

LEPC MINUTES

JULY 19, 2000

Chris Pfeiffer called the meeting to order at 10:10 by turning the meeting over to Bill Smith.

Rich Szcapanek is unable to attend due to a Michigan Fire Chiefs Conference.

Su Paauwe welcomed the LEPC to Donnelly and gave basic information on the facility.

Members in Attendance: Willie Beattie, Dick Davis, David Dongvillo, John Edwards, Al Federico,

Capt. David Guikema, Jim Hancock, Sindee Maxwell, Randy Mergener, Earl Mokma,

Dale Myaard, Susan Paauwe, Chris Pfeiffer, Dianne Phillips, Susan Ream, Myra Reimink,

Bill Smith, Linda Smith, Rick Velderman.

Members Excused: Lt. Larry Beld, Scott Braak, Paul Hascher, Chuck Pistis, Rich Szcapanek,

Paul Ziegler.

Members Unexcused: Michael Averill, Robert Batts, Mark Bethke, John Crozier, Pete Jazdyk,

Bill Lamain, John McDonnell, Anne McManus, Jerry Paauwe, Harris Schipper,

Bonnie Schuitema, Doyle Stratton, Les Toth, Senator William Van Regenmorter, Becky Vargo.

Guests Present: Jim Breuker - MSP/EMD, Gary Foerster - Finish Corporation, Mark Kraak - Trendway Corporation, Marvin Plamondon - Heritage Healthcare.

May 17, 2000 Minutes: Approved with the revision of having Dale Myaard excused.

Handouts: The following handouts were made available: ARC 2000 Charity Golf Outing, When the Siren Sounds, MEMA Preparedness 2000, ChemBio Weapons & WMD Terrorism News Article, Michigan Emergency Planning & Community Right-To-Know Commission Meeting Minutes, Contact letter to Meijer from ARC's Sindee Maxwell, Zeeland CAER Notes, Draft of MSP EMD Planning Guidance For Community Hazmat Response Plans, and ARC Disasters in Ottawa County sheet.

Executive Subcommittee (Bill Smith)

In preparing for an interview on TV54, Rich and Bill identified a couple of areas of the LEPC that need to be updated. We need to develop a written policy for handling the receipt and processing of requests for information from the public, based on the SARA Title III and Michigan Freedom of Information Act. And we need to annually publish, in local newspapers, that the plan, reporting forms and emergency release follow up notices are available to the public. It was suggested that the statement could be published during Chemical Awareness Week.

Rich & Bill attended the SERC meeting in Walker on July 11th. There were about 50 present. It was recognized on the state level that there is a need for greater input to our executive leadership to be challenged to support the LEPC.

Planning Subcommittee (Jim Hancock)

Johnson Controls Interiors - Technical Campus

Finish Corporation

Zeeland Farm Services

Mead Johnson - Roosevelt Warehouse

Motion was made and approved to accept the plans as presented.

Public Information Subcommittee (Randy Mergener)

WTLJ - TV 54 - Based on a contact due to the Chemical Awareness Week Placemat, Rich & Bill were invited to tape a program on TV 54. Airdates for the program, called Public Report, will be September 4 at Noon and September 9 at 3:30 pm. Bill Smith noted that there was good dialogue and discussion. He also stated that the Interviewer had no idea of what the LEPC was all about. The interview lasted 30 minutes and flowed well.

Fairs - Time did not allow for presentations at Fairs this year, it is recommended that we be prepared for a display next year.

Sindee Maxwell has contacted John Zimmerman of Meijer regarding an "Emergency Kit" display. A Co-worker, of John's, assured Sindee that they are working on it.

A special thanks goes to Willie Beattie and Herman Miller for providing the placemats. It was requested that a list of Businesses, who received the placemats, be made available. Bill Smith suggested that this request be presented at the next Fire Chiefs meeting.

Business/Industrial Outreach Subcommittee (Willie Beattie)

The last time the Subcommittee met was in May. A Training session, on the use of a Fire Extinguisher, took place with 15 people participating. Herman Miller recently purchased equipment that enables them to train people on extinguishers without having an actual fire.

Willie presented a prototype, of a layout, for the notes and minutes of the monthly CAER meeting. The minutes were attractively presented in a brochure format. Willie's intent is to get Business & Industry Interested and prepared. Your input is welcomed.

On August 17th a training session on the basics of ICS will be presented. The meeting will be held at Howard Miller Community Center at noon.

Emergency Response Subcommittee (Myra Reimink)

NOAH repeater station: Myra asked if the NOAH repeater station is up and running. Bill Smith addressed the question stating that just about all of the funding is in. There is now less than \$2,000.00 that needs to be committed. The project is nearing completion and simply awaiting delivery. The most recent date we have for delivery and installation is August 22. The transmitter should be operational sometime within the next month.

On Sunday, July 2nd, Holland Hospital received a May Day call on a boating accident. The Hospital immediately kicked in their emergency plan. The May Day turned out to be less serious than originally

stated. Myra said that it was a great opportunity for them to test their plan. The readiness was excellent and worked. They got a chance to move to another tier and it was the first time, since the plan was written, that they were able to move to Tier 2. Communications worked very well with ample pre-warning.

LEPC Conference Subcommittee (Dianne Phillips)

An outreach to Public Officials, to introduce them to the LEPC, is planned for after the fall elections. The target date will be sometime late January or early February, 2001.

Safe School Summit

As a result of Columbine, there was a local summit for Law Enforcement, Fire, EMS and School Officials to write contingency plans in case of an incident. Nearly 100 attended the conference.

National Night Out:

The Holland National Night Out will be held on July 31st from 4pm to 8pm at Kollen Park. Dianne will have a table representing the LEPC and Emergency Management. She will have Information on the Off-Site Spill Response Plans, the LEPC, sirens, NOAH radio and anything that falls under the broad umbrella of Emergency Management.

Fall Conference for MEMA:

The brochure was passed out and members were encouraged to attend. It will be held October 10-12 at Crystal Mountain Resort. Contact Bill Smith for registration information.

September 20th, 10:00, at the Fillmore Complex.

PRESENTATION: Jim Breuker, MSP-EMD presented the draft of the new Planning Guidance for Community Hazmat Response Plans. This is a condensed version of the current plan and is designed to make it easier for LEPCs to comply with the regulation. The plan includes requirements of HAZWOPER, Fire Fighter Right -to -Know and Sara Title III. Consumer and Industry services reviewed the draft and it is ready to go in for publishing.