

**FINANCE AND ADMINISTRATION COMMITTEE**

**Proposed Minutes**

DATE: December 3, 2024

TIME: 10:00 a.m.

PLACE: Fillmore Street Complex

PRESENT: Gretchen Cosby, Roger Belknap, Joe Moss, Rebekah Curran, and Kendra Wenzel. (5)

SUBJECT: PUBLIC COMMENT

1. Annie Deeter-Robinson Township
2. Ken Willison-Spring Lake Township
3. Karen Obits-Spring Lake Township
4. Dan Zimmer-Port Sheldon Township
5. Rebecca Patrick-Allendale Township
6. Betsy Ledwick-Chester Township
7. Gordon Gallagher-Spring Lake Township

SUBJECT: APPROVAL OF AGENDA

FC 24-139 Motion: To approve the agenda of today.  
Moved by: Curran UNANIMOUS

SUBJECT: CONSENT RESOLUTIONS

FC 24-140 Motion: To approve the minutes from the November 8, 2024, Finance and Administration Committee Meeting.  
Moved by: Wenzel UNANIMOUS

SUBJECT: STATEMENT OF REVIEW

FC 24-141 Motion: To approve the Statement of Review.  
Moved by: Moss

The motion passed by the following votes: Yeas: Roger Belknap, Rebekah Curran, Joe Moss, Kendra Wenzel, Gretchen Cosby. (5)

SUBJECT: ACCOUNTS PAYABLE FOR OCTOBER 21, 2024 THROUGH NOVEMBER 15, 2024

FC 24-142 Motion: To approve the general claims in the amount of \$47,390,498.09 as presented by the summary report for October 21, 2024 through November 15, 2024.  
Moved by: Moss

The motion passed by the following votes: Yeas: Joe Moss, Kendra Wenzel, Rebekah Curran, Roger Belknap, Gretchen Cosby. (5)

SUBJECT: CONTRACT TO PROVIDE MEDICATIONS FOR OPIOID USE DISORDER

FC 24-143 Motion: To approve and forward to the Board of Commissioners to review and approve the 1 year contract with Genoa Healthcare, LLC in the amount not to exceed \$75,000.00. Moved by: Wenzel

The motion passed by the following votes: Yeas: Kendra Wenzel, Joe Moss, Rebekah Curran, Roger Belknap, Gretchen Cosby. (5)

SUBJECT: CISCO SUBSCRIPTION SERVICES

FC 24-144 Motion: To approve the contract for Cisco Subscription Services with Sentinel Technologies, Inc. including Cisco Enterprise Agreement, Cisco Solution Technology Integrator (STI) ACTS, Cisco Flex, and Flex Contact Center, as well as Cisco Hourly Services. Moved by: Moss

The motion passed by the following votes: Yeas: Roger Belknap, Rebekah Curran, Kendra Wenzel, Joe Moss, Gretchen Cosby. (5)

SUBJECT: COUNTY PROCUREMENT SOFTWARE

FC 24-145 Motion: To approve and forward to the Board of Commissioners the Amendment adding a 5-year software agreement of the OpenGov Procurement Software. Moved by: Curran

The motion passed by the following votes: Yeas: Roger Belknap, Joe Moss, Rebekah Curran, Kendra Wenzel, Gretchen Cosby. (5)

SUBJECT: CONTRACT FOR THE PROVISION OF CHILDCARE AT RECOVERY CENTER

FC 24-146 Motion: To approve and forward to the Board of Commissioners to review and approve the 1 year contract with Building Men for Life in the amount not to exceed \$61,388.00. Moved by: Moss

The motion passed by the following votes: Yeas: Roger Belknap, Joe Moss, Kendra Wenzel, Rebekah Curran, Gretchen Cosby. (5)

SUBJECT: CONTRACT WITH 70x7 LIFE RECOVERY TO ENHANCE WOMEN'S RECOVERY

FC 24-147 Motion: To approve and forward to the Board of Commissioners to review and approve the 1 year contract with 70x7 Life Recovery in the amount not to exceed \$43,679.00. Moved by: Wenzel

The motion passed by the following votes: Yeas: Joe Moss, Rebekah Curran, Kendra Wenzel, Roger Belknap, Gretchen Cosby. (5)

SUBJECT: RECOVERY COURT BOARD INITIATIVES APPLICATION

FC 24-148 Motion: To approve a request from the Recovery Court for a Board Initiatives grant in the amount of \$750,000.  
Moved by: Moss

The motion passed by the following votes: Yeas: Rebekah Curran, Kendra Wenzel, Roger Belknap, Joe Moss, Gretchen Cosby. (5)

SUBJECT: 2024 OTTAWA COUNTY PARKS AND RECREATION COMMISSION STRATEGIC PLAN PRESENTATION

FC 24-149 Motion: To receive for information the 2024 Ottawa County Parks and Recreation Commission Strategic Plan Presentation.  
Moved by: Wenzel

The motion passed by the following votes: Yeas: Roger Belknap, Rebekah Curran, Joe Moss, Kendra Wenzel, Gretchen Cosby. (5)

SUBJECT: PARKS STRATEGIC STAFFING AND REALIGNMENT

FC 24-150 Motion: To approve and forward to the Board of Commissioners the request from Parks & Recreation to realign and add new positions as part of the Parks 2024 Strategic Plan as approved by the Ottawa County Parks and Recreation Commission at a cost of \$388,329.  
Moved by: Moss

The motion passed by the following votes: Yeas: Joe Moss, Kendra Wenzel, Rebekah Curran, Roger Belknap, Gretchen Cosby. (5)

SUBJECT: CROCKERY LAKE CONTRACT

FC 24-151 Motion: To approve and ratify the attached contract with Chester Township and appropriate \$563,404.00 from Board Initiatives for purposes of community revitalization and improvement.  
Moved by: Moss

The motion passed by the following votes: Yeas: Kendra Wenzel, Joe Moss, Rebekah Curran, Roger Belknap, Gretchen Cosby. (5)

SUBJECT: SECOND AMENDMENT TO AGREEMENT FOR LEGAL SERVICES

FC 24-152 Motion: To approve and forward to the Board of Commissioners Kallman Legal Group PLLC's Second Amendment to Agreement for Legal Services.  
Moved by: Wenzel

The motion passed by the following votes: Yeas: Roger Belknap, Rebekah Curran, Kendra Wenzel, Joe Moss, Gretchen Cosby. (5)

SUBJECT: ATTAINABLE AND AFFORDABLE HOUSING – LAKESHORE HABITAT

FC 24-153 Motion: To appropriate funds and authorize the Board Chair and Clerk/Register to sign the partnership agreement between Ottawa County and Lakeshore Habitat for Humanity to support site development and construction costs for housing development.  
Moved by: Moss

The motion passed by the following votes: Yeas: Roger Belknap, Joe Moss, Rebekah Curran, Kendra Wenzel, Gretchen Cosby. (5)

SUBJECT: ATTAINABLE AND AFFORDABLE HOUSING – JUBILEE MINISTRIES

FC 24-154 Motion: To appropriate funds and authorize the Board Chair and Clerk/Register to sign the partnership agreement between Ottawa County and Jubilee Ministries Inc to support site development and construction costs for housing development.  
Moved by: Moss

The motion passed by the following votes: Yeas: Roger Belknap, Joe Moss, Kendra Wenzel, Rebekah Curran, Gretchen Cosby. (5)

SUBJECT: FY2024 AND FY2025 BUDGET ADJUSTMENTS

FC 24-155 Motion: To approve and forward to the Board of Commissioners the FY2024 and FY2025 budget adjustments per the attached schedule.  
Moved by: Curran

The motion passed by the following votes: Yeas: Joe Moss, Rebekah Curran, Kendra Wenzel, Roger Belknap, Gretchen Cosby. (5)

SUBJECT: COMMITTEE REPORTS

1. Presentation from Dr. Brashears – Dr. Brashears presented on the anticipated Medicaid deficit from 2024 and 2025 and the Counties function within the CMH Budget.
2. Treasurer’s Report – Cheryl Clark, Ottawa County Treasurer, gave the monthly update.

SUBJECT: PUBLIC COMMENT

1. Ken Willison-Spring Lake Township
2. Paula Humphrey-Chester Township
3. Karen Obits-Spring Lake Township
4. David Barnosky-Port Sheldon Township

5. Dr. Jennifer Jermalowicz-Jones
6. Dan Zimmer-Port Sheldon Township

SUBJECT: ADJOURNMENT

The chairperson called for adjournment at 12:52 p.m.