

**APPROVED  
PROCEEDINGS OF THE OTTAWA COUNTY  
BOARD OF COMMISSIONERS  
NOVEMBER SESSION – FIRST DAY**

The Ottawa County Board of Commissioners met on Tuesday, November 12, 2024, at 9:02 a.m. and was called to order by the Chairperson.

The prayer was pronounced by Pastor Lloyd Hemstreet.

Jason Schenkel led in the Pledge of Allegiance to the Flag of the United States of America.

Present at roll call: Gretchen Cosby, Chris Kleinjans, Doug Zylstra, Jacob Bonnema, Joe Moss, Kendra Wenzel, Rebekah Curran, Roger Belknap, Roger Bergman, Allison Miedema. (10)

Absent: Sylvia Rhodea. (1)

Correspondence

- A. Correspondence on Wyoming Water System Bond Issuance-Pat Staskiewicz gave a presentation on the Wyoming Water System Bond.

Commissioner Rhodea joined the meeting at 9:28 a.m.

Public Comment

Public comments were made by the following:

1. Nicholas Brunink-Holland
2. John Teeples-Georgetown Township
3. Chuck Lane-Chester Township
4. PJ Muir-Robinson Township
5. Ken Willison-Spring Lake Township
6. Josh Brugger-Grand Haven
7. Dan Zimmer-Port Sheldon Township
8. Rebecca Patrick-Allendale Township
9. Betsy Ludwick-Chester Township
10. Sheila Dettloff-Holland Township
11. Greg Slater-Chester Township
12. Karen Obits-Spring Lake

Approval of Agenda

B/C 24-185 Kendra Wenzel moved to approve the agenda as amended.

The motion passed.

B/C 24-186 Doug Zylstra moved to amend the agenda to include a Discussion Item 8I regarding the Officer's Compensation Commission work and the 2025-2028 pay raise for Elected Officials.

The motion passed.

Consent Resolutions

Doug Zylstra requested Consent Resolution 7C (Post-Execution Ratification of Contracts under Section IV(D)(2) of the Ottawa County Contracting Authorization and Form Policy), be moved to Action Item 8J, 7J (Legal Services Policy), be moved to Action Item 8K, 7K (Contracting Policy), be moved to Action Item 8L, 7L (Purchasing Policy), be moved to Action Item 8M, and 7R (MOA between Ottawa County and MSU Extension), be moved to Action Item 8N.

B/C 24-187 Rebekah Curran moved to approve the following Consent Resolutions.

- A. To approve the minutes of the October 8, 2024 & October 16, 2024, Board of Commissioners meetings.
- B. To receive for information the 2023 MSU Extension Annual Report.
- C. To accept the grant agreement from the Michigan Department of Natural Resources for funding assistance for the Rosy Mound Natural Area Project.
- D. To accept the change order to the Ottawa Sands Phase I contract with Apex Contractors, Inc. in the amount of \$143,516.52.
- E. To approve an amendment to the contract with Prein & Newhof for Engineering services for the Stearns Bayou Segment of the Idema Explorers Trail in the amount of \$227,432.30.
- F. To approve the revised Agricultural Preservation By-Laws.
- G. To approve the revised Ottawa County Farmland Development Rights Ordinance.
- H. To approve the revised County Policies and advance to a second reading.
- I. To approve the general claims in the amount of \$56,847,240.46 as presented by the summary report for September 23, 2024 through October 18, 2024.
- J. To approve the request from Human Resources to approve an agreement with Neogov for applicant tracking system software for a total cost of \$236,445.52 over the 5 year period.
- K. To approve a contract with the Southeastern Michigan Health Association (SEMHA).

- L. To approve a contract with Lakeshore Regional Entity. Approval of this motion also recognizes and appropriates additional grant revenue in the amount of \$10,778.
- M. To approve the request to contract with Vitality for the employee health management plan for a period of three years.
- N. To approve and authorize the Board Chairperson and Clerk/Register to sign the contract to provide assessing services for Polkton Charter Township; and approve the request from Equalization to add one .49FTE Appraiser 2 position, and increase one existing Abstract/Indexing Clerk from .5 FTE to .525 FTE to be funded by the assessing agreement with Polkton Charter Township; and recognize and appropriate contract revenue of \$33,500 for Fiscal Year 2025.
- O. To approve a contract for landscape and snow removal services at multiple locations.
- P. To approve a four-year contract with SHI to purchase licensing for InformaCast.
- Q. To review and approve the 4 year contract with VitalCore for jail medical services in the amount of \$8,269,794.89.
- R. To approve the FY2024 and FY2025 budget adjustments per the attached schedule.

The motion passed by the following votes: Yeas: Roger Bergman, Doug Zylstra, Jacob Bonnema, Allison Miedema, Rebekah Curran, Chris Kleinjans, Roger Belknap, Sylvia Rhodea, Joe Moss. (9)

Nays: Gretchen Cosby and Kendra Wenzel. (2)

#### Agenda and Action Requests

B/C 24-188 Allison Miedema moved to approve the revised 2024 Ottawa County Apportionment Report.

The motion passed by the following votes: Yeas: Jacob Bonnema, Chris Kleinjans, Roger Bergman, Allison Miedema, Kendra Wenzel, Gretchen Cosby, Sylvia Rhodea, Rebekah Curran, Doug Zylstra, Roger Belknap, Joe Moss. (11)

B/C 24-189 Roger Bergman moved to approve the resolution authorizing the sale of the Crockery Township Water Supply: 2024 Water System Improvement bonds.

The motion passed by the following votes: Yeas: Roger Belknap, Rebekah Curran, Allison Miedema, Kendra Wenzel, Gretchen Cosby, Doug Zylstra, Roger Bergman, Jacob Bonnema, Sylvia Rhodea, Chris Kleinjans, Joe Moss. (11)

B/C 24-190 Kendra Wenzel moved to approve the application from Veterans Services, authorizing the amount of \$981,740.01 from a Board Initiatives grant to fill staffing requests,

moving costs, renovations, and maintenance fees, for the department through October 30, 2027.

The motion passed by the following votes: Yeas: Roger Bergman, Chris Kleinjans, Roger Belknap, Gretchen Cosby, Allison Miedema, Sylvia Rhodea, Rebekah Curran, Kendra Wenzel, Joe Moss. (9)

Nays: Doug Zylstra and Jacob Bonnema. (2)

B/C 24-191 Doug Zylstra moved to update motion B/C 24-190 by splitting it into two areas, rent/renovations and staffing.

The motion failed for a lack of support.

B/C 24-192 Kendra Wenzel moved to approve an MOU for the new space for the Department of Veterans Services.

The motion passed by the following votes: Yeas: Kendra Wenzel, Rebekah Curran, Doug Zylstra, Roger Belknap, Sylvia Rhodea, Allison Miedema, Chris Kleinjans, Roger Bergman, Jacob Bonnema, Gretchen Cosby, Joe Moss. (11)

B/C 24-193 Allison Miedema moved to go into closed session at 11:45 a.m. to discuss property acquisition pursuant to the OMA Section 8D (2/3<sup>rd</sup> vote required).

The motion passed by the following votes: Yeas: Chris Kleinjans, Gretchen Cosby, Allison Miedema, Rebekah Curran, Sylvia Rhodea, Doug Zylstra, Kendra Wenzel, Roger Belknap, Jacob Bonnema, Roger Bergman, Joe Moss. (11)

B/C 24-194 Rebekah Curran moved to go come out of closed session at 11:58 a.m. to discuss property acquisition pursuant to the OMA Section 8D.

The motion passed.

The meeting resumed at 12:00 p.m.

B/C 24-195 Rebekah Curran moved to approve and authorize the Board Chairperson and Clerk to sign the Agreement for Sale and Purchase of Real Estate with the Tacoma Industries LLC., for the purchase of 127 acres in Grand Haven Township at a price of \$3,585,000.00 as part of the Rosy Mound Expansion with funding provided by a Michigan Natural Resources Trust Fund grant, the Ottawa County Parks Foundation, and the Parks and Recreation budget. Further, the Parks Director is instruction to fulfill the intent of the Board in these matters including executing documents on behalf of the County required for this transaction.

The motion passed by the following votes: Yeas: Roger Belknap, Rebekah Curran, Gretchen Cosby, Jacob Bonnema, Sylvia Rhodea, Doug Zylstra, Kendra Wenzel, Allison Miedema, Chris Kleinjans, Roger Bergman, Joe Moss. (11)

B/C 24-196 Kendra Wenzel moved to approve the Adoption Day Resolution.

The motion passed by the following votes: Yeas: Gretchen Cosby, Roger Bergman, Doug Zylstra, Jacob Bonnema, Kendra Wenzel, Allison Miedema, Rebekah Curran, Chris Kleinjans, Roger Belknap, Sylvia Rhodea, Joe Moss. (11)

B/C 24-197 Rebekah Curran moved to go into closed session at 12:06 p.m. pursuant to MCL 15.268 (e) to consult with corporate counsel regarding trial or settlement strategy in connection with Cramer v. County of Ottawa because an open meeting would have a detrimental effect on the litigating or settlement position of the county.

The motion passed by the following votes: Yeas: Jacob Bonnema, Chris Kleinjans, Roger Bergman, Allison Miedema, Kendra Wenzel, Gretchen Cosby, Sylvia Rhodea, Rebekah Curran, Doug Zylstra, Roger Belknap, Joe Moss. (11)

B/C 24-198 Roger Bergman moved to come out of closed session at 12:32 p.m. pursuant to MCL 15.268 (e) to consult with corporate counsel regarding trial or settlement strategy in connection with Cramer v. County of Ottawa because an open meeting would have a detrimental effect on the litigating or settlement position of the county.

The motion passed.

The meeting resumed at 12:37 p.m.

B/C 24-199 Allison Miedema moved to approve the settlement in Craver v. County of Ottawa at all as discussed in closed session and allow the Chairperson to execute all necessary documents to effectuate the settlement.

The motion passed by the following votes: Yeas: Roger Belknap, Rebekah Curran, Allison Miedema, Kendra Wenzel, Gretchen Cosby, Roger Bergman, Sylvia Rhodea, Chris Kleinjans, Joe Moss. (9)

Nays: Doug Zylstra and Jacob Bonnema. (2)

Discussion Item

1. Officer's Compensation Commission work and 2025-2028 pay raise for Elected Officials-Doug Zylstra explained his reasoning for this discussion item. Discussion took place among several Commissioners.

B/C 24-200 Sylvia Rhodea moved to ratify all contracts for the period of October 1, 2024 to October 31, 2024 currently pending on the post-execution ratification list as authorized under Section IV(D)(2) of the Ottawa County Contracting Authorization and Form Policy.

The motion passed by the following votes: Yeas: Roger Belknap, Gretchen Cosby, Rebekah Curran, Sylvia Rhodea, Allison Miedema, Kendra Wenzel, Joe Moss. (7)

Nays: Roger Bergman, Doug Zylstra, Chris Kleinjans, Jacob Bonnema. (4)

B/C 24-201 Roger Belknap moved to approve the revised Legal Services Policy and advance for a second reading.

The motion passed by the following votes: Yeas: Doug Zylstra, Roger Bergman, Chris Kleinjans, Roger Belknap, Gretchen Cosby, Allison Miedema, Jacob Bonnema, Sylvia Rhodea, Rebekah Curran, Kendra Wenzel, Joe Moss. (11)

B/C 24-202 Rebekah Curran moved to approve the revised Contracting Policies and advance for a second reading.

The motion passed by the following votes: Yeas: Gretchen Cosby, Allison Miedema, Sylvia Rhodea, Kendra Wenzel, Roger Belknap, Roger Bergman, Joe Moss. (7)

Nays: Chris Kleinjans, Rebekah Curran, Doug Zylstra, Jacob Bonnema. (4)

B/C 24-203 Roger Belknap moved to approve the revised Purchasing Policies and advance to a second reading.

The motion passed by the following votes: Yeas: Kendra Wenzel, Roger Belknap, Sylvia Rhodea, Allison Miedema, Gretchen Cosby, Joe Moss. (6)

Nays: Rebekah Curran, Doug Zylstra, Chris Kleinjans, Roger Bergman, Jacob Bonnema. (5)

B/C 24-204 Rebekah Curran moved to approve the MOA between Ottawa County and MSU Extension for Fiscal Year 2025.

The motion passed by the following votes: Yeas: Roger Belknap, Rebekah Curran, Gretchen Cosby, Jacob Bonnema, Sylvia Rhodea, Doug Zylstra, Kendra Wenzel, Allison Miedema, Chris Kleinjans, Roger Bergman, Joe Moss. (11)

B/C 24-205 Doug Zylstra moved to amend the MOA to add back the DEI paragraph that was removed in Committee.

The motion failed by the following votes: Nays: Gretchen Cosby, Jacob Bonnema, Kendra Wenzel, Allison Miedema, Rebekah Curran, Roger Belknap, Sylvia Rhodea, Joe Moss. (8)

Yeas: Roger Bergman, Doug Zylstra, Chris Kleinjans. (3)

#### Committee Reports

A. MSU Extension 2023 Annual Report-M. Scott Korpak, District 7 Director, gave the 2023 MSU Extension Annual Report.

#### Public Comment

1. Sheila Dettloff-Holland Township
2. Ken Willison-Spring Lake Township
3. Chuck Lane-Chester Township
4. Paula Humphrey-Chester Township
5. Dan Zimmer-Port Sheldon Township

Additional Business

- A. Administrator's Report-Ben Wetmore, Interim County Administrator, gave the Administrator update.
- B. Chairman's Update-Chairperson Moss gave an update.

Adjournment at Call of the Chairperson

The Chairperson adjourned the meeting at 1:49 p.m.

JUSTIN F. ROEBUCK, Clerk/Register  
Of the Board of Commissioners

JOE MOSS, Chairperson  
Of the Board of Commissioners