

Agenda
Executive Transition Committee
West Olive Administration Building – Board Room and YouTube
12220 Fillmore Street, West Olive, Michigan 49460
Tuesday, November 19, 2024
10:00 AM

Approval of Agenda

Consent Resolutions:

- I. Approval of the Proposed Minutes from the [September 30, 2024](#) Executive Transition Committee meeting.

Public Comment

Agenda and Action Requests:

1. Public Interview - Jim Lower
2. Public Interview - Christopher Estes
3. Public Interview - James Freed
4. Public Interview - Patrick Jordan

Public Comment

Adjournment at Call of the Chairperson

Note: Public Comments on the day's business are to be limited to three (3) minutes.

EXECUTIVE TRANSITION COMMITTEE

Proposed Minutes

DATE: September 30, 2024
TIME: 12:17 p.m.
PLACE: Fillmore Street Complex
PRESENT: Gretchen Cosby, Roger Belknap, Sylvia Rhodea, Joe Moss, and Allison Miedema. (5)

SUBJECT: PUBLIC COMMENT

1. Becky Patrick – Allendale Charter Township

SUBJECT: APPROVAL OF AGENDA

ETC 24-001 Motion: To approve the agenda of today.
Moved by: Rhodea UNANIMOUS

SUBJECT: CONSENT RESOLUTIONS

None.

SUBJECT: ELECTION OF COMMITTEE VICE CHAIR

ETC 24-002 Motion: To elect Commissioner Allison Miedema as Vice Chairperson of the Executive Transition Committee for 2024.
Moved by: Belknap UNANIMOUS

Commissioner Miedema was elected to Vice Chairperson of the Executive Transition Committee for 2024.

2. Talent and Recruiting Discussion – The Committee gave discussion.

ETC 24-003 Motion: To recess the meeting at 1:05 p.m. until Tuesday, October 1, 2024, at 12:00 p.m.
Moved by: Miedema UNANIMOUS

Chairperson Moss called the meeting back to order at 12:03 p.m. on Tuesday, October 1, 2024.

All committee members were present.

Chairperson Moss gave discussion.

Ashley Ward of W Talent Solutions introduced her team Justin Csernai and Matt Champman.

Ashley Ward gave discussion regarding W Talent Solutions.

Talent and Recruiting Discussion – The Committee gave continued discussion.

ETC 24-004 Motion: Suggested to select W Talent Solutions to provide executive recruiting services for the position of County Administrator.

Moved by: Belknap UNANIMOUS

ETC 24-005 Motion: To recess the meeting at 1:04 p.m.

Moved by: Cosby UNANIMOUS

Chairperson Moss called the meeting back to order at 10:35 a.m. on Wednesday, October 2, 2024.

Commissioner Cosby was absent.

Ashley Ward gave discussion.

Talent and Recruiting Discussion – The Committee gave continued discussion.

Matt Chapman gave discussion.

ETC 24-006 Motion: To recess the meeting at 1:18 p.m.

Moved by: Belknap UNANIMOUS

Chairperson Moss called the meeting back to order at 9:03 a.m. on Friday, November 15, 2024.

Commissioner Cosby was absent.

There were 19 candidates who have applied for the County Administrator position.

Discussion took place on who the committee members would like to interview.

Commissioner Moss’s top candidates are James Lower, Patrick Jordan, James Freed, and Christopher Estes.

Commissioner Belknap’s top candidates are Phillip Bareham, James Freed, Patrick Jordan, James Lower, and Paul Sachs.

Commissioner Miedema’s top candidates are James Lower, Patrick Jordan, James Freed, and Christopher Estes.

Commissioner Rhodea’s top candidates are James Lower, Patrick Jordan, James Freed, and Christopher Estes.

Discussion took place on the number of candidates they would like to interview. Commissioner Belknap would like 5, Commissioner Moss would like 4.

ETC 24-007 Motion: To select by roll call vote the applicant names to move forward to interview. Each committee member will vote for their preferred names and the Clerk will calculate the results and the four candidates with the most votes will move forward. Moved by: Miedema

<u>Ms. Miedema</u>	<u>Ms. Rhodea</u>	<u>Mr. Belknap</u>
James Lower	James Lower	James Lower
James Freed	James Freed	James Freed
Patrick Jordan	Patrick Jordan	Patrick Jordan
Christopher Estes	Christopher Estes	Phillip Bareham
		Paul Sachs

Mr. Moss
James Lower
James Freed
Patrick Jordan
Christopher Estes

With 4 votes each, James Lower, James Freed, and Patrick Jordan move forward. With 3 votes, Christopher Estes also moves forward.

ETC 24-008 Motion: To interview the following candidates, James Lower, James Freed, Patrick Jordan, and Christopher Estes. Moved by: Miedema UNANIMOUS

SUBJECT: PUBLIC COMMENT

1. Bob Spaman-Blendon Township
2. Sheila Dettloff-Holland Township
3. David Barnosky-Port Sheldon Township
4. Dan Zimmer-Port Sheldon Township
5. Rebecca Patrick-Allendale Township

The Chairperson called for adjournment at 9:45 a.m.