

**OTTAWA COUNTY HOUSING COMMISSION**

DATE: July 11, 2024  
PLACE: Ottawa County Fillmore Complex, Board Room  
PRESENT: Holly Cole, Pat Harmon, Klynt Marcusse, Jared Schuitema  
ABSENT: Jon Anderson  
STAFF: Paul Sachs, Pam VanderMolen  
PUBLIC: David Barnosky, Chris Crothers, Steve Grose

CALL TO ORDER

Vice President Schuitema called the meeting to order at 10:03 a.m. A quorum was present to do business.

APPROVAL OF AGENDA AND MINUTES

HC 24-26 Marcusse moved to approve the Agenda for July 11, 2024. The motion passed.  
UNANIMOUS

HC 24-27 Cole moved to approve the Minutes from June 6, 2024. The motion passed.  
UNANIMOUS

RATIFY ELECTION OF OFFICERS

HC 24-28 Harmon nominated Jared Schuitema as President.  
There were no additional nominations.  
The motion passes as shown by the following roll call votes: Yeas: Cole, Harmon, Marcusse, Schuitema (4)  
UNANIMOUS

HC 24-29 Harmon nominated Klynt Marcusse as Vice President.  
There were no additional nominations.  
The motion passes as shown by the following roll call votes: Yeas: Cole, Harmon, Schuitema, Marcusse (4)  
UNANIMOUS

OLD BUSINESS

Chris Uhl (IFF) presented an update on the Revolving Loan Fund (RLF) and clarified questions that arose during the Commission’s previous meeting about selling loans to federal home loan banks. Uhl informed the Commission that IFF sells the loans as a source of equity that allows them to recycle capital faster which is not a loss, its capital gained. Uhl further asked the Staff and Commission for procedures on future groundbreaking events and how often IFF should provide updates to the Commission. It was determined that IFF will notify County staff of any groundbreaking events and staff will extend an invite to the appropriate Board of Commissioner representative, and share with Housing Commission members. Going forward, IFF will present quarterly to the Commission, as opposed to the currently monthly rotation, but will attend additional meetings if the need arises.

Sachs informed the Commission that, besides the approved Terra Station brownfield housing project, there are two new brownfield housing TIF projects that were approved by the Board of Commissioners earlier this week (Winsor Place and Prospect Flats). Sachs mentioned the possibility of forming a Review/Vetting Committee for Housing TIF projects involving cross-representation from both the Housing Commission and County Brownfield Redevelopment Authority.

President Schuitema, Sachs, and Harmon briefly reviewed the outcome of the first MicroHomes Concept Work. Staff will begin sharing the work group meeting notes in the Housing Commission's meeting packets.

NEW BUSINESS

Sachs informed the Commission of recent legislation on mobile home parks that is making its way through the legislature.

PUBLIC COMMENTS

Public comments were made by the following:

1. David Barnosky

OTHER BUSINESS/DISCUSSION ITEMS

President Schuitema stated that the next Housing Commission meeting is scheduled for Thursday, August 1, 2024 at 10:00 am. The Commission discussed and determined to hold this date tentatively on their calendars for now. President Schuitema requested scheduling the next work group meeting after Labor Day.

ADJOURNMENT

HC 24-30

Schuitema moved to adjourn the meeting at 10:49 a.m. The motion passed.

UNANIMOUS