%  
Date Prepared: 8/15/2024

**Community Mental Health of Ottawa County  
Additional FY24 Budget Detail  
For Period Ending July 31 2024**

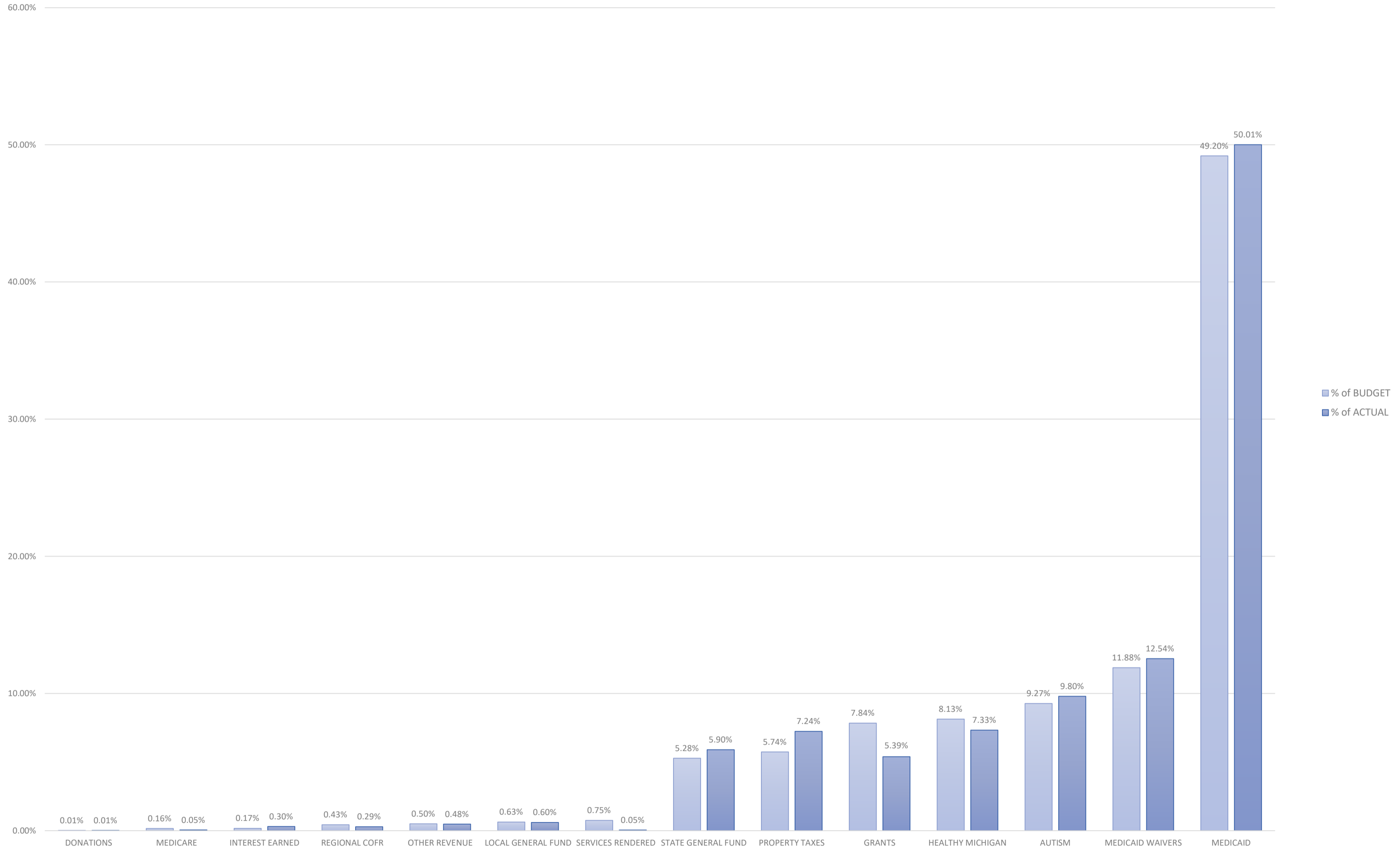
**Year-to-Date Expense Detail by Primary Program**



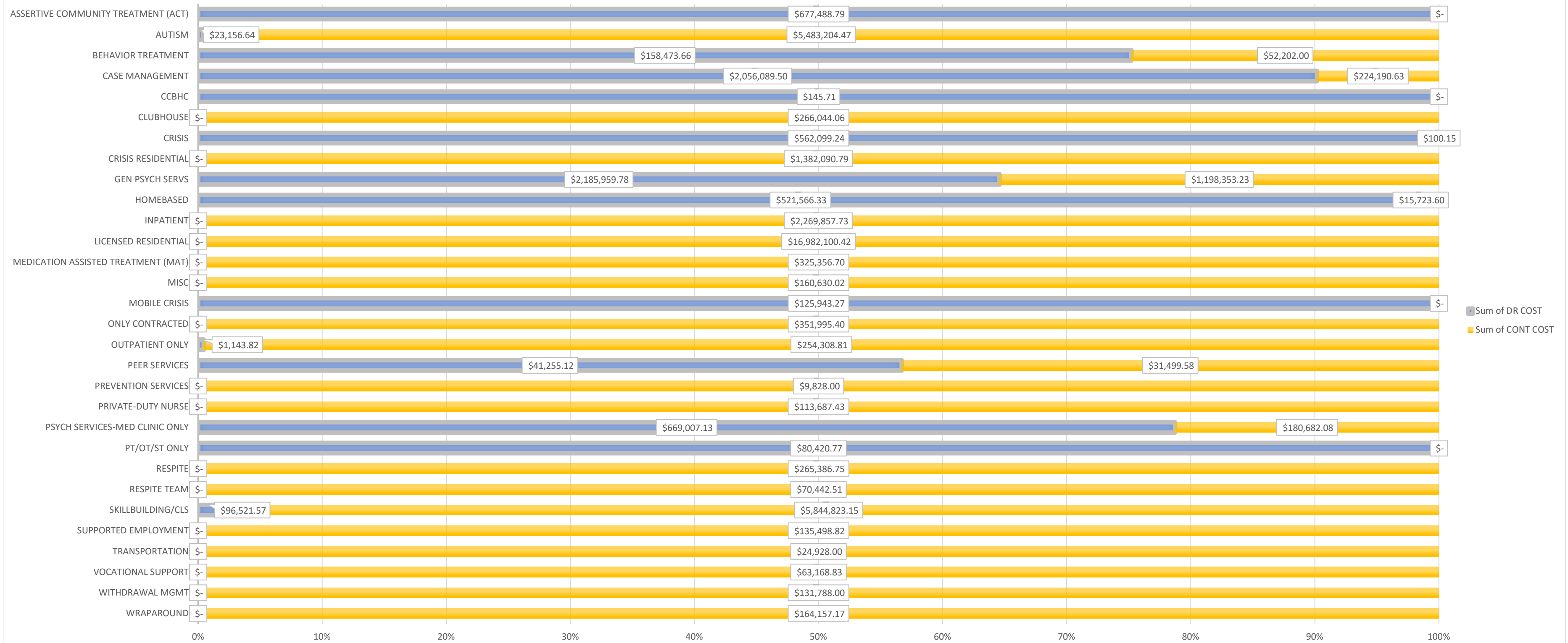
**YEAR-TO-DATE EXPENSE SUMMARY BY PRIMARY PROGRAM TYPE**



### YEAR-TO-DATE REVENUES BY FUNDING TYPE



### CONTRACTED AND DIRECT-RUN SERVICES BY ACTIVITY TYPE



Community Mental Health of Ottawa County Board Summary August 23, 2024									
Count	Contract Agency	Contract Type	Service	Purpose	Contract Period Start	Contract Period End	Financial Category	Primary Funding Source	Contract Amount Included in Budget
1	IKUS	Amendment	Community Living Supports, Skill Building Non-Vocational, Supported Employment	Provide customized employment training for consumers with intellectual/developmental disabilities and mental health needs.	7/15/2024	9/30/2025	\$0.00 - \$50,000	LRE (Medicaid)	Yes
2	Preferred Employment and Living Supports	Amendment	Community Living Supports, Skill Building Non-Vocational, Supported Employment	Provide customized employment training for consumers with intellectual/developmental disabilities and mental health needs.	7/15/2024	9/30/2025	\$0.00 - \$50,000	LRE (Medicaid)	Yes
3	Beacon Residential	Amendment	Personal Care, Community Living Supports, Room and Board	Add the Miller drive home, located in Galesburg, MI, to the existing contract.	9/4/2024	9/30/2025	\$750,001 +	LRE (Medicaid)	Yes
4	Key2Happiness Counseling	New	Outpatient Counseling and Targeted Case Management	Increase Provider Panel for Outpatient Counseling and Targeted Case Management for youth. This Provider will focus on providing services in the northeast corner of the County.	9/1/2024	9/30/2025	\$50,001 - \$250,000	LRE (Medicaid)	Yes
5	Sports Facilities Companies	New	Facility Rental	Rental of Holland Civic Center space for Recovery Palooza	9/1/2024	9/30/2025	\$0 - \$50,000	SUD APRA Grant	Yes
6	HealthSource Saginaw	Single case agreement	Inpatient Hospital	Single case agreement for inpatient services for an adult consumer of CMHOC services	8/2/2024	8/6/2024	\$0.00 - \$50,000	LRE (Medicaid)	Yes
7	Neuropsychiatric Hospital Indiana	Single case agreement	Inpatient Hospital	Single case agreement for inpatient services for an adult consumer of CMHOC services	7/17/2024	7/31/2024	\$0.00 - \$50,000	LRE (Medicaid)	Yes
8	Holland Cornerstone Drop In Center	Renewal	Drop-In Services	Peer run drop-in center providing social supports to adults with mental illness and recovery-focused environment.	10/1/2024	9/30/2025	\$50,001 - \$250,000	Millage	Yes

**SERVICE CONTRACTS FOR BOARD APPROVAL**

**Contractor Name:** Indian Trails Camp DBA IKUS Life Enrichment Services

**Board Summary  
Reference Number:** 1

**Contract Type:** Amendment

**Contract Dates:** 7/15/2024 through 9/30/2025

**Purpose of  
Contract:** To amend an existing contract with Indian Trails Camp DBA IKUS Life Enrichment Services to add customized employment training to the service array.

**Agency Overview:** Indian Trails Camp DBA IKUS Life Enrichment Services is a contractual agency currently in good standing with CMHOC. Indian Trails Camp DBA IKUS Life Enrichment Services provides Community Living Supports (CLS), Respite, Skill Building Non-Vocational, and Supported Employment services to consumers with intellectual/developmental disabilities (I/DD) and mental health needs. Services are provided at their facility in Grand Rapids.

**Agency Website:** [www.ikuslife.org](http://www.ikuslife.org)

**Program  
Description:** Indian Trails Camp DBA IKUS Life Enrichment Services provides Medicaid reimbursable services such as CLS, Skill Building Non-Vocational, and Supported Employment. This contract amendment will add customized employment training to the service array to develop jobs for consumers using the customized employment model.

**Reimbursement  
Process:** CLS, Skill Building Non-Vocational, and Supported Employment services are reimbursed as fee-for-service based on the applicable service code.

**Financial Category:** \$50,001 - \$250,000

**Funding Source(s):** LRE Medicaid

**Contract  
Boilerplate:** Common Contract FY24



**SERVICE CONTRACTS FOR BOARD APPROVAL**

**Contractor Name:** Preferred Employment and Living Supports

**Board Summary  
Reference Number:** 2

**Contract Type:** Amendment

**Contract Dates:** 7/15/2024 through 9/30/2025

**Purpose of  
Contract:** To amend an existing contract with Preferred Employment and Living Supports to add customized employment training to the service array.

**Agency Overview:** Preferred Employment and Living Supports is a contractual agency currently in good standing with CMHOC. Preferred Employment and Living Supports provides Community Living Supports (CLS), Skill Building Non-Vocational, and Supported Employment services to consumers with intellectual/developmental disabilities (I/DD) and mental health needs. Services are provided at locations in Muskegon and Holland.

**Agency Website:** [www.preferredsupports.com](http://www.preferredsupports.com)

**Program  
Description:** Preferred Employment and Living Supports provides Medicaid reimbursable services such as CLS, Skill Building Non-Vocational, and Supported Employment. This contract amendment will add customized employment training to the service array to develop jobs for consumers using the customized employment model.

**Reimbursement  
Process:** CLS, Skill Building Non-Vocational, and Supported Employment services are reimbursed as fee-for-service based on the applicable service code.

**Financial Category:** \$50,001 - \$250,000

**Funding Source(s):** LRE Medicaid

**Contract  
Boilerplate:** Common Contract FY24

## SERVICE CONTRACTS FOR BOARD APPROVAL

<b>Contractor Name:</b>	Beacon Specialized Living Services, Inc
<b>Board Summary Reference Number:</b>	3
<b>Contract Type:</b>	Amendment
<b>Contract Dates:</b>	9/4/2024 through 9/30/2025
<b>Purpose of Contract:</b>	To amend an existing contract with Beacon Specialized Living Services, Inc. to add the Beacon Home at Miller location to the service array. There is one CMHOC consumer that will be immediately served by this location.
<b>Agency Overview:</b>	Beacon Specialized Living Services, Inc. is a contractual agency currently in good standing with CMHOC. Beacon Specialized Living Services, Inc. provides services to consumers with intellectual/developmental disabilities (I/DD) and mental health needs in a Specialized Residential Services setting. Service array includes Community Living Supports, Ancillary Services, and Children's Crisis Residential. Contracted services are currently provided at 22 licensed adult foster care locations and 1 children's crisis residential location throughout 14 counties in Michigan.
<b>LARA Website:</b>	<a href="#">Statewide Search for Adult Foster Care / Homes for the Aged Facilities</a>
<b>Agency Website:</b>	<a href="http://www.beaconspecialized.org">www.beaconspecialized.org</a>
<b>Program Description:</b>	Specialized Residential placements are reimbursed through a combination of two Medicaid-billable services, Personal Care and Community Living Supports. Placement in specialized residential care is based on the Person-Centered Planning process and the consumer's individual needs.
<b>Reimbursement Process:</b>	Specialized Residential Services are reimbursed at a per diem (daily) rate.
<b>Financial Category:</b>	\$50,001 - \$250,000
<b>Funding Source(s):</b>	Lakeshore Regional Entity (Medicaid)
<b>Contract Boilerplate:</b>	Common Contract FY24

**SERVICE CONTRACTS FOR BOARD APPROVAL**

**Contractor Name:** Key2Happiness Counseling

**Board Summary Reference Number:** 4

**Contract Type:** New

**Contract Dates:** 9/1/2024 through 9/30/2025

**Purpose of Contract:** To enter into a contract with Key2Happiness Counseling, an outpatient counseling and targeted case management provider for youth and adolescents. Increase provider panel for outpatient counseling and targeted case management for youth and adolescents. This provider is located in the northeast portion of the County and CMHOC does not currently have other providers with physical locations within this area of the county.

**Agency Overview:** Key2Happiness Counseling provides clinical services to youth and families. The provider is located in Coopersville and will provide services to consumers in northeast Ottawa County.

**Agency Website:** N/A

**Program Description:** Outpatient counseling, treatment planning, and targeted case management are Medicaid reimbursable services that will be provided to youth and families.

**Reimbursement Process:** Reimbursement for Outpatient and Targeted Case Management services are reimbursed on a fee-for-service basis.

**Financial Category:** \$50,000 - \$250,000

**Funding Source(s):** LRE Medicaid

**Contract Boilerplate:** Common Contract FY24

## SERVICE CONTRACTS FOR BOARD APPROVAL

**Contractor Name:** The Sports Facilities Companies

**Board Summary Reference Number:** 5

**Contract Type:** Standard Service Agreement

**Contract Dates:** 9/1/2024 through 9/30/2025

**Purpose of Contract:** Contract with management company of the Holland Civic Center to utilize the Civic Center space and services for Recovery Palooza in September.

**Agency Overview:** The Sports Facilities Companies is a national organization specializing in facilities management, facilities development and advisory services.

**Agency Website:** [www.sportsfacilities.com](http://www.sportsfacilities.com)

**Program Description:** CMHOC will contract with Sports Facilities Companies to rent the Holland Civic Center for Recovery Palooza.

**Reimbursement Process:** Reimbursed based on facility utilization (rent).

**Financial Category:** \$0.00 through \$50,000.00

**Funding Source(s):** SUD ARPA Grant

**SERVICE CONTRACTS FOR BOARD APPROVAL**

**Contractor Name:** HealthSource Saginaw

**Board Summary  
Reference Number:** 6

**Contract Type:** Single-Case Agreement

**Contract Dates:** 8/2/2024 through 8/6/2024

**Purpose of  
Contract:** Emergent single-case agreement with hospital not currently on our provider panel for inpatient services due to all local psychiatric hospital beds being full and individual was in local Emergency Department awaiting placement.

**Agency Overview:** HealthSource Saginaw Hospital is a psychiatric hospital located in Saginaw, MI.

**Agency Website:** [www.healthsourcesaginaw.org](http://www.healthsourcesaginaw.org)

**Program  
Description:** HealthSource Saginaw is certified by the Centers for Medicare and Medicaid (CMS) and provides inpatient care under the supervision of experienced physicians. HealthSource has specialized units for Child and Adolescents (aged 8 – 17), Adult Inpatient, Geriatric Inpatient (for adults 60 and older) and Adult Inpatient Chemical Dependency Treatment (for adults 18 and older).

**Reimbursement  
Process:** Reimbursed based on daily utilization at the facility.

**Financial Category:** \$0.00 through \$50,000.00

**Funding Source(s):** LRE Medicaid

**SERVICE CONTRACTS FOR BOARD APPROVAL**

**Contractor Name:** Neuropsychiatric Hospital – Mishawaka, Indiana

**Board Summary Reference Number:** 7

**Contract Type:** Single-Case Agreement

**Contract Dates:** 7/17/2024 through 7/31/2024

**Purpose of Contract:** Emergent single-case agreement with hospital not currently on our provider panel for inpatient services due to all local psychiatric hospital beds being full and individual was in local Emergency Department awaiting placement.

**Agency Overview:** Neuropsychiatric Hospitals is a conglomerate organization consisting of 9 hospitals throughout the United States. The inpatient unit used in this single-case agreement was based in Mishawaka, Indiana.

**Agency Website:** [www.neuropsychiatric hospitals.net](http://www.neuropsychiatric hospitals.net)

**Program Description:** Neuropsychiatric Hospital is certified by the Centers for Medicare and Medicaid (CMS) and provides inpatient care under the supervision of experienced physicians. Neuropsychiatric Hospitals provides inpatient services to Adults with mental illness and/or Intellectual/Developmental Disabilities.

**Reimbursement Process:** Reimbursed based on daily utilization at the facility.

**Financial Category:** \$0.00 through \$50,000.00

**Funding Source(s):** LRE Medicaid

**SERVICE CONTRACTS FOR BOARD APPROVAL**

**Contractor Name:** Holland Cornerstone Drop-In Center

**Board Summary Reference Number:** 8

**Contract Type:** Renewal

**Contract Dates:** 10/1/2024 through 9/30/2025

**Purpose of Contract:** To renew an existing contract with Holland Cornerstone Drop-In Center. Services include peer support, healthy living education, and other support groups.

**Agency Overview:** Holland Cornerstone Drop-In Center is a peer support center operated by adults with mental illness for adults with mental illness and is located in Holland, MI. Consumers attending the program receive peer support, healthy living education, and other support groups.

**Agency Website:** N/A

**Program Description:** Holland Cornerstone Drop-In Center provides peer run support services for adults with mental illness. Services address the social and emotional needs of consumers with mental health disabilities and co-occurring disorders. Opportunities are provided for consumers to learn and share coping skills and strategies, to move into more active assistance and away from passive individual roles and identities, and to build and/or enhance self-esteem and self-confidence.

**Reimbursement Process:** Monthly invoice

**Financial Category:** \$50,000 - \$250,000 (\$135,000)

**Funding Source(s):** Millage

**Contract Boilerplate:** Service Agreement (non-Medicaid)