

LEPC MEETING MINUTES

DATE: January 17, 2001

Rich Szczepanek called the meeting to order at 10:10 am.

Members in Attendance: Lt. Larry Beld, Scott Braak, Dick Davis, John Edwards, Al Federico, Jim Hancock, William Lamain, Sindee Maxwell, Anne McManus, Randy Mergener, Dale Myaard, Dianne Phillips, Chuck Pistis, Susan Ream, Myra Reimink, Bonnie Schuitema, Bill Smith, Rich Szczepanek.

Members Excused: Willie Beattie, Captain Dave Guikema, Su Paauwe, Chris Pfeiffer, Linda Smith, Les Toth, Sen. VanRegenmorter, Becky Vargo, Paul Ziegler.

Members Unexcused: Michael Averill, Mark Bethke, John Crozier, Dave Dongvillo, Pete Jazdyk, John McDonnell, Earl Mokma, Doyle Stratton, Rick Velderman.

Guests Present: Gary Brannock,-Young's Environmental/Flint, Mike Close – O.C. Road Commission, Art Tanis,-SERC, Mark Tans-Hudsonville EMD and Lt. Don Woodward-6th District EMD Coordinator.

New Members Present: Cornie VanderKam

11/15/1999 Minutes: Motion to approve the minutes was made by Larry Beld and seconded by Bonnie Schuitema.

Handouts:

1. Grand Haven Tribune article featuring Rich Szczepanek's appointment as Fire Chief of Grand Haven Township
2. 2001 LEPC meeting dates
3. County Lines Article regarding Disaster Survival Kit
4. Community Right-To-Know Manual Bulletins

COMMITTEE REPORTS

Executive Subcommittee (Rich Szczepanek)

1. Goals & Objectives for 2001

Rich shared that we have a busy year coming up and asked for suggestions for additional outreaches.

1. A suggestion to review the Incident Command System for Ottawa County was made so that members are familiar with how it works.
1. HMEP grant has been applied for to include 25 new plans and 25 updates. Deadline for submittal is July 1, 2001.

Planning Subcommittee (Jim Hancock)

1. No plans to be reviewed this month
2. Please review plans when you receive them. One of the purposes of review is to ask for your assistance in editing the information. Look for errors when you receive the plan, review maps, check spelling, phone #'s etc.
3. The new submittal form no longer requires listing page numbers where the information is located. We ask that if you review a plan to please check for typos, correct names and phone numbers and that the maps are correct (streets, facility locations, etc.)

Public Information Subcommittee (Randy Mergener)

1. Tulip Time 2001 – A motion was made to participate in the Tulip Time 2001 Parade by Myra Reimink; motion was supported by Bonnie Schuitema and approved. Dianne has brochures and application forms. Tulip Time is another opportunity to educate the public on our LEPC. Dale Myaard suggested trying to move the display up in the parade by talking to the Tulip Time Committee.
2. Plans for Chemical Awareness Week – The committee is working with the Emergency Response Committee on promotion of Chemical Awareness week. Last year Placemats were used successfully, we need new ideas with a lot of innovation for this year.
3. Agriculture Mall Show – Westshore Mall will be hosting an Agricultural Show on March 24th from 10am to 9pm. We will have a booth, at the show, representing the LEPC for plans and tubes. Dianne asked for volunteers to work in the booth. A few members volunteered.
4. Red Cross will host a countywide CPR training class on March 3rd. This will afford us another occasion to display our LEPC Brochures.
5. Would like to try a display at one of the fairs this year, Berlin or Hudsonville. Mark Tans offered to let us share a booth with Hudsonville's' Emergency Management.
6. Georgetown Parade - Jerry Paauwe offered to display our banner in the Georgetown Memorial Day Parade.
7. Developing a Web Site for our LEPC. Dianne Phillips and Randy Mergener are working on updating the Web site for our Emergency Management/LEPC.

Business/Industrial Outreach Subcommittee (Willie Beattie)

1. Zeeland CAER Meeting – Scheduled for tomorrow at noon. The CAER group is working on follow-up from training in exercise/design and evaluation in order to assist Industry.

Rich Davis shared that the training session tomorrow would use a CD Rom simulation, placing the user in the role of Incident Commander.

Emergency Response Subcommittee (Myra Reimink)

Three goals:

1. Funding for NOAA Weather Radios – We have submitted an application for a mitigation grant. The request is for \$14,000 to purchase radios for special needs groups in Ottawa County, including 2,000.00 for P.R.
2. Increase Public Education: We have become aware that there is a Community Policing group going to large apartment complexes. It was suggested that a request be made, in this effort, to include our shelter in place information with material being distributed.
3. Newsletters – Myra noted the need to develop a list of contact people for newsletters. Included in the newsletter would be information regarding Chemical Awareness, Haz-Mat, and other pertinent public information.

LEPC Conference Subcommittee (Dianne Phillips)

1. The date for the Public Officials Conference has been set for April 12th from 6pm to 9pm. The Conference will be an Outreach to officials helping them become familiar with our LEPC. Questions such as, what we are, what we do and what we have done will be addressed. Public Officials will also receive education on what their responsibilities will be.
2. Brochure – Dianne displayed the draft she has prepared.
3. A Mailing List is being developed
4. Help needed – In preparation for the conference there will be many projects to complete. Bill recommended that Industry might want to set up a small table display with their plans, RMP sites etc. The program will also include reports by sub-committee chairs.
5. Weapons of Mass Destruction: Because of a need some coordination on the County level. A committee of 7 people has been formed including, Emergency Management, Fire, Haz-Mat, Public Works, Health, Medical and Law Enforcement. The committee is in the process of going through a threat & vulnerable zone analysis for terrorism and WMD. Our response capabilities are very limited.

This Conference will provide an opportunity to communicate all of the above and more.

OLD BUSINESS

1. Attendance Letter – Submitted for approval and approved
2. 2001 HMEP Grant – Received formal application, which has been completed, in the amount of 35 new plans @ \$160.00 and 25 updates @ \$25.00 for a total amount of \$4,625.00. The application is currently in the process of review and approval by the various County departments and is due in Lansing by 3-5-01.

New Business

1. Special training for Hospitals on DECON at Haz-Mat. 3/16th.
2. Attendance at SERC Meetings: Art Tanis said the SERC will be on the road again for 2 meetings:
3. Red Cross will host a countywide CPR training opportunity on March 3rd. This affords us another occasion to display our LEPC Brochures.
4. There is an EPA Web site (www.epa.gov/ceppo/vzis.htm) which will tell if you are likely to be in a RMP vulnerable zone. The site also tells you to contact your local LEPC with further inquiries. The site only addresses RMP facilities. The LEPC discussed the possibility of accessing 302 sites, in the same way, on our site.
5. Dianne asked for volunteer's to host the LEPC booth, at the Mall, for the agricultural fair.
6. Any volunteers to host our meetings? Program Ideas?
7. Incidents since last meeting:
8. 12/26 Pfizer 7000 liters of methanol/water mixture into river due to an incorrect hose connection
9. 10/27 Consumers spilled 25 to 100 gallons of lubricating oil into Pigeon Creek.
10. 11/17 Consumers release of sodium hypochlorite solution into Lake Michigan.
11. The Red Cross will be holding CPR and Backcare training at the Fillmore Complex on March 3. Call the Red Cross (396-6545) if you are interested in attending.

NEXT MEETING

Next meeting date is March 21, 2001 at the Fillmore Street Complex.