

**OTTAWA COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY  
APPROVED MINUTES**

The Ottawa County Brownfield Redevelopment Authority met Thursday, July 18, 2024, at 3:30 p.m. in Conference Room E at the Fillmore Administrative Complex and was called to order at 3:34 p.m. by Mr. Brugger.

Present at roll call: Kirk Perschbacher, Cheryl Clark, Garry Post, Josh Brugger, Roger Belknap, Ken Brune (6)

Absent at roll call: Rebecca Hopp, James Bleicher, and Jon Anderson (3)

Staff & Guests: Becky Huttenga, Strategic Impact; Jessica Kass-Doornbos, Clerk/Register of Deeds; Peter Oleczuk, Westwind; Roman Wilson, Fishbeck.

BRA 24-019 Mr. Perschbacher moved to approve the agenda for the July 18, 2024 meeting. The motion passed.

BRA 24-020 Mr. Brune moved to approve the minutes from the May 16, 2024 meeting. The motion passed.

Correspondence and Communication – None

Budget Report – Becky Huttenga gave an update on the budget.

Old Business – None

New Business –

A. Brownfield Incentive Program – 303 East Main, City of Zeeland

BRA 24-021 Motion:

Mr. Perschbacher motioned to ratify the Board Chair's approval of a Phase I Environmental Site Assessment at 303 East Main at not-to-exceed cost of \$3,000.

YEAS: Mr. Belknap, Mr. Brugger, Ms. Clark, Mr. Post, Mr. Brune, Mr. Perschbacher; (6); NEAS: None; ABSENT: Rebecca Hopp, James Bleicher, and Jon Anderson. (3). The motion passed.

Discussion Items –

A. Upcoming project – City of Coopersville

Becky Huttenga gave discussion. Peter Olezczuk gave discussion. Roman Wilson gave discussion. Mr. Brugger gave discussion. Roman Wilson gave discussion. Mr. Perschbacher gave discussion. Becky Huttenga gave discussion. Ms. Clark gave discussion. Peter Olezczuk gave discussion. Mr. Post gave discussion. Mr. Brugger gave discussion. Peter Olezczuk gave discussion. Mr. Brugger gave discussion. Becky Huttenga gave discussion. Peter Olezczuk gave discussion. Mr. Post gave discussion. Peter Olezczuk gave discussion. Mr. Perschbacher gave discussion.

B. Housing TIF project evaluation

Becky Huttenga gave discussion. Mr. Perschbacher gave discussion. Becky Huttenga gave discussion. Mr. Post gave discussion. Mr. Brune gave discussion. Mr. Perschbacher gave discussion. Mr. Brugger gave discussion. Mr. Brune gave discussion. Mr. Post gave discussion. Mr. Brugger gave discussion. Mr. Perschbacher gave discussion. Becky Huttenga gave discussion. Mr. Belknap gave discussion. Mr. Perschbacher gave discussion. Becky Huttenga gave discussion. Mr. Brugger gave discussion. Mr. Perschbacher gave discussion. Becky gave discussion. Mr. Perschbacher gave discussion. Mr. Brugger gave discussion. Mr. Perschbacher gave discussion.

Other Business/Discussion/Updates – None.

Public Comment – None.

Adjournment: The meeting was adjourned by Mr. Brugger at 4:48 p.m.