

LEPC MEETING MINUTES

November 20, 2002

Chief Rich Szczepanek called the meeting to order at 10:05 A.M.

Members in Attendance: Darwin Baas, Willie Beattie, John Crozier, John Edwards, Al Federico, George Keefe, Lt. Steve Kempker, Mary Kleinheksel, Eric Klingensmith, Sindee Maxwell, Anne McManus, Randy Mergener, Earl Mokma, Dale Myaard, Chris Pfeiffer, Dianne Phillips, Myra Reimink, Bonnie Schuitema, Bill Smith, Dennis Smith, Chief Rich Szczepanek, Jim Szejda, Cornelius VanderKam, Mark VanderWerff, Paul Ziegler.

Members Excused: Jim Hancock, Paul Hascher, Dr. Paul Heidel, Chief Dan Henderson, Susan Paauwe, Sen. William VanRegenmorter, Rick Velderman.

Members Unexcused: Michael Averill, Scott Braak, Capt. Dave Guikema, John McDonnell, Chuck Pistis, Doyle Stratton.

New Members Introduced: No new members were introduced.

Guests Present: Jack Hankiewicz from SASACAT and Jeff Trospen from North Ottawa Comm. Hospital.

September 18, 2002 Minutes: Bonnie Schuitema made the motion to approve the minutes; John Edwards seconded it and the motion passed.

Handouts:

- Community Right to Know Bulletins
- 2003 Meeting Dates

Executive Subcommittee: (Rich Szczepanek)

- Chairpersons need to work on meeting with their subcommittees in order to keep plans moving along.
- There is a need to assign the new LEPC members to committees.

Planning Subcommittee: (Jim Hancock)

- Chris Pfeiffer presented the Plascore 302 plan for review. George Keefe made a motion to approve the plan; Bonnie Schuitema seconded it and the plan was approved.
- All K-Marts were removed as 302 sites.
- Fourteen farms need to have plans completed.
- Bill stated that all existing plans need to be reviewed. Rich commented that there was a possibility that interns from GVSU might be able to assist in this process.

Public Relations & Promotions Subcommittee : (Randy Mergener)

- Rich Szczepanek stated that the LEPC was represented at the following Fire Dept. Open Houses during Fire Prevention Week: Holland City, Robinson Twp., Grand Haven Twp., Olive Twp., Spring Lake Twp., and Grand Haven City.

Outreach Subcommittee (Vacant)

- This committee is still in need of a chairperson. There is also a need to add more members to this

committee.

- The LEPC is still looking for representatives from media and the schools to be involved in the LEPC.

Training & Exercising Subcommittee: (Paul Hascher)

- Plans are being made for the March 24, 2003, exercise at the Grand Haven High School.
- Discussed the LEPC Conference which will be held on March 20, 2003, from

8:00 AM-12:00 PM at the Fillmore Street Complex, Emergency Management Office. It will be a hands-on workshop and will focus on how to write site plans. Tentatively, the break out sessions will cover the following topics: Weather, Evacuation (Shelter-in-Place), Incident Command, Violence and Bombs. The Training & Exercise Committee, along with Dianne, will take care of the details of the conference. Outreach and Public Relations/Promotions Committees will assist in getting information out to the public.

Haz-Mat Team Update:

- Rick Szczepanek thanked Pfizer and Mirant for their generous donations.
- New Haz Mat equipment has come in and been cataloged. The Haz Mat committee is selecting more equipment utilizing the WMD grant. The donated funds will be used to purchase equipment not covered by the grant. The team is asking businesses, industry and governmental agencies for continued donations for operations.
- A budget was set by the Haz Mat committee and it was determined that it would take approximately \$50,000 yearly to keep the Haz Mat Team running.
- Haz Mat will be meeting with the County Board and Administrators in order to find a "home" for the Haz Mat Team.
- The Haz Mat Team members have completed all the technical classes required. The team should be operational by the first of the year.
- Bill stated that the team has held 2 drills at Zeeland Community Hospital and at Herman Miller. They will continue to have monthly drills training drills. Bill also mentioned how impressed he was by the enthusiasm and dedication of the Haz Mat Team.
- Currently, Rich Szczepanek is heading up the team.

Zeeland CAER: John Edwards stated that there will be a Community Response meeting on November 21, 2002, at 12 Noon, in the lower level of the Howard Miller building in Zeeland.

FEMA Smart Practice Initiative: This program is one in which LEPC's and emergency management offices can share any disciplines, programs or activities with other agencies that may be beneficial and enhance response. It would essentially be a network of information that all agencies could access.

Holland Community Hospital Bioterrorism Preparedness Conference: On Monday, November 25, 2002, Holland Comm. Hospital is sponsoring a Bioterrorism Conference. It will be from 8:00 AM-12:00 PM and 1:00 PM-5:00 PM. This is a free conference and will help raise awareness of bioterrorism. There will be videotapes and some of the speakers will include: Dr. John Krohmer, Myra Reimink and Bill Smith. Dr. Brian Cote will MC the event.

Congratulations Go To: **Bill Smith** for receiving the 2002 Mitigation of the Year Award at the State MEMA Conference at Crystal Mountain, for his work on the district of NOAA Weather Radios.

Also, our congratulations go to **Sindee Maxell** for her promotion as Executive Director of the Ottawa County Red Cross.

Myra Reimink will represent Holland Community Hospital at a Michigan Hospital Engineer's conference on November 27, 2002. The topic will be how to set up decon areas in hospitals.

Planning & Policy Committee: The committee approved the recommended changes to the LEPC membership.

Our Sympathy is expressed to the family of Chris Brown, who passed away. Chris worked for the DEQ in the SARA Title III office.

Darwin Baas stated that the **OCHD** has established several service centers throughout the county where small businesses and private citizens can dispose of dangerous or hazardous materials. These sites are open 20 hours per week.

Next meeting date is January 15, 2003, at the Fillmore Street Complex, Emergency Management Office.

Eric Klingensmith, from GVSU, gave an informative presentation about NDMS (National Disaster Medical System)/DMET (Disaster Medical Assistance Teams), of which he is a part.