

LEPC MEETING MINUTES

November 15, 2000

Bill Smith called the meeting to order at 10:07 a.m.

Members in Attendance:

Willie Beattie, Larry Beld, Richard Davis, William Lamain, Sindee Maxwell, Anne McManus, Earl Mokma, Dale Myaard, Dianne Phillips, Chuck Pistis, Susan Ream, Myra Reimink, Bill Smith, Rick Velderman, Paul Ziegler.

Members Excused:

John Edwards, Al Federico, Jim Hancock, Randy Mergener, Jerry Paauwe, Su Paauwe, Chris Pfeiffer, Bonnie Schuitema, Linda Smith, Doyle Stratton, Rich Szccepanek, Les Toth, Sen. William VanRegenmorter, Becky Vargo.

Members Unexcused:

Michael Averill, Robert Batts, Mark Bethke, Scott Braak, John Crozier, David Dongvillo, Capt. Dave Guikema, Paul Hascher, Pete Jazdzyk, John McDonnell, Harris Schipper.

Guests Present:

Gordon Hassevoort - Hudsonville Fair and David Krevda - Boars Heads Provisions

9/20/2000 Minutes:

Minutes were reviewed and approved with the correction of excusing Sue Paauwe.

Handouts:

I. Project Impact Web sites

II. 2001 LEPC Meeting Dates **COMMITTEE REPORTS**

Executive Subcommittee (Dianne Phillips)

I. Attendance: As stated in the LEPC Bylaws, if a member has 3 unexcused absences, in a row, they are to be dropped from membership. Because we do not want to discourage participation in our LEPC, a motion was made and approved to have Dianne write a motivational letter eliciting support from those members not attending the meetings. The letter should be an encouragement with an opportunity for a graceful out. It was noted that there are members who would like to be involved, but because of time constraints, are unable. We would like to encourage those unable to participate to suggest someone to serve on the Committee.

I. New Members: The County Board will appoint a replacement, to the LEPC, for Harris Schippers after the first of the year. We have a need for a new media representative.

I. Certificates: There were 3 certificates for new members. Only one member, Rich Davis, was

present and so received his certificate.

Planning Subcommittee (Larry Beld)

The following plans were reviewed and approved:

I. Boarshead

II. Michigan Celery Co-op

Public Information Subcommittee (Dianne Phillips)

I. Last month the LEPC had booths at Fire Department Open Houses at Robinson Twsp., Grand Haven City & Twsp., and Holland City. The Open houses afforded us an opportunity for education to the various communities.

II. Myra mentioned that there are several Christmas parades where the LEPC could be represented

III. Dianne will be sending the 2001 LEPC schedules to the press, townships, cities, etc. She encouraged each of us to post the schedules.

Business/Industrial Outreach Subcommittee (Willie Beattie)

I. The October Zeeland CAER meeting hosted Bob Ballard, with the Michigan State Police EMD, who presented an exercise design & evaluation class. The November meeting is tomorrow at the Howard Miller Library for discussion.

Emergency Response Subcommittee (Myra Reimink)

I. Grant money for radios: Myra requested help in writing up a grant. The committee suggested that Myra consult Mark Knudsen, Director of Planning and Grants for assistance.

II. Request for direction on future projects: Myra stated that since the NOAA project is up and running, the committee needs further direction.

III. Press Conference: On December 12th @ 11am there will be a press conference in the Ottawa County's main conference room. There will be three components to the conference: the first will be a formal signing for Project Impact, second, officially turning NOAA weather radio transmitter to National Weather Services, and the last component will highlight the effort of coordination of sirens. LEPC members are encouraged to attend.

LEPC Conference Subcommittee (Dianne Phillips)

I. A Public Officials training meeting will take place in late February or early March. The goal is to familiarize them with the LEPC, Haz-mat Response, etc. We need input and volunteers to assist with this meeting. Dick Davis volunteered to serve on the Public Officials Sub-Committee. A suggestion was made to have another round table presentation. There is the potential of having 150 Public Officials attend. It was also suggested that public relations people from Bus/Ind/Facilities be invited to afford them the opportunity to meet their public officials. An Evening conference was recommended in order to accommodate local officials and fire agencies.

I. There is a need for volunteers to serve on the various committees. In reference to the Public Officials Conference the following needs were addressed:

A. Set up

B. Research

C. Copying

D. Stuffing & Collating

E. Speakers

F. Planning agenda

G. LEPC member(s) to volunteer to address Officials regarding their part with the LEPC

H. Conference date and Time for the conference still needs to be set

I. Once a date is decided, we would like each member to contact officials in the work/home jurisdiction and encourage them to attend.

OLD BUSINESS

I. Public Review Notice was submitted to the Sentinel by Dianne

II. In-service on ICS by Holland Hospital – Bill Smith presented a published overview of the Incident Command System. Myra stated that the counties plan has been a very helpful model.

NEW BUSINESS

I. HMEP Grant Funds – Application has been made for funds for the next year to include 25 new and 25 updated plans. Monies received for new plans will be \$106.00, and \$2500 for updated plans.

II. Review of EOP plans. The need to have Fire included in reviews was discussed.

III. Subcommittee's – It was recommended that the chairs of each sub-committee meet and set some goals before the January executive committee meeting. At the executive meeting the committee will review and finalize goals for 2001. It was noted that the Sub-Committee's need to meet more regularly in order to be productive.

NEXT MEETING

Next meeting date is January 17, 2001, at the Fillmore Street Complex.

TRAINING

Presentation of the Video "First Call." The video was well received. Muskegon County has the system installed and it is up and running.

