



**Ottawa County**  
Board of Commissioners

**Joe Moss**  
Chairperson

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**Sylvia Rhodea**  
Vice-Chairperson

To All Ottawa County Commissioners:

The Ottawa County Board of Commissioners will meet on **Tuesday, November 12<sup>th</sup> at 9:00 AM** for the regular November meeting of the Board at the Ottawa County Fillmore Street Complex in West Olive, Michigan and via Zoom and YouTube.

The Agenda is as follows:

1. Call to Order by the Chairperson
2. Prayer and Pledge of Allegiance
3. Roll Call
4. Correspondence
  - A. Pat Staskiewicz – [Correspondence on Wyoming Water System Bond Issue](#)
5. Public Comment
6. Approval of Agenda
7. Consent Resolutions:

From the County Clerk/Register

A. Board of Commissioners Meeting Minutes

Suggested Motion:

To approve the minutes of the [October 8, 2024](#) & [October 16, 2024](#) Board of Commissioners meetings.

From Administration

B. [MSU Extension Annual Report](#)

Suggested Motion:

To receive for information the 2023 MSU Extension Annual Report.

Gretchen Cosby | Chris Kleinjans | Douglas Zylstra | Jacob Bonnema | Kendra Wenzel  
Rebekah Curran | Roger Belknap | Roger Bergman | Allison Miedema

12220 Fillmore Street | West Olive, Michigan 49460 | 616-738-4898 | miOttawa.org

C. [Post-Execution Ratification of Contracts under Section IV\(D\)\(2\) of the Ottawa County Contracting Authorization and Form Policy](#)

Suggested Motion:

To ratify all contracts for the period of October 1, 2024 to October 31, 2024 currently pending on the post-execution ratification list as authorized under Section IV(D)(2) of the Ottawa County Contracting Authorization and Form Policy.

From the Planning and Policy Committee

D. [Rosy Mound Expansion MNRTF Grant Agreement](#)

Suggested Motion:

To accept the grant agreement from the Michigan Department of Natural Resources for funding assistance for the Rosy Mound Natural Area Project.

E. [Ottawa Sands Phase I Change Order No. 4](#)

Suggested Motion:

To accept the change order to the Ottawa Sands Phase I contract with Apex Contractors, Inc. in the amount of \$143,516.52.

F. [IET Stearns Bayou Connector Contract Amendment](#)

Suggested Motion:

To approve an amendment to the contract with Prein & Newhof for Engineering services for the Stearns Bayou Segment of the Idema Explorers Trail in the amount of \$227,432.30

G. [Agricultural Preservation By-Laws](#)

Suggested Motion:

To approve the revised Agricultural Preservation By-Laws.

H. [Ottawa County Farmland Development Rights Ordinance](#)

Suggested Motion:

To approve the revised Ottawa County Farmland Development Rights Ordinance.

I. [County Policies \(First Reading\)](#)

Suggested Motion:

To approve the revised County Policies and advance to a second reading.

J. [Legal Services Policy \(First Reading\)](#)

Suggested Motion:

To approve the revised Legal Services Policy and advance to a second reading.

K. [Contracting Policy \(First Reading\)](#)

Suggested Motion:

To approve the revised Contracting Policies advance for a second reading.

L. [Purchasing Policy \(First Reading\)](#)

Suggested Motion:

To approve the revised Purchasing Policies and advance to a second reading.

From the Finance and Administration Committee

M. [Accounts Payable for September 23, 2024 through October 18, 2024](#)

Suggested Motion:

To approve the general claims in the amount of \$56,847,240.46 as presented by the summary report for September 23, 2024 through October 18, 2024.

N. [Applicant Tracking Software](#)

Suggested Motion:

To approve the request from Human Resources to approve an agreement with Neogov for applicant tracking system software for a total cost of \$236,445.52 over the 5 year period.

O. [Children's Special Health Services Grant](#)

Suggested Motion:

To approve a contract with the Southeastern Michigan Health Association (SEMHA).

P. [Substance Use Disorder Grant](#)

Suggested Motion:

To approve and a contract with Lakeshore Regional Entity. Approval of this motion also recognizes and appropriates additional grant revenue in the amount of \$10,778.

Q. [Contract With Vitality for Health Management Plan](#)

Suggested Motion:

To approve the request to contract with Vitality for the employee health management plan for a period of three years.

R. [MOA Between Ottawa County and MSU Extension](#)

Suggested Motion:

To approve the MOA between Ottawa County and MSU Extension for Fiscal Year 2025.

S. [Assessing Services for Polkton Charter Township](#)

Suggested Motion:

To approve and authorize the Board Chairperson and Clerk/Register to sign the contract to provide assessing services for Polkton Charter Township; and approve the request from Equalization to add one .49FTE Appraiser 2 position, and increase one existing Abstract/Indexing Clerk from .5 FTE to .525 FTE to be funded by the assessing agreement with Polkton Charter Township; and recognize and appropriate contract revenue of \$33,500 for Fiscal Year 2025.

T. [Landscape and Snowplow Services](#)

Suggested Motion:

To approve a contract for landscape and snow removal services at multiple locations.

U. [Contract for Informacast License Renewal](#)

Suggested Motion:

To approve a four-year contract with SHI to purchase licensing for InformaCast.

V. [Contract for Medical Services in Correctional Facility](#)

Suggested Motion:

To review and approve the 4 year contract with VitalCore for jail medical services in the amount of \$8,269,794.89.

W. [FY2024 and FY2025 Budget Adjustments](#)

Suggested Motion:

To approve the FY2024 and FY2025 budget adjustments per the attached schedule.

8. Agenda and Action Requests:

A. [2024 Ottawa County Apportionment Report](#)

Suggested Motion:

To approve the revised 2024 Ottawa County Apportionment Report.

B. [Crockery Township Water Supply System: 2024 Water System Improvements Bond Issue](#)

Suggested Motion:

To approve the resolution authorizing the sale of the Crockery Township Water Supply: 2024 Water System Improvement bonds.

C. [Funding for Veterans Services Until FY2028](#)

Suggested Motion:

To approve the application from Veterans Services, authorizing the amount of \$981,740.01 from a Board Initiatives grant to fill staffing requests, moving costs, renovations, and maintenance fees, for the department through October 30, 2027.

D. [Veterans Services MOU](#)

Suggested Motion:

To approve an MOU for the new space for the Department of Veterans Services.

E. Closed Session to Discuss Property Acquisition Pursuant to the OMA Section 8D

Suggestion Motion:

To go into closed session to discuss property acquisition pursuant to the OMA Section 8D (2/3 vote required).

F. [Agreement for the Purchase of Real Estate](#)

Suggested Motion:

To approve and authorize the Board Chairperson and Clerk to sign the Agreement for Sale and Purchase of Real Estate with the Tacoma Industries LLC., for the purchase of 127 acres in Grand Haven Township at a price of \$3,585,000.00 as part of the Rosy Mound Expansion with funding provided by a Michigan Natural Resources Trust Fund grants, the Ottawa County Parks Foundation and the Parks and Recreation budget. Further, the Parks Director is instructed to fulfill the intent of the Board in these matters including executing documents on behalf of the County required for this transaction.

G. [Adoption Day Resolution 2024](#)

Suggested Motion:

To approve the Adoption Day Resolution.

H. Closed Session to Discuss Ongoing Litigation

Suggested Motion:

To go into closed session pursuant to MCL 15.268 (e) to consult with corporate counsel regarding trial or settlement strategy in connection with *Cramer v. County of Ottawa* because an open meeting would have a detrimental financial effect on the litigating or settlement position of the county.

9. Committee Reports

A. [MSU Extension 2023 Annual Report](#); M. Scott Korpak, District 7 Director

10. Public Comment

11. Additional Business

A. Administrator's Report

B. Chairman's Update

12. Adjournment at Call of the Chairperson