Motion to Withdraw

When to Use:	• **You** filed a motion; **and** • You want to withdraw your motion and cancel the hearing
Required Forms:	Motion Regarding Withdrawal of Motion
Filing Website:	https://mifile.courts.michigan.gov
Filing Type:	Other
Filing Fees:	$0
Instructions:	• This motion is used if you filed a motion and you are asking to withdraw the motion and cancel the hearing. • If the other party filed the motion, you must file a **general motion** to ask the Court to adjourn or cancel the hearing.

State of Michigan 20th Circuit Court Ottawa County	Notice Regarding Withdrawal of Motion	Case Number

Court address: 12240 Fillmore St, Rm 50, West Olive, MI 49460 **Court phone number:** 616-846-8315

Plaintiff:

Name: _____

Address: _____

_____

Phone #: _____

Defendant:

Name: _____

Address: _____

_____

Phone #: _____

1. I, _____, am the ☐ plaintiff; ☐ defendant in this case.
2. I filed a motion/objection on _____.
3. My hearing is scheduled for _____.
4. I withdraw (take back) my motion/objection. Please adjourn (cancel) my hearing.

Date: _____ Signed: /s/ _____

Proof of Service

☐ I mailed (by ordinary first-class mail); **or** ☐ I e-served a copy of this notice to the other party.

Date: _____ Signed: /s/ _____