

**PROPOSED
OTTAWA COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE**

**Wednesday, September 21, 2005 9:30 AM
Holland Health Department
12251 James Street, Holland**

Chairperson Myra Reimink called the meeting to order at 9:30 a.m. at the Ottawa County Health Department

Members in Attendance: Michael Averill, Tom Bosscher, Kenneth Dzieszinski, John Edwards, Jim Hancock, Chief Dan Henderson, Lee Hoeksema, Sindee Maxell, Lis McNeil, Randy Mergener, Chris Pfeiffer, Dianne Phillips, Ken Porter, Myra Reimink, Bill Smith, Cornelius VanderKam, Paul Ziegler

Members Excused: Don Hutchens, Eric Klingensmith, Anne McManus, Susan Paauwe, Bonnie Schuitema, Rich Szczepanek, Beth Thomas, Steve VanderHill, Rep. William VanRegenmorter

Members Unexcused: Willie Beattie, Scott Braak, John Crozier, Jack Hankiewicz, Paul Hascher, Dr. Paul Heidel, George Keefe, Mark Keller, John McDonnell, Earl Mokma, Dale L. Myaard, Chuck Pistis, Doyle Stratton, Jeff VanderWerff, Rick Velderman

New Members Introduced: None

Guests Present: Amy Swords, Gerry Dawson

Handouts: Community Right to Know

COMMITTEE REPORTS

Executive Subcommittee: (Myra Reimink)

Planning Subcommittee: (Jim Hancock)

· Dianne Phillips reported that there have been changes in the three Johnson Controls plans. (Zeeland, Northside Operations, PMSC)

Public Relations & Promotions Subcommittee: (Randy Mergener)

· Working on a power point presentation for the next LEPC meeting

Outreach Subcommittee: (Su Paauwe)

· No Report

Training & Exercise Subcommittee: (Paul Hascher)

· Bill Smith reported that Kent County drill got a negative reaction due to the problems but the participants did an awesome job switching from play to real and doing everything they needed to do.

OLD BUSINESS

September 21, 2005 Minutes: Bill Smith gave a report on the full scale drill that was conducted in Grand Rapids. At the drill, a situation developed when an overheard comment was misinterpreted and taken for a real threat, resulting in the participants switching to "real" mode. The response and transition was excellent.

Bill Smith gave an update on the Holland Disaster drill scheduled for September 22, 2005. It will be a simulation of a terrorist attack, with a chemical spill from a train car, evacuation of Windmill Island, a threat to the water supply and the waterways. Holland Hospital is moving their ED and will not be able to participate. The Red Cross is concentrating on Hurricane Katrina and will not be there either. The Drill will be from 10-2 with a Hot critique immediately following and a formal critique on Friday.

Bill Smith gave information on the Regional Exercise that will be held October 26, 2005. The EOC will be activated for this drill and will be testing E team. It will take place at Ferris State University at a "home football game" against GVSU. It is a biological event, with the response for Medical and Health Department. It will be testing the State 800 radios and the Region 6 Leadership.

The 2004 Homeland Security Grant deadline has been extended until the end of October. The 2005 HSG has gone in and will be ready October 1, 2005. For the 2006 it will be more competitive for allocation of funds with a debate at the state level going on as to the allocation method.

IS700 NIMS and IS800 NRP online training is required for all staff associated with Emergency management. This would include all responders, EMT, fire, etc. Please send E-mail confirmation and certificate when received to the Emergency Management office either to csaddler@co.ottawa.mi.us or fax (616)738-4053.

The response has been good from the Hospitals for participating in the 2006 LEPC conference. The hospitals are willing to contribute money. We need to get committee organized to start planning this. It will be designed to satisfy continuing Education credits. We need to determine the speakers and their objectives. It will be geared toward the Health Department, Firefighters, Law Enforcement, First Responders and Medical and will be CBRNE based. Dianne Phillips will assist Cathy Early and Lis McNeil with arrangements.

NEW BUSINESS

- Fire Department Open Houses, there is a list of the upcoming ones, please look at the list and sign up the help at any you can
- Hurricane Katrina: The State has asked that any response be coordinated thru them, i.e. No freelancing response. There is no current need for housing. 211 has volunteered to be call reception location to help coordinate local information.
- MEMA conference in Traverse City is coming up October 4-6.
- There has been a FOIA request for information from regarding Pfizer
- Myra reported that the Bomb School that she attended in Arizona was well worth it. She gave it two thumbs up.

HAZMAT/TECH RESCUE TEAM UPDATE

- Dianne Phillips reported on the Tier II manager. The cost of the license is \$10,800 which will be covered by the State. The annual fee for maintenance and support is \$1,080.

NEXT MEETING

Next meeting date is November 16, 2005, at the Fillmore Street Complex, Emergency Management Office.

TRAINING

Members stayed for the Ottawa County Health Department Emergency Preparedness Program Stakeholder Training.

Agenda

Date: September 13, 2005

To: All LEPC Members

From: William W. Smith PEM, Ottawa County Emergency Management Director

Subject: Agenda for September 21, 2005 LEPC meeting

This is a reminder of our bi-monthly meeting that is scheduled for **Wednesday, September 21, 2005 at 9:30 A.M.** at the Ottawa

County Health Department at 12251 James Street in Holland (Green roof building). **If you are unable to attend and would like to request an excused absence, please call Chris Saddler at 738-4052 or e-mail her at csaddler@co.ottawa.mi.us. **Please note changed time and location.**

I. Introduction of guests:

II. Approval of July 20, 2005 minutes:

III. Handouts:

- Community Right to Know Bulletin

IV. Committee Reports:

Executive Subcommittee (Myra Reimink)

Planning Subcommittee (Jim Hancock)

Public Relations & Promotions Subcommittee (Randy Mergener)

Outreach Subcommittee (Susan Pauwe)

Training & Exercising Subcommittee (Paul Hascher)

V. Old Business:

- Update on 2004 and 2005 Homeland Security Grant
- IS 700 NIMS and IS 800 NRP training
- 2006 Conference
- Committee is needed to determine conference direction.

VI. New Business:

- Fire Department Open Houses
- Hurricane Katrina Response

VII. HazMat/Tech Rescue Team Update:

VIII. Next meeting date: November 16, 2005

IX. Presentation:

- Participation in Ottawa County Health Department Emergency Preparedness Program Stakeholder Training