



**Ottawa County**  
Board of Commissioners

**Joe Moss**  
Chairperson

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**Sylvia Rhodea**  
Vice-Chairperson

To All Ottawa County Commissioners:

The Ottawa County Board of Commissioners will meet on **Tuesday, December 10<sup>th</sup> at 9:00 AM** for the regular December meeting of the Board at the Ottawa County Fillmore Street Complex in West Olive, Michigan and via Zoom and YouTube.

The Agenda is as follows:

1. Call to Order by the Chairperson
2. Prayer and Pledge of Allegiance
3. Roll Call
4. Correspondence
5. Public Comment
6. Approval of Agenda
7. Consent Resolutions:

From the County Clerk/Register

A. Board of Commissioners Meeting Minutes

Suggested Motion:

To approve the minutes of the [November 26, 2024](#) Board of Commissioners meeting.

From Administration

B. [Post-Execution Ratification of Contracts under Section IV\(D\)\(2\) of the Ottawa County Contracting Authorization and Form Policy](#)

Suggested Motion:

To ratify all contracts for the period of November 1, 2024 to November 30, 2024 currently pending on the post-execution ratification list as authorized under Section IV(D)(2) of the Ottawa County Contracting Authorization and Form Policy.

From the Planning and Policy Committee

C. [Rosy Mound Expansion Coastal Management Grant Application](#)

Suggested Motion:

To approve the application resolution for the Michigan Coastal Management program for funding assistance with design and engineering for access improvements at Rosy Mound Natural Area.

D. [Veterans Services Jail Complex Alterations](#)

Suggested Motion:

To approve the creation of a capital project for Veteran Services alterations in the Jail Complex.

From the Finance and Administration Committee

E. [Accounts Payable for October 21, 2024 through November 15, 2024](#)

Suggested Motion:

To approve the general claims in the amount of \$47,390,498.09 as presented by the summary report for October 21, 2024 through November 15, 2024.

F. [Contract To Provide Medications for Opioid Use Disorder](#)

Suggested Motion:

To approve the 1 year contract with Genoa Healthcare, LLC in the amount not to exceed \$75,000.00.

G. [Cisco Subscription Services](#)

Suggested Motion:

To approve the contract for Cisco Subscription Services with Sentinel Technologies, Inc. including Cisco Enterprise Agreement, Cisco Solution Technology Integrator (STI) ACTS, Cisco Flex, and Flex Contact Center, as well as Cisco Hourly Services.

H. [County Procurement Software](#)

Suggested Motion:

To approve the Amendment adding a 5-year software agreement of the OpenGov Procurement Software.

I. [Contract for the Provision of Childcare at Recovery Center](#)

Suggested Motion:

To approve the 1 year contract with Building Men for Life in the amount not to exceed \$61,388.00.

J. [Contract With 70x7 Life Recovery to Enhance Women's Recovery](#)  
Suggested Motion:  
To approve the 1 year contract with 70x7 Life Recovery in the amount not to exceed \$43,679.00.

K. [2024 Ottawa County Parks and Recreation Commission Strategic Plan Presentation](#)  
Suggested Motion:  
To receive for information the 2024 Ottawa County Parks and Recreation Commission Strategic Plan Presentation.

L. [Parks Strategic Staffing and Realignment](#)  
Suggested Motion:  
To approve the request from Parks & Recreation to realign and add new positions as part of the Parks 2024 Strategic Plan as approved by the Ottawa County Parks and Recreation Commission at a cost of \$388,329.

M. [Budget Adjustments](#)  
Suggested Motion:  
To approve the FY24 and FY25 Budget Adjustments per the attached schedule.

8. Agenda and Action Requests:

A. [Crockery Lake Contract With Chester Township](#)  
Suggested Motion:  
To approve and authorize the Board Chair and Clerk/Register to sign the Agreement for the Care, Management, and Maintenance of Land Located at Crockery Lake, and to appropriate \$563,404.00 from the General Fund balance, Monsanto reserve for the purpose of funding this Agreement.

B. [Attainable and Affordable Housing - Lakeshore Habitat](#)  
Suggested Motion:  
To appropriate funds and authorize the Board Chair and Clerk/Register to sign the partnership agreement between Ottawa County and Lakeshore Habitat for Humanity to support site development and construction costs for housing development.

C. [Attainable and Affordable Housing – Jubilee Ministries](#)  
Suggested Motion:  
To appropriate funds and authorize the Board Chair and Clerk/Register to sign the partnership agreement between Ottawa County and Jubilee Ministries to support site development and construction costs for housing development.

D. [Recovery Court Board Initiatives Application](#)  
Suggested Motion:  
To approve and appropriate a Board Initiatives grant in the amount of \$750,000 for the Ottawa County Recovery Court, for the purpose of continuity of service of a 20+ year proven program which meets social/human services needs.

E. [Upgrade Two Recovery Court Positions and Add A New Position](#)  
Suggested Motion:  
To approve the request from Circuit Court to upgrade the Adult Drug Court Coordinator to a Recovery Court Director, upgrade the Recovery Court Case Manager to a Recovery Court Senior Probation Officer, and to add a 1.0 FTE Recovery Court Probation Officer at a cost of \$132,901.

F. Closed Session Pursuant to MCL 15.268(1)(a)

Suggested Motion:

To go into closed session pursuant to MCL 15.268(1)(a) to consider the dismissal, suspension, or disciplining of, or to hear complaints or charges brought against, or to consider a periodic personnel evaluation of, a public officer, employee, staff member, or individual agent, as requested by Senior Executive Aide Jordan Epperson (requires 2/3 vote).

G. Closed Session Pursuant to MCL 15.268(1)(a)

Suggested Motion:

To go into closed session pursuant to MCL 15.268(1)(a) to consider the dismissal, suspension, or disciplining of, or to hear complaints or charges brought against, or to consider a periodic personnel evaluation of, a public officer, employee, staff member, or individual agent, as requested by Interim Administrator Benjamin R. Wetmore (requires 2/3 vote).

H. [Deputy Probate Court Position](#)

Suggested Motion:

To approve the request from Probate Court to add 1.0 FTE Deputy Probate Register at a cost of \$80,617 and appropriate necessary funds.

I. [Second Amendment to Agreement for Legal Services](#)

Suggested Motion:

To approve and authorize the Board Chairperson/Clerk to sign Kallman Legal Group, PLLC's Second Amendment to Agreement for Legal Services.

9. Committee Reports

10. Public Comment

11. Additional Business

A. Administrator's Report

B. Chairman's Update

12. Adjournment at Call of the Chairperson