



OTTAWA COUNTY WATER RESOURCES COMMISSIONER

Joe Bush

12220 Fillmore Street
West Olive, Michigan 49460

RESCHEDULED BID LETTING

Please note that the date for the bid letting (bid opening) in the Notice below has been changed from November 5, 2020 to November 12, 2020 at 2 p.m. The remainder of the Notice as previously posted remains unchanged, including the Day of Review of Drainage District Boundaries and Review of Apportionments to be held on November 24, 2020 from 9 a.m. to 5 p.m.

HARLEM DRAIN

NOTICE OF LETTING AND DAY OF REVIEW OF DRAINAGE DISTRICT BOUNDARIES AND REVIEW OF APPORTIONMENTS

NOTICE OF LETTING

DATE: *Thursday, November 12, 2020*
TIME: 2:00 P.M.
LOCATION: Remote Electronic Access via Zoom
Zoom Link: <https://us02web.zoom.us/j/85192501963>
Meeting ID: 851 9250 1963
Telephone Access: (888) 475-4499
QUESTIONS: (616) 900-9818

The Ottawa County Water Resources Commissioner will meet via remote electronic connection (Zoom) at the above date and time to receive construction bids for the Harlem Drain. Please use the information listed above to access the Zoom meeting. Bids will then be opened and publicly announced.

The Drain will be let in one section as follows, each section having the length, average depth and width as set forth:

Approximately 23,000-feet in length and comprised of open channel with an average depth of 8-feet and an average bottom width of 6-feet. The following items will be required and a contract let for the same.

Open Channel Drain Construction

7,650	LF	Woody Debris Management
12,765	LF	Open Channel Excavation (6-foot Bottom)
2,450	LF	Open Channel Excavation (4-foot Bottom)

Soil Erosion and Sediment Control

22,865	LF	Open Channel Seeding
16,200	SY	Mulch Blanket
900	SY	ArmorFlex Block Mat
830	SY	Riprap

Miscellaneous

1	LS	Mobilization (5% Max.)
1	LS	Traffic Control

1	LS	Utility Coordination
1	EA	Driveway Restoration (Concrete)
6	EA	Driveway Restoration (Gravel)

Enclosed Drain Construction

30	LF	49-inch x 33-inch CMP Arch
350	LF	42-inch CMP Storm Sewer
160	LF	24-inch Storm Sewer
2	EA	24-inch Agridrain Structure
4	EA	4-foot Diameter Manhole

Control Structure Construction

180	VF	HP 14x73 Pile
3,200	SF	PZ 35 Sheet Pile
20	LF	C 15x40 Steel Channel
2	EA	Watch Technologies 120"x72" Self Contained Sluice Gate with Controls
2	EA	Catwalk with Appurtenant Structures
2	EA	Structure Removal

This Notice of Letting, the plans, specifications and bid proposal shall be considered a part of the Contract. The Contract will be let in accordance with the Contract Documents now on file at the Office of the Ottawa County Water Resources Commissioner, 12220 Fillmore Street, West Olive, Michigan 49460, and available to interested parties. Bids will be made and received in accordance with these documents. Bidding Documents, including plans and specifications, may be examined at the following locations:

**Office of the Ottawa County
Water Resources Commissioner
12220 Fillmore Street
West Olive, Michigan 49460**

**Land and Resource Engineering
2121 3 Mile Road
Walker, Michigan 49544**

Contract Documents may be obtained beginning at 1:00 PM local time on Tuesday, October 20, 2020 at the Ottawa County Water Resources Commissioner's Office: 12220 Fillmore St. #141, West Olive, MI 49460 or the offices of Land and Resource Engineering, 2121 3-Mile Road, Walker, Michigan 49544 (616 301-7888). A non-refundable payment of \$50.00, plus an additional \$10.00 for mailing, payable to Land and Resource Engineering, will be required for hard copies of the Contract Documents.

A mandatory pre-bid conference for the contract will be held on Tuesday, October 27, 2020 at 10:00 a.m. via Zoom. Please use the same access information as provided above for the Bid Opening.

A security deposit in the form of a cashier's check, money order, certified check or bidders bond shall be submitted with any bids. No cash will be permitted. The security deposits of all unsuccessful bidders shall be returned after the Contract is awarded.

The Contract will be awarded to the lowest responsive and responsible bidder giving adequate security for the performance of the work and meeting all conditions represented in the Instructions to Bidders. The Contract completion date and the terms of payment will be announced at the time of letting. If no satisfactory bids are received, we reserve the right to reject any and all bids and to adjourn to a time and location as we shall announce.

**DAY OF REVIEW OF APPORTIONMENTS &
DRAINAGE DISTRICT BOUNDARIES**

DATE: Tuesday, November 24, 2020

TIME: 9:00 A.M. – 5:00 P.M.
LOCATION: Remote Electronic Access (Via Zoom)
QUESTIONS: (616) 900-9818

The Day of Review is an opportunity to review the Harlem Drain Drainage District boundaries and apportionment of benefit with the Water Resources Commissioner or a staff member. A map depicting the proposed Drainage District boundary revisions can be found enclosed with this notice and on the Water Resources Commissioner’s website at: www.mriottawa.org/Departments/Drain.

The Day of Review is being held via remote electronic access in accordance with the provisions of the Open Meetings Act due to the ongoing COVID-19 public health emergency.

YOU ARE NOT REQUIRED TO ATTEND THE DAY OF REVIEW. Prior to the Day of Review, you may contact the Water Resources Commissioner’s Office at (616) 900-9818 or visit its website at www.mriottawa.org/Departments/Drain to get information about Drainage District boundaries and your apportionment and assessment.

A general description of the lands by section number proposed to be added or deleted from the Drainage District as recommended by a licensed professional engineer or surveyor for the Drain is as follows:

Drain	Municipalities	Portions of Sections Added	Portions of Sections Removed
Harlem Drain	Port Sheldon Township	25, 35-36	24-25, 36
	Park Township	2-3, 10, 14, 23-25	2-3, 10-11, 14, 24
	Holland Charter Township	5, 8, 17-19, 30	8, 18-19
	Olive Township	19-21, 28 & 33	21, 28, 32-33

The following is a description of the several tracts or parcels of lands constituting the Special Assessment Districts of the Drain, as well as a list of any county, township, city, village to be assessed at large:

Port Sheldon Township – T6N R16W

Sections 24-25, 35-36

Park Township – T5N R16W

Sections 1-3, 10-14, 23-25

Holland Charter Township – T5N R15W

Sections 5-8, 17-19, 30

Olive Township – T6N R15W

Sections 19-21, 28-33

Ottawa County for benefits to county roads.

Electronic participation will be conducted through Zoom. The Day of Review may be accessed through any device supporting the Zoom app, which includes many computers, laptops, smartphones. Users on a computer or laptop will be given the option to join the meeting through a web browser without downloading the Zoom app. Additionally, individuals may call into the Day of Review by telephone.

Prior to the Day of Review:

- **Website.** Please visit the Water Resources Commissioner’s website at www.mriottawa.org/Departments/Drain for more information regarding the Day of Review, including a map of the proposed Drainage District boundary revisions and proposed apportionment roll.
- **Email.** If you would like to ask questions about your property or proposed apportionment prior to the Day of Review, please email waterresourcescommissioner@mriottawa.org and we will provide you information through email.
- **Telephone.** If you wish to speak with a staff member of the Water Resources Commissioner’s Office about your property or the proposed apportionment, please call (616) 900-9818.

- **Zoom.** We recommend downloading the Zoom app to your device prior to the Day of Review to ensure there is time to obtain technical advice if needed.
- **Special Access.** Persons with disabilities needing accommodations for effective participation in the Day of Review should contact the Water Resources Commissioner's Office at the number noted above (voice) or through the Michigan Relay Center at 7-1-1 (TDD) at least 24 hours in advance of the Day of Review to request mobility, visual, hearing or other assistance.

On the Day of Review:

- The Water Resources Commissioner, engineers and/or other staff members will be available to assist individuals throughout the day and make revisions where necessary. There is no need to schedule an appointment for a specific time on the Day of Review.
- To participate electronically through Zoom, you can access the Day of Review through the following link: <https://us02web.zoom.us/j/85192501963>
- For participation on Zoom via telephone, please call: (888) 475-4499.
- If prompted, the Zoom Meeting ID/Password is 851 9250 1963
- Once individuals have joined the Day of Review electronically, the Water Resources Commissioner will provide further information about procedures for participation.
- The computation of costs for the Drain will also be available at the Day of Review and will be on the Water Resources Commissioner's Office website. Drain assessments are collected in the same manner as property taxes and will appear on your winter tax bill. If drain assessments are being collected for more than one (1) year, you may pay the assessment in full with any interest to date at any time and avoid further interest charges.

After the Day of Review:

You may appeal the Water Resources Commissioner's decision to revise the district boundaries to the Ottawa County Circuit Court within ten (10) days, and you may also appeal the determination of apportionments to the Ottawa County Probate Court within ten (10) days.