

LEPC MEETING MINUTES

July 17, 2002

Rich called the meeting to order at 10:05.

Members in Attendance: David Dongvillo, John Edwards, Al Federico, Capt. Dave Guikema, Jim Hancock, George Keefe, Eric Klingensmith, Sindee Maxwell, Anne McManus, Earl Mokma, Dale Myaard, Chief Jerry Paauwe, Susan Paauwe, Dianne Phillips, Susan Ream, Myra Reimink, Bonnie Schuitema, Bill Smith, Chief Rich Szczepanek, Rick Velderman

Members Excused: Willie Beattie, Scott Braak, Paul Hascher, Dr. Paul Heidel, Sgt. Lee Hoeksema, Randy Mergener, Chris Pfeiffer, Lt. Greg Steigenga, Sen. William VanRegenmorter, Cornelius VanderKam.

Members Unexcused: Michael Averill, Darwin Baas, Mark Bethke, John Crozier, Pete Jazdyk, John McDonnell, Chuck Pistis, Doyle Stratton, Jim Szejda, Paul Ziegler.

Guests Present: Daniel Savoie, Heritage Health; Kelly Adler, Haven Park Christian Nursing Home; Tom VanKley, Royal Park Atrium, Judy Kortman, Georgetown Fire, and Don Hutchens, BilMar Foods.

May 15, 2002 Minutes: Jim Hancock made the motion to approve the minutes, Bonnie Schuitema seconded it, and the motion passed.

Handouts:

- Community Right-To-Know Bulletin
- Letter from MEMA with recommendation regarding homeland defense
- IAEM support letters with recommendations regarding homeland defense.
- EPA funds
- Emergency Planning Seminar for Business information sheet

Executive Subcommittee (Rich Szczepanek)

A Certificate of appreciation for support and service to the LEPC was presented to Chief Jerry Paauwe, as he will be retiring. There were four more certificates (which will be mailed to former LEPC members) for Bill Lamain, Dick Davis, Les Toth and Larry Beld.

Planning Subcommittee (Jim Hancock)

The following plans were reviewed and approved:

- Van's Pines
- Mirant Zeeland

Sue Paauwe made the motion to approve the plans as presented, Myra seconded the motion and it was carried.

Public Relations & Promotions Subcommittee (Randy Mergener)

Outreach Subcommittee

There is a need for a new Chairman for this committee. If you are interested, please call Bill or Dianne.

Training & Exercising Subcommittee (Paul Hascher)

Conference Subcommittee (Dianne Phillips)

The annual conference date is tentatively set for March 20, 2003. We are looking at doing a “How To” type of conference. This would include a site Vulnerability Study, and skeleton plans for such situations as bomb threats, workplace violence, hostage situations, Haz-Mat and terrorism. It was noted that there is a need for simplicity to make the plans user friendly. Dianne mentioned that historically half days work best; she recommended that the conference consist of a main session on vulnerability studies with breakout sessions on specific types of plans.

HMEP Grant Summaries: There were eight new plans and three revisions submitted this year. It is projected that the amount of money provided last year will similarly be available this year.

NOAA Weather Radio Project Update: Forty additional radios have been received, for a total of 320 radios purchased with the grant. Radios have now been distributed to each of the twenty-four units of local government. There are approximately twenty-five left for reserve, for any special needs groups who may request them in the future.

Haz-Mat Team Update:

- The Fire Chiefs made a presentation at the June 17th Board of Commissioners meeting. The presentation went very well. The reception by the board of Commissioners was positive and they are willing to play a role with the Haz-Mat Team’s endeavor. A meeting has been scheduled for July 30, 2002, with the Ottawa County Administrator, some board members and City Managers, to discuss the specifics of that role.
- Jerry Paauwe has been providing training to fire fighters in “Operations Plus”. So far, one hundred forty three (143) fire fighters have been trained in setting up a De-Con site. Every fire department, in the county, is currently conducting training. Check with your local fire department for details.
- Each Fire Department has been asked to submit lists of those desiring to be trained to the technician level. At this time, sixty-five fire fighters have shown an interest. An orientation will be held in August to let those who have signed up know what the details are for Technician training.
- The goal is to identify the specialists by the beginning of 2003 and to be operational by spring of 2003.
- The County has approved the equipment list for the original grant of \$68,000. The tractor has been outfitted, and we have two trailers, which have been donated by Mervenne Beverage of Holland.
- There are still many equipment needs, as well as dollar needs, in order to get the Team established. If any person or company wishes to make a donation of goods, contact Bill Smith and he will make arrangements to have them picked-up. If you want to donate funds and want a tax credit for the donation, you need to go through your local fire department that will pass them on to the Haz-Mat Team. Bill can give you direction on that as well.
- Current equipment needs for training are as follows:
 - Large Plastic trash containers (4)
 - Garden hose- 50’ lengths (3)
 - Long handled scrub Brushes (3)
 - Large headed scrub brushes (3)
 - Plastic Kiddy Pools- 30” diameter or larger (3)
 - Heavy duty plastic bags
- In order to make Haz-Mat Team a continuing, successful enterprise, there will need to be regular use in areas such as training, LEPC involvement, regular exercises, and visits to your facilities. George Keefe offered his facility (Mirant Zeeland) for exercise purposes. Bill said they could look at

scheduling a time in the Spring of 2003.

Membership Changes: Welcome new members; Darwin Baas of Environmental Health, Dr. Paul Heidel of Public Health, and Jim Szejda of Environmental Health.

Zeeland CAER Group: The group will be meeting at noon tomorrow. LEPC members are encouraged to attend.

The next meeting is September 18, 2002 at Grand Haven Township Fire Department. (Corner of US 31, Ferris and 168th in Grand Haven)

Jennifer Rabideau, Safety Specialist with Donnelley Corporation, conducted a presentation on respirators and respiratory fit testing.