

LOCAL EMERGENCY PLANNING COMMITTEE
July 19, 2006

Approved Minutes

Chairperson Myra Reimink called the meeting to order at 10:00 a.m.

Members in Attendance: Gerry Dawson, Ken Dziesinski, Lis McNeil, Dianne Phillips, Ken Porter, Myra Reimink, Bonnie Schuitema, Amy Swords

Members Excused: Tom Bosscher, Paul Hascher, Dan Henderson, Lee Hoekesma, Sindee Maxwell, Randy Mergener, Susan Paauwe, Chris Saddler, Bill Smith, Beth Thomas, Steve VanderHill, Rep William VanRegenmorter, Ken Walits, Paul Ziegler

Members Unexcused: Michael Averill, Don Hutchens, George Keefe, Anne McManus, Earl Mokma, Chris Pfeiffer, Chuck Pistis, Cornelius VanderKam, Jeff VanderWerff, Rick Velderman

New Members Introduced: None

Guests Present: CloverLynn Aalderink

Handouts: SERC Minutes, OSHA Publications List, Mission Statement, Sub-Committee List, Sub-Committee Definitions

May 17, 2006 Minutes: The minutes were approved.

COMMITTEE REPORTS

Executive Subcommittee: (Myra Reimink)

- We discussed the proposal we made for each subcommittee to become more active in the LEPC. The proposal would have each member taking on one action each year. The type of action depends on the committee. For example, each member of the Training and Exercising Sub-committee would either secure a speaker for our meeting or help coordinate an outside training activity (such as an IS 700 class). Each member of the Outreach Sub-committee would make contact with a business or farm to promote the LEPC and bring one guest with them each year. Each member of the Public Relations & Promotion Sub-Committee would go to one group with a presentation about the LEPC each year. And each member of the planning committee would do one site visit and fill in the blanks on a preliminary plan. This would mean each member would need to make a 2 hour commitment each year to the LEPC above the regular meeting commitment.

- Each LEPC member needs to look at their sub-committee assignment and let Chris know if you want to remain on the sub-committee you are now on or if you would like to switch. If you would like to switch, be sure to tell Chris what committee you would like to be on now. It has been suggested that two LEPC members from the same business, should probably be on different committees. Also the numbers of the sub-committees need to be balanced, so making your wishes known early will help you get on a different committee if you so choose.

Planning Subcommittee: (Amy Swords)

- Amy has sent e-mails to her committee members and plans to have a meeting at 9:00 on September 20. (just prior to the main meeting).

Public Relations & Promotions Subcommittee: (Randy Mergener)

- No Report - Absent

Outreach Subcommittee: (Su Paauwe)

- No Report - Absent

Training & Exercise Subcommittee: (Paul Hascher)

- No Report - Absent

OLD BUSINESS

- We have LEPC and Emergency Management information set-up at the Berlin Fair. We are sharing table space with OCCDA. They will have people staffing the table on Saturday. Currently plans are that we share space with OCCDA during the Ottawa County Fair and just staff the table on Saturday.
- Dianne gave a brief update on the grants.
- Hopefully every one has looked at the LEPC portion of the web site. We are asking for your input and changes, additions or deletion you would like to see.

NEW BUSINESS

- Bill Smith will have the Mobile Command Unit at Holland's Night out on Monday July 31, at Kollen Park.
- We talked a little bit about the 2007 Conference. Lis McNeil suggested an outreach to farmers including a section on Avian Flu. If we do a farm outreach, the conference may have to be in the late afternoon - early evening. We also need to find out if we can get "credits" for those who attend. Please think about this and have some suggestions at the next meeting.

HAZMAT/TECH RESCUE TEAM UPDATE

- Ken Porter and Dianne Phillips reported on an incident at Advantage Health in Jenison, where a bottle of phenol was spilled in a doctor's office. Ken also reported on the Chem Lab Spill Drill at GVSU.
- The HazMat trucks were taken to Coopersville and Jamestown Fire for "Show and Tell" of the equipment, etc.
- Both teams are looking for members. If you know of anyone who is interested, the information is on the Emergency Management section of the Ottawa County web site.

NEXT MEETING

The next meeting will be held September 20 at 10:00 a.m. in the EOC

TRAINING

We had no presentation at this meeting.

ADJOURN

The meeting adjourned at 11:00 a.m.