

## LEPC COMMITTEE MINUTES

DATE: *March 15, 2000*

Rich Szczepanek began the meeting at 10:05 A.M.

### The following members attended

Willie Beattie, Lt. Larry Beld, Scott Braak, Dick Davis, John Edwards, Al Federico, Jim Hancock, Paul Hascher, Bill Lamain, Sinee Maxwell, Anne McManus, Randy Mergener, Earl Mokma, Inspector Dale Myaard, Chief Jerry Paauwe, Susan Paauwe, Dianne Phillips, Chuck Pistis, Susan Ream, Myra Reimink, Bonnie Schuitema, Bill Smith, Rich Szczepanek, Les Toth, Rick Velderman, Paul Ziegler.

Members excused: Robert Batts, Mark Bethke, Dave Dongvillo, Capt. Dave Guikema, Jack Hankiewicz, John McDonnell, Chris Pfeiffer, Dennis Wynalda,

Members unexcused: Mike Averill, John Crozier, Harris Schipper, Paul Shemanski. Doyle Stratton, Sen. William VanRegenmorter, Becky Vargo.

Guests present: Art Tanis, SERC; Linda Smith, Sunset Manor & Sunset Village; Tony Frank, Dialogic Communications Corporation.

Resignation: Dave Coenen has resigned from the LEPC for personal reasons.

The committee approved the January 19, 2000 meeting minutes.

Presentation Of New Member Certificates: Certificates were presented to Al Federico, Sen. VanRegenmorter, Doyle Stratton, Scott Braak, Anne McManus, John Edwards, Dave Dongvillo, Sinee Maxwell.

### Committee Reports:

#### Planning Subcommittee (Jim Hancock)

There are six plans in process – The Planning Committee will review each plan as they come back. They should be ready for our next meeting. We are on target for fulfilling requirements for the HMEP grant.

#### Public Information Subcommittee (Randy Mergener)

1) **Tulip Time Parade Entry:** The committee will be meeting on March 24<sup>th</sup> for planning.

2) **Fairs:** Randy will make contacts regarding the Marne/Berlin fair. There is

concern regarding availability of staffing at fairs.

3) **Placemats** – A proposed placement, advertising Chemical Awareness Week and the LEPC involvement, was viewed. The purpose for distributing the placemats is to get information to the public. A handout regarding printing costs, was distributed. If we order 15,000 placemats, using 4 colors, it will cost about \$900.00. A discussion followed regarding the distribution to restaurants and the design of the placemats.

*Distribution:* Jerry Paauwe will ask the Fire Department to distribute the placemats at the next fire chiefs meeting.

*Design:* There was a discussion regarding the suitability of including the 302 map on the placemats. A concern about size of the map and the advisability of publicizing the location of farms was discussed.

*Suggested revisions for Placemats:* The consensus of the committee was to leave the map off the placemats. The following suggestions were made: List the number of 302 sites in the County and per Township. List statistics of railroad sites, etc. Graphic illustrations were encouraged. The LEPC phone number should be listed, under the insignia, as a place to receive additional information

*Funding:* Looking to Industry to sponsor with recognition of contributing Industries printed on the place mat. Commitments are needed in order to get started. It was noted that a final draft of mat would be needed in order to approach industry with the proposal. It was suggested to send the final draft through e-mail.

#### Business/Industrial Outreach Subcommittee: (Willie Beattie)

Zeeland CAER meeting: An Outreach letter, to the Chamber of Commerce, is being developed in order to enlist other businesses interest in the LEPC. Reconsideration of the Zeeland Schools Emergency Response Plan was discussed. Herman Miller will host a functional drilling exercise on Fire Extinguishers. The Zeeland CAER meetings are held at the at Zeeland Library, at noon, on the third Thursday of each month. Lunch is provided, but attendance should be confirmed with Bonnie Schuitema. Meetings last approximately 1-½ hours. The focus of tomorrows meeting will be to leverage the number of companies willing to participate in training.

Emergency Response Subcommittee (Myra Reimink) In order to identify the number of NOAA radios needed, the number of Special needs groups is required. A discussion of the definition of 'special needs' ensued. It was determined that we should start with the special needs groups identified by the LEPC. Myra asked if there were any grants available we could tap into and she also asked for ideas to pursue funding. A discussion regarding available monies followed. There are many

Foundations we could tap into. It was recommended that the proposal be put together first. A recommendation to begin research of Michigan Foundations, and then Regional was given. Research should also be done on what, specifically, each foundation grants their money to. The Possibility of rolling over grants designated for various projects was also posed. The question was raised regarding the backing from the Board of Commissioners. Bill Smith shared that they are becoming aware of the needs.

LEPC Conference Subcommittee (Dianne Phillips) For accuracy an updated LEPC Membership list was passed, with the request that each member proof and/or correct the information listed.

### **Old Business:**

RMP Conference follow up: There was a good representation from Business and Industry. Anne McManus reported the required notification to the FBI.

HMEP Grant application: The HMEP Grant is approved for the year 2000, for a total of \$4200.00, with the requirement that 30 plans and 30 updates are submitted.

### **New Business:**

E-Mail Distribution: The question was raised as to the probability of sending the LEPC minutes via e-Mail. For those that have e-mail, the consensus was positive in favor of using this method of distribution. Those members who do not have e-mail will continue to receive their minutes by mail.

SERC Meeting: Art Tanis reported on the most recent SERC meeting.

The SERC plans to reach out to the Fires Services for assistance in completing "Off-Site Spill Response Plans." Priority will be given to those counties who are not presently submitting plans.

The HMEP grant system will be funded again next year with twice the funds.

A SERC member attended a Department of Commerce meeting where it was stated that they are publishing RMP type information on March 31<sup>st</sup>.

Mark Harowitz, from Region V EPA, requested the SERC pass a motion for the EPA to have access to state Tier II data for CAMEO. The SERC told them they must first get CAMEO up and running well before they will pass such a motion.

A discussion was held regarding the agricultural community being given pesticide applicator credit for attending and/or participating in their LEPC. The Department of Agriculture will address this.

Next meeting date is May 17, 2000 at the Emergency Management Office located

at 12220 Fillmore St., West Olive.

Computerized Notification System ("Reverse 911") A Presentation by Tony Franks of Dialogic Communications Corporation was given.