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LEPC MEETING MINUTES **November 15, 2006**

Chairperson Myra Reimink called the meeting to order at 10:00 a.m.

Members in Attendance: Helen Cox, Ken Dziesinski, Chief Dan Henderson, Don Hutchens, Sinee Maxwell, Anne McManus, Lis McNeil, Randy Mergener, Mike Monaghan, Susan Paauwe, Chris Pfeiffer, Ken Porter, Myra Reimink, Chris Saddler, Rich Szczepanek, Beth Thomas, Cornelius VanderKam

Members Excused: Blain Beckett, Tom Bosscher, Paul Hascher, Eric Klingensmith, Earl Mokma, Dianne Phillips, Bill Smith, Amy Swords, Steve VanderHill, Rep. William VanRegenmorter, Ken Walits, Paul Ziegler

Members Unexcused: Michael Averill, Gerry Dawson, Dr. Paul Heidel, Lt. Lee Hoeksema, George Keefe, Chuck Pistis, Bonnie Schuitema, Jeff VanderWerff, Rick Velderman

New Members Introduced: None

Guests Present: Vern Bush from Mead Johnson

Handouts: 2007 Meeting Schedule, Sub-Committee member list

Agenda Change: Additions of:

- Election of Vice-Chair
- Off site response plan

Motion made by Dan Henderson supported by Su Paauwe. Motion passed.

September 20, 2006 Minutes: Chief Henderson made a motion to approve the September 20, 2006 minutes, seconded by Su Paauwe. All ayes. The minutes were approved.

COMMITTEE REPORTS

Executive Subcommittee: (Myra Reimink)

- This will be Myra's last meeting as Chairperson

Planning Subcommittee: (Amy Swords)

- No report

Public Relations & Promotions Subcommittee: (Randy Mergener)

- Discussed the Ottawa County Web site which has information on the LEPC on it. The site is www.miottawa.org . From there you go to County Government then Sheriff's Office then Emergency Management then LEPC. There was a suggestion for more pictures for the Web site to make it more interesting

Outreach Subcommittee: (Su Paauwe)

- Update on Dianne Phillips (LEPC coordinator). Dianne has had her hip replacement surgery which went well and is recuperating nicely.

Training & Exercise Subcommittee: (Paul Hascher)

- No Report - Absent

OLD BUSINESS

- 2006 Fire Department open houses were well attended. The LEPC was represented at Open houses at Grand Haven City, Grand Haven Township, Port Sheldon, Robinson Township, Olive Township, Holland City, Wright Township and the Radio Super Swap. The open house in Spring Lake was cancelled due to snow.
- Beth Thomas gave an update on the Homeland Security Grants. The 2005 grant ends January 31, 2007. The grant was for a total 1.18 million dollars. Items that have been purchased through the grant include; portable radios, surveillance equipment, extra air and foam for Fire Departments, siren upgrades, RACES trailer, HAZMAT equipment, radio's for hospitals, dispatch security updates, Cyber security, mobile data network, x-ray machines for Courts. A regional exercise was conducted with many lessons learned especially in the use of E-team. The Region 6 Governing Board has been very busy as have the sub-committees. They will be presenting a proposal for 3 regional planners with some funding for other planners. They are working toward the goal of regionalization.
- NIMS update was given by Chris Saddler. We currently have record of 190 certifications for IS 700,175 for IS800 and 15 fro IS100. IS 300 and 400 training will be required soon. There is concern over this requirement because it is several day course that is not available on-line and the available training is limited. There will be funding in the 06 grant for this.
- 2007 LEPC Conference
 - Chris Saddler presented information on the Meat, Poultry, and Dairy Agri-Security workshop that was presented in Kent County with a suggestion to do a similar topic for our spring conference. A nod vote was given.
 - Please consider if your agency has any Grant money available to help fund this event.
 - Su Paauwe will head the committee to organize this. Liz McNeil volunteer to help
 - Date will be March 21st, 2007

NEW BUSINESS

- Nomination for new LEPC Chairperson
 - Nominations were opened. Su Paauwe nominated Chief Dan Henderson supported by Sindee Maxwell. After two more requests for nominations the electing ballot was closed. A vote was taken with the vote being unanimous.
- Nomination for new LEPC Vice-Chair
 - Nominations were opened. Rich Szczpanek made the motion to nominate Lee Hoeksema to be Vice-Chair, seconded by Sindee Maxwell. There being no other nominations from the floor, the election ballot was closed. All ayes.
- Off Site Response Plan for Grand Haven Plastics

The off site plan was presented by Ann McManus. Grand Haven Plastics is located in the Industrial Park in Grand Haven. Motion to accept the plan made by Dan Henderson, seconded by Sindee Maxwell. Motion passed.

HAZMAT/TECH RESCUE TEAM UPDATE

- Ken Porter gave an update on the HAZMAT team. They were called to a vegetable facility in Georgetown for Anhydrous Ammonia in September. The building was cleared. It was not a full response.
- Called to moldy body removal in Robinson Township due to extreme smell. Exposure was limited, it was not hazardous. Ambulance service was required to remove.
- Had a drum of acetic acid in road, not leaking, was overpacked
- Fatal on Port Sheldon and 144th, tanker with Fly ash on its way to Autumn hills hit a pickup truck that ran a stop sign, double tanker came apart. One tank leaked fly ash into diesel fuel. Young's Environmental was called. HAZMAT was called on a consult basis

NEXT MEETING

The next meeting will be held January 17, 2007 at 10:00 a.m. in the EOC

TRAINING

- No training was held

ADJOURN

Randy Mergener made a motion to adjourn, supported by Sindee Maxwell. Motion carried.