



ADDENDUM NO 1 - RFP 24-001 LANDFILL ENVIRONMENTAL REVIEW AND OPTIMIZATION CONSULTANT

FEBRUARY 15, 2024

All Vendors:

The purpose of this addendum is to modify and/or clarify the above project. Information published here becomes part of the solicitation and is official and final. Vendors are to acknowledge the receipt of all addenda in their submission.

ITEM 1: VENDOR QUESTIONS RECEIVED AND ANSWERED:

Q1. Is there a plan to offer a site walk to any of the RFP respondents within the next week or so?

A1. There is currently no formal plan to walk the site prior to awarding a vendor. However, if the vendor would like to visit the publicly open surrounding site on their own time, that is encouraged (Riley Trails). It is expected that the selected vendor will be on site periodically to meet the objectives of the RFP Scope.

Q2. We are expected to align with the goals and objectives of County leadership. Do you have any specific goals and objectives that we can address in our proposal?

A2. The goals and objectives as it pertains to this proposal are fiscal responsibility and financial sustainability. Transitioning the landfill from a loss to a gain seeks to fulfill those objectives.

Q3. Do you have an optimum time to have the project completed by?

A3. We would like the vendor to give us an estimate of how long it would take them to do an assessment based on their analysis of the RFP and accompanying information.

Q4. Is there a target budget that the County is hoping to meet?

A4. We would like the vendor to develop a cost based on their analysis of the RFP and accompanying information.

- Q5. While many files are available online, will the remaining files all be available to review at the County offices or will we need to reach out to EGLE and/or the EPA?
- A5. If prospective vendors would like to identify in their submission which reports/documents would be important to the consultant, the County will try to work on collecting this information prior to the vendors work begins.
- Q6. We would like to ensure that we are writing the proposal to the proper level of expertise. Is it possible to get the general makeup of the review committee?
- A6. The evaluation committee is comprised of County leadership staff who bring a broad perspective of County operations, as well as high-level operational knowledge of the Southwest Ottawa County Landfill. Additionally, we have members from both Environmental Health and those directly overseeing the Landfill. This combination of staff provides a dynamic perspective of looking at high-level from a County Perspective, but also the ability to get granular and dive into the specifics of the Landfill.
- Q7. Are the terms and conditions in Sections 6 and 7 all of the terms and conditions that would be included in a final contract?
- A7. Section 6 and 7 do not represent the entirety of the terms and conditions in the County's Standard Service Agreement. However, as stated in A8, there is the ability to negotiate during the contracting process, pending approval from the County's Corporation Counsel.
- Q8. Will the selected Vendor have the opportunity to negotiate terms and conditions of the final contract?
- A8. Yes, the selected vendor will have the opportunity to review and provide feedback on the County's Standard Services Agreement. Any recommended changes/adjustments would need to be approved by the County's Corporation Counsel.