

**OTTAWA COUNTY  
BROWNFIELD REDEVELOPMENT AUTHORITY APPROVED MINUTES**

The Ottawa County Brownfield Redevelopment Authority met Thursday, March 21, 2024, at 3:30 p.m. in Conference Room G at the Fillmore Administrative Complex and was called to order at 3:31 p.m. by Mr. Brugger.

Present at roll call: Rebecca Hopp, Ken Brune, Josh Brugger, Garry Post, Roger Belknap (5)

Absent at roll call: James Bleicher, Kirk Perschbacher, Cheryl Clark (3)

Staff & Guests: Becky Huttenga and Paul Sachs, Strategic Impact; Rachel Sanchez, Clerk/Register of Deeds; Roman Wilson, Fishbeck; Jared Belka, Warner, Norcross, & Judd, Jami Buth (Virtual) and Dan Strikwerda, City of Hudsonville (Virtual).

BRA 24-006 Mr. Post moved to approve the agenda for the March 21, 2024 meeting. The motion passed.

BRA 24-007 Mr. Belknap moved to approve the minutes from the January 18, 2024 meeting. The motion passed.

Discussion Item –

A. Potential Housing TIF Project Proposal(s)

1. Terra Station

Ms. Clark joined the meeting at 3:36 p.m.

Correspondence and Communication - None

Committee Reports – None

Budget Report – Becky Huttenga gave an update on the budget.

Old Business – None

New Business –

A. Brownfield Incentive Program – 18 & 20 North Fifth Street, City of Grand Haven

BRA 24-008 Motion:

1. Ms. Hopp to ratify the Board Chair's approval to fund a Phase I ESA at a not-to-exceed cost of \$2,200. YEAS: Rebecca Hop, Ken Brune, Josh Brugger, Garry Post, Roger Belknap, Cheryl Clark. (6); NEAS: None; ABSENT: James Bleicher and Kirk Perschbacher. (2). The motion passed.

B. Brownfield Incentive Program – 13750 172nd Avenue – Grand Haven Township

BRA 24-009 Motion:

1. Mr. Belknap moved to approve funding a Phase II Environmental Site Assessment (\$6,500 if in combination with BEA and DCCR, \$8,000 if those are not required) and, if required, Baseline Environmental Assessment (\$1,500) and a Due Care & Compliance Report (\$1,800) at a total not-to-exceed cost of \$9,800. YEAS: Roger Belknap, Cheryl Clark. (2); NEAS: Rebecca Hop, Ken Brune, Josh Brugger, Garry Post. (4); ABSENT: James Bleicher and Kirk Perschbacher. (2). The motion failed.

BRA 24-010 Motion:

2. Mr. Post moved to support funding a Phase II Environmental Site Assessment (\$6,500 if in combination with BEA and DCCR, \$8,000 if those are not required) and, if required, Baseline Environmental Assessment (\$1,500) and a Due Care & Compliance Report (\$1,800) at 50% of a total not-to-exceed cost of \$9,800. YEAS: Rebecca Hop, Ken Brune, Josh Brugger, Garry Post, Roger Belknap, Cheryl Clark. (6); NEAS: None; ABSENT: James Bleicher and Kirk Perschbacher. (2). The motion passed.

Public Comment – None.

Other Business/Discussion/Updates – None.

Adjournment: The meeting was adjourned by Mr. Brugger at 4:43 p.m.