Brownfield Incentive Program

--- Project Application ---

plan@miottawa.org | 616.738.4852 | miottawa.org/brownfields

Instructions for Applicant: *To have an eligible project considered for an Incentive, please complete the form as thoroughly as possible. If you have questions regarding any of the requested information, please contact the Ottawa County Department of Strategic Impact at 616-738-4852 or via e-mail at plan@miottawa.org.*

Applicant Information

Applicant Name: _____ Date: _____

Category: ☐ Owner ☐ Tenant ☐ Purchaser ☐ Developer ☐ Other: _____

Address: _____

Contact Info: _____ _____
Phone (office) Phone (cell)

_____
Email

Eligibility: ☐ I have reviewed the BIP Eligibility Requirements and confirm that the project is eligible.

Property Information

Site Address: _____

Parcel ID#: _____ Acreage: _____

Current Site Owner: _____

Owner Contact Info: _____ _____
Phone (office) Phone (cell)

_____
Email

Current Zoning: _____

Site History and Current Use: _____

_____

Please provide copies of any available site maps

Previous Environmental Activities Completed (if known)

☐ Phase I ESA ☐ BEA ☐ Due Care Plan ☐ None

☐ Phase II ESA ☐ Remediation ☐ Other ☐ Unknown

Please provide copies of any available environmental reports

Project Information

	Yes	No	Comments (Include on additional page if needed)
Is there suspected or confirmed contamination on the project site or on an adjacent site?	☐	☐	
Is the site blighted[i] or functionally obsolete[ii]?	☐	☐	
Redevelopment potential – does the proposed project currently have:			
Developer commitment/purchase agreement and a redevelopment plan?	☐	☐	
Private funds secured for a portion of the project costs? Please estimate the percentage.	☐	☐	
Tax increment financing or other local/state incentives planned? Please provide details and timeline if known.	☐	☐	
Compliance with local zoning and land-use plans and/or support from the local unit of government?	☐	☐	
Plans to expand, relocate, or start a business?	☐	☐	
Economic benefits - is it likely that the proposed project will (provide detail under comments):			
Create permanent jobs within two years? (Please estimate total number)	☐	☐	
Increase tax base? (Please estimate dollar amount)	☐	☐	
Catalyze other redevelopment?	☐	☐	
Environmental benefits - is it likely that the proposed project will (provide detail under comments):			
Identify presence, type, and extent of contamination?	☐	☐	
Include remediation of contaminants?	☐	☐	
Reduce environmental health risks to the residents and workers?	☐	☐	
Community benefits - is it likely that the proposed project will (provide detail under comments):			
Provide attainable housing?	☐	☐	
Utilize green infrastructure or create greenspace?	☐	☐	
Generate renewable energy?	☐	☐	
Offer community engagement opportunities?	☐	☐	

Activities and Amounts Requested (choose one or more):

☐ Phase I ESA for $_____ ☐ BEA for $_____ ☐ Due Care Plan for $_____

☐ Phase II ESA for $_____ ☐ Brownfield Plan for $_____

Total amount being requested (please attach quotes from environmental consultant(s): $_____
**activity(ies) to be funded may not commence until the OCBRA has approved them*

Completed form and any attachments should be submitted via mail or email to:

Ottawa County Department of Strategic Impact
12220 Fillmore Street
West Olive, MI 49460
plan@miottawa.org

FOR OFFICIAL USE ONLY	
Approved Activity:	
Not to Exceed Amount:	
Approval Date:	
OCBRA Representative Signature:	

[i] From Public Act 381 of 1996 125.1652: (c) "Blighted" means property that meets any of the following criteria as determined by the governing body: (i) Has been declared a public nuisance in accordance with a local housing, building, plumbing, fire, or other related code or ordinance. (ii) Is an attractive nuisance to children because of physical condition, use, or occupancy. (iii) Is a fire hazard or is otherwise dangerous to the safety of persons or property. (iv) Has had the utilities, plumbing, heating, or sewerage permanently disconnected, destroyed, removed, or rendered ineffective so that the property is unfit for its intended use. (v) Is tax reverted property owned by a qualified local governmental unit, by a county, or by this state. The sale, lease, or transfer of tax reverted property by a qualified local governmental unit, county, or this state after the property's inclusion in a brownfield plan shall not result in the loss to the property of the status as blighted property for purposes of this act. (vi) Is property owned by or under the control of a land bank fast track authority, whether or not located within a qualified local governmental unit. Property included within a brownfield plan prior to the date it meets the requirements of this subdivision to be eligible property shall be considered to become eligible property as of the date the property is determined to have been or becomes qualified as, or is combined with, other eligible property. The sale, lease, or transfer of the property by a land bank fast track authority after the property's inclusion in a brownfield plan shall not result in the loss to the property of the status as blighted property for purposes of this act.

[ii] From Public Act 381 of 1996: (u) "Functionally obsolete" means that the property is unable to be used to adequately perform the function for which it was intended due to a substantial loss in value resulting from factors such as overcapacity, changes in technology, deficiencies or superadequacies in design, or other similar factors that affect the property itself or the property's relationship with other surrounding property.