

LEPC MEETING
MINUTES
Nov 21, 2001

Rich Szczepanek called the meeting to order at 10:07a.m.

Members in Attendance: Lt. Larry Beld, Dick Davis, Paul Hascher, Bill Lamain, Sindee Maxwell, Randy Mergener, Dale Myaard, Susan Paauwe, Dianne Phillips, Myra Reimink, Bonnie Schuitema, Bill Smith, Chief Richard Szczepanek, Leslie Toth, Rick Velderman

Members Excused: Michael Averill, Willie Beattie, John Edwards, Al Federico, Capt. Dave Guikema, Jim Hancock, Pete Jazdzyk, Anne McManus, Jerry Paauwe, Chris Pfeiffer, Cornelius VanderKam, Sen. William VanRegenmorter

Members Unexcused: Mark Bethke, Scott Braak, John Crozier, David Dongvillo, John McDonnell, Earl Mokma, Chuck Pistis, Doyle Stratton, Paul Ziegler

Guests: Lt. Don Woodward 6th District, Sgt. Lee Hoeksema replacing Lt. Larry Beld, George Keefe, Mirant of Zeeland, Eric Klingensmith, private citizen and Lewis Wiedewitsch, private citizen

5/16/2001 Minutes: A motion to accept the May 16th 2001 minutes was made by Bonnie Schuitema and supported by Larry Beld.

Handouts:

- Community Right-To-Know Bulletin
- SERC Minutes
- Mercury Handout
- 2002 Meeting dates

Executive Subcommittee (Rich Szczepanek)

Planning Subcommittee (Jim Hancock)

The plan for Automatic Spring Products was reviewed and approved: Motion made by Sue Paauwe supported by Bonnie Schuitema. Dianne stated that there are 135 known sites with 85% completion. There are 19 plans, 17 being farm, with 2 site plans to complete. Need a partnership of Business & Industry and Fire to identify additional sites. It was suggested that we look into getting a list of 302 sites through suppliers.

Public Information Subcommittee (Randy Mergener)

Planning to meet with Emergency Response to prepare for Chemical Awareness Week.

Business/Industrial Outreach Subcommittee (Willie Beattie)

Met to formulate 2002 calendar for meetings and training, discussed changes to the Haz-mat Act 451, the mat on PIPP plan and OSHA Forms.

The LEPC is invited to the next CAER meeting, which will be a potluck, on Dec 20th at noon at the Howard Miller Community Center. Please bring dish to pass.

Emergency Response Subcommittee (Myra Reimink)

Ottawa County Medical Control asked for help to draft protocol for Emergency Response and Bio-Terrorism.

LEPC Conference Subcommittee (Dianne Phillips)

A first draft of the All Hazards Planning workshop was presented to the LEPC. An Agenda was suggested with the following topics and speakers. Welcome & Introductions: Chief Rich Szczepanek; Hazardous Materials: Dan Henderson; Workplace Violence: Steve Crumb; Severe Weather: TV weatherman; Fire & Explosion Hazards: Jerry Paauwe; Bomb Threats: MSP; and Terrorism: Bob Sour from the Haz-Mat Center.

County Wide Exercise

A countywide exercise was held at the EOC simulating a serum gas release at the Zeeland High School. The plan was tested through a Table Top exercise and proved to be successful. Good discussion with the various annexes followed.

Public Officials Conference

All county Annex Heads, other County Department Heads, Officials, CEO's, LE, Fire, Hospitals, Ambulances, Consumers, Mich-Con, Ameritech and schools were invited. We had an excess of 200 people attend. The goal of the conference was to present an overview and update related to the impact of 9/11. There were 22 presenters answering the questions of what impact it had on them, how they plan to respond, what actions have they taken to address issues. The feedback we have received has been very positive. The most positive thing that came out of it has been the follow-up with continued communication.

Fall MEMA Conference

Bill challenged the LEPC to consider attending next year. The focus this year was back toward local Emergency Management. Rich announced that Bill Smith received two awards at the MEMA Conference: The Michigan Emergency Management Local Coordinator of the year and the (PEM) Professional Emergency Manager of the Year award. These are prestigious awards and the LEPC esteems and commends Bill for his tireless efforts in making Ottawa County's Emergency Management a well managed, quality organization.

2002 Annual Hemp Grant: The Pre- application process has been submitted for 20 plans and 25 updates.

Mitigation Grant: We have been awarded a total of \$16,000 in mitigation grants for NOAA Weather Radios. \$12,000 received from FEMA with the County matching \$4,000. With these funds we may be able to purchase roughly 300 radios. The plan for distribution is to set a date for recipients to come to the EOC to pick up their radio and participate in a training session.

Ottawa County Web Site LEPC members are encouraged to visit the Ottawa County Web Site. The website has been updated and greatly enhanced. The address is www.co.ottawa.mi.us. To view LEPC information you will need to go to the Sheriffs Department and then to Emergency Management.

Emergency Tube Plan It was reported that a facility found a vast amount of moisture in their emergency tube. The moisture was caused from condensation. We have sacks of silicone we will distribute to those needing it. A letter needs to be developed asking farms to check their tubes.

Certificates of Award

Sindee Maxwell was awarded for completing and passing her PEM course.
Larry Beld was awarded for his years of service on the LEPC.

Haz-Mat Team – The board put together a draft of some recommendations and history of where Haz-Mat has been and where they need to go. A recommendation to include specific dates, in the history, was made. This effort has been a Fire Chief's initiative to keep Business and Industry updated. The private sector was also represented on the Haz Mat advisory board. It was noted that the private sector could fund greatly if not totally the Haz-Mat equipment.

Next Meeting

Next meeting date will be on January 16 2002, at the Fillmore Street Complex.

Training

Terrorism Awareness Video